

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN



JANUARY SESSION 2023



First Day of the January Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, January 3, 2023. The Board met pursuant to call of the County Clerk at 5:00 p.m.

County Clerk Vanessa Guerra served as Acting Chair pending the election of a Temporary Chair. She announced that pursuant to Article I of the Rules of the Saginaw County Board of Commissioners, on the first business day in January each year the election of permanent Chair and Vice-Chair shall be the first order of business. County Clerk Vanessa Guerra took roll and a quorum was present as follows:

PRESENT: Christopher S. Boyd, Lisa R. Coney, Denny M. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Jack B. Tany, Michael A. Webster - **11**

ABSENT: - 0

TOTAL: - 11

OTHERS: Vanessa Guerra, Robert Belleman, Dave Gilbert, Norm Bamberger, Carl E. Ruth, Tom Miller, Sam Tany, Josh Brown, Undersheriff Gomez, Sheriff Federspiel, Brian Keenan-Lechel, Brian Wendling, Angie Miller, Tarsha Works, Suzy Koeplinger, Marissa Sawdon and Mary Williams

 Commissioner Little opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag.

CLERK'S CALL OF SESSION

Public Notice of Board Sessions

111 S. Michigan Ave., Room 200
Saginaw, MI 48602

Public Notice of Board Sessions

The Saginaw County Board of Commissioners will convene for its Organizational Session on
Tuesday, January 3, 2023 at 5:00 p.m.



Pursuant to Article I of the 2021 Board Rules, the Saginaw County Board of Commissioners will convene for its organizational meeting to elect the Chair and Vice Chair for the ensuing year.

Committee Assignment Session on

Thursday, January 5, 2023 at 5:00 p.m.

The Saginaw County Board of Commissioners will convene for its Second Day's Session for the purpose of issuing committee assignments.

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting. Please include your phone number and topic.

This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the January 3 and January 5, 2023 Board Agendas.

If you are disabled and need accommodation to provide you with an opportunity to participate, please call the Board of Commissioners at 989.790.5267.

Respectfully submitted,

Vanessa Guerra, County Clerk

Dec. 28, 2022

Posted 12-28-22 by MCS

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.

ELECTION OF TEMPORARY CHAIR

Acting Chair Vanessa Guerra announced that nominations were now open for Temporary Chair. Commissioner Matthews placed in nomination the name of Commissioner Krafft. The Acting Chair called for further nominations; there were none. ***Commissioner Coney moved, seconded by Commissioner Tany, to close nominations and cast a unanimous ballot for Commissioner Krafft as Temporary Chair and the motion carried.*** The Acting Chair announced that Commissioner Krafft was elected Temporary Chair.

ELECTION OF CHAIR

Temporary Chair Krafft thanked the Board for its support and outlined the procedures for selection of the Chair and Vice-Chair.

According to Section 3 of Public Acts of 1851, No. 156, as amended by Public Acts of 1973, No. 102, the first order of business is as follows: *"The Board of Commissioners at their first meeting in each year, choose one of their number as Chair and one of their number as Vice-Chair."* And according to Saginaw County Local Act 653 of 1905 and the Rules of the Board, it is stated that *"All officials, appointees, agents, and servants elected by the Board of 'Supervisors' of Saginaw County shall be elected by voice vote of the members of said board."*



Temporary Chair Krafft opened nominations for permanent Chair of the Board. Commissioner Tany placed in nomination the name of Commissioner Boyd. Temporary Chair Krafft called for further nominations and Commissioner Little placed in nomination the name of Commissioner Matthews. ***By Commissioner Tany, seconded by Commissioner Little: That nominations be closed and the Clerk instructed to cast a roll call vote of the members present for either Commissioner Boyd or Commissioner Matthews as Chair of the Board for the ensuing year.***

The County Clerk took a roll-call vote with results as follows:

Matthews: Matthews, Slodowski, Little, Coney – 4

Boyd: Piotrowski, Tany, Spitzer, Harris, Krafft, Boyd, Webster – 7

Total: - 11

The County Clerk announced Christopher S. Boyd as Chair of the Board for the ensuing year. Chairman Boyd took his designated seat.

ELECTION OF VICE-CHAIR

Chairman Boyd thanked his fellow commissioners for their support and confidence in him. Chairman Boyd opened nominations for Vice-Chair. Commissioner Slodowski placed in nomination the name of Commissioner Sheldon Matthews. The Chair called for further nominations and Commissioner Webster placed in nomination the name of Commissioner Tany, Commissioner Coney nominated Commissioner Little and Commissioner Spitzer nominated Commissioner Krafft. ***By Commissioner Tany, seconded by Commissioner Little: That nominations be closed and the Clerk took a roll call vote with the results as follows:***

Matthews: Slodowski, Piotrowski - 2

Tany: Tany, Webster, Boyd - 3

Little: Matthews, Little, Coney - 3

Krafft: Spitzer, Harris, Krafft - 3

The County Clerk stated that Commissioner Matthews is removed from the ballot and took another roll call vote for the three (3) remaining nominees for Vice-Chair and the results are as follows:

Tany: -Piotrowski, Tany, Slodowski, Boyd, Webster - 5

Little: Matthews, Little, Coney - 3

Krafft: Spitzer, Harris, Krafft - 3

The County Clerk announced Jack Tany, with the majority of votes cast, as Vice-Chair of the Board for the ensuing year.

APPROVAL OF 2023 BOARD RULES

Chairman Boyd asked for a motion to adopt the current 2023 Rules of the Board of Commissioners, with the meeting schedule for 2023, pending review by the Special Rules Committee to meet as needed. ***Matthews moved, seconded by Coney, to approve the 2023 Rules of the Board. Motion carried.***



APPROVAL OF 2023 COMMITTEE AND BOARD SCHEDULE

Chairman Boyd asked for a motion to adopt the 2023 Committee and Board Session Schedule of the Board of Commissioners, pending review by the Special Rules Committee to meet as needed. ***Matthews moved, seconded by Coney, to approve the 2023 Committee and Board Session Schedule. Motion carried.***

ANNOUNCEMENTS BY THE CHAIR

- Chairman Boyd announced the Second Day's Board Session would be held Thursday, January 5, 2023 to assign committee memberships and asked Commissioners to reach out to him with any preferences on which committees they would like to serve.

By Commissioner Matthews, seconded by Commissioner Little: That the Board adjourn. Motion carried. Thereupon the Board adjourned at 5:18 p.m.

**CHRISTOPHER S. BOYD
CHAIRMAN**

**VANESSA GUERRA
COUNTY CLERK**

Prepared by: Suzy Koeplinger, Deputy County Clerk



JANUARY SESSION 2023

Second day of the January Session of the Board of Commissioners of Saginaw County, Michigan, held Thursday, January 5, 2023. The Board met pursuant to call of the County Clerk at 5:00 p.m. with the Honorable Christopher S. Boyd in the Chair. This meeting was held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the January 5, 2023 Agenda.

Deputy County Clerk Suzy Koeppinger took roll and a quorum was present as follows:

PRESENT: Christopher S. Boyd, Lisa R. Coney, Denny M. Harris, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Jack B. Tany, Michael A. Webster – **10**

ABSENT: Dennis H. Krafft – **1**

TOTAL: - 11

🇺🇸 Commissioner Little opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag.

CLERK'S CALL OF SESSION

CLERK'S CALL OF SESSION

Public Notice of Board Sessions

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This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the January 3 and January 5, 2023 Board Agendas.

If you are disabled and need accommodation to provide you with an opportunity to participate, please call the Board of Commissioners at 989.790.5267.

Respectfully submitted,
Vanessa Guerra, County Clerk

Dec. 28, 2022
Posted 12-28-22 by MCS



By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there be no objections. The Chair hears none, it is so ordered.

AUDIENCES

None

PETITIONS & COMMUNICATIONS

Holding for January 17, 2023 Board Session

INITIATORY MOTIONS

None

UNFINISHED BUSINESS

None

APPOINTMENTS

- **Parliamentarian:** Dennis Krafft
- **Deputy Parliamentarian:** Michael Webster
- **Human Services Committee:** Gerald Little - Chair, Tracey Slodowski - Vice-Chair, Michael Webster, Lisa Coney, Christopher Boyd
- **Courts & Public Safety Committee:** Jack Tany - Chair, Sheldon Matthews - Vice-Chair, Rich Spitzer, Mark Piotrowski, Christopher Boyd
- **County Services Committee:** Michael Webster - Chair, Dennis Krafft - Vice-Chair, Denny Harris, Sheldon Matthews, Christopher Boyd
- **Budget / Audit Committee:** Dennis H. Krafft - Chair, Jack Tany - Vice-Chair, Tracey Slodowski, Rich Spitzer, Christopher Boyd
- **Labor Relations Committee:** Michael Webster - Chair, Sheldon Matthews - Vice-Chair, Denny Harris, Gerald Little, Christopher Boyd
- **Legislative Committee:** Sheldon Matthews - Chair, Michael Webster - Vice-Chair, Lisa Coney, Tracey Slodowski, Christopher Boyd
- **Intergovernmental Cooperation Committee:** Jack Tany - Chair, Sheldon Matthews - Vice-Chair, Mark Piotrowski, Tracey Slodowski, Christopher Boyd
- **Executive Committee:** Christopher Boyd - Chair, Jack Tany, Michael Webster, Dennis Krafft, Gerald Little
- **Rules Committee:** Christopher Boyd - Chair, Sheldon Matthews - Vice-Chair, Dennis Krafft, Michael Webster, Rich Spitzer
- **Michigan Works! Operations Board:** Sheldon Matthews, Gerald Little, Rich Spitzer, Jack Tany, Michael Webster



APPOINTMENTS

ONE-YEAR/TWO-YEAR COMMISSIONER TERMS

Airport Committee	-	Krafft, Little, Matthews
Americans with Disabilities Act Committee	-	Matthews, Tany
Animal Control Advisory Council	-	Slodowski
Board of Health	-	Matthews (Election)
Brownfield Redevelopment Authority	-	Webster (CSC Chair)
Castle Museum Board of Directors	-	Tany
City/County/School Liaison	-	Coney, Matthews, Tany
Commission on Aging Liaison	-	Little
Communications Center – 911 Authority	-	Matthews, Boyd (Chair Designee)
Community Action Committee	-	Little
Community Corrections Advisory Board	-	Boyd
Consortium of Homeless Assistance Prov.	-	Coney
Convention & Visitors Bureau (F'muth)	-	Krafft
Convention & Visitors Bureau (Regional)	-	Spitzer
Convention & Visitors Bureau (Saginaw)	-	Spitzer
Crime Prevention Council	-	Boyd (Chair)
Emergency Food & Shelter Program-FEMA	-	Piotrowski
Environmental Health Code Bd of Appeals	-	Harris
HealthSource Saginaw Bds/Committees	-	Krafft, Tany, Spitzer (Election)
HealthSource Advisory Board	-	Slodowski
Land Bank Authority	-	Coney (Chair Designee)
Local Emergency Planning Committee	-	Tany
Medical Dispatch Advisory Committee	-	Tany
Mental Health Authority Bd/Committees	-	Coney (Election)
Mosquito Abatement Commission	-	Boyd
Northern Michigan Counties Association	-	Slodowski
Parks & Recreation Commission	-	Matthews (Election)
Planning – SMATS Transportation	-	Webster
Region VII AAA Advisory Council	-	Tany
Remonumentation	-	Webster
Revolving Loan Fund Board	-	Webster (Chair Designee)
Saginaw Area Storm Water Authority	-	Webster (CSC Chair)
Saginaw Future, Inc. Board/Committees	-	Webster (Chair Designee)
Saginaw Valley Zoological Society Board	-	Little, Slodowski
Solid Waste Mgmt. Planning Committee	-	Piotrowski
Tri-City Area Joint Zoning Board	-	Piotrowski
Union/Management Health Insurance	-	Harris, Matthews



MAC Committees:

Agriculture & Tourism	-	Slodowski
Environmental & Regulatory Affairs	-	Webster
Finance & General Government	-	Krafft
Health & Human Services	-	Webster
Judiciary & Public Safety	-	Boyd
Transportation	-	Matthews

ELECTIONS

Saginaw County Community Mental Health Authority Board

Chairman Boyd asked for nominations to fill one Commissioner seat on the Community Mental Health Authority Board and one general public seat. Commissioner Slodowski placed in nomination the name of Commissioner Lisa Coney to fill the Commissioner seat and Cynthia Winiecke to fill the general public seat. Chairman Boyd called for further nominations; there were none. ***By Commissioner Slodowski, seconded by Commissioner Little: That nominations be closed and the Clerk instructed to cast a unanimous ballot of the members present for Commissioner Coney and Cynthia Winiecke to the Saginaw County Community Mental Health Authority Board for the ensuing year. Carried.***

HealthSource Saginaw Board of Trustees

Chairman Boyd placed into nomination the names of Commissioner Krafft and Commissioner Tany to continue to serve on the HealthSource Saginaw Board of Trustees, and Commissioner Spitzer as chair designee, if possible, and asked for further nominations; there were none. ***By Commissioner Webster, seconded by Commissioner Slodowski: That nominations be closed and the Clerk instructed to cast a unanimous ballot of the members present for Commissioner Krafft, Commissioner Tany, and Commissioner Spitzer to the HealthSource Saginaw Board of Trustees for the ensuing year. Carried.***

Land Bank Authority

Chairman Boyd asked for nominations to fill one seat on the Land Bank Authority. Commissioner Tany placed in nomination the name of Commissioner Lisa Coney. Chairman Boyd called for further nominations; there were none. ***By Commissioner Tany, seconded by Commissioner Harris: That nominations be closed and the Clerk instructed to cast a unanimous ballot of the members present for Commissioner Coney to the Land Bank Authority for the ensuing year. Carried.***



Parks & Recreation Commission

Chairman Boyd asked for nominations to fill one Commissioner seat on the Parks & Recreation Commission. Commissioner Slodowski placed in nomination the name of Commissioner Sheldon Matthews. Chairman Boyd called for further nominations; there were none. ***By Commissioner Slodowski, seconded by Commissioner Coney: That nominations be closed and the Clerk instructed to cast a unanimous ballot of the members present for Commissioner Matthews to the Parks & Recreation Commission for the ensuing year. Carried.***

ANNOUNCEMENTS BY THE CHAIR

Chairman Boyd announced the dates for upcoming committee meetings:

Human Services – Monday, January 9, 2023 at 4:00 p.m.

Courts & Public Safety – Tuesday, January 10, 2023 at 4:00 p.m.

County Services – Wednesday, January 11, 2023 at 4:00 p.m.

Budget Audit – Thursday, January 12, 2023 at 4:00 p.m.

Labor Relations – Thursday, January 12, 2023 at 4:30 p.m.

Rules Committee – To be determined

The Third Day's Session is scheduled for Tuesday, January 17, 2023 at 5:00 p.m.

COMMISSIONER AUDIENCES

- Vice-Chair Tany stated that the Board is “in this together” to serve the county as best they can and urged the new commissioners to contact him or any other returning member if any questions or concerns arise during their term. Commissioner Tany also urged new commissioners to schedule a ride-along and training simulator tour with the Sheriff's Department.

By Commissioner Little, seconded by Commissioner Spitzer: That the Board adjourn. Carried. Thereupon the Board adjourned at 5:16 p.m.

CHRISTOPHER S. BOYD
CHAIRMAN

VANESSA GUERRA
COUNTY CLERK

Prepared by: Suzy Koeplinger, Deputy County Clerk



JANUARY SESSION 2023



Third day of the January Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, January 17, 2023. The Board met pursuant to call of the County Clerk at 5:02 p.m. at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Christopher S. Boyd in the Chair.

PRESENT: Christopher S. Boyd, Lisa R. Coney, Denny H. Harris, Dennis H. Krafft, Gerald D. Little Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Rich A. Spitzer, Jack B. Tany, Michael A. Webster - **11**

ABSENT: - **0**

TOTAL: - **11**

OTHERS: Vanessa Guerra, Robert Belleman, Dave Gilbert, Jessica Sargent, Undersheriff Gomez, Kyle Bostwick, Brian Keenan-Lechel, Krystal Irvine, Norm Bamberger, Tom Heidger, Brandell Adams, Marissa Sawdon, Mary Williams, Suzy Koeplinger, and others

🇺🇸 Commissioner Piotrowski gave the invocation and led the Pledge of Allegiance to the Flag

CLERK’S CALL OF SESSION

Public Notice of Regular Board Session

The Saginaw County Board of Commissioners will convene for its Regular Session on

Tuesday, January 17, 2023 at 5:00 p.m.

111 S. Michigan Ave.

Room 200

Saginaw, MI 48602

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting. Please include your phone number.

This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the January 17, 2023 Board Agenda.

If you are disabled and need accommodation to provide you with an opportunity to participate, please call the Board of Commissioners at 989.790.5267.

Respectfully submitted,
Vanessa Guerra, County Clerk

January 6, 2023
Posted 1-13-23 by MCS

By the Chair: That the Notice of Meeting from the County Clerk be received and filed if there are no objections. The Chair hears none; it is so ordered.



APPROVAL OF MINUTES

- **Commissioner Krafft moved, seconded by Commissioner Tany, to approve the Minutes of the December 13, 2022 Committee of the Whole and Minutes of the December 20, 2022 Board Session. Motion carried.**

PUBLIC HEARING

None

AUDIENCES

- Chairman Boyd presented a Certificate of Recognition to Toni Harris, daughter of Arlene Hemgesberg, for Arlene’s service of 24+ years as a Senior Center Coordinator and volunteer for the Commission on Aging.

LAUDATORY RESOLUTIONS

CERTIFICATE OF RECOGNITION

ARLENE HEMGESBERG

Arlene Hemgesberg began her service with Commission on Aging when she was hired as an on-call Senior Center Coordinator in 1998. She was quickly promoted to Senior Center Coordinator at the Chesaning Young at Heart Club in 1999. Arlene officially retired in 2016 but continued to volunteer at the center for several years after retirement.

Arlene has been recognized over the years for her dedication to older adults in Chesaning and the Senior Center. She was also recognized by the Social Security Administration in 2000 for assisting an older gentleman in the Chesaning area needing immediate help with food assistance and connecting him with the administration. Further, she has been recognized by the American Legion Post 212 in 2000 as an outstanding citizen in the community. She was praised for her enthusiasm and dedication.

She has always been very well liked by seniors and staff and is known for going above and beyond for activities/special events planned at the center. We cannot forget to mention how she is known for her “year-round” holiday/seasonal Christmas tree.

Now, therefore, be it resolved that the Saginaw County Board of Commissioners offers this certificate of recognition to Arlene Hemgesberg for her dedication to serving the senior citizens of the community and for her volunteer efforts with Commission on Aging.

Respectfully Submitted,
Christopher S. Boyd
Chairman, District #9
Saginaw County
Board of Commissioners

Adopted: January 17, 2023
Presented: January 17, 2023



**CERTIFICATE OF RECOGNITION
COMMISSION ON AGING ADMINISTRATIVE ASSISTANT
VERA HALLER**

Vera Haller is often described as the “glue” that holds the agency together. She is always willing to step in and help, no matter what the ask is.

Vera Haller started working as a Foster Grandparent Program Assistant on January 7th, 2008 before she was quickly promoted to Administrative Assistant on April 7th, 2008.

She is known by many in the office as the “timecard police.” She is always finding ways to save the agency money or to get a discount. She is willing to lend a listening ear and staff members often feel comfortable discussing things with her, even if she is not their direct supervisor.

Vera has accepted another position that is part-time and close to home, which will give her more free time and not require the commute in winter months. She will be missed greatly by all of our COA employees, but we wish her the best in this next adventure.

The Saginaw County Board of Commissioners recognizes Vera Haller for her hard work and dedication to the Commission on Aging and the residents of Saginaw County.

Respectfully Submitted,

Christopher S. Boyd

Chairman, District #9

Saginaw County

Board of Commissioners

Adopted: January 17, 2023

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chair hears none; it is so ordered.

1-17-1 HEALTH DEPARTMENT submitting its 2020 – 2022 Annual Report.

-- Human Services (*Receive & File*)

1-17-2 MOSQUITO ABATEMENT COMMISSION submitting its 2022 Annual Report.

-- Human Services (*Receive & File*)

1-17-3 VILLAGE OF BIRCH RUN DDA submitting an Informational Meeting Notice for Thursday, December 15, 2022.

-- County Services (*Receive & File*)

1-17-4 SAGINAW CHARTER TOWNSHIP submitting a Notice of Public Hearing for Master Plan Amendment on January 4, 2023.

-- County Services (*Receive & File*)

1-17-5 SAGINAW CHARTER TOWNSHIP submitting its proposed/draft Master Plan Amendment with request for review and comment.

-- County Services (*Receive & File*)

1-17-6 TREASURER/CONTROLLER sending the electronic transactions and voucher payments transmittal form for the month of September 2022.

-- Budget/Audit (**1-17-4.1**)



- 1-17-7 TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of October 2022.
-- Budget/Audit **(1-17-4.1)**
- 1-17-8 TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of November 2022.
-- Budget/Audit **(1-17-4.1)**
- 1-17-9 TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of December 2022.
-- Budget/Audit **(1-17-4.1)**
- 1-17-10 INFORMATION TECHNOLOGY** requesting (1) an increase of \$8,910 from the FY General Fund to the FY 2023 IT Maintenance Agreements account (93160) to pay for Mainframe services for the month of January 2023; and (2) to internally borrow a “not-to-exceed” total of \$628,000 from the Delinquent Tax Fund to place the Saginaw County Animal Care & Control building on the Dark Fiber network to be paid back through the IT Indirect Cost Plan.
-- Budget/Audit **(1-17-4.2/4.3)**
- 1-17-11 70TH DISTRICT COURT** requesting use of the District Court Parking Fund to purchase and install safety glass for the Civil Division, along with structural upgrades, in the amount of \$19,000.
-- Budget/Audit **(1-17-4.4)**
- 1-17-12 10TH CIRCUIT COURT – PROBATE** requesting an increase to its Contractual Services Account of \$30,000 from the FY 2023 General Fund to pay for the services of Terry Kluck, retired Probate Register, for the month of December 2022 and for an extension to her contract from January 4, 2023 – April 4, 2023.
-- Budget/Audit **(1-17-4.5/5.1)**
- 1-17-13 PERSONNEL DIRECTOR** submitting the January 2023 Employment Status Report covering labor statistics for the month of December 2022.
-- Labor Relations *(Receive & File)*
- 1-17-14 CONTROLLER/CAO** submitting a Resolution regarding commitment of the necessary capital investment in TheDow Event Center for hosting the Canadian Hockey League Memorial Cup in 2024.
-- County Services **(Res. 2023 – 1)**

INITIATORY MOTIONS

None

REPORTS OF COMMITTEES

1. **Human Services Committee – G. Little, Chair; T. Slodowski, Vice-Chair**
None
2. **Courts and Public Safety Committee – J. Tany, Chair; S. Matthews, Vice-Chair**
None



3. **County Services Committee – M. Webster, Chair; D. Krafft, Vice-Chair**

None (See Res. 2023 – 1)

4. **Budget Audit Committee – D. Krafft, Chair; J. Tany, Vice-Chair**

- 4.1) **FINANCE DIRECTOR/TREASURER**, re: Approval of vendor transactions for September, October, November and December 2022
- 4.2) **INFORMATION TECHNOLOGY**, re: Approval to increase the Mainframe Modernization budget by \$37,432 for Mainframe hosting by Blue Hill and to shift \$114,088 from the IT Fund to the Mainframe Modernization Fund
- 4.3) **INFORMATION TECHNOLOGY**, re: Approval to borrow up to \$628,000 from the Delinquent Tax Fund to place the SCACC building on the Dark Fiber network (*Repayment Plan and Amortization Schedule to be provided prior to the meeting*)
- 4.4) **70TH DISTRICT COURT – CIVIL**, re: Approval to utilize up to \$19,000 from the District Court Parking Fund to purchase and install safety glass in Civil Division
- 4.5) **10TH CIRCUIT COURT – PROBATE**, re: Approval to increase its Contractual Services Account by \$30,000 from the FY 2023 General Fund to pay for the employment agreement with Terry Kluck, retired Probate Register

- ***Commissioner Krafft moved, seconded by Commissioner Matthews, to approve 4.1. Motion carried.***
- ***Commissioner Krafft moved, seconded by Commissioner Little, to approve 4.2. Motion carried.***
- ***After discussion, Commissioner Krafft moved, seconded by Commissioner Coney, to send 4.3 back to the Budget/Audit Committee to consider the repayment plan and amortization schedule and for further discussion. Motion carried.***
- ***Commissioner Krafft moved, seconded by Commissioner Matthews, to approve 4.4 and 4.5 leaving room for exceptions. There were no exceptions and the motion carried unanimously.***

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

JANUARY 17, 2023

In accordance with State Statute and County Policy, your Budget/Audit Committee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
1-17-6	Vendor Transactions	Sept. 1 – 30, 2022	\$21,236,546.62
1-17-7	Vendor Transactions	Oct. 1 – 31, 2022	\$20,655,689.34
1-17-8	Vendor Transactions	Nov. 1 – 30, 2022	\$25,918,469.08
1-18-9	Vendor Transactions	Dec. 1 – 31, 2022	\$9,343,389.40

We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Controller's Office.



Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Tracey L. Slodowski
Christopher S. Boyd

Jack B. Tany, Vice-Chair
Richard A. Spitzer

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

JANUARY 17, 2023

Your Budget/Audit Committee received Communication No. 1-17-10 from Josh Brown, Director of Information Technology, requesting an increase of \$8,910 (*amended in committee*) from the FY General Fund to the FY 2023 IT Maintenance Agreements account (93160) to pay for Mainframe services for the months of January 2023 and February 2023 (*amended in committee*). The committee members discussed the needs of the project and the recent transition of Human Capital Management functions. The Controller explained that the funds would be project specific, so he suggested to move money from the Mainframe Modernization Fund rather than the General Budget. The amount of \$37,432 would be required to pay for Mainframe services through February 28, 2023. (\$8,910 – January; \$28,522 – February) Additionally, the Board of Commissioners approved, in Draft #2 of the FY 2023 Budget, an increase within the Information Technology budget of \$114,088 which was needed to allow for an additional four (4) months of mainframe hosting by BlueHill. This adjustment was necessary to allow for continued support of the mainframe through the revised “go live” date of January 1, 2023 for the Human Capital Management phase of the mainframe migration project. A motion was made to move \$114,088 from the IT Budget to the Mainframe Modernization Budget. We recommend approval to amend the FY 2023 budget to increase the Mainframe Modernization Budget by \$37,432 and shift the \$114,088 in the FY 2023 Budget from the IT Budget to the Mainframe Modernization Budget.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Tracey L. Slodowski
Christopher S. Boyd

Jack B. Tany, Vice-Chair
Richard A. Spitzer

SENT BACK TO FEBRUARY BUDGET/AUDIT COMMITTEE

~~**FROM: COMMITTEE ON BUDGET/AUDIT -- 4.3**~~

~~**JANUARY 17, 2023**~~

~~Your Budget/Audit Committee considered Communication No. 1-17-10 from Josh Brown, Director of Information Technology, requesting to internally borrow a “not to exceed” total of \$628,000 from the Delinquent Tax Fund to place the Saginaw County Animal Care & Control building on the Dark Fiber network to be paid back through the IT Indirect Cost Plan. We discussed this request with Josh Brown and he informed the committee that the total amount was complied from the AmComm Fiber Installation Services (\$376,000), Fortinet Firewalls (\$232,000,) and SCACC Edge Network Switches (\$20,000).~~



~~We recommend approval for IT to internally borrow a “not to exceed” total of \$628,000 from the Delinquent Tax Fund to place the Saginaw County Animal Care & Control building on the Dark Fiber network to be paid back through the IT Indirect Cost Plan. (Repayment plan with amortization schedule to be provided prior to the board)~~

~~Respectfully Submitted,~~

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair	Jack B. Tany, Vice Chair
Tracey L. Slodowski	Rich A. Spitzer
Christopher S. Boyd	

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.4

JANUARY 17, 2023

Your Budget/Audit Committee considered Communication No. 1-17-11 from Linda James, District Court Administrator, requesting the use of the District Court Parking Fund to purchase and install safety glass for the Civil Division, along with structural upgrades, in the amount of \$19,000.

We met with Ms. James where she stated the current account balance in the District Court Parking Fund is \$26,928.23 and the quote for safety glass installation is \$19,000. Ms. James explained that safety glass has been installed in all other departments of District Court (Criminal, Probation, Traffic) and that the Civil Division needs to have the same safety measures in place.

We recommend approval of the use of the District Court Parking Fund to purchase and install safety glass for the Civil Division, along with structural upgrades, in the amount of \$19,000.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair	Jack B. Tany, Vice-Chair
Tracey L. Slodowski	Rich A. Spitzer
Christopher S. Boyd	

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.5

JANUARY 17, 2023

Your Budget/Audit Committee considered Communication No. 1-17-12 from LaTecia Cirilo, Probate Court Register, requesting an increase to its Contractual Services Account of \$30,000 from the FY 2023 General Fund to pay for the services of Terry Kluck, retired Probate Register, for the month of December 2022 and for an extension of her employment agreement from January 4, 2023 – April 4, 2023.

We met with LeTecia Cirilo and Judge McGraw who discussed the current needs of Probate Court, as well as the expertise that Terry Kluck brings to the department. Ms. Kluck assists in training new staff, assists in the update and destruction of records, and assists the new Probate Register with reports. The Consultant Services Account currently has a balance of \$1,537 which leaves a difference of \$5,825 to pay Ms. Kluck for the month of December. A \$30,000 increase in the account would allow Probate Court to pay Ms. Kluck for her services in December and continue to retain Ms. Kluck through April 4, 2023, as approved subsequently by your Labor Relations Committee.



We recommend approval of an increase to the Probate Court Contractual Services Account of \$30,000 from the FY 2023 General Fund fund balance to pay for the services of Terry Kluck, retired Probate Register, for the month of December 2022 and for an extension of her employment agreement from January 4, 2023 – April 4, 2023.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Tracey L. Slodowski
Christopher S. Boyd

Jack B. Tany, Vice-Chair
Richard A. Spitzer

5. **Labor Relations Committee – M. Webster, Chair; K. Harris, Vice-Chair**

- 5.1) **10TH CIRCUIT COURT – PROBATE**, re: Approval to extend employment agreement with Terry Kluck, retired Probate Register, from Jan 4, 2023 – Apr. 4, 2023

(On addendum, after Special Labor Relations Committee meeting held prior to the Board)

- 5.2) **CIVIL/LABOR COUNSEL**, re: Approval of Collective Bargaining Agreement with POAM 312-Eligible (Deputies)

- ***Commissioner Webster moved, seconded by Commissioner Krafft, to approve 5.1. Motion carried.***
- ***Commissioner Webster moved, seconded by Commissioner Matthews, to approve 5.2. Motion carried.***

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

JANUARY 17, 2023

Your Labor Relations Committee considered Communication No. 1-17-12 from LaTecia Cirilo, Probate Court Register, requesting an extension of the contract with Terry Kluck from January 4, 2023 – April 4, 2023.

We met with LeTecia Cirilo and Judge McGraw who discussed the current needs of Probate Court, as well as the expertise that Terry Kluck brings to the department. Ms. Kluck assists in training new staff, assists in the update and destruction of records, and assists the new Probate Register with reports. As approved by the Budget/Audit Committee, a \$30,000 increase in the Contractual Services Account would allow Probate Court to pay Ms. Kluck for her services in December and continue to retain Ms. Kluck through April 4, 2023.

We recommend approval of an extension of the employment contract with Terry Kluck, retired Probate Register, from January 4, 2023 – April 4, 2023.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chair
Denny M. Harris
Christopher S. Boyd

Sheldon Matthews, Vice-Chair
Gerald D. Little



FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

JANUARY 17, 2023

Your Labor Relations Committee herewith submits the collective bargaining agreement between the County of Saginaw and all affected Co-Employers and **POAM 312-Eligible (Deputies)**. The agreement covers the period commencing January 17, 2023 and ending September 30, 2025. The agreement has been formally ratified by the Union upon acceptance by the County. The financial implications of this agreement will be borne with funds within the existing, respective budgets. A summary of the main provisions is set forth below:

1. Duration of CBA – 3 years + (January 17, 2023 – September 30, 2025)
2. Furloughs:
 - County is proposing language to provide guidelines with respect to furloughing employees, if the financial condition of the County shall necessitate and allow discussion with the Union.
3. County proposes that if individuals are suspended for disciplinary reasons, the employee will be responsible for insurance premium cost share during period of suspension.
4. County proposes to add Juneteenth as a holiday.
5. Paid Time Off (PTO):
 - PTO shall accrue commencing on the date of hire and be credited on the first day of the month following thirty (30) days of service.
 - County proposes to eliminate the 700-hour cap on the accumulation of PTO.
 - The County proposes a 60-hour increase for each step of the PTO schedule.

 - The County proposes to amend to allow members to donate PTO on an individual basis for eligible medical reasons only to bargaining unit members of the Sheriff's Department, i.e. Lieutenants, Deputies, Sergeants and Corrections, in 10-hour increments, provided the donor's bank does not fall below 80 hours.
6. Disability Leave:

County proposes to add Policy #361 as amended on November 22, 2022, to include mental health as a covered condition.
7. Health Insurance:
 - County proposes to change in general, the health insurance article to make the language uniform with other County Collective Bargaining Agreements. Additional revisions will be needed due to the new healthcare.
 - County proposes to have one high deductible health plan during the term of the Collective Bargaining Agreement. The County proposes to opt out of PA 152 to allow: (1) increased flexibility in calculating employee healthcare costs by the County contributing, effective January 1, 2023, Two Million Dollars (\$2,000,000) into the healthcare fund to reduce employee premium shares. The County will contribute up to Six Hundred Twelve Thousand Dollars (\$612,000) in ARPA funding, which represents actual COVID related medical expenses incurred in the calendar year 2022. The County will also establish employee premium shares for 2023 as follows: (a) Single - \$30, (b) Double - \$150, and (c) Family - \$110.



- County proposes to eliminate the refund language in the contract as the County has gone to a high deductible health plan.
 - County proposes to shorten the eligibility period on health insurance, dental insurance, life insurance, and optical insurance to the first of the month following completion of thirty (30) days of qualifying service per the MOU's.
 - County has opted out of PA 152 for the 2023 medical plan year. The decision to opt out will need to be made for each medical plan year covered in the contract.
 - County proposes to provide that the insurance will be in accordance with the plan in effect on the date of ratification of the contract. The employer reserves the right to change carriers by providing comparable coverage for reasons of cost or service.
 - County proposes to increase the monthly stipend in lieu of health insurance to \$200.
 - County proposes to list the types of fringe benefits which will continue for one year when individuals are off on workers' compensation benefits.
8. The County proposes to prorate the clothing allowance based on the amount of time worked or the amount of time the employee is required to wear civilian clothes during such reimbursement period.
9. The County proposes to use individuals on the Sergeant list or those who have passed the Sergeants' exam as acting Sergeants. If no individuals are available that meet the criteria, then the department will use FTO's who have five years with the Sheriff's Department and in an emergency will use FTO's who have less than five years with the Sheriff's Department.
10. Mandated Overtime. Mandated Overtime will be distributed to all available non-scheduled employees within the bargaining unit regardless of current work assignment. The beginning of rotation will be based on seniority starting with lowest seniority first.
11. Wages:
- For Deputies, County proposes a 2% base wage increase in year one of the contract, up to 2% wage increase contingent on the budget stabilization fund (for those Deputies tied to the general fund) in year two of the contract, and up to 2% wage increase contingent on the budget stabilization fund (for those Deputies tied to the general fund) in year three of the contract.
 - For Deputies who are funded solely through the law enforcement millage: 2% wage increase for all three years of the contract.
 - The wage increase for Deputies will be retroactive to the date of expiration of the prior contract.
 - Market Adjustment: County proposes that the Deputies receive a 3% market adjustment in year one of the contract across the board. Those Deputies who are non FTO certified will be grandfathered in. However, the County and Sheriff's Department will no longer entertain hiring anymore non FTO certified officers after ratification of this contract.



- The County proposes a \$0.35 wage differential for actual hours worked by members of the bargaining unit whose shift begins on or after 1745 and ends on or before 0545. This proposal does not include overtime shifts or overtime details.

We recommend approval of the agreement between the County of Saginaw and all affected Co-Employers and **POAM 312-Eligible (Deputies)** as outlined above; further, authorize the proper County officials to sign the appropriate documents and make the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chair

Sheldon Matthews, Vice-Chair

Denny M. Harris

Gerald D. Little

Christopher S. Boyd

6. **Executive Committee – C. Boyd, Chair**

None

7. **Legislative Committee – S. Matthews, Chair; M. Webster, Vice-Chair**

None

8. **Intergovernmental Cooperation Committee – J. Tany, Chair; S. Matthews, Vice-Chair**

None

9. **Committee Compensation**

1-17-23.1) December 11, 2022 – December 24, 2022

1-17-23.2) December 25, 2022 – January 7, 2023

- ***Vice-Chair Tany moved, seconded by Commissioner Krafft, to approve 1-17-23.1 and 1-17-23.2. The motion carried unanimously.***



Board of Commissioners – January 17, 2023

COMMITTEE COMPENSATION - 1.17.23.2

January 17, 2023

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held December 25 - January 7, 2023

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	01/03/23	Organizational Board Session Boyd, Coney, Harris, Krafft, Little, Matthews, Piotrowski, Slodowski, Spitzer, Tany, Webster	11 Present	\$550.00	11
3	01/05/23	Committee Assignment Board Session Boyd, Coney, Harris, Little, Matthews, Piotrowski, Slodowski, Spitzer, Tany, Webster <i>Absent: Krafft</i>	10 Present	\$500.00	10
TOTAL				\$1,050.00	21

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (1-6-22)

COMMITTEE COMPENSATION - 1.17.23.1

January 17, 2023

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held December 11 - December 24, 2022.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	12/12/22	Labor Relations Committee	Webster Matthews Ruth	\$50.00 \$50.00 \$50.00	1 1 1
2	12/13/22	Committee of the Whole re: ARPA Boyd, Ewing, Harris, Krafft, Little, Matthews, Ruth, Slodowski, Tany. <i>Absent: Webster, Winiecke</i>	9 Present	\$450.00	9
3	12/14/22	Saginaw Valley Zoological Society	Matthews Little	\$50.00 \$50.00	1 1
4	12/15/22	Frankenmuth CVB	Krafft	\$50.00	1
5	12/15/22	Commission on Aging	Ewing	\$50.00	1
6	12/20/22	Executive Committee - Special	Ruth Little Matthews Webster Krafft	\$25.00 \$25.00 \$25.00 \$25.00 \$25.00	1 1 1 1 1
7	12/20/22	Board Session Ewing, Harris, Krafft, Little, Matthews, Ruth, Slodowski, Tany, Webster. <i>Absent: Boyd, Winiecke</i>	9 Present	\$450.00	9
TOTAL				\$1,375.00	30

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (12-22-22)



RESOLUTIONS

RESOLUTION 2023-01

Saginaw County Building Authority

COMMITTING TO MAKE THE NECESSARY CAPITAL INVESTMENT IN THE DOW EVENT CENTER FOR HOSTING THE CANADIAN HOCKEY LEAGUE MEMORIAL CUP IN 2024

At a regular meeting of the Saginaw County Board of Commissioners held in the Commissioner's Chambers of Saginaw County (111 S. Michigan Ave., Saginaw, Michigan 48602) of said County on the 17th day of January 2023 at 5:00 p.m.

*Christopher S. Boyd – Chair, Jack B. Tany – Vice-Chair
Lisa R. Coney, Dennis M. Harris, Dennis H. Krafft
Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski
Tracey L. Slodowski, Richard A. Spitzer, Michael A. Webster*

***Commissioner Webster offered the following resolution and moved for adoption.
The motion was seconded by Commissioner Krafft.***

WHEREAS, the County of Saginaw owns the DOW EVENT CENTER; and

WHEREAS, the Saginaw County Building Authority manages The DOW EVENT CENTER on behalf of the County of Saginaw; and

WHEREAS, the County of Saginaw, and the Saginaw County Building Authority has engaged ASM Global to manage the day-to-day operations of The DOW EVENT CENTER; and

WHEREAS, ASM Global has entered into a lease agreement with Saginaw Spirit; and

WHEREAS, the Saginaw Spirit has submitted a Letter of Intent to bid on hosting the 2024 Memorial Cup; and

WHEREAS, the Memorial Cup has specific requirements of the host team, such as the number of available suites, and the number of locker rooms; and

WHEREAS, the Memorial Cup; four team tournament was last hosted in the United States in 1983 in Portland, Oregon; and

WHEREAS, the economic impact for the Great Lakes Bay Region (GLB) is estimated at \$24 million; and

WHEREAS, Saginaw Spirit has prepared highlights of additional impact the 2024 Memorial Cup will have on the GLB region, a copy of which is attached; and



2024 MEMORIAL CUP IMPACT



- Economic Impact-** \$24 million of economic impact (average of last 3 Memorial Cups on their home communities in overnight stays, restaurants, shopping, etc..)
- Who Participates-** The Four teams that participate in the Memorial Cup are the 3 Champions from the 3 leagues that make up the CHL (Quebec, Ontario and Western) + the host team is the 4th team.
 - How Many Days/When?-** 13 days of events filled with dinners for thousands, entertainment, fanfest, community involvement, concerts, celebrities appearances and great hockey action from May 22nd – June 3rd, 2024.
 - Over-Night Stays-** Up to approximately 4500+ overnight stays over the 12 days of the Memorial Cup (CHL and VIP's will use 150 rooms per night x 13 nights= 1950, 3 teams using 35 rooms per night (105 rooms) x 13 nights= 1365 rooms, On-Ice Officials 9 rooms per night x 13 nights= 117 rooms TOTAL ROOM NIGHTS FOR 2024 MEMORIAL CUP WILL BE APPROXIMATELY 3432.+ Another 1,000-1,200 rooms from visitors, NHL Teams, etc.. for an estimated total of 4500+ hotel rooms
 - What Does the Memorial Cup Mean to Canadians and USA Communities that have a team-** Canada's National Championship of Major Jr Hockey. 8 USA based teams compete in the CHL.
 - How is the League recognized-** The CHL, is the largest spectator league in all of Canada. CHL arena's will draw over 7 million fans annually. The CHL outdraws the NHL in Canada by over 1 million fans.
 - How effective is the CHL at putting players into the NHL-** The CHL is recognized as the #1 development league to the NHL in the world. Over 43% of NHL rosters are players that were drafted out of our league (The 60 teams of the CHL) Players like Steve Yzerman (Peterborough) Chris Osgood (Spokane) Kris Draper (Ottawa) Wayne Gretzky (Sault Saint Marie) Connor McDavid (Erie), John Tavares (Oshawa), Mark Messier (Oshawa) Cole Perfetti (Saginaw), Tyler Seguin (Plymouth) Ty Dellandrea (Flint)
 - How Long has the Memorial Cup been a thing -** The Memorial Cup has been competed for since 1919.
 - How Hard is it to Win/Host the Memorial Cup -** The Memorial Cup is considered the toughest trophy to win in all of hockey (60 teams competing for 1 trophy). Every one of the 60 communities would love to host the event. Saginaw is one of 4 communities that have been selected to provide a bid to host . (Sault Saint Marie, Ontario, Niagara, Ontario, Kingston, Ontario are the other 3 that we are competing against)
 - Has a USA Franchise Ever Hosted the Memorial Cup?-** A USA Host has occurred on 3 occasions (Portland, Seattle and Spokane)



2024 MEMORIAL CUP IMPACT



- How is Saginaw Positioned to be The Host team-** The Saginaw Spirit on ice team will be considered the #1 team in the CHL for the 2024 season as we have loads of young talent. The Business team of the Saginaw Spirit has been #1 in corporate sales for 12 straight years. The Spirit Team President (Craig Goslin) is the leagues Chairman of the Board of Governors and has been recognized as the leagues Executive of the Year on multiple occasions. Saginaw is recognized by NHL teams and Hockey Agents as one of the premier communities to develop their players.
- Volunteers-** All Memorial Cups will have 500+ volunteers that support the events and activities occurring in the 13 days of the event
- International TV Broadcast-** The entire Memorial Cup in televised live on TSN in Canada, on the NHL Network and CBS in the USA.
- Local Community Tagline-** "UNITED WE SOAR". We will use this tagline to illustrate that together with Canada and the USA teams working together, we will soar the event to new heights
- Community Engagement-** We will engage Frankenmuth, Saginaw and the entire Great Lakes Bay Region and beyond into the 2024 Memorial Cup. This will be done with events like a FanFest at the Jolt Credit Union Event Park, the Hockey Hall of Fame Display of all of the NHL major trophies including the Stanley Cup at the Dow Event Center, Golf event for all of the visiting teams fan base, Fishing event, boating, kayaking, shopping, and more.
- Diversity, Equality and Inclusion-** Money will be committed by the Saginaw Spirit Ownership to Diversity, Equality and Inclusion. We will be holding education seminars, etc. that we will put on TV and social media.
- Legacy Project-** Through the Memorial Cup, we will identify two beautification projects for our community that will leave a lasting legacy of the events of the 2024 Memorial Cup .
- Military Relations-** The Memorial Cup was presented to honor those that made the ultimate sacrifice in the Canadian military. It now also recognizes all of those that have serve and currently serve in the military. We will be inviting to all 13 days of the event, many veterans from both Canada and the USA to be involved in the fabric of almost all of the events of the 13 days of the Memorial Cup Celebration .



UNFINISHED BUSINESS

None

PROCLAMATIONS

None

APPOINTMENTS

Chairman Boyd announced the commissioner appointments for the Commission on Aging Board to represent their district with terms to expire December 31, 2024. They are as follows:

District 1 -	Mary Speaker	District 7 -	Marty Warnick
District 2 -	Cheri Stack	District 8 -	Exie Robinson
District 3 -	Tom McIntyre	District 9 -	Robert Hanley
District 4 -	Deanna Nigl	District 10 -	Prescilla Adams
District 5 -	Terry Crevia	District 11 -	Dennis Morrison
District 6 -	Julia Rohde		

Chairman Boyd appointed Mary Ellen Johnson to the Great Lakes Bay Michigan Works! Workforce Development Board (Community-based Youth Organization) with a term to expire June 30, 2024.

ELECTIONS

Rob Brown was elected to the Parks and Recreation Commission to fill a vacancy, with a term to expire January 1, 2024.

CHAIR ANNOUNCEMENTS

- Chairman Boyd informed the commissioners and audience that he and members of the Legislative Committee met earlier in the day with Congressman Dan Kildee. They discussed a variety of issues and if anyone has any questions or comments for the Congressman to let Vice-Chair Tany know and he will pass on the information.
- Chairman Boyd also recognized January 17th as Betty White's birthday and she would have been 101.

COMMISSIONER AUDIENCES

- Commissioner Slodowski announced a Town Hall meeting by State Representative Graham Filler on February 6, 2023 at 10:00 a.m. at Richland Township. All commissioners are invited.
- Vice-Chair Tany commended Vanessa Guerra, County Clerk, and Kyle Bostwick, Chief Deputy Clerk, for assisting Kent County on an election recount of Proposal 3 from the 2022 General Election. They helped count a portion of 86,000 ballots. Commissioner Tany also just recently found out that Jonathan Block is no longer General Manager at TheDow



Event Center and Jolt Event Park and wished him well on his new position at Horizons Conference Center.

- Commissioner Krafft announced Zehnder’s Snowfest in Frankenmuth, which begins Wednesday, January 25rd and runs through Sunday, January 29th and includes snow sculpting and ice carving competitions, children’s activities, fireworks, petting zoo, entertainment, warming tent and more. *(Snow sculpting and ice carving may be cancelled due to warm weather)*

By Commissioner Coney, seconded by Commissioner Harris: That the Board adjourn. Motion Carried. Thereupon, the Board adjourned at 5:50 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

CHRISTOPHER S. BOYD
CHAIRMAN

VANESSA GUERRA
COUNTY CLERK

Prepared by: Suzy Koeplinger, Deputy County Clerk

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN



FEBRUARY SESSION 2023



First day of the February Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, February 21, 2023. The Board met pursuant to call of the County Clerk at 5:00 p.m. at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Christopher S. Boyd in the Chair.

PRESENT: Christopher S. Boyd, Lisa R. Coney, Denny M. Harris, Dennis H. Krafft, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Rich A. Spitzer, Jack B. Tany, Michael A. Webster - **10**

ABSENT: Gerald D. Little - **1**

TOTAL: - **11**

OTHERS: Vanessa Guerra, Robert Belleman, Dave Gilbert, Jessica Sargent, Undersheriff Gomez, Kyle Bostwick, Krystal Irvine, Randy Pfau, Sam Tany, Bill Stanuszek, Angie Miller, Josh Brown, Mark Angliss, Judge Brittany Dicken, Mark Przybylski, Koren Thurston, Jennifer Broadfoot, Marissa Sawdon, Mary Williams, Suzy Koeplinger, and others

- ✚ Chairman Boyd asked for a moment of silence for the Michigan State University students killed, injured, and affected by the campus shooting last week
- ✚ Commissioner Tany gave the invocation and led the Pledge of Allegiance to the Flag

CLERK'S CALL OF SESSION

Public Notice of Regular Board Session

The Saginaw County Board of Commissioners will convene for its Regular Session on

Tuesday, February 21, 2023 at 5:00 p.m.

111 S. Michigan Ave.

Room 200

Saginaw, MI 48602

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting. Please include your phone number.



This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the February 21, 2023 Board Agenda.

If you are disabled and need accommodation to provide you with an opportunity to participate, please call the Board of Commissioners at 989.790.5267.

Respectfully submitted,
Vanessa Guerra, County Clerk

February 10, 2023
Posted 2-16-23 by MCS

By the Chair: That the Notice of Meeting from the County Clerk be received and filed if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

- ***Commissioner Krafft moved, seconded by Commissioner Tany, to approve the Minutes of the January 3, 2023; January 5, 2023; and January 17, 2023 Board Sessions. Motion carried.***

PUBLIC HEARING

None

AUDIENCES

None

LAUDATORY RESOLUTIONS

CERTIFICATE OF RECOGNITION

EVA STONE

Big Boy in Bridgeport opened its doors in 1979 at 6301 Dixie Highway, Saginaw MI. Eva Stone and her brother, along with the help of their father, started the business when Eva was only 21 years old. Now, at 65, she has closed the doors and retired. In January 2023, the restaurant served customers four days a week until the final business day on Sunday, January 29, 2023. She will always reflect on this career that she has loved.

Staff and Customers could not believe it when they heard about the closure. The restaurant has been a special place for all; a gathering place for families, friendships, reunions, and community. Eva says the best part is that the people become a family which in turn cultivates a friendship that's unique to the industry.

Eva Stone says that she has been blessed to have had this career, employed thousands of people and made countless friendships and memories along the way. "I've got customers that have been here with me the entire time, quite a few," Stone said. "When people come home to Bridgeport, they come to Big Boy. It's almost a time warp; you can walk in, and the same faces are still there. It's just been really a wonderful thing."

The Saginaw County Board of Commissioners commends Eva Stone for her years of hard work dedicated to the community and congratulates her on her retirement.

Respectfully Submitted,
Saginaw County Board of Commissioners
Christopher S. Boyd, Chairman, District #9

Presented: February 21, 2023
Adopted: February 21, 2023
Sheldon Matthews, Commissioner, District #4



PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chair hears none; it is so ordered.

2-21-1 MOBILE MEDICAL RESPONSE submitting its tri-annual report on response times and other related information.

-- Courts & Public Safety (*Receive & File*)

2-21-2 PUBLIC WORKS requesting approval of up to \$8,500 of Soil Erosion Fund Balance for the preliminary planning of a Maintenance building on the new Mosquito Control Site.

-- County Services (*Receive & File*)

2-21-3 CONTROLLER/CAO requesting discussion of the status of the Board/Controller/Clerk/Treasurer Office Relocation Project and possible adjustment to the original plans.

-- County Services (*No action*)

2-21-4 VILLAGE OF MERRILL submitting a Notice of Public Hearing on February 13, 2023 on a request from Merrill Technologies Group for an Industrial Facilities Exemption at 21659 Gratiot Rd., Merrill, MI.

-- County Services (*Receive & File*)

2-21-5 HON. DARNELL JACKSON, CHIEF JUDGE requesting reinstatement and funding for a bailiff/law clerk position for newly-installed Judge Brittany Dicken in the amount of \$135,007 to begin in the current FY 2023 Budget.

-- Budget/Audit (**2-21-4.1**)

2-21-6 INFORMATION TECHNOLOGY to internally borrow a “not-to-exceed” total of \$628,000 from the Delinquent Tax Fund to place the Saginaw County Animal Care & Control building on the Dark Fiber network to be paid back through the IT Indirect Cost Plan.

-- Budget/Audit (**2-21-4.2**)

2-21-7 MOSQUITO ABATEMENT requesting amendment of its FY 2023 Budget Revenue to reflect the projected amount of \$5,505,961 associated with the 1.0 mill rate levied in December 2022.

-- Budget/Audit (**2-21-4.3**)

2-21-8 SHERIFF requesting (1) to increase its Support Services budget (280-30112-62811) by \$18,000 and move \$6,500 into Community Promotions with the remaining funds of \$11,500 into Wages and Benefits (280-30112-88000); and (2) to adjust its FY 2023 Budget to accept \$84,000 from Chesaning Union Schools to contract for a School Resource Officer, with the remainder of the position funding from the Motor Carrier fund and Law Enforcement fund balance.

-- Budget/Audit (**2-21-4.4/4.5**)

2-21-9 CONTROLLER/CAO submitting the County’s Cost Allocation Plan which is used to allocate indirect costs and the IT Rate Calculation which is used to allocate IT services, and requesting approval to amend the FY 2023 Budget to accurately reflect the respective amounts shown for each department.

-- Budget/Audit (**2-21-4.6**)



- 2-21-10** **CONTROLLER/CAO** submitting the report of budget adjustments and grants accepted on behalf of the County by the Controller for 7-1-22 – 9-30-22.
-- Budget/Audit (*Receive & File*)
- 2-21-11** **CONTROLLER/CAO** submitting the report of budget adjustments and grants accepted on behalf of the County by the Controller for 10-1-22 – 12-31-22.
-- Budget/Audit (*Receive & File*)
- 2-21-12** **CONTROLLER/CAO** Requesting adoption of a Resolution declaring official intent to issue bonds in an amount not to exceed \$3.5 million for capital improvements to the County of Saginaw Dow Event Center and instruct the County Clerk to publish the Notice of Intent as required.
-- Budget/Audit (**Res. 2023 – 2**)
- 2-21-13** **SAGINAW FUTURE INC.** submitting its first quarter report (Oct. 1, 2022 – Dec. 31, 2022) and request for \$105,108 in performance-based funding pursuant to the Third Amendment of the Saginaw County and Saginaw Future Services Agreement.
-- County Services (**2-21-3.1**)
- 2-21-14** **CITY OF SAGINAW** submitting a Notice of Public Hearing on February 6, 2023 on a request from Ahsrat Company for an Obsolete Property Rehabilitation certificate at 1315 N. 5th Avenue, Saginaw, MI.
-- County Services (*Receive & File*)
- 2-21-15** **PERSONNEL DIRECTOR** submitting the February 2023 Employment Status Report covering labor statistics for the month of January 2023.
-- Labor Relations (*Receive & File*)
- 2-21-16** **SHERIFF** requesting a PCN be issued for a School Resource Officer (Law Enforcement Officer & Motor Carrier) for the Chesaning Union School District.
-- Labor Relations (**2-21-5.1**)
- 2-21-17** **COMMISSION ON AGING** requesting a temporary PCN be issued for a Foster Grandparent Program Coordinator position due to resignation effective May 13, 2023 and training; and approval to enter into a Professional Services Agreement with Tara Stinson, current Foster Grandparent Coordinator, from May 15, 2023 through July 7, 2023 to provide up to 20 hours per pay period to ensure accurate grant reporting of the AmeriCorps federal grant.
-- Labor Relations (**2-21-5.2**)
- 2-21-18** **COUNTY CIVIL/LABOR COUNSEL** requesting consideration and approval of a Memorandum of Understanding between Saginaw County and Teamsters Local 214 representing Commission on Aging and Public Health Department.
-- Labor Relations (**2-21-5.3**)
- 2-21-19** **MEDICAL EXAMINER** requesting creation of a FT clerical position in the Medical Examiner’s Office and to establish a PCN for an Office Assistant II at level T-07 (\$99,287 salary & benefits).
-- Labor Relations (**2-21-5.4**) – *On Addendum if approved at Special Labor Relations Committee held prior to the Board Session*



INITIATORY MOTIONS

None

REPORTS OF COMMITTEES

1. **Human Services Committee – G. Little, Chair; T. Slodowski, Vice-Chair**
None
2. **Courts and Public Safety Committee – J. Tany, Chair; S. Matthews, Vice-Chair**
None
3. **County Services Committee – M. Webster, Chair; D. Krafft, Vice-Chair**
 - 3.1) **SAGINAW FUTURE INC.** requesting approval of \$105,108 in performance-based funding pursuant to the Third Amendment of the Saginaw County and Saginaw Future Services Agreement
 - ***Commissioner Webster moved, seconded by Commissioner Krafft, to approve 3.1. Motion carried.***

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

FEBRUARY 21, 2023

Your committee considered Communication No. 2-21-13 from JoAnn Crary, President, Saginaw Future Inc., submitting its first quarter report (Oct. 1, 2022 – Dec. 31, 2022) and request for the balance of \$105,108 in performance-based funding pursuant to the Third Amendment of the Saginaw County and Saginaw Future Services Agreement.

We met with JoAnn Crary and Tom Miller Jr., Vice President, Saginaw Future Inc., who discussed the performance figures from the quarter compared to its quarterly goal. The performance-based funding metrics address Job Creation, New Investments and Government Contracts Awarded, all of which exceeded the metrics set by the county. The Job Creation goal of 100 was surpassed with a total of 255 new jobs to date. New Investments were expected to total \$31,250,000, and Saginaw Future Inc. recorded \$117,275,000. Government Contracts were set to reach a minimum of \$7,125,000 which totaled \$10,037,282.

We recommend approval of funding \$105,108 in 1st quarter performance-based funding pursuant to the Third Amendment of the Saginaw County and Saginaw Future Services Agreement.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chair

Dennis H. Krafft, Vice-Chair

Dennis M. Harris

Sheldon Matthews

Christopher S. Boyd

4. **Budget/Audit Committee – D. Krafft, Chair; J. Tany, Vice-Chair**
 - 4.1) **10TH CIRCUIT COURT, HON. DARNELL JACKSON, CHIEF JUDGE**, re: Approval to reinstate and fund a bailiff/law clerk position for newly-installed Judge Brittany Dicken in the amount of \$135,007 to begin in the current FY 2023 Budget



- 4.2) **INFORMATION TECHNOLOGY**, re: Approval to borrow up to \$628,000 from the Delinquent Tax Fund to place the SCACC building on the Dark Fiber network and to install a Disaster Recovery Site on the SCACC premises
 - 4.3) **MOSQUITO ABATEMENT**, re: Approval to amend its FY 2023 Budget Revenue to reflect the projected amount of \$5,505,961 associated with the 1.0 mill rate levied in December 2022
 - 4.4) **SHERIFF**, re: Approval to increase its Support Services budget by \$18,000 and allocate \$6,500 to Community Promotions and \$11,500 to Wages and Benefits
 - 4.5) **SHERIFF**, re: Approval to enter into an agreement to with Chesaning Union Schools to contract for a School Resource Officer
 - 4.6) **CONTROLLER/CAO**, re: Approval of the County’s Cost Allocation Plan used to allocate indirect costs and IT Rate Calculation which is used to allocate IT services, and to amend the FY 2023 Budget to accurately reflect the amounts
[Note: Resolution 2023 – 2 from Budget/Audit is submitted under Resolutions]
- **Commissioner Krafft moved, seconded by Commissioner Matthews, to approve 4.1. Motion carried.**
 - **Commissioner Krafft moved, seconded by Commissioner Slodowski, to table 4.2 for further discussion at the next Budget/Audit Committee. Motion carried.**
 - **Commissioner Krafft moved, seconded by Commissioner Tany, to approve 4.3. Motion carried.**
 - **Commissioner Krafft moved, seconded by Commissioner Spitzer, to approve 4.4, 4.5 and 4.6. Motion carried.**

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

FEBRUARY 21, 2023

Your Budget/Audit Committee received Communication No. 2-21-5 from Chief Judge Darnell Jackson, requesting reinstatement and funding for a bailiff/law clerk position for newly installed Judge Brittany Dicken in the amount of \$135,007 to begin in the current FY 2023 Budget.

We met with Judge Jackson and Judge Brittany Dicken where they explained that no other Judge in the county is without a law clerk and discussed the importance of the position. Chief Judge Jackson explained that the PCN had been eliminated in October 2020 because the last presiding judge chose not to utilize the position. The law clerks assist judges with the efficiency and effectiveness of the court, from swearing in witnesses to doing extensive research. Judge Dicken expressed that going without a law clerk would be doing the community an injustice.

We recommend approval of reinstatement and funding for a bailiff/law clerk position for newly installed Judge Brittany Dicken in the amount of \$135,007 to begin in the current FY 2023 Budget.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer



SENT BACK TO MARCH BUDGET/AUDIT COMMITTEE

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2 **FEBRUARY 21, 2023**

Your Budget/Audit Committee received Communication No. 2-21-6 from Josh Brown, Director of Information Technology, requesting to internally borrow a “not to exceed” total of \$628,000 from the Delinquent Tax Fund to place the Saginaw County Animal Care & Control building on the Dark Fiber network to be paid back through the IT Indirect Cost Plan.

We met with Josh Brown about the options presented in the supplemental material supplied before the committee meeting. Both options connect the new Animal Control facility to the AmComm Dark Fiber Ring Connectivity and include closet switches. Option one (1) includes basic firewalls, where option two (2) includes high-capacity firewalls. The cost of option one (1) is \$461,046 and option two (2) is \$627,960.

Mr. Brown explained that the back-up center and the dark fiber are both necessary for security of the county. All county facilities are already connected to the dark fiber and Animal Care and Control would be no different.

We recommend approval of the request, provided the expenses be appropriately allocated between Animal Care & Control and IT funds.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair	Jack B. Tany, Vice Chair
Tracey L. Slodowski	Richard A. Spitzer
Christopher S. Boyd	

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.3 **FEBRUARY 21, 2023**

Your Budget/Audit Committee considered Communication No. 2-21-7 from William Stanuszek, Mosquito Abatement Director, requesting amendment of its FY 2023 Budget Revenue to reflect the current millage rate.

We met with Mr. Stanuszek where he explained the projected amount of revenue from the 1.0 millage rate levied in December 2022 is \$5,505,961. The millage dollars will be used for the purpose of funding Mosquito Abatement Commission operations; for example, the control and abatement of mosquitoes and mosquito-borne diseases, mosquito source reduction, public education, and operating expenses, and for the construction of a new mosquito abatement facility.

We recommend approval to amend the Mosquito Abatement FY 2023 Budget Revenue to reflect the projected amount of \$5,505,961 associated with the 1.0 mill rate levied in December 2022.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair	Jack B. Tany, Vice-Chair
Tracey L. Slodowski	Richard A. Spitzer
Christopher S. Boyd	



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.4

FEBRUARY 21, 2023

Your Budget/Audit Committee considered Communication No. 2-21-18 from William Federspiel, County Sheriff, which was amended in committee, requesting approval to increase its Support Services budget by \$18,000.

We met with Undersheriff Gomez who explained that only \$6,000 was budgeted in the FY 2023 Budget in error. The MOU to close the parks costs \$24,000. Of the \$18,000 budget adjustment, \$6,500 would move into community promotions and \$11,500 would go toward wages and benefits.

We recommend approval of a budget amendment of \$18,000 from Fund Balance toward the Support Services budget and to move \$6,500 to county promotions and \$11,500 to wages and benefits.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.5

FEBRUARY 21, 2023

Your Budget/Audit Committee considered Communication No. 2-21-18 from William Federspiel, County Sheriff, which was amended in committee, requesting an amendment of \$130,000 from Fund Balance to FTO train and fund a school resource officer for Chesaning Union Schools.

We met with Undersheriff Gomez who informed the committee that \$84,000 will be reimbursed from Chesaning Union Schools through payments throughout the three-year contract. The deputy would work under the motor carrier division during summer months and work at the school as a law enforcement officer for the school year.

School Resource Officers have proven to prevent or minimize property damage, prevent student injuries, reduce the need for schools to call 911, increase the likelihood that students will help from social or health care systems and increase feelings of safety among students and staff.

We recommend approval of the \$130,000 budget amendment to fund and train a school resource officer for Chesaning Union Schools.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.6

FEBRUARY 21, 2023

Your Budget/Audit Committee considered Communication No. 2-21-9 from Robert Belleman, County Controller/CAO, submitting the County's Cost Allocation Plan which is used to allocate indirect costs and the IT Rate Calculation which is used to allocate IT services, and requesting approval to amend the FY 2023 Budget to accurately reflect the respective amounts shown for each department.



Your committee met with Mr. Belleman, who presented to the committee the County’s Cost Allocation Plan which is used to allocate indirect costs, and the IT Rate Calculation which is used to allocate IT services for the 2023 budget cycle. Both plans have been completed and therefore, a budget adjustment for the County’s Fiscal 2023 Budget is needed to accurately reflect the respective amounts shown in the plans for each of the departments.

We recommend approval of the Fiscal Year 2023 Budget amendments to reflect the respective amounts shown for each department as submitted by the Controller/CAO. Further, that the proper county officials are authorized to perform the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany, Vice-Chair

Tracey L. Slodowski

Richard A. Spitzer

Christopher S. Boyd

5. **Labor Relations Committee – M. Webster, Chair; K. Harris, Vice-Chair**

- 5.1) **SHERIFF**, re: Approval to issue a PCN for a School Resource Officer as a Law Enforcement/Motor Carrier position, and to allow the Payroll Department to allocate amounts within the PCN
- 5.2) **COMMISSION ON AGING**, re: Approval to establish a temporary PCN for a Foster Grandparent Program Coordinator to allow for training due to resignation; and to approve a Professional Services Agreement with Tara Stinson from May 15 – July 7, 2023 for grant reporting
- 5.3) **CIVIL/LABOR COUNSEL**, re: Approval of a Memorandum of Understanding between Saginaw County and Teamsters Local 214 representing Commission on Aging and Public Health employees
- 5.4) **MEDICAL EXAMINER**, re: Approval of PCN for Office Assistant II (T-07)
 - **Commissioner Webster moved, seconded by Commissioner Matthews, to approve 5.1, 5.2 and 5.3. Motion carried.**
 - **Commissioner Webster moved, seconded by Commissioner Matthews, to approve 5.4. After discussion, the motion carried.**

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

FEBRUARY 21, 2023

Your Labor Relations Committee considered Communication No. 2-21-16 from William Federspiel, County Sheriff, requesting a PCN be issued for a School Resource Officer (Law Enforcement Officer) for the Chesaning Union School District.

We met with Undersheriff Gomez, who amended the request in committee, asking for the addition of a general PCN in the Law Enforcement budget and a PCN for Motor Carrier which will be effective for three (3) months per year. The agreement with Chesaning Union Schools is for three (3) years and will be reimbursed through grant funding previously awarded to the school from the State.

The estimated cost of a Deputy in a School Resource Officer/Motor Carrier position at a 1-year Step (step 2) with Family Benefits is \$130,278. After adding in Public Liability Insurance, the cost



is \$133,897. So, for nine (9) months out of the year, the cost to the Law Enforcement fund would be estimated at \$100,423 and for the remaining 3 months, the cost to the Motor Carrier activity would be \$33,474.

We recommend approval to issue PCN(s) and to authorize the Sheriff and Payroll Department to establish the best way to designate payroll account numbers for the position.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chair
Denny M. Harris
Christopher S. Boyd

Sheldon Matthews, Vice-Chair
Gerald D. Little

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

FEBRUARY 21, 2023

Your Labor Relations Committee considered Communication 2-21-17 from Jessica Sargent, Commission on Aging Director, requesting a temporary PCN be issued for a Foster Grandparent Program Coordinator position as well as approval to enter into a Professional Services Agreement with the current Foster Grandparent Coordinator.

We met with Mrs. Sargent and discussed the resignation of the current Foster Grandparent Coordinator that will be effective May 13, 2023. Mrs. Sargent said a replacement should fill the position by April. There is a need for an additional PCN to ensure proper training to the new employee for the next six (6) weeks, totaling \$13,449.

Mrs. Sargent is also requesting the approval to execute a Professional Services agreement with Tara Stinson, the current FGP Program Coordinator, from May 15, 2023 through July 7, 2023. Ms. Stinson would be utilized when needed up to 20 hours per pay period. This transition would ensure accurate grant reporting and program requirements. It would also serve well for the relationships with schools, program volunteers, and other valuable partners.

We recommend approval of establishing a temporary PCN for a Foster Grandparent Program Coordinator and a Professional Services Agreement with Tara Stinson for a maximum length of six (6) weeks.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chair
Denny M. Harris
Christopher S. Boyd

Sheldon Matthews, Vice-Chair
Gerald D. Little

FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

FEBRUARY 21, 2023

Your Labor Relations Committee considered Communication No. 2-21-18 from Dave Gilbert, County Civil/Labor Counsel, requesting consideration and approval of a Memorandum of Understanding (MOU) between Saginaw County and Teamsters Local 214.

We met with Mr. Gilbert who stated the MOU is in regard to the uniforms for custodians at the Commission on Aging and the Public Health Department. The MOU states that the county will furnish up to five (5) uniforms and will replace as needed. The Collective Bargaining Agreement covers the time period April 19, 2022 through September 30, 2024.



We recommend approval of the Memorandum of Understanding (MOU) with Teamsters Local 214 regarding Commission on Aging and Public Health Department.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chair

Denny M. Harris

Christopher S. Boyd

Sheldon Matthews, Vice-Chair

Gerald D. Little

[MOU on next page]



MEMORANDUM OF UNDERSTANDING AND AGREEMENT

This MEMORANDUM OF UNDERSTANDING AND AGREEMENT made and entered into this 21st day of February, 2023 by and between the COUNTY OF SAGINAW (“EMPLOYER”) and TEAMSTERS STATE, COUNTY & MUNICIPAL WORKERS LOCAL 214 (“UNION”), representing Commission on Aging and Public Health Department Employees.

WHEREAS, the EMPLOYER and UNION are parties to a Collective Bargaining Agreement (“CBA”), which covers the time period April 19, 2022 through September 30, 2024;

WHEREAS, the EMPLOYER is desirous of providing uniforms to custodians at the Public Health Department and Commission on Aging;

WHEREAS, the UNION is also desirous of providing uniforms to custodians at the Public Health Department and Commission on Aging.

THEREFORE, IT IS HEREBY AGREED as follows:

1. Article 17, Section 17.12, shall be modified to provide that custodians will be provided uniforms. The County will furnish up to five (5) uniforms and will replace as needed.
2. This MOU shall be binding upon the EMPLOYER and UNION; shall not be considered precedent setting; and shall not affect the CBA in any other manner than that which is specifically set forth herein.

FOR THE EMPLOYER:
Christopher S. Boyd, Chair
Board of Commissioners

FOR THE UNION:
Amy Roddy
Teamsters Representative

Robert V. Belleman
Controller/CAO

David M. Gilbert – Labor Specialist



(On addendum, after Special Labor Relations Committee meeting held prior to the Board)

FROM: COMMITTEE ON LABOR RELATIONS -- 5.4

FEBRUARY 21, 2023

Your Labor Relations Committee considered Communication No. 2-21-19 from Randy Pfau, Medical Examiner’s Office Manager, requesting the creation of a full-time clerical position in the Medical Examiner’s Office and to establish a PCN for an Office Assistant II at level T-07.

We met with Randy Pfau, who expressed the need for additional administrative help in the Medical Examiner’s Office. The position would be classified as an Office Assistant II at the Level T-07 and the salary with benefits would cost \$99,287. The Office Assistant would assist with administrative duties including customer service, enhancing relationships with all stakeholders and processing internal accounts receivable and billing functions. The employee would also handle and respond to FOIA and records requests and be trained to aid in field death investigations in the case of mass casualties within the community.

We recommend approval to issue a PCN for a full-time Office Assistant II at level T-07 in the Medical Examiner’s Office.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chair

Sheldon Matthews, Vice-Chair

Denny M. Harris

Gerald D. Little

Christopher S. Boyd

6. **Executive Committee – C. Boyd, Chair**

None

[Note: Resolution 2023 – 3 from Executive Committee is submitted under Resolutions]

7. **Rules Committee – C. Boyd, Chair**

7.1) **CHAIRMAN BOYD**, re: Approval to lay proposed amendments of the 2023 Board Rules on the table for approval at the March 21, 2023 Board Session

- ***Chairman Boyd moved, seconded by Commissioner Krafft, to lay on the table for approval at the March 21, 2023 Board Session.***

FROM: RULES COMMITTEE -- 7.1

FEBRUARY 21, 2023

Your Rules Committee met February 14, 2023 on the recommendation of Chairman Boyd to review the current 2023 Board Rules and consider recommendations made at the last meeting of the Rules Committee held in March 2022. The following sections were discussed and the proposed changes are as follows:

- **Article I Section 1.1** “~~On~~ **Within** the first business day in **three days** of January each year, the election of Permanent Chair and Vice-Chair for a one year term shall be the first order of business.”
- **Article II Section 2.1** “The organizational meeting of the Board of Commissioners shall be held ~~on the first business day~~ **within the first seven days** of January each year.”



- **Article II Section 2.2** “All meetings of the Board of Commissioners shall be called in accordance with State Statutes and Rules of this Board. (MSA 5.321 – MSA 5.359 (16) [MCL 46.1 – 46.416])”
- **Article II Section 2.7** “...referral to the appropriate committee, if required. This section shall not apply to any other committee or subcommittee of the Board.”
- **Article II Section 2.9** “Special meetings of the Board shall be held only when authorized during regular sessions or by petition of at least one-third (1/3rd) of the members of the Board, (MCLA 46.10) and shall be at a time to allow maximum attendance. Notice of special meetings of the Board may be mailed to Commissioners via regular U.S. mail **email** at least 10 days before the date of the meeting.”
- **Article IV Section 4.5.2** “During a roll call vote, a member shall vote when requested by the Clerk, and each member shall be recorded in the Minutes as voting ~~aye~~ **yes** or ~~nay~~ **no**; provided, however, any member who after...”

According to Article X, Section 10.1, the Board Rules may be revised or amended by a two-thirds (2/3rds) vote provided that the proposed amendments have been submitted to the Board in writing at a previous meeting. Therefore, we recommend the proposed amendments be laid on the table at this meeting for final approval at the March 21, 2023 Board Session.

Respectfully submitted,

SPECIAL COMMITTEE ON RULES

Christopher S. Boyd, Chairman
Dennis H. Krafft
Richard A. Spitzer

Sheldon Matthews, Vice-Chair
Michael A. Webster

8. **Legislative Committee – S. Matthews, Chair; M. Webster, Vice-Chair**
None
9. **Intergovernmental Cooperation Committee – J. Tany, Chair; S. Matthews, Vice-Chair**
None
10. **Committee Compensation**
2-21-23.1) January 8, 2023 – January 21, 2023
2-21-23.2) January 22, 2023 – February 4, 2023
 - **Commissioner Coney moved, seconded by Commissioner Krafft, to approve 2-21-23.1 and 2-21-23.2. The motion carried unanimously.**



COMMITTEE COMPENSATION - 2.21.23.1

February 21, 2023

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held January 8 - January 21, 2023.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	01/09/23	Human Services Committee	Little	\$50.00	1
			Slodowski	\$50.00	1
			Webster	\$50.00	1
			Coney	\$50.00	1
			Boyd	\$50.00	1
2	01/10/23	Courts & Public Safety Committee	Tany	\$50.00	1
			Matthews	\$50.00	1
			Spitzer	\$50.00	1
			Piotrowski	\$50.00	1
			Boyd	\$50.00	1
3	01/11/23	County Services Committee	Webster	\$50.00	1
			Krafft	\$50.00	1
			Harris	\$50.00	1
			Matthews	\$50.00	1
			Boyd	\$50.00	1
4	01/12/23	Budget/Audit Committee	Krafft	\$50.00	1
			Tany	\$50.00	1
			Slodowski	\$50.00	1
			Spitzer	\$50.00	1
			Boyd	\$25.00	1
5	01/12/23	Labor Relations Committee	Webster	\$50.00	1
			Matthews	\$50.00	1
			Harris	\$50.00	1
			Little	\$50.00	1
			Boyd	\$50.00	1
6	01/16/23	HealthSource Advisory Board	Slodowski	\$50.00	1
7	01/17/23	Legislative Committee w/ Congressman Kildee	Matthews	\$25.00	1
			Webster	\$25.00	1
			Coney	\$25.00	1
			Boyd	\$25.00	1
8	01/17/23	Labor Relations Committee - Special	Webster	\$25.00	1
			Matthews	\$25.00	1
			Harris	\$25.00	1
			Little	\$25.00	1
			Boyd	\$25.00	1
9	01/17/23	Board Session <i>Boyd, Coney, Harris, Krafft, Little, Matthews, Piotrowski, Slodowski, Spitzer, Tany, Webster</i>	11 Present	\$550.00	11



Board of Commissioners – February 21, 2023

10	01/18/23	Castle Museum	Tany	\$25.00	1
11	01/18/23	Saginaw Valley Zoological Society	Little	\$25.00	1
12	01/18/23	GLBMW! Training	Slodowski	\$25.00	1
			Matthews	\$50.00	1
			Little	\$50.00	1
			Spitzer	\$50.00	1
			Tany	\$50.00	1
13	01/18/23	Animal Control Advisory	Webster	\$50.00	1
			Slodowski	\$50.00	1
14	01/19/23	9-1-1 Authority Board	Matthews	\$50.00	1
			Boyd	\$50.00	1
15	01/19/23	Commission on Aging	Little	\$50.00	1
16	01/19/23	Community Action Committee	Little	\$25.00	1
17	01/19/23	City/County/School Liaison Committee	Coney	\$50.00	1
			Matthews	\$25.00	1
TOTAL				\$2,675.00	61

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (1-20-23)

COMMITTEE COMPENSATION - 2.21.23.2

February 21, 2023

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held January 22 - February 4, 2023.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	1/24/2023	Community Corrections Advisory Board	Boyd	\$50.00	1
2	1/24/2023	Board of Health*	Matthews	\$50.00	1
3	1/26/2023	GLBR/Saginaw CVB in Bay City	Spitzer	\$50.00	1
4	1/26/2023	Land Bank Authority	Coney	\$50.00	1
5	1/26/2023	Mosquito Abatement Commission*	Boyd	\$50.00	1
6	02/1/2023	Crime Prevention Counsel	Boyd	\$50.00	1
7	02/1/2023	GLBR/Saginaw CVB	Spitzer	\$50.00	1
9	02/2/2023	Parks and Recreation* ~ To be Paid Quarterly	Matthews	~	~
TOTAL				\$350.00	7

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (2-3-23)

[End of Compensation Reports]



RESOLUTIONS

**RESOLUTION 2023-2
BOARD OF COUNTY COMMISSIONERS
COUNTY OF SAGINAW
STATE OF MICHIGAN**

**RESOLUTION TO PURCHASE, ACQUIRE AND CONSTRUCT CAPITAL IMPROVEMENTS
AND TO PUBLISH NOTICE OF INTENT TO ISSUE BONDS**

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held on February 21, 2023, at 5:00 p.m., local time.

The following resolution was offered by Commissioner Krafft and supported by Commissioner Tany:

WHEREAS, the County of Saginaw (the “County”) proposes to issue its tax-exempt bonds in one or more series (collectively, the “Bonds”) to finance the cost of designing, purchasing, acquiring, constructing and installing capital improvement items, including, but not limited to, the design, acquisition and construction of improvements to the Dow Event Center, including without limitation, locker room improvements, suite improvements, restroom improvements, infrastructure for mobile locker room, fire alarm system improvements, exterior storage building, storage room improvements, painting, new ceilings, handrails, lighting improvements, diffusers, rooftop exhaust improvements, plaster improvements, boiler replacement, suites sound system upgrades, stageright platforms, temporary walls, signage, new security system, as well as all appurtenances, site work, improvements, furnishings, fixtures, and equipment necessary or incidental to these improvements, as well as other capital improvement items as determined by the County (the Project); and

WHEREAS, it is anticipated that the County will advance all or a portion of the costs of the Project prior to the issuance of the Bonds, such advance to be repaid from proceeds of the Bonds upon the issuance thereof; and

WHEREAS, Section 1.150-2 of the Treasury Regulations on Income Tax (the “Reimbursement Regulations”) specifies conditions under which a reimbursement allocation may be treated as an expenditure of bond proceeds, and the County intends by this resolution to qualify amounts advanced by the County to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The County hereby declares its official intent to issue its limited tax general obligation bonds in one or more series in the aggregate principal amount of not to exceed \$5,500,000 (the “Bonds”) to finance all or part of the cost of the Project. At such time as the County issues the bonds for the long-term financing of the Improvements, the County shall be reimbursed for its expenditures for the Improvements out of the proceeds of the bonds. The bonds shall be authorized by proper proceedings subsequent to this resolution.



2. The County Clerk is hereby instructed to publish the notice attached hereto once in a newspaper of general circulation in the County of Saginaw, which notice shall not be less than ¼ page in size in such newspaper.

3. The firm of Dickinson Wright PLLC is employed as bond counsel to the County with respect to the Bonds and MFCI is hereby appointed as municipal advisor in connection with the issuance of the bonds.

4. All resolutions and parts of resolutions insofar as they may be in conflict herewith are hereby rescinded.

YEAS: Christopher S. Boyd, Jack B. Tany, Lisa R. Coney, Dennis M. Harris, Dennis H. Krafft, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Michael A. Webster - **10**

NAYS: - **0**

ABSENT: Gerald D. Little - **1**

TOTAL: - **11**

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Board of the County of Saginaw, State of Michigan, at a regular meeting held on February 21, 2023, and that the public notice of the meeting was given pursuant to Act 267, Public Acts of Michigan, 1976, as amended.

Dated: February 21, 2023

Vanessa Guerra, County Clerk
County of Saginaw



NOTICE OF INTENT TO ISSUE BONDS
by THE COUNTY OF SAGINAW

NOTICE IS HEREBY GIVEN that the County of Saginaw, Michigan (the “County”), intends to issue limited tax general obligation bonds in one or more series in the aggregate principal amount of not to exceed \$5,500,000 for the purpose of financing the cost of designing, purchasing, acquiring, constructing and installing capital improvement items, including, but not limited to, , the design, acquisition and construction of improvements to the Dow Event Center, including without limitation, locker room improvements, suite improvements, restroom improvements, infrastructure for mobile locker room, fire alarm system improvements, exterior storage building, storage room improvements, painting, new ceilings, handrails, lighting improvements, diffusers, rooftop exhaust improvements, plaster improvements, boiler replacement, suites sound system upgrades, stageright platforms, temporary walls, signage, new security system, as well as all appurtenances, site work, improvements, furnishings, fixtures, and equipment necessary or incidental to these improvements, as well as other capital improvement items as determined by the County.

The bonds will bear interest from their date at a rate or rates to be determined upon the sale thereof but in no event to exceed such rates as may be permitted by law.

The bonds will be issued under and pursuant to the provisions of Act 34, Public Acts of Michigan, 2001, as amended (“Act 34”), and the full faith and credit of the County will be pledged to pay the principal of and interest on the bonds as the same shall become due. The County will be obligated, as a first budget obligation, to advance moneys from its general funds or to levy ad valorem taxes on all taxable property within its corporate boundaries to pay the principal of and interest on the bonds as the same shall become due to the extent that other funds are not available for such purpose; provided, however, that the ability of the County to raise such moneys is subject to applicable constitutional and statutory limitations on the taxing power of the County.

RIGHT TO PETITION FOR REFERENDUM

This notice is given, by order of the Board of Commissioners of the County, to and for the benefit of the electors of the County in order to inform them of their right to petition for a referendum upon the question of the issuance of the aforesaid bonds. The bonds will be issued, without submitting such a question to a vote of the electors, unless within 45 days after the date of publication of this notice a petition requesting a referendum upon such question, signed by not less than 10% or 15,000 of the registered electors residing within the County, whichever is the lesser, shall have been filed with the undersigned County Clerk. In the event that such a petition is filed, the bonds will not be issued unless and until the issuance thereof shall have been approved by the vote of a majority of the electors of the County qualified to vote and voting thereon at a general or special election.



FURTHER INFORMATION

Further information relative to the issuance of said bonds, the improvements to be financed by proceeds of the bonds and the subject matter of this notice may be secured at the office of the County Clerk of the County of Saginaw, 111 South Michigan Avenue, Saginaw, Michigan 48602.

This notice is given pursuant to the provisions of Act 34, Public Acts of Michigan, 2001, as amended.

Vanessa Guerra, Clerk
County of Saginaw

**RESOLUTION 2023 – 3
SAGINAW COUNTY
BOARD OF COMMISSIONERS**

HONORING THE MICHIGAN ASSOCIATION OF COUNTIES ON ITS 125TH ANNIVERSARY

At a regular meeting of the Saginaw County Board of Commissioners held in the
Commissioner’s Chambers of Saginaw County
(111 S. Michigan Ave., Saginaw, Michigan 48602)
of said County on the 21st day of February 2023 at 5:00 p.m.

***Commissioner Boyd offered the following resolution and moved for adoption.
The motion was seconded by Commissioner Krafft.***

WHEREAS, Michigan’s 83 county governments play a central role in the proper delivery of, and oversight for, critical public services for the state’s approximately 10 million residents; and

WHEREAS, Michigan county governments are led by Boards of Commissioners, who are elected from their communities; and

WHEREAS, the State Association of Supervisors of Michigan was formed by representatives of 16 counties on Feb. 1, 1898, in the Senate chamber of the Michigan State Capitol in Lansing; and

WHEREAS, the association’s name was changed to the Michigan Association of Counties on July 17, 1969; and

WHEREAS, the Michigan Association of Counties is the oldest association representing local governments in Michigan; and

WHEREAS, 48 of Michigan’s 83 counties have had at least one of their commissioners (or supervisors prior to 1968) serve as president of the association’s Board of Directors; and



UNFINISHED BUSINESS

None

PROCLAMATIONS

None

APPOINTMENTS

Chairman Boyd appointed Darryl Thomas to the Region VII Area Agency on Aging with a term to expire March 31, 2026.

ELECTIONS

None

CHAIR ANNOUNCEMENTS

- ❖ Chairman Boyd asked the Controller/CAO to give an update on the Saginaw Spirit's application to host the Memorial Cup in 2024.

COMMISSIONER AUDIENCES

- Commissioner Tany commended the recipient of a Certificate of Recognition, Eva Stone, owner of the Bridgeport Big Boy that closed after 44 years in business, and stated she has an outstanding work ethic, she's a great singer, and contributed much to the community.
- Commissioner Krafft just returned from Punta Cana, Dominican Republic, and saw democracy in action. He stated the resorts are extravagant but there is poverty elsewhere in the country and he is glad there is a diverse base of income here in Saginaw County.
- Commissioner Spitzer commented on the active shooter alarm at Nouvel, with an amazing response by 911, Saginaw Township Police Department and nine other agencies that were on the scene within two minutes, breached the school within four minutes, and had a police presence at every school in Saginaw County within ten minutes.

By Vice-Chair Tany, seconded by Commissioner Spitzer: That the Board adjourn. Motion Carried. Thereupon, the Board adjourned at 5:41 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

CHRISTOPHER S. BOYD

CHAIRMAN

VANESSA GUERRA

COUNTY CLERK

Prepared by: Suzy Koeplinger, Deputy County Clerk

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN



MARCH SESSION 2023



First day of the March Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, March 21, 2023. The Board met pursuant to call of the County Clerk at 5:04 p.m. at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Christopher S. Boyd in the Chair.

PRESENT: Christopher S. Boyd, Lisa R. Coney, Denny M. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Jack B. Tany, Michael A. Webster – **11**

ABSENT: - **0**

TOTAL: - **11**

OTHERS: Robert Belleman, Dave Gilbert, Koren Thurston, Doug Deeter, Kelly Suppes, Jaime Ceja, Jennifer Broadfoot, Undersheriff Gomez, Mary McLaughlin, Carl Ruth, Mark Rankin, Matt Shane, Xavier DeGroat, Dawn Earnesty, Sam Tany, Mike Slodowski, Josh Brown, Mark Angliss, Bill Stanuszek, Krystal Irvine, Kanah Franklin, Aileen Pettinger, Scott Lenhart, Brian Keenan-Lechel, Michael Bouchard, Jake Golden, Carol Rupp, Shawna Davidson, Melissa Razmenas, Sara Navare, Cindy Lamore, Linda Tanlo, Michael McQuaid, Canika Owen Robinson, Mary McDonald, Marissa Sawdon, Suzy Koeplinger, and others

 Commissioner Matthews gave the invocation and led the Pledge of Allegiance to the Flag

CLERK'S CALL OF SESSION

Public Notice of Regular Board Session

The Saginaw County Board of Commissioners will convene for its Regular Session on

Tuesday, March 21, 2023 at 5:00 p.m.

111 S. Michigan Ave.

Room 200

Saginaw, MI 48602



Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting. Please include your phone number.

This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the March 21, 2023 Board Agenda.

If you are disabled and need accommodation to provide you with an opportunity to participate, please call the Board of Commissioners at 989.790.5267.

Respectfully submitted,
Vanessa Guerra, County Clerk

March 10, 2023
Posted 3-17-23 by MCS

By the Chair: That the Notice of Meeting from the County Clerk be received and filed if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

- ***Commissioner Krafft moved, seconded by Vice-Chair Tany, to approve the Minutes of the February 21, 2023 Board Session. Motion carried.***

PUBLIC HEARING

None

AUDIENCES

- Canika Owen Robinson on behalf of The Neighb was allowed to address the board and asked for a status update on its request for ARPA funding.
- Shawna Davidson from Amazing Grace Animal Rescue was allowed to address the board and expressed her concerns regarding a search warrant that was issued and conducted at the facility. She was advised by the Chairman that the search warrant was signed by a judge and the Board of Commissioners does not have jurisdiction over that process.
- Commissioner Slodowski presented a Proclamation to Xavier DeGroat for April as Autism Awareness Month and April 2nd as Autism Awareness Day in Saginaw County.
- Doug Deeter of Rehmann was given the opportunity to address the Board of Commissioners to provide an overview of the FY 2022 Audit and answer questions.

LAUDATORY RESOLUTIONS

None

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chairman heard none; it is so ordered.

3-21-1 **MOSQUITO ABATEMENT** presenting its 2023 Program Plan to provide a general synopsis and notification for the upcoming mosquito control season.

-- Human Services (*Receive & File*)



- 3-21-2 MICHIGAN STATE UNIVERSITY EXTENSION** requesting approval of a minimum local base assessment funding of \$111,449 to leverage State, Federal and Grant dollars.
-- Human Services / Budget/Audit **(3-21-4.4)**
- 3-21-3 TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of January 2023.
-- Budget/Audit **(3-21-4.1)**
- 3-21-4 TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of February 2023.
-- Budget/Audit **(3-21-4.1)**
- 3-21-5 CONTROLLER/CAO** requesting review and approval of its Budget Calendar for FY 2024 (October 1, 2023 – September 30, 2024), which allows departments, elected officials and agencies to know when tasks related to building the budget must be completed.
-- Budget Audit **(3-21-4.2)**
- 3-21-6 TREASURER** submitting a proposed Resolution of Agency and a proposed Resolution to Borrow Against Delinquent 2022 Real Property Taxes in the amount of \$19,000,000.
-- Budget Audit **(Res. 2023-4/Res. 2023-5)**
- 3-21-7 MAINTENANCE** requesting to utilize the Public Improvement Fund in the amount of and not to exceed \$58,000 to address waterproofing needs to the old sheriff administration building basement and protect any future investments to the basement.
-- Budget/Audit **(Pulled at Committee)**
- 3-21-8 HEALTH DEPARTMENT** requesting approval of its proposed Fee Schedule that creates nine new fees, changes eighteen existing fees and deletes seven existing fees in its Personal Health Center to eliminate redundancy and streamline operations.
-- Budget/Audit **(3-21-4.3)**
- 3-21-9 INFORMATION TECHNOLOGY** requesting to internally borrow up to \$85,086 from the Delinquent Tax Fund to place the Saginaw County Animal Care & Control building on the internal network to be paid back through the IT Indirect Cost Plan.
-- Budget/Audit **(3-21-4.5)**
- 3-21-10 PERSONNEL DIRECTOR** submitting the March 2023 Employment Status Report covering labor statistics for the month of February 2023.
-- Labor Relations **(Receive & File)**
- 3-21-11 10TH CIRCUIT COURT – PROBATE** requesting an increase to its Contractual Services Account of \$30,000 from the FY 2023 General Fund to pay for the services of Terry Kluck, retired Probate Register, and extension of her contract from April 4, 2023 to July 4, 2023.
-- Labor Relations-Budget/Audit **(3-21-5.1) (3-21-4.7)**
- 3-21-12 COUNTY CIVIL/LABOR COUNSEL** requesting consideration and approval of a Memorandum of Understanding between Saginaw County, the Trial Court, and TPOAM regarding positions in the Circuit Court Administrator’s Office.
-- Labor Relations **(3-21-5.3)**
- 3-21-13 PARKS & RECREATION** submitting two (2) resolutions authorizing Michigan Natural Resources Trust Fund Development Applications for the Saginaw Valley Rail Trail and Price Nature Center.
-- Executive **(3-21-6.1) (Res. 2023-6/Res. 2023-7)**



- 3-21-14 PURCHASING/RISK MANAGER** submitting a request to consider the Michigan Municipal Risk Management Authority (MMRMA) as the provider of Property and Casualty Insurance for Saginaw County for the remainder of FY 2023 and FY 2024.
-- Executive (**3-21-6.2**)
- 3-21-15 COUNTY CLERK** requesting creation of a new Personnel Control Number (PCN) for the position of Circuit Court Records Supervisor within the County Clerk’s Circuit Court Records Department.
-- Labor Relations (**3-21-5.2**) – *Pulled at Board Session*
- 3-21-16 CONTROLLER/CAO** submitting the FY 2022 Audited Financial Statements. (Distributed to Budget/Audit Special Committee meeting)
-- Budget/Audit (**3-21-4.6**)
- 3-21-17 CONTROLLER/CAO, on behalf of the Building Authority,** requesting approval of a potential change order with Spence Brothers on The Dow Event Center project.
-- Budget/Audit (**3-21-4.8**)

INITIATORY MOTIONS

None

REPORTS OF COMMITTEES

1. **Human Services Committee – G. Little, Chair; T. Slodowski, Vice-Chair**
None
2. **Courts and Public Safety Committee – J. Tany, Chair; S. Matthews, Vice-Chair**
None
3. **County Services Committee – M. Webster, Chair; D. Krafft, Vice-Chair**
None
4. **Budget/Audit Committee – D. Krafft, Chair; J. Tany, Vice-Chair**
 - 4.1) **FINANCE DIRECTOR/TREASURER**, re: Approval of vendor transactions for January and February 2023
 - 4.2) **FINANCE DIRECTOR**, re: Approval of the FY 2024 Budget Calendar
 - 4.3) **PUBLIC HEALTH**, re: Approval to amend its Fee Schedule that creates nine new fees, changes eighteen existing fees and deletes seven existing fees
 - 4.4) **MSU EXTENSION**, re: Approval to fund the minimum local base assessment of \$111,449 for one year, with conditions to be determined at the Board Session
 - 4.5) **INFORMATION TECHNOLOGY**, re: Approval to borrow up to \$85,086 from the Delinquent Tax Fund to place the SCACC building on the internal network to be paid back through the IT Indirect Cost Plan
 - 4.6) **CONTROLLER/CAO**, re: Approval of FY 2022 Audited Financial Statements
 - 4.7) **PROBATE COURT**, re: Approval to increase its Contractual Services Account by \$30,000 from the 2023 General Fund to pay for the extension of a contract with Terry Kluck from April 4, 2023 – July 4, 2023



4.8) **CONTROLLER/CAO**, re: Approval of a potential change order with Spence Brothers on The Dow Event Center project

[Note: Resolutions 2023 – 4 and 2023 - 5 from Budget/Audit Committee are submitted under the regular order of business under Resolutions]

- **Commissioner Krafft moved, seconded by Commissioner Spitzer, to approve 4.1. Motion carried.**
- **Commissioner Krafft moved, seconded by Commissioner Tany, to approve 4.2. Motion carried.**
- **Commissioner Krafft moved, seconded by Commissioner Matthews, to approve 4.3. Motion carried.**
- **Commissioner Coney moved, seconded by Commissioner Slodowski, to approve 4.4. Discussion was held and Commissioner Piotrowski, seconded by Commissioner Matthews, amended the motion by placing conditions on the MSUE funding that quarterly reporting requirements will be established to provide documentation on who the program served and who requested the programs be provided, to determine what county departments can contribute as a funding source. A roll-call vote on the amendment carried as follows:
Yes: Piotrowski, Spitzer, Slodowski, Little, Coney, Webster, and Boyd – 7
No: Tany, Matthews, Harris, and Krafft – 4
A roll-call vote on the main motion, as amended, carried as follows:
Yes: Spitzer, Slodowski, Little, Coney, Webster, Piotrowski, and Boyd – 7
No: Tany, Matthews, Harris, and Krafft - 4**
- **Commissioner Krafft moved, seconded by Commissioner Matthews, to approve 4.5. Motion carried.**
- **Commissioner Krafft moved, seconded by Commissioner Spitzer, to approve 4.6. Motion carried.**
- **Commissioner Krafft moved, seconded by Commissioner Tany, to approve 4.7. Motion carried by unanimous roll-call.**
- **Commissioner Krafft moved, seconded by Commissioner Matthews, to approve 4.8. Motion carried by the following roll-call vote:
Yes: Matthews, Slodowski, Harris, Krafft, Little, Coney, Webster, Tany, Spitzer, and Boyd - 10
No: Piotrowski – 1
Total: - 11**

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

MARCH 21, 2023

In accordance with State Statute and County Policy, your Budget/Audit Committee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
3-21-3	Vendor Transactions	Jan. 1 – 31, 2023	\$10,530,937.11
3-21-4	Vendor Transactions	Feb. 1 – 28, 2023	\$14,107,703.71



We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Controller's Office.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

MARCH 21, 2023

Your Budget/Audit Committee considered Communication No. 3-21-5 from Koren Thurston, Finance Director, requesting approval of the FY 2024 Budget Calendar.

Your committee met with Koren Thurston, who presented to the committee the Budget Calendar for Fiscal Year 2024, which runs from October 1, 2023 through September 30, 2024.

We recommend approval of the attached FY 2024 Budget Calendar.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer

[Budget Calendar continues next page]



**COUNTY OF SAGINAW
2024 BUDGET CALENDAR**

OPERATING BUDGET FOR FISCAL YEAR 2024

CAPITAL IMPROVEMENT PLAN FOR FISCAL YEARS 2024 ~ 2028

<u>Target Date</u>	<u>Action to be taken</u>
April 14, 2023	Controller’s Office distributes information to all departments that outlines the budget process and provides instructions for their electronic entry of the data that is necessary for completion of their respective Operating Budgets for 2024 and Capital Improvement Plans.
April 28, 2023	Departments signify completion of the necessary electronic data entry for their respective Operating Budgets for 2024 and Capital Improvement Plans by signing off and submitting the appropriate excel spreadsheets to Financial Services.
Week of May 8, 2023	Controller’s Office meets with Elected Officials, Judges, Department Heads and Agencies if necessary to review and discuss their respective Operating Budgets for 2024 and Capital Improvement Plan requests.
May 26, 2023	Controller’s Office submits the first draft of a recommended Operating Budget to the Board of Commissioners for its Human Services, Courts & Public Safety, County Services, and Budget/Audit Committees to review and discuss.
Committee Meetings June - August, 2023	Human Services, Courts & Public Safety, County Services, and Budget/Audit Committees meet to consider Operating Budget matters. In addition, the Budget/Audit Committee also considers Capital Improvement Plan matters.
June 26, 2023	Committee of the Whole (<i>Tentative</i>)
August 15, 2023	A recommended Operating Budget and Capital Improvement Plan is sent from the Budget/Audit Committee to the full Board, is laid on the table and a Public Hearing is held.
September 19, 2023	The final Operating Budget and a Capital Improvement Plan are formally adopted by the Board of Commissioners.



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.3

MARCH 21, 2023

Your Budget/Audit Committee received Communication No. 3-21-8 from Christina Harrington, Health Officer, requesting approval of its proposed Fee Schedule.

We met with Christina Harrington about the proposed fee schedule which creates nine new fees, changes eighteen existing fees and deletes seven existing fees in its Personal Health Center. The Personal Health Center was formerly broken down into two separate departments, Family Planning and Sexually Transmitted Disease Clinic, and the fees were listed separately within the current fee schedule. The proposed fee schedule was created after taking into consideration the increased costs and changes in insurance reimbursement rates. Adoption of the new fee schedule would help eliminate redundancy and streamline operations.

We recommend approval of the proposed fee schedule which creates nine new fees, changes eighteen existing fees and deletes seven existing fees in the Health Department Personal Health Center.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer

[Fee Schedule on next page]



COUNTY OF SAGINAW

**Fee Schedule - Proposed Changes and New Fees for Personal Health Center
2022 ~ 2023 Budget**

<u>Fee Description</u>	<u>Authority</u>	<u>FY 2023 Approved Fee</u>	<u>FY 2023 Recommended Fee</u>
Health Department			
Personal Health Center (New Name - formerly broken out into Family Planning and Sexually Transmitted Disease Clinic)			
Initial Visit (ages 5-11)	County	30.00 - 120.00	36.00 - 142.00
Initial Visit (ages 12-17)	County	32.00 - 128.00	41.00 - 162.00
Initial Visit (ages 18-39)	County	32.00 - 128.00	40.00 - 157.00
Initial Visit (ages 40-64)	County	40.00 - 160.00	46.00 - 181.00
Annual Visit (ages 5-11)	County	25.00 - 100.00	32.00 - 125.00
Annual Visit (ages 12-17)	County	25.00 - 100.00	35.00 - 137.00
Annual Visit (ages 18-39)	County	25.00 - 100.00	35.00 - 140.00
Annual Visit (ages 40-64)	County	30.00 - 120.00	38.00 - 151.00
Office Visit-New Patient (Simple)	County	10.00 - 40.00	DELETE
Office Visit-New Patient (Moderate)	County	16.00 - 64.00	DELETE
Office Visit-New Patient (Complex)	County	22.00 - 88.00	DELETE
Office Visit-Established Patient (Simple)	County	7.00 - 28.00	DELETE
Office Visit-Established Patient (Moderate)	County	10.00 - 40.00	DELETE
Office Visit-Established Patient (Complex)	County	12.00 - 48.00	DELETE
Clinic Use	County	5.00	DELETE
New Patient Office Visit - Straightforward 15-29 min.	County	-	22.00 - 87.00
New Patient Office Visit - Low Complexity 30-44 min.	County	-	31.00 - 124.00
Established Patient Office Visit - Nurse Visit Only	County	-	7.00 - 27.00
Established Patient Office Visit - Straightforward 10-19 min.	County	-	14.00 - 55.00
New Patient Office Visit - Straightforward 15-29 min.	County	-	23.00 - 90.00
Established Patient Office Visit - Moderate Complexity 30-39 min.	County	-	33.00-131.00
Phone Visit - 5-10 min.	County	-	9.00-35.00
Phone Visit - 11-20 min.	County	-	14.00-56.00
Phone Visit - 20-30 min.	County	-	20.00-79.00
IUD Insert	County	18.00 - 72.00	38.00 - 150.00
IUD Removal	County	19.00 - 76.00	38.00 - 150.00
Diaphragm/Cervical Cap Fitting & Instruction	County	16.00 - 64.00	33.00 - 130.00
Insertion Contraceptive Capsule	County	20.00 - 80.00	42.00 - 168.00
Removal Contraceptive Capsule	County	21.00 - 84.00	60.00 - 239.00
Contraceptive Supplies			
IUD-Paraguard Copper T	County	62.00 - 248.00	241.00 - 963.00
Nuva Ring	County	8.00 - 32.00	42.00 - 167.00
Xulane Patch	County	15.00 - 60.00	12.00 - 46.00
Levonorgestrel 52mg. (Liletta IUS)	County	15.00 - 60.00	230.00 - 920.00
Implanon Implant System	County	113.00 - 452.00	298.00 - 1,189.00

*340B pharmaceutical charges to reflect acquisition costs for Medicaid and Healthy Michigan Plans

State of Michigan - MDHHS
Medicaid Provider Manual



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.4 *AMENDED MARCH 21, 2023

Your Budget/Audit Committee considered Communication No. 3-21-2 from Mark Rankin, District 9 Director, MSU Extension requesting approval of a minimum local base assessment funding of \$111,449 to leverage state, federal and grant dollars.

We met with Mark Rankin and Matthew Shane and discussed the programs and services offered to the residents and departments of Saginaw County. MSU Extension has the opportunity to leverage \$500,000 in state, federal and grant dollars to continue local programming in Saginaw County and the minimum local base assessment funding of \$111,449 is needed. Funding was discussed further at the March Board Session and it was determined to set conditions on funding MSU Extension for more than one year.

We recommend approval to fund the minimum local base assessment funding of \$111,449 *** to MSU Extension** for one year ~~with conditions to be determined at the Board Session.~~ **from the General Fund, with quarterly reporting requirements established for MSUE to provide documentation on who the program served and who requested the programs be provided. This information will be used so the county can ascertain whether or not other county departments (Commission on Aging, Health Department, Parks & Recreation) can contribute as a funding source. Quarterly payments to MSUE will cease if data is not received, as determined by the Controller's Office.**

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Tracey L. Slodowski
Christopher S. Boyd

Jack B. Tany, Vice-Chair
Richard A. Spitzer

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.5 MARCH 21, 2023

Your Budget/Audit Committee considered Communication No. 3-21-9 from Josh Brown, Director of Information Technology, requesting to internally borrow a total of \$85,086 from the Delinquent Tax Fund to place the Saginaw County Animal Care & Control building on the internal network to be paid back through the IT Indirect Cost Plan.

We met with Josh Brown and Mark Angliss, Assistant Director, who explained the need to place the new Animal Care and Control building on the Saginaw County internal network using Fortinet Firewalls (\$65,086) and Network Switches (\$20,000). This is the most basic connectivity that the building can have.

We recommend approval for Information Technology to internally borrow a total of up to \$85,086 from the Delinquent Tax Fund to be paid back through the IT Indirect Cost Plan.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Tracey L. Slodowski
Christopher S. Boyd

Jack B. Tany, Vice-Chair
Richard A. Spitzer



Added After Special Budget/Audit Committee Prior to the Board Session

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.6

MARCH 21, 2023

Your Budget/Audit Committee met with Doug Deeter, Auditor from the CPA firm of Rehmann, who reported on the progress of the County of Saginaw Audited Financial Statements for the Fiscal Year ended September 30, 2022. A draft of the Audit was provided to the Budget/Audit Committee members and for distribution to all other commissioners. (*Comm. No. 3-21-16*)

The Auditors indicated the County of Saginaw has six (6) months to submit its Audit to the State of Michigan to comply with State laws. Should the County not file its Audit within this deadline, the County could incur financial penalties. The audit is in the final stages of completion but will not be finalized until after today's Board Session. Rehmann expects to issue an unmodified opinion- financial statements are fairly presented, in all material respects, in conformity with Generally Accepted Accounting Principles.

Accordingly, we recommend the Controller/CAO submit the County of Saginaw Audited Financial Statements and Management Letter for the Fiscal Year ended September 30, 2022 to the State of Michigan on or before March 31, 2023, upon completion. Further, that the Board of Commissioners will receive and approve a final copy of the Audit Report at its April 18, 2023 meeting.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer

Added After Special Budget/Audit Committee Prior to the Board Session

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.7

MARCH 21, 2023

Your Budget/Audit Committee considered Communication No. 3-21-11 from LaTecia Cirilo, Probate Register, requesting an increase to its Contractual Services Account of \$30,000 from the 2023 Mainframe Modernization Fund with any shortfall to come from the General Fund to pay for the services of Terry Kluck, retired Probate Register.

We met with LeTecia Cirilo and Judge McGraw who discussed the hardships and the staffing shortage in Probate Court. Employees are continuing to learn and navigate the new system as well as establish consistency at the counter, on the telephone, answering questions and providing the proper paperwork. One employee will be on maternity leave for 6-8 weeks creating a greater hardship in the office. Terry Kluck brings an expertise to the department. She assists in training new staff, assists in the update and destruction of records, and assists the new Probate Register with reports. As approved by the Labor Relations Committee, Terry Kluck's employment agreement will be extended through July 4, 2023. Ms. Kluck currently has a contract with the Probate Court for \$50.00 per hour.

We recommend approval of a budget adjustment of \$30,000 to the Contractual Services Account from the Mainframe Modernization Fund with any shortfall to come from the General Fund that would allow Probate Court to pay Ms. Kluck for her services through July 4, 2023.



Respectfully Submitted,
COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Tracey L. Slodowski
Christopher S. Boyd

Jack B. Tany, Vice-Chair
Richard A. Spitzer

Added After Special Budget/Audit Committee Prior to the Board Session

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.8 **MARCH 21, 2023**

Your Budget/Audit Committee considered Communication No. 3-21-17 from Robert Belleman, Controller/CAO, on behalf of the Saginaw County Building Authority, requesting approval of potential change orders with Spence Brothers on The Dow Event Center project.

We met with Mr. Belleman who summarized the details of the Potential Change Orders (PCO) from Spence Brothers. PCO#070, Phase I, has an estimated cost of \$3,874,235 and would include replacement of windows, lighting improvements, and a security system upgrade. PCO#071, Phase II, has an estimated cost of \$3,097,083 for the improvements necessary to host the 2024 CHL Memorial Cup. PCO#072, Phase III, has an estimated cost of \$1,678,649 for the installation of two elevators.

We recommend approval of PCO#070 tied to the millage and the sale of bonds, increasing our current contract with Spence Brothers to immediately commence the design of Phase I “Owner’s Upgrades.” Additionally, to authorize the Controller/CAO to investigate additional funding for Phases II and III, if the Saginaw Spirit is awarded the opportunity to host the 2024 CHL Memorial Cup.

Respectfully Submitted,
COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Tracey L. Slodowski
Christopher S. Boyd

Jack B. Tany, Vice-Chair
Richard A. Spitzer

5. **Labor Relations Committee – M. Webster, Chair; K. Harris, Vice-Chair**

5.1) **PROBATE COURT**, re: Approval to extend the employment contract with Terry Kluck, retired Probate Register, from April 4, 2023 – July 4, 2023

5.2) *Pulled prior to the Board Session*

~~**COUNTY CLERK**, re: Approval to create a PCN for the position of Circuit Court Records Supervisor and eliminate two vacant Legal Specialist I positions~~

5.3) **CIVIL/LABOR COUNSEL**, re: Approval of a Memorandum of Understanding between Saginaw County, the Trial Court and TPOAM regarding positions in the Circuit Court Administrator’s Office

- **Commissioner Webster moved, seconded by Commissioner Matthews, to approve 5.1 and 5.3 leaving room for exceptions. There were no exceptions and the motion carried.**



FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

MARCH 21, 2023

Your Labor Relations Committee considered Communication No. 3-21-11 from LaTecia Cirilo, Probate Court Register, requesting an extension of the contract with Terry Kluck from April 4, 2023 – July 4, 2023.

We met with LeTecia Cirilo and Judge McGraw who discussed the hardships in Probate Court and the staffing shortage. Employees are continuing to learn and navigate the new Odyssey court case management system as well as establish consistency at the counter, on the telephone, answering questions and providing the proper paperwork. One employee will be on maternity leave for 6-8 weeks creating a greater hardship in the office. Terry Kluck brings an expertise to the department. She assists in training new staff, assists in the update and destruction of records, and assists the new Probate Register with reports. If approved by the Budget/Audit Committee, a \$30,000 increase in the Contractual Services Account would allow Probate Court to pay Ms. Kluck for her services through July 4, 2023.

We recommend approval of an extension of the employment contract with Terry Kluck, retired Probate Register, from April 4, 2023 – July 4, 2023.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chair
Denny M. Harris
Christopher S. Boyd

Sheldon Matthews, Vice-Chair
Gerald D. Little

Pulled prior to the Board Session

~~**FROM: COMMITTEE ON LABOR RELATIONS -- 5.2**~~

~~**MARCH 21, 2023**~~

~~Your Labor Relations Committee considered Communication 3-21-15 from Kyle Bostwick, Chief Deputy County Clerk, requesting creation of a new Personnel Control Number (PCN) for the position of Circuit Court Records Supervisor within the County Clerk's Circuit Court Records Department.~~

~~We met with Kyle Bostwick and he discussed the lack of consistency in the Circuit Court Records Department due to the high turnover rate. Creation of this position would ensure consistency in processes and customer responses at the counter. The funds are available in the budget if two of the Legal Specialist I positions, which are currently vacant, are eliminated.~~

~~We recommend approval to create a new PCN for a Circuit Court Records Supervisor within the County Clerk's Circuit Court Records Department, and eliminate two vacant Legal Specialist I positions.~~

~~Respectfully Submitted,~~

~~**COMMITTEE ON LABOR RELATIONS**~~

~~Michael A. Webster, Chair
Denny M. Harris
Christopher S. Boyd~~

~~Sheldon Matthews, Vice Chair
Gerald D. Little~~



FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

MARCH 21, 2023

Your Labor Relations Committee considered Communication No. 3-21-12 from Dave Gilbert, County Civil/Labor Counsel, requesting consideration and approval of a Memorandum of Understanding (MOU) between Saginaw County, the Trial Court, and TPOAM regarding positions in the Circuit Court Administrator’s Office.

We met with Mr. Gilbert who stated the MOU is regarding the promotion and transfer of two employees in the Circuit Court Administrator’s Office. The desire is to ensure that the Circuit Court Administration retains its employees and does not have to hire new staff to allow the court administration to function efficiently.

We recommend approval of the Memorandum of Understanding (MOU) between Saginaw County, the Trial Court, and TPOAM regarding positions in the Circuit Court Administrator’s Office.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chair

Denny M. Harris

Christopher S. Boyd

Sheldon Matthews, Vice-Chair

Gerald D. Little

[MOU on next page]



MEMORANDUM OF UNDERSTANDING
AND AGREEMENT

This MEMORANDUM OF UNDERSTANDING AND AGREEMENT made and entered into this 21st day of March, 2023, by and among the County of Saginaw (“Funding Unit”), Saginaw County Trial Court (“Court”) and the Technical, Professional and Office Workers Association of Michigan (“Union”).

WHEREAS, the Funding Unit, Court and Union are parties to a Collective Bargaining Agreement (“CBA”) which covers the time period December 14, 2021 through September 30, 2024; and

WHEREAS, the Union is desirous of promoting Tremayne Champion from a Jury Coordinator, T09, Step 3 level position in the Circuit Court Administrator’s Office to a Legal Clerk II, T11, Step 1 position in the Circuit Court Administrator’s Office;

WHEREAS, the Union is also desirous of transferring Sheila Stephenson from a Legal Clerk II, T11, Step 2 position in the Circuit Court Administrator’s Office to a Jury Coordinator, T09, Step 2 level position in the Circuit Court Administrator’s Office;

WHEREAS, the Funding Unit and Court are also desirous of promoting Tremayne Champion from a Jury Coordinator, T09, Step 3 level position in the Circuit Court Administrator’s Office to a Legal Clerk II, T11, Step 1 position in the Circuit Court Administrator’s Office;

WHEREAS, the Funding Unit and Court are also desirous of transferring Sheila Stephenson from a Legal Clerk II, T11, Step 2 position in the Circuit Court Administrator’s Office to a Jury Coordinator, T09, Step 2 level position in the Circuit Court Administrator’s Office;

WHEREAS, the Funding Unit, Court and Union desire to ensure that the Circuit Court Administration retains its employees and not have to hire new staff to allow the court administration to function efficiently, and

THEREFORE, IT IS AGREED AS FOLLOWS:

1. Pursuant to Article 7, Section 2 (b) of the CBA, Tremayne Champion will be promoted effective the date this MOU is signed from his current position as Jury Coordinator, T09, Step 3 level position in the Circuit Court Administrator’s Office to a Legal Clerk II, T11, Step 1 level position in the Circuit Court Administrator’s Office.
2. Pursuant to Article 7, Section 2 (c) of the CBA, Sheila Stephenson will be transferred effective the date this MOU is signed from her current position as a Legal Clerk II, T11, Step 2 level position in the Circuit Court Administrator’s Office



to a Jury Coordinator, T09, Step 2 level position in the Circuit Court Administrator’s Office.

3. Any request by Tremayne Champion to return to his previous position in the Circuit Court Administrator’s Office or failure to complete the trial period satisfactorily will be addressed in accordance with Article 7, Section 1 of the CBA.
4. Sheila Stephenson waives any right she may have under Article 7, Section 1 of the CBA to return to her previous position as Legal Clerk II, Step 2, in the Court Administrator’s Office.
5. Any posting requirements contained in Article 7 of the CBA and associated with these transfers and promotions are waived by the Union.
6. This Memorandum of Understanding and Agreement shall be binding upon EMPLOYER, UNION and EMPLOYEES and therefore shall not be considered precedent setting and shall not affect the CBA in any other manner than that which is specifically set forth herein.

For the Funding Unit:

Christopher S. Boyd, Chairman
Saginaw County Board of Commissioners

Robert V. Belleman
Controller/CAO

For the Court:

Darnell Jackson - Chief Judge

David M. Gilbert
Civil Counsel

For the Union:

Jim Cross

Blanca Echevarria-Fulgencio

Tremayne Champion - Employee

Sheila Stephenson - Employee



6. **Executive Committee – C. Boyd, Chair**

- 6.1) **PARKS & RECREATION**, re: Approval of a budget adjustment of \$350,000 from Fund Balance to be committed for use in FY 2024 for MDNR grants
- 6.2) **PURCHASING/RISK MANAGER**, re: Approval to make the Michigan Municipal Risk Management Authority (MMRMA) the provider of Property and Casualty Insurance for Saginaw County for the remainder of FY 2023 and FY 2024
- 6.3) **MEDICAL EXAMINER**, re: Appointment of Daniel Spitz, MD as Deputy Medical Examiner effective January 1, 2023

- **Commissioner Matthews moved, seconded by Commissioner Krafft, to approve 6.1. Motion carried.**
- **Commissioner Spitzer moved, seconded by Commissioner Tany, to approve 6.2. Motion carried by the following roll-call vote:
Yes: Slodowski, Harris, Little, Coney, Webster, Piotrowski, Tany, Spitzer, Matthews, and Boyd – 10; No: - 0; Abstain: Krafft – 1; Total: - 11**
- **Commissioner Krafft moved, seconded by Commissioner Little, to approve 6.3. Motion carried.**

FROM: EXECUTIVE COMMITTEE -- 6.1

MARCH 21, 2023

Your Executive Committee met and considered a suggestion introduced in committee following two resolutions proposed by Brian Keenan-Lechel, Director of Parks and Recreation. Robert Belleman, Controller, suggested making the commitment of \$350,000 prior to any renovations.

The committee met with Brian Keenan-Lechel, who requested approval of two resolutions authorizing Michigan Natural Resources Trust Fund Development Applications for the Saginaw Valley Rail Trail and Price Nature Center. Each resolution was approved unanimously.

The issue was raised that the \$350,000 being committed within the resolutions is not readily reflected in the budget. Robert Belleman suggested making the commitment of \$350,000 so it is reflected in the budget when the renovations are underway.

We recommend approval of a budget adjustment of \$350,000 from Fund Balance to be committed for use in FY 2024.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Christopher S. Boyd, Chairman
 Gerald D. Little
 Dennis H. Krafft

Jack B. Tany
 Michael A. Webster

FROM: EXECUTIVE COMMITTEE -- 6.2

MARCH 21, 2023

Your Executive Committee met and considered Communication 3-21-24 from Kelly Suppes, Purchasing/Risk Manager, requesting the committee consider the Michigan Municipal Risk



Management Authority (MMRMA) as the provider of Property and Casualty Insurance for Saginaw County for the remainder of FY 2023 and FY 2024.

Your committee met with Kelly Suppes and Craig Manser, Regional Risk Manager, who explained the differences between current benefits through HCC/Tokio Marine and what could be provided through partnership with MMRMA. The public entity risk pool has 200 cities, counties, townships, villages, and special districts along with other governmental entities such as libraries, medical care facilities, fire departments, 911/dispatch departments, courts, and transportation services. The benefits include blanket coverage over all buildings (including the Castle Museum), a \$15 million liability protection per occurrence, and property appraisals and on-site loss control and risk management services at no additional cost.

We recommend approval to make the Michigan Municipal Risk Management Authority (MMRMA) the provider of Property and Casualty Insurance for Saginaw County for the remainder of FY 2023 and FY 2024.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Christopher S. Boyd, Chairman
Gerald D. Little
Dennis H. Krafft

Jack B. Tany
Michael A. Webster

FROM: EXECUTIVE COMMITTEE -- 6.3

MARCH 21, 2023

Your Executive Committee considered a request from Randy Pfau, Medical Examiner’s Office Manager, requesting the appointment of Dr. Daniel Spitz as Deputy Medical Examiner pursuant to State Statute to act in the place of the Chief Medical Examiner if on leave or vacation.

Your committee met with Mr. Pfau and Robert Belleman, Controller/CAO, who explained to the committee that Daniel Spitz, MD has agreed to fill the position when Dr. Russell Bush is out of office, and it is Dr. Bush’s recommendation that the Board of Commissioners appoint him.

We recommend approval of the request to appoint Daniel Spitz, MD as Deputy Medical Examiner effective January 1, 2023 pursuant to State Statute to act in the place of the Chief Medical Examiner if on leave or vacation.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Christopher S. Boyd, Chairman
Gerald D. Little
Dennis H. Krafft

Jack B. Tany
Michael A. Webster

[Note: Resolutions 2023 - 6 and 2023 - 7 from Executive Committee are submitted under the regular order of business under Resolutions]

8. Legislative Committee – S. Matthews, Chair; M. Webster, Vice-Chair

None



9. **Intergovernmental Cooperation Committee – J. Tany, Chair; S. Matthews, Vice-Chair**
None

10. **Committee Compensation**

3-21-23.1) February 5, 2022 – February 18, 2023

3-21-23.2) February 19, 2023 – March 4, 2023

- **Commissioner Matthews moved, seconded by Vice-Chair Tany, to approve 3-21-23.1 and 3-21-23.2. The motion carried unanimously.**

COMMITTEE COMPENSATION - 3.21.23.1

March 21, 2023

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held February 5 - February 18, 2023.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	2/7/2023	Courts & Public Safety Committee	Tany	\$50.00	1
			Matthews	\$50.00	1
			Spitzer	\$50.00	1
			Piotrowski	\$50.00	1
			Boyd	\$50.00	1
2	2/8/2023	County Services Committee	Webster	\$50.00	1
			Krafft	\$50.00	1
			Harris	\$50.00	1
			Matthews	\$50.00	1
3	2/9/2023	Budget/Audit Committee	Krafft	\$50.00	1
			Tany	\$50.00	1
			Slodowski	\$50.00	1
			Spitzer	\$50.00	1
4	2/13/2023	Labor Relations Committee	Webster	\$50.00	1
			Matthews	\$50.00	1
			Harris	\$50.00	1
			Little	\$50.00	1
5	2/14/2023	Executive Committee	Boyd	\$50.00	1
			Little	\$50.00	1
			Tany	\$50.00	1
			Webster	\$50.00	1
6	2/14/2023	Rules Committee	Boyd	\$25.00	1
			Matthews	\$50.00	1
			Spitzer	\$50.00	1
			Webster	\$25.00	1
7	2/15/2023	GLBR CVB	Spitzer	\$50.00	1
8	2/15/2023	Saginaw Zoo Board	Little	\$50.00	1



Board of Commissioners – March 21, 2023

			Slodowski	\$50.00	1
9	2/15/2023	Animal Control Advisory	Slodowski	\$25.00	1
10	2/16/2023	Commission on Aging	Little	\$50.00	1
11	2/17/2023	MAC Environmental Via Zoom	Webster	\$50.00	1
			TOTAL	\$1,475.00	31

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (2-17-23)

COMMITTEE COMPENSATION - 3.21.23.2

March 21, 2023

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held February 19 - March 4, 2023.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	2/21/2023	Labor Relations - Special	Webster	\$25.00	1
			Matthews	\$25.00	1
			Harris	\$25.00	1
			Boyd	\$25.00	1
2	2/21/2023	Board Session <i>Boyd, Coney, Harris, Krafft, Matthews, Piotrowski, Slodowski, Spitzer, Tany, Webster ABSENT: Little</i>	10 Present	\$500.00	10
3	2/22/2023	Medical Dispatch Advisory	Tany	\$50.00	1
4	2/24/2023	MAC Transportation via Zoom	Matthews	\$50.00	1
5	2/27/2023	MAC Judiciary & Public Safety via Zoom	Boyd	\$50.00	1
6	3/1/2023	Crime Prevention Council	Boyd	\$50.00	1
7	3/2/2023	Parks & Recreation Commission	Matthews	*	~
8	3/3/2023	MAC Finance & Gen. Gov't via Zoom	Krafft	\$50.00	1
			TOTAL	\$850.00	19

*Paid by Department ~ To be Paid Quarterly

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (3-3-23)

[End of Compensation Reports]



RESOLUTIONS

**SAGINAW COUNTY
RESOLUTION 2023 - 4**

**RESOLUTION OF AGENCY
PURSUANT TO SECTION 87c OF ACT 206**

At a regular meeting of the Saginaw County Board of Commissioners held in the Commissioner’s Chambers of Saginaw County (111 S. Michigan Ave., Saginaw, Michigan 48602) of said County on the 21st day of March, 2023 at 5:00 p.m.

The following resolution was offered by Commissioner Krafft and seconded by Commissioner Matthews:

WHEREAS, the Board of Commissioners of this County has heretofore adopted a resolution establishing the Saginaw County Delinquent Tax Revolving Fund, pursuant to Section 87b of Act No. 206, Public Acts of Michigan, 1893, as amended ("Act 206"); and

WHEREAS, this Fund has been designated as the 100% Tax Payment Fund (the "Fund") by the County Treasurer; and

WHEREAS, pursuant to Act 206, upon creation of the Fund the County Treasurer is to act as agent for the County to administer the Fund; and

WHEREAS, the Board of Commissioners of the County has adopted a Resolution to Borrow Against Anticipated Delinquent 2022 Real Property Taxes to continue the Fund for 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW, STATE OF MICHIGAN, as follows:

1. Pursuant to Section 87c of Act 206, the County Treasurer's office shall receive for delinquent tax administrative expenses in connection with the Fund and the issuance of General Obligation Limited Tax Notes, Series 2023 by the County such sums as are provided by law.

▪ As agent for the County, the County Treasurer shall act pursuant to Act 206 and as further provided in the Resolution to Borrow Against Anticipated Delinquent 2022 Real Property Taxes heretofore adopted by the County Board of Commissioners.

After discussion, the vote was:

YEAS: Christopher S. Boyd, Jack B. Tany, Lisa R. Coney, Dennis M. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Michael A. Webster - **11**

NAYS: - **0**

ABSENT: - **0**

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)



I, the undersigned, the duly qualified and acting Clerk of the Board of Commissioners of the County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 21st day of March, 2023, insofar as the same relate to the Resolution of Agency Pursuant to Section 87c of Act 206, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 21st day of March, 2023.

Vanessa Guerra, County Clerk
County of Saginaw

**SAGINAW COUNTY
RESOLUTION 2023 - 5**

**RESOLUTION TO BORROW AGAINST
ANTICIPATED DELINQUENT 2022 REAL PROPERTY TAXES**

At a regular meeting of the Saginaw County Board of Commissioners held in the
Commissioner's Chambers of Saginaw County
(111 S. Michigan Ave., Saginaw, Michigan 48602)
of said County on the 21st day of March, 2023 at 5:00 p.m.

**Commissioner Krafft offered the following resolution and moved its adoption.
The motion was seconded by Commissioner Matthews.**

WHEREAS, the Board of Commissioners of the County of Saginaw (the "County") has heretofore adopted a resolution establishing the Saginaw County Delinquent Tax Revolving Fund (the "Fund") pursuant to Section 87b of Act No. 206, Public Acts of Michigan, 1893, as amended ("Act 206"); and

WHEREAS, the purpose of the Fund is to allow the Saginaw County Treasurer (the "County Treasurer") to pay from the Fund any or all delinquent real property taxes that are due and payable to the County, the State of Michigan and any school district, intermediate school district, community college district, city, township, special assessment district or other political unit for which delinquent tax payments are due; and

WHEREAS, it is hereby determined to be necessary for the County to borrow money and issue its notes for the purposes authorized by Act 206, particularly Sections 87c, 87d and 87g thereof; and

WHEREAS, it is estimated that the total amount of unpaid 2022 delinquent real property taxes (the "delinquent taxes") outstanding on March 1, 2023, was **approximately \$21,573,218** exclusive of interest, fees and penalties.



NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Saginaw, State of Michigan, as follows:

Authorization of Borrowing

1. Pursuant to and in accordance with the provisions of Act 206, Public Acts of Michigan, 1893, as amended, and especially Sections 87c, 87d and 87g thereof, the County shall borrow the sum of not to exceed **Nineteen Million Dollars (\$19,000,000)** and issue its notes (the "notes") therefor for the purpose of continuing the Fund for the 2022 tax year. The exact amount to be borrowed shall not exceed the amount of delinquent taxes outstanding on March 1, 2023, exclusive of interest, fees and penalties. The County Treasurer shall designate the exact amount to be borrowed after the amount of the 2022 delinquent taxes outstanding on March 1, 2023, or the portion of the 2022 delinquent taxes against which the County shall borrow, has been determined.

Note Details

2. Pursuant to provisions of applicable law and an order of the County Treasurer, which order is hereby authorized, the notes may be issued in one or more series; shall be known as "General Obligation Limited Tax Notes, Series 2023" with a letter designation added thereto if the notes are issued in more than one series; shall be in fully registered form in denominations not exceeding the aggregate principal amounts for each maturity of the notes; shall be sold for not less than 98% of the face amount of the notes; shall bear interest at fixed or variable rates not to exceed the maximum interest rate permitted by applicable law; shall be dated, payable as to interest and in principal amounts, be subject to redemption in whole or in part prior to maturity, including any redemption premiums, and be subject to renewal, at such times and in such amounts, all as shall be designated in the order of the County Treasurer. Notes or portions of notes called for redemption shall not bear interest after the redemption date, provided funds are on hand with the note registrar and paying agent to redeem the same. Notice of redemption shall be given in the manner prescribed by the County Treasurer, including the number of days' notice of redemption and whether such notice shall be written or published, or both. If any notes of any series are to bear interest at a variable rate or rates, the County Treasurer is hereby further authorized to establish by order, and in accordance with law, a means by which interest on such notes may be set, reset or calculated prior to maturity, provided that such rate or rates shall at no time be in excess of the maximum interest rate permitted by applicable law. Such rates may be established by reference to the minimum rate that would be necessary to sell the notes at par; by a formula that is determined with respect to an index or indices of municipal obligations, reported prices or yields on obligations of the United States or the prime rate or rates of a bank or banks selected by the County Treasurer; or by any other method selected by the County Treasurer. If requested by the original purchaser of the notes and determined by the County Treasurer, the notes may be issued in the form of a single note with an exhibit containing the principal maturity amounts and applicable interest rates and due dates.

Payment of Principal and Interest

3. The principal of and interest on the notes shall be payable in lawful money of the United States from such funds and accounts as provided herein. Principal shall be payable upon presentation and surrender of the notes to the note registrar and paying agent when and as the same shall become due, whether at maturity or earlier redemption; provided, however, if the



notes are issued in the form of a single note, the County Treasurer may determine that presentation and surrender of the notes to the note registrar and paying agent is not required for some or all principal installments, and, in such case, such principal installments shall be paid to the registered owner of the notes as shown on the registration books. Interest shall be paid to the owner shown as the registered owner on the registration books at the close of business on such date prior to the date such interest payment is due, as is provided in the order of the County Treasurer. Interest on the notes shall be paid when due by check, draft or as the County Treasurer otherwise determines by the note registrar and paying agent to the registered owner at the registered address, or by such other method as determined by the County Treasurer.

Note Registrar and Paying Agent

4. The County Treasurer shall designate, and may enter into an agreement with, a note registrar and paying agent for each series of notes that shall be the County Treasurer or a bank or trust company that is qualified to act in such capacity under the laws of the United States of America or the State of Michigan. The County Treasurer may from time to time designate a similarly qualified successor note registrar and paying agent. Alternatively, the County Treasurer may serve as note registrar and paying agent if so designated by written order of the County Treasurer.

Disposition of Note Proceeds

5. The proceeds of the sale of the notes shall be deposited into a separate account in the Fund and shall be used to continue the Fund. The County Treasurer shall pay therefrom and from unpledged funds in the Fund, uncommitted funds in the County General Fund and/or any other legally available funds, the full amount of the delinquent tax roll against which the County has borrowed, delivered as uncollected by any tax collector in the County and that is outstanding and unpaid on or after March 1, 2023, in accordance with the provisions of Act 206. If the notes are sold at a premium, the County Treasurer shall determine what portion of the premium, if any, shall be deposited in the 2023 Collection Account established in Section 6 hereof.

2023 Collection Account

6. There is hereby established as part of the Fund an account (hereby designated the "2023 Collection Account") into which account the County Treasurer shall place delinquent taxes against which the County has borrowed, and interest thereon, collected on and after March 1, 2023, or such later date as determined by the County Treasurer, all County property tax administration fees on such delinquent taxes, after expenses of issuance of the notes have been paid, any premium as determined pursuant to Section 5 hereof, and any amounts received by the County Treasurer from the County, the State of Michigan and any taxing unit within the County, because of the uncollectibility of such delinquent taxes. The foregoing are hereby established as funds pledged to note repayment. The County Treasurer shall designate the delinquent taxes against which the County shall borrow for each series of notes.

Note Reserve Fund

7. There is hereby authorized to be established by the County Treasurer a note reserve fund for the notes (the "2023 Note Reserve Fund") if the County Treasurer deems it to be reasonably required as a reserve and advisable in selling the notes at public or private sale. The County Treasurer is authorized to deposit in the 2023 Note Reserve Fund from proceeds of



the sale of the notes, unpledged moneys in the Fund, uncommitted funds in the County General Fund and/or any other legally available funds, an amount not exceeding ten percent (10%) of the face amount of the notes.

Security for Payment of Notes

8. All of the moneys in the 2023 Collection Account and the 2023 Note Reserve Fund, if established, and all interest earned thereon, relating to a series of notes are hereby pledged equally and ratably as to such series to the payment of the principal of and interest on the notes and shall be used solely for that purpose until such principal and interest have been paid in full. When moneys in the 2023 Note Reserve Fund, if established, are sufficient to pay the outstanding principal of the notes and the interest accrued thereon, such moneys may be used to retire the notes. If more than one series of notes is issued, the County Treasurer by order shall establish the priority of the funds pledged for payment of each such series. In such case the County Treasurer may establish sub-accounts in the various funds and accounts established pursuant to the terms of this resolution as may be necessary or appropriate.

Additional Security

9. Each series of notes, and any Refunding Notes issued pursuant to Section 20 below, in addition, shall be a general obligation of the County, secured by its full faith and credit, which shall include the County's limited tax obligation, within applicable constitutional and statutory limits, and its general funds. The County budget shall provide that if the pledged delinquent taxes and any other pledged amounts are not collected in sufficient amounts to meet the payments of principal and interest due on each series of notes, the County, before paying any other budgeted amounts, will promptly advance from its general funds sufficient moneys to pay that principal and interest. The County shall not have the power to impose taxes for payment of the notes in excess of constitutional or statutory limitations. If moneys in the 2023 Collection Account and the 2023 Note Reserve Fund, if established, are not sufficient to pay the principal of and interest on the notes, when due, the County shall pay the same in accordance with this Section, and may thereafter reimburse itself from the delinquent taxes collected.

Release of Pledge of 2023 Collection Account

10. Upon the investment of moneys in the 2023 Collection Account in direct non-callable obligations of the United States of America in amounts and with maturities that are sufficient to pay in full the principal of and interest on the notes when due, any moneys in the 2023 Collection Account thereafter remaining may be released from such pledge created pursuant to Section 8 hereof and may be used to pay any or all delinquent real property taxes that are due the County, the State of Michigan and any school district, intermediate school district, community college district, city, township, special assessment district or other political unit to which delinquent tax payments are due for any year or for any other purpose permitted by law.

Sale of Notes

11. The County Treasurer is hereby authorized to offer the notes at public or private sale as determined by order of the County Treasurer and to do all things necessary to effectuate the sale, delivery, transfer and exchange of the notes in accordance with the provisions of this resolution. Notes of one series may be offered for sale and sold separately from notes of another series. If the notes are to be sold publicly, sealed proposals for the purchase of the notes shall



be received by the County Treasurer for such public sale to be held at such time as shall be determined by the County Treasurer and notice thereof shall be published in accordance with law once in *The Bond Buyer*, which is hereby designated as being a publication printed in the English language and circulated in this State that carries as a part of its regular service, notices of sale of municipal bonds. Such notice shall be in the form prescribed by the County Treasurer.

The County Treasurer is hereby authorized to cause the preparation of an official statement for the notes for the purpose of enabling compliance with SEC Rule 15c2-12 (the "Rule") and to do all other things necessary to enable compliance with the Rule. After the award of the notes, the County will provide copies of a final official statement (as defined in paragraph (f)(3) of the Rule) on a timely basis and in reasonable quantity as requested by the successful bidder or bidders to enable such successful bidder or bidders to comply with paragraphs (b)(3) and (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board. The County Treasurer is authorized to enter into such agreements as may be required to enable the successful bidder or bidders to comply with the Rule.

Continuing Disclosure

12. The County Treasurer is hereby authorized to execute and deliver in the name and on behalf of the County (i) a certificate of the County to comply with the requirements for a continuing disclosure undertaking of the County pursuant to paragraph (b)(5) or (d)(2) of the Rule, as applicable, and (ii) amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

Execution and Delivery of Notes

13. The County Treasurer is hereby authorized and directed to execute the notes for the County by manual or facsimile signature and the County Treasurer shall cause the County seal or a facsimile thereof to be impressed or imprinted on the notes. Unless the County Treasurer shall specify otherwise in writing, fully registered notes shall be authenticated by the manual signature of the note registrar and paying agent. After the notes have been executed and authenticated, if applicable, for delivery to the original purchaser thereof, the County Treasurer shall deliver the notes to the purchaser or purchasers thereof upon receipt of the purchase price. Additional notes bearing the manual or facsimile signature of the County Treasurer and upon which the seal of the County or a facsimile thereof is impressed or imprinted may be delivered to the note registrar and paying agent for authentication, if applicable, and delivery in connection with the exchange or transfer of fully registered notes. The note registrar and paying agent shall indicate on each note that it authenticates the date of its authentication. The notes shall be delivered with the approving legal opinion of Dickinson Wright PLLC.

Exchange and Transfer of Fully Registered Notes

14. Any fully registered note, upon surrender thereof to the note registrar and paying agent with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the registered owner or his or her duly authorized attorney, at the option of the registered owner thereof, may be exchanged for notes of any other authorized



denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered note.

Each note shall be transferable only upon the books of the County, which shall be kept for that purpose by the note registrar and paying agent, upon surrender of such note together with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the registered owner or his or her duly authorized attorney.

Upon the exchange or transfer of any note, the note registrar and paying agent on behalf of the County shall cancel the surrendered note and shall authenticate, if applicable, and deliver to the transferee a new note or notes of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered note. If, at the time the note registrar and paying agent authenticates, if applicable, and delivers a new note pursuant to this Section, payment of interest on the notes is in default, the note registrar and paying agent shall endorse upon the new note the following: "Payment of interest on this note is in default. The last date to which interest has been paid is [place date]."

The County and the note registrar and paying agent may deem and treat the person in whose name any note shall be registered upon the books of the County as the absolute owner of such note, whether such note shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such note and for all other purposes, and all payments made to any such registered owner, or upon his or her order, in accordance with the provisions of Section 3 hereof shall be valid and effectual to satisfy and discharge the liability upon such note to the extent of the sum or sums so paid, and neither the County nor the note registrar and paying agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the note registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner.

For every exchange or transfer of notes, the County or the note registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

The note registrar and paying agent shall not be required to transfer or exchange notes or portions of notes that have been selected for redemption.

Book Entry System

15. At the option of the County Treasurer and notwithstanding any provisions of this resolution to the contrary, the County Treasurer is hereby authorized to enter into an agreement with a custodian or trustee for the purpose of establishing a "book entry" system for registration of notes to be fully registered. Pursuant to the provisions of such agreement, the notes may be registered in the name of the custodian or trustee for the benefit of other persons or entities. Such agreement shall provide for the keeping of accurate records and prompt transfer of funds by the custodian or trustee on behalf of such persons or entities. The agreement may provide for the issuance by the custodian or trustee of certificates evidencing beneficial ownership of the



notes by such persons or entities. For the purpose of payment of the principal of and interest on the notes, the County may deem payment of such principal and interest, whether overdue or not, to the custodian or trustee as payment to the absolute owner of such note. Pursuant to provisions of such agreement, the book entry system for the notes may be used for registration of all or a portion of the notes and such system may be discontinued at any time by the County. The note registrar and paying agent for the notes may act as custodian or trustee for such purposes.

Issuance Expenses

16. Expenses incurred in connection with the issuance of the notes, including without limitation any premiums for any insurance obtained for the notes, note rating agency fees, travel and printing expenses, fees for agreements for lines of credit, letters of credit, commitments to purchase the notes, remarketing agreements, reimbursement agreements, purchase or sales agreements or commitments, or agreements to provide security to assure timely payment of the notes, fees for the setting of interest rates on the notes and bond counsel, financial advisor, paying agent and registrar fees, all of which are hereby authorized, shall be paid by the County Treasurer from County property tax administration fees on the delinquent taxes, from any other moneys in the Fund not pledged to the repayment of notes and general funds of the County that are hereby authorized to be expended for that purpose.

Replacement of Notes

17. Upon receipt by the County Treasurer of satisfactory evidence that any outstanding note has been mutilated, destroyed, lost or stolen, and of security or indemnity complying with applicable law and satisfactory to the County Treasurer, the County Treasurer may execute or authorize the imprinting of the County Treasurer's facsimile signature thereon and thereupon, and if applicable, a note registrar or paying agent shall authenticate and the County shall deliver a new note of like tenor as the note mutilated, destroyed, lost or stolen. Such new note shall be issued and delivered in exchange and substitution for, and upon surrender and cancellation of, the mutilated note or in lieu of and in substitution for the note so destroyed, lost or stolen in compliance with applicable law. For the replacement of authenticated notes, the note registrar and paying agent shall, for each new note authenticated and delivered as provided above, require the payment of expenses, including counsel fees, which may be incurred by the note registrar and paying agent and the County in the premises. Any note issued under the provisions of this Section in lieu of any note alleged to be destroyed, lost or stolen shall be on an equal basis with the note in substitution for which such note was issued.

Chargebacks

18. For any principal payment date of the notes on or after January 1, 2026, the delinquent taxes on property foreclosed and sold pursuant to the provisions of Act 206 and against which the County has borrowed shall, if necessary to ensure full and timely payment of principal of and interest on the notes when due, be charged back to the taxing jurisdictions in such manner as determined by the County Treasurer. The proceeds of such chargebacks shall be deposited in the 2023 Collection Account as security for payment of the notes as described in Section 8 hereof. The provisions of this Section shall not limit the authority of the County Treasurer under the laws of the State of Michigan to charge back delinquent taxes under other circumstances or at other times.



I, the undersigned, the duly qualified and acting Clerk of the County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 21st day of March, 2023, insofar as the same relate to the Resolution to Borrow Against Anticipated Delinquent 2022 Real Property Taxes, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

Vanessa Guerra, County Clerk
County of Saginaw

**SAGINAW COUNTY
RESOLUTION 2023 - 6**

MDNR GRANT APPLICATION FOR SAGINAW VALLEY RAIL TRAIL RENOVATIONS

At a regular meeting of the Saginaw County Board of Commissioners held in the
Commissioner’s Chambers of Saginaw County
(111 S. Michigan Ave., Saginaw, Michigan 48602)
of said County on the 21st day of March, 2023 at 5:00 p.m.

**The following resolution was offered by Commissioner Little and
seconded by Commissioner Coney:**

WHEREAS, Saginaw County Board of Commissioners supports the submission of an application titled, “Saginaw Valley Rail Trail Renovation” to the Michigan Natural Resources Trust Fund for renovation to the Saginaw Valley Rail Trail which includes resurfacing, bridge improvements, and trail amenities such as bollard, signage, benches, etc.; and,

WHEREAS, these improvements are consistent with the goals and objectives of the Saginaw County Five Year Park and Recreation Plan, and

WHEREAS, a public comment session was held on March 21, 2023 at 5:00 p.m. at Saginaw County Courthouse, 111 S. Michigan Ave, Saginaw, MI 48602, to provide an opportunity for citizens to comment on the proposed park improvements, and

WHEREAS, Saginaw County is hereby making a financial commitment to the project in the amount of \$200,000 matching funds, in cash and/or force account, and

NOW, THEREFORE, BE IT RESOLVED that Saginaw County hereby authorizes the submission of a Michigan Natural Resources Trust Fund Application for \$300,000, and further resolves to make available its financial obligation amount of \$200,000 (40%) of a total \$500,000 project cost, during the 2023-2024 fiscal year.



WHEREAS, Saginaw County Parks and Recreation Commission is hereby making a financial commitment to the project in the amount of \$150,000 matching funds, in cash and/or force account and,

NOW THEREFORE, BE IT RESOLVED that Saginaw County hereby authorizes submission of a Michigan Natural Resources Trust Fund Application for \$49,970 and further resolves to make available its financial obligation amount of \$100,000 (75%) of a total \$199,970 project cost during the 2023-2024 fiscal year.

After discussion, the vote was:

Ayes: Christopher S. Boyd, Jack B. Tany, Lisa R. Coney, Dennis M. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Michael A. Webster - **11**

Nays: - **0**

Absent: - **0**

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Saginaw County Board of Commissioners at a regular meeting held on the 21st day of March, 2023, the original of which resolution is on file in my office.

IT WITNESS WHEREOF, I have hereunto set my official signature this 21st day of March, 2023.
Vanessa Guerra, County Clerk
Saginaw County

UNFINISHED BUSINESS

Rules Committee – C. Boyd, Chair

- 7.1) **CHAIRMAN BOYD**, re: Approval to lay proposed amendments of the 2023 Board Rules on the table for approval at the March 21, 2023 Board Session
 - ***Commissioner Krafft moved, seconded by Commissioner Harris, to table and refer to Rules Committee for further discussion.***

Referred back to Rules Committee

FROM: RULES COMMITTEE -- 7.1 **MARCH 21, 2023**
~~FEBRUARY 21, 2023~~

Your Rules Committee met February 14, 2023 on the recommendation of Chairman Boyd to review the current 2023 Board Rules and consider recommendations made at the last meeting



of the Rules Committee held in March 2022. The following sections were discussed and the proposed changes are as follows:

- **Article I Section 1.1** “~~On~~ **Within** the first ~~business day~~ in **three days of** January each year, the election of Permanent Chair and Vice-Chair for a one year term shall be the first order of business.”
- **Article II Section 2.1** “The organizational meeting of the Board of Commissioners shall be held ~~on the first business day~~ **within the first seven days** of January each year.”
- **Article II Section 2.2** “All meetings of the Board of Commissioners shall be called in accordance with State Statutes and Rules of this Board. (MSA 5.321 – MSA 5.359 (16) [MCL 46.1 – 46.416])”
- **Article II Section 2.7** “...referral to the appropriate committee, if required. This section shall not apply to any other committee ~~or subcommittee~~ of the Board.”
- **Article II Section 2.9** “Special meetings of the Board shall be held only when authorized during regular sessions or by petition of at least one-third (1/3rd) of the members of the Board, (MCLA 46.10) and shall be at a time to allow maximum attendance. Notice of special meetings of the Board may be mailed to Commissioners via ~~regular U.S. mail~~ **email** at least 10 days before the date of the meeting.”
- **Article IV Section 4.5.2** “During a roll call vote, a member shall vote when requested by the Clerk, and each member shall be recorded in the Minutes as voting ~~aye~~ **yes** or ~~nay~~ **no**; provided, however, any member who after...”

According to Article X, Section 10.1, the Board Rules may be revised or amended by a two-thirds (2/3rds) vote provided that the proposed amendments have been submitted to the Board in writing at a previous meeting. Therefore, we recommend the proposed amendments be laid on the table at this meeting for final approval at the March 21, 2023 Board Session.

Respectfully submitted,

SPECIAL COMMITTEE ON RULES

Christopher S. Boyd, Chairman

Dennis H. Krafft

Richard A. Spitzer

Sheldon Matthews, Vice-Chair

Michael A. Webster

PROCLAMATIONS

SAGINAW COUNTY

PROCLAMATION RECOGNIZING

APRIL AS AUTISM AWARENESS MONTH AND

ESTABLISHING APRIL 2nd AS “SAGINAW COUNTY AUTISM AWARENESS DAY”

WHEREAS, on December 18, 2007 the United Nations General Assembly adopted Resolution 62/139 declaring World Autism Awareness Day (WAAD) to be celebrated April 2, 2008 in perpetuity; and



WHEREAS, WAAD will celebrate the unique talents and skills of persons with autism on April 2, 2023 and individuals with autism are warmly welcomed and embraced in community events around the globe; and

WHEREAS, the month of April is designated as National Autism Awareness Month to increase public awareness of the need to support individuals with autism and the family members, educators and other professionals who teach and care for individuals with autism, and

WHEREAS, in November 2015, the Centers for Disease Control and Prevention’s National Health Statistics Report concluded the prevalence of autism spectrum disorder has risen to one in every 45 children in the United States; and

WHEREAS, Autism Spectrum Disorder (ASD) represents a broad group of disorders that vary widely from mild to severe, and is characterized by difficulty with social interaction, communication, severely limited interests and repetitive behaviors; and

WHEREAS, Autism knows no racial, ethnic, social boundaries, family, income, lifestyle, educational levels and can affect any family and any child; and

WHEREAS, Xavier DeGroat has dedicated his life to educating and promoting community support for those with Autism through the creation of the Xavier DeGroat Autism Foundation; and

WHEREAS, each organization has a role, in identifying, assessing, or supporting people with ASD and their families.

NOW, THEREFORE, BE IT RESOLVED, that the Saginaw County Board of Commissioners does hereby proclaim April as Autism Awareness Month in Saginaw County, and encourages our residents to become educated and informed about programs, services, and opportunities to support individuals with autism.

THEREFORE, BE IT FURTHER resolved that the Saginaw County Board of Commissioners does hereby recognize April 2nd as National Autism Day and it will be named “Saginaw County for Autism Awareness Day” in perpetuity.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Christopher S. Boyd
Chairman, District #9

Adopted: March 21, 2023
Presented: March 21, 2023
Tracey L. Slodowski
Commissioner, District #5

PROCLAMATION

PROHIBITING HAIRSTYLE BASED RACIAL DISCRIMINATION

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan (the "County"), held at Saginaw, Michigan, on the 21st day of March, 2023.

The following Proclamation was offered by Commissioner Coney and seconded by Commissioner Matthews:

WHEREAS, the Saginaw County Board of Commissioners is committed to ensuring equal opportunity and equal access to county services to all residents of Saginaw County, Michigan and other members of the public; and



WHEREAS, the Saginaw County Board of Commissioners has an Equal Employment Opportunity Policy (County Policy #312), which was last amended on February 16, 2010; and

WHEREAS, the revised Equal Employment Opportunity Policy sets forth that “It shall be the policy of Saginaw County to prohibit discrimination against any person in recruitment, selection, appointment, training, promotion, retention, discipline, or any other aspect of personnel administration because of race, religion, color, national origin, age, sex (including pregnancy), height, weight, marital status, disability, genetic information or any other protected class/classification as designated by Federal or State law. Discrimination on the basis of age, sex, height, weight, or physical or mental disability or any other protected class/classification will be prohibited except where specific age, sex, mental, or physical requirements constitute a bona fide occupational qualification necessary to a proper and efficient administration”; and

WHEREAS, the Saginaw County Board of Commissioners recognizes that a recent study found that Black women face the highest instances of hair discrimination, are more likely to be sent home from the workplace because of their hair, and that 80 percent of Black women felt they needed to switch their hairstyle to align with more conservative standards in order to fit in at work; and

WHEREAS, beginning in California in July 2019, The CROWN Act (“Creating a Respectful and Open Workplace for Natural Hair”) has been adopted in at least seven states and legislation is under consideration in more than twenty other states, as well as in the United States Congress; and

WHEREAS, in Michigan, State Representative Sarah Anthony of Lansing introduced House Bill 4275 in February 2021 to amend Michigan’s Elliott Larsen Civil Rights Act (“ELCRA”), MCL 37.2101 *et seq.*, to include the definition of “race” as “inclusive of traits historically associated with race, including . . . hair texture and protective hairstyles . . .”; and

WHEREAS, the Saginaw County Board of Commissioners recognizes that discrimination based on hair texture and protective hairstyles can be a form of racial discrimination and social injustice and inconsistent with the Saginaw County Board of Commissioners’ dedication to equal opportunity and equal access to county services to all residents of Saginaw County, Michigan and other members of the public.

THEREFORE, BE IT PROCLAIMED, that the Saginaw County Board of Commissioners hereby declares its supports in concept the passage of House Bill 4275 (2021), and restates its belief that the prohibition of discrimination with regard to race as used with respect to equal employment opportunity be inclusive of traits historically associated with race, including, but not limited to, hair texture and protective hairstyles.

After discussion, the vote was:

YEAS: Christopher S. Boyd, Jack B. Tany, Lisa R. Coney, Dennis M. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Michael A. Webster - **11**

NAYS: - **0**

ABSENT: - **0**



STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a Proclamation adopted by the Saginaw County Board of Commissioners at a regular meeting held on the 21st day of March, 2023, the original of which is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature this 21st day of March, 2023.

Vanessa Guerra, Saginaw County Clerk

APPOINTMENTS

Chairman Boyd appointed Tammy Michael to the Commission on Aging Board for District #2 with a term to expire March 31, 2024.

ELECTIONS

Matthews moved, seconded by Tany, moved to reappointed Lisa Coney (County Commissioner), John Pugh (General Public), Tracey Raquepaw (General Public), and Joan Williams (General Public) to the Saginaw County Community Mental Health Authority Board with terms to expire March 31, 2026. Motion carried.

CHAIR ANNOUNCEMENTS

- ❖ Chairman Boyd announced the Strategic Planning Session for commissioners scheduled for Friday, April 21, 2023 from 3:30 p.m. – 8:00 p.m. and Saturday, April 22, 2023 from 8:30 a.m. – 2:00 p.m. in the Garden Room at Horizons Conference Center, State St.

COMMISSIONER AUDIENCES

- Commissioner Tany commended Controller Robert Belleman and Commissioner Sheldon Matthews for attending the Saginaw City Council meeting last Monday to support City Manager Morales.
- Commissioner Piotrowski commented on Active Shooter Training that occurred at Nexteer and said it would be a great thing to do at Saginaw County. The training is free and could be coordinated with the Sheriff’s Office. He also informed everyone that, while watching old movies with his family, he came across a 2009 movie “Street Boss” which includes an appearance by our very own Commissioner Jack Tany.
- Commissioner Coney noted that it is Women’s History Month and also Social Worker Appreciation Month. If you know of or meet a Social Worker, please let them know you appreciate their service. She also announced the Saginaw High Basketball Team is in the quarterfinals at Alma this evening. (They won!)
- Commissioner Krafft commended the 2023 Hemlock Huskies Girls Basketball team as MHSAA Division 3 Champions and the 2023 Frankenmuth Eagles Girls Basketball team who



made it to the championship game in Lansing, rallied in the second half, but were defeated by Lansing Catholic.

- Commissioner Slodowski announced her daughter's Hemlock High School Robotics Team, Gray Matter, won the State Competition and is going to the World Competition in Houston, TX in April.

By Commissioner Matthews, seconded by Commissioner Harris: That the Board adjourn. Motion Carried. Thereupon, the Board adjourned at 6:52 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

CHRISTOPHER S. BOYD
CHAIRMAN

VANESSA GUERRA
COUNTY CLERK

Prepared by: Suzy Koeplinger, Deputy County Clerk

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN



APRIL SESSION 2023



First day of the April Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, April 18, 2023. The Board met pursuant to call of the County Clerk at 5:00 p.m. at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Christopher S. Boyd in the Chair.

PRESENT: Christopher S. Boyd, Lisa R. Coney, Denny M. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Jack B. Tany, Michael A. Webster - **11**

ABSENT: - **0**

TOTAL: - **11**

OTHERS: Robert Belleman, Dave Gilbert, Jaime Ceja, Jennifer Broadfoot, Undersheriff Gomez, Josh Brown, Brian Wendling, Dennis Borchard, Andy Damore, Kelly Suppes, Denise Joseph, Susan Caister, Brandell Adams, Tina Swanton, Sheriff Federspiel, Donna Clarke, Jennifer Hauch, Hugh LeFevre, Marissa Sawdon, Justin Engel – *Saginaw News*, Suzy Koepplinger, and others

 Commissioner Slodowski gave the invocation and led the Pledge of Allegiance to the Flag

CLERK'S CALL OF SESSION

Public Notice of Regular Board Session

The Saginaw County Board of Commissioners will convene for its Regular Session on

Tuesday, April 18, 2023 at 5:00 p.m.

111 S. Michigan Ave.

Room 200

Saginaw, MI 48602

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting. Please include your phone number.



This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the
April 18, 2023 Board Agenda.

If you are disabled and need accommodation to provide you with an opportunity to participate,
please call the Board of Commissioners at 989.790.5267.

Respectfully submitted,
Vanessa Guerra, County Clerk

April 6, 2023
Posted 4-14-23 by MCS

By the Chair: That the Notice of Meeting from the County Clerk be received and filed if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

- ***Commissioner Coney moved, seconded by Vice-Chair Tany, to approve the Minutes of the March 21, 2023 Board Session. Motion carried.***

PUBLIC HEARING

- At 5:04 p.m., Chairman Boyd opened a public hearing on the closeout of the Michigan Community Development Block Grant (CDBG) Coronavirus Aid, Relief and Economic Security (CARES) Funding Grant. Chairman Boyd asked if anyone wished to speak; Robert Belleman, Controller/CAO, explained the county was able to support the continuation of vital public services and ensure a safe election in 2020. Chairman Boyd announced the hearing would remain open.

COUNTY OF SAGINAW
NOTICE OF CLOSEOUT PUBLIC HEARING
FOR MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING
FOR CDBG CARES Funding

County of Saginaw will conduct a closeout public hearing on Tuesday, April 18, 2023 at 5:00 p.m. at Saginaw County Governmental Center, 111 S. Michigan Ave., Room 200, Saginaw, MI 48602 for the purpose of affording citizens an opportunity to submit comments and receive a final report on the completion of the CDBG CARES funding grant.

The CDBG grant provided funding to: 1) purchase and deploy a mobile medical clinic for the Saginaw County Health Department; 2) assist cities, villages and townships in Saginaw County relative to providing healthy and safe elections; and 3) provide hazard pay to Saginaw County Health Department and Commission on Aging employees who worked during the “Stay Home. Stay Safe” Executive Orders. The CDBG project benefitted at least 51% low to moderate income persons; Zero (0) persons were displaced as a result of the project.

Interested parties are invited to comment on the closeout of the project in person at the public hearing or in writing through Monday, April 17, 2023 at 5:00 p.m. to the Board of Commissioners Office, 111 S. Michigan Avenue, Saginaw MI 48602 or by email to BOC@saginawcounty.com or in person at the public hearing on Tuesday, April 18, 2023 at 5:00 p.m.



AUDIENCES

- Chairman Boyd presented a Proclamation for Law Day as May 1, 2023 to Bill Cowdry, Saginaw County Bar Association – Law Day Committee, and Mr. Cowdry provided comment.
- Commissioner Little presented a Proclamation for April as Volunteer Month to Susan Caister, Nutrition Program Manager at Commission on Aging, and Ms. Caister announced the COA Volunteer Luncheon on April 28, 2023 at Swan Valley Banquet Center.
- Vice-Chair Tany presented a Certificate of Recognition for Emmaus House to Donna Clarke - Executive Director, Jennifer Hauch - Assistant Director, Hugh LeFevre - Board Member, and Sheriff Federspiel. Ms. Clarke thanked everyone for their support and expressed appreciation for the fundraising concerts held by the Sheriff and the Kenny Rogers Band that raised over \$50,000 for Emmaus House.

LAUDATORY RESOLUTIONS

Certificate of Recognition

RICHLAND TOWNSHIP FIRE DEPARTMENT

Fire Service is a noble calling, one which is founded on mutual respect and trust between firefighters and the citizens they serve. To ensure the continuing integrity of the Fire Service, the highest standards of ethical conduct must be maintained at all times.

Whereas, Richland Fire Department was established in 1922 and covers 36 square miles in Richland Township and 24 square miles in Fremont Township. The approximate population for all two coverage areas is 7,500.

Whereas, On December 18, 2022 Saginaw County 911 confirmed a fire at the grain elevator in Hemlock in the 400 block of South Hemlock Road. The fire was at The Andersons Inc.; an agricultural storage/supply company. There was an estimated 3 million bushels of corn inside. Richland Fire Command requested support and continued emergency operations to mitigate the emergency. Authorities said the on-scene report was showing heavy fire. Richland Township's water system provided 1.5 million gallons of water to the site.

"He [Richland Fire Chief Jeremy Scott] is a warrior that doesn't know the meaning of quit. His crews will follow him anywhere. It's an honor to work for him and his crew." ---Tri-Township Fire District

Therefore, The Saginaw County Board of Commissioners thanks Richland Township Fire Department for its dedication and unwavering sacrifice to the community.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Christopher S. Boyd
Chairman, District #9

Presented: April 11, 2023
Adopted: April 18, 2023

Tracey L. Slodowski
Commissioner, District #5



**Certificate of Recognition
EMMAUS HOUSE**

"The two were going to a village named Emmaus... and Jesus drew near and walked along with them." Luke 24:13-15

Emmaus House was started in 1987 by Sister Shirley Orand and Sister Marietta Fritz. The ministry began as an extension of their jail ministry when Sister Marietta became aware that many of the women who were released from jail returned to the streets. It was apparent that women being released from jail, prison and drug rehab needed a safe place to live while re-establishing their lives.

The purpose of Emmaus House is to provide the women with a family-like Christian atmosphere while they are creating new lives for themselves. Emmaus House does not judge or dwell on the past. They believe that all of our women are unique and precious creations from God. Their mission is to join women on their journey, walking alongside them on the road to physical, emotional, and spiritual healing, just as Christ did on the road to Emmaus.

In the summer of 2021, with the Coronavirus pandemic ongoing and vital funding for Emmaus House depleting, Sheriff William L. Federspiel brought the authentic Kenny Rogers Band from all across the country to town for two shows in December 2021 and two additional shows in November 2022. Each show had a near capacity of 450 audience members. With that, nearly 1,800 people attended these well-received shows. With the help of generous donors and supporters of Emmaus House, the fundraiser was able to raise over \$53,000 to continue the great work of this extraordinary grass-roots organization.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Christopher S. Boyd
Chairman, District #9

Adopted: April 18, 2023
Presented: April 18, 2023

Jack B. Tany
Commissioner, District #2

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chairman heard none; it is so ordered.

- 4-18-1** **PUBLIC WORKS** submitting the 2022 Drain Annual report.
 - County Services (*Receive & File*)
- 4-18-2** **PUBLIC WORKS** requesting (1) approval of a Resolution authorizing the issuance of a bond sale and pledge of full faith and credit for the Village of St. Charles Water Supply System Improvements project and (2) approval of a Full Faith and Credit Resolution for the sale of Bonds for the Parker Swamp Drain Drainage District.
 - County Services (**Res. 2023 - 8 /Res. 2023 - 9**)
- 4-18-3** **SAGINAW FUTURE, INC.** submitting the Economic Development Corporation of Saginaw County's 2022 Annual Report pursuant to Section 23 of PA 388 of 1974 as amended, as well as its 2023 meeting calendar, list of EDC officers and members, and a request to reappoint Gerald Kariem for a six-year term.
 - County Services (*Receive & File/Appointment*)



- 4-18-4 EQUALIZATION** requesting approval of Form L-4024, 2023 Statement of Valuation: the Report of Equalization for all townships and cities in Saginaw County.
-- County Services (**4-18-3.1**)
- 4-18-5 INFORMATION TECHNOLOGY** requesting approval of new County Policy #414 – Information Security, necessary to continue the agreement between Saginaw County and the State of Michigan for requesting and accessing SOS background checks used by the Personnel Department.
-- County Services (**4-18-3.2**)
- 4-18-6 KOCHVILLE TOWNSHIP** sending notification of a Public Hearing on April 20, 2023 at 6:00 p.m. for the Zoning Board of Appeals based on a request for a residential structure from Temple Priests at 3311 Temple Court, Saginaw, MI.
-- County Services (*Receive & File*)
- 4-18-7 PURCHASING/RISK MANAGER** requesting a \$25,000 budget increase to the Saginaw County Criminal Justice Coordinating Committee (SCCJCC) fund from fund balance to purchase ten (10) new Modems and fifteen (15) new Antennas to outfit new police cars.
-- Budget/Audit (**4-18-4.1**)
- 4-18-8 COMMISSION ON AGING** requesting approval to accept awarded additional federal funds (ARPA) from Region VII Area Agency on Aging in the amount of \$433,469 for the current fiscal year for programs/activities.
-- Budget/Audit (**4-18-4.2**)
- 4-18-9 SHERIFF** requesting an increase of \$15,000 to the FY2023 Training/Professional Development Fund as reimbursement from Bridge the Gap. *Amended in Committee.*
-- Budget/Audit (**4-18-4.3**)
- 4-18-10 CONTROLLER/CAO** submitting a letter regarding a funding request for an accessibility project at The Dow Event Center.
-- Budget/Audit (*Receive & File*)
- 4-18-11 SAGINAW COUNTY ROAD COMMISSION** submitting its 2022 Annual Report.
-- County Services (*Tabled*)
- 4-18-12 FRANKENMUTH CONVENTION & VISITORS BUREAU** submitting its annual Audit for fiscal year ending September 30, 2022.
-- County Services (*Receive & File*)
- 4-18-13 MICHIGAN DEPARTMENT OF NATURAL RESOURCES** sending notice of potential land acquisition of approximately 627 acres in Kochville Township and Zilwaukee Township near the Crow Island State Game Area.
-- County Services (*Tabled*)
- 4-18-14 PERSONNEL DIRECTOR** submitting the April 2023 Employment Status Report covering labor statistics for the month of March 2023.
-- Labor Relations (*Receive & File*)
- 4-18-15 MARILYN PASSMORE, DIRECTOR OF GOVERNMENT AFFAIRS, CHARTER SPECTRUM,** presenting information on funding awarded to expand broadband and voice services via the FCC Rural Digital Opportunity Fund (RDOF).
-- Executive (*Informational*)



4-18-16 **CONTROLLER/CAO** requesting use of the Courthouse & Governmental Center grounds on behalf of Great Lakes Bay Health Centers for one day during the week of August 6 – 12, 2023 to host community activities during National Health Center Week.

-- Executive **(4-18-6.1)**

4-18-17 **CONTROLLER/CAO** requesting approval to engage Guidehouse to manage the risk assessment phase of the internal and external ARPA sub-recipients.

-- Executive **(4-18-6.2)**

4-18-18 **REHMAN** submitting the final 2022 Audited Financial Statements of Saginaw County.

-- Budget/Audit *(Receive & File)*

On Addendum

4-18-19 **CONTROLLER/CAO**, on behalf of the Building Authority, requesting approval of two (2) potential change orders (PCO) with Spence Brothers on The Dow Event Center project: PCO #002 for Memorial Cup Upgrades at \$3,082,583 and PCO #003 for Elevator Addition at \$1,560,545.

-- Budget/Audit **(4-18-4.4)** *Amended in Committee*

INITIATORY MOTIONS

None

PUBLIC HEARING

2nd Call

- At 5:24 p.m., Chairman Boyd announced the second call of a public hearing on the closeout of the Michigan Community Development Block Grant (CDBG) Coronavirus Aid, Relief and Economic Security (CARES) Funding Grant. He asked if there was anyone wishing to speak; hearing none, he announced the hearing would remain open.

REPORTS OF COMMITTEES

1. **Human Services Committee – G. Little, Chair; T. Slodowski, Vice-Chair**

None

2. **Courts and Public Safety Committee – J. Tany, Chair; S. Matthews, Vice-Chair**

None

3. **County Services Committee – M. Webster, Chair; D. Krafft, Vice-Chair**

3.1) **EQUALIZATION**, re: Approval of Form L-4024, 2023 Statement of Valuation

3.2) **INFORMATION TECHNOLOGY**, re: Approval of new County Policy #414 – Information Security Plan

[Note: Resolutions 2023 – 8 and 2023 - 9 from County Services Committee are submitted under the regular order of business under Resolutions]



- ***Commissioner Webster moved, seconded by Commissioner Krafft, to approve 3.1 and 3.2 leaving room for exceptions. There were no exceptions and the motion carried.***

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

APRIL 18, 2023

Your committee considered Communication No. 4-18-4 from Denise Joseph, Equalization Director, requesting approval of Form L-4024, 2023 Statement of Valuation: The Report of Equalization for all townships and cities in Saginaw County.

We met with Liz Gooch, Deputy Equalization Director, and discussed the equalized value for Saginaw County which is \$7,852,956,298. This is an 11.43% increase from the 2022 equalized value. Real property has increased by 12.25% and personal property increased by 2.25%.

We recommend approval of Form L-4024, 2023 Statement of Valuation: The Report of Equalization for all townships and cities in Saginaw County.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chair

Dennis M. Harris

Christopher S. Boyd

Dennis H. Krafft, Vice-Chair

Sheldon Matthews

[Form L-4024 begins on the next page]



Saginaw County 2023 Assessed Valuations
**Personal and Real Property -
 TOTALS**

(L-4024)

Township or City	Acres Assessed	Total Real Property Valuations		Personal Property Valuations		Total Real Plus Personal Property	
	Acres Hundredths	Assessed Valuations	Equalized Valuations	Assessed Valuations	Equalized Valuations	Assessed Valuations	Equalized Valuations
01 ALBEE	18,278	114,951,300	114,951,300	3,575,100	3,575,100	118,526,400	118,526,400
02 BIRCH RUN	17,583	331,142,100	331,142,100	35,272,500	35,272,500	366,414,600	366,414,600
03 BLUMFIELD	18,064	164,854,300	164,854,300	16,958,000	16,958,000	181,812,300	181,812,300
04 BRADY	18,164	95,665,800	95,665,800	3,148,000	3,148,000	98,813,800	98,813,800
05 BRANT	17,750	95,192,200	95,192,200	2,995,000	2,995,000	98,187,200	98,187,200
06 BRIDGEPORT	18,570	301,854,400	301,854,400	31,384,900	31,384,900	333,239,300	333,239,300
07 BUENA VISTA	17,860	243,367,000	243,367,000	31,909,600	31,909,600	275,276,600	275,276,600
08 CARROLLTON	946	110,276,300	110,276,300	11,884,300	11,884,300	122,160,600	122,160,600
09 CHAPIN	3,378	51,233,800	51,233,800	1,371,700	1,371,700	52,605,500	52,605,500
10 CHESANING	16,918	207,852,500	207,852,500	17,761,400	17,761,400	225,613,900	225,613,900
11 FRANKENMUTH	16,667	185,576,100	185,576,100	5,294,700	5,294,700	190,870,800	190,870,800
12 FREMONT	3,337	119,763,100	119,763,100	2,917,600	2,917,600	122,680,700	122,680,700
13 JAMES	5,301	73,079,700	73,079,700	14,018,400	14,018,400	87,098,100	87,098,100
14 JONESFIELD	13,162	85,669,500	85,669,500	32,131,700	32,131,700	117,801,200	117,801,200
15 KOCHVILLE	7,724	237,194,800	237,194,800	31,543,500	31,543,500	268,738,300	268,738,300
16 LAKEFIELD	12,737	52,966,200	52,966,200	1,483,800	1,483,800	54,450,000	54,450,000
17 MAPLE GROVE	19,646	161,140,900	161,140,900	4,369,100	4,369,100	165,510,000	165,510,000
18 MARION	10,248	39,597,400	39,597,400	611,800	611,800	40,209,200	40,209,200
19 RICHLAND	19,067	206,891,200	206,891,200	22,249,100	22,249,100	229,140,300	229,140,300
20 SAGINAW	9,800	1,768,159,478	1,768,159,478	71,677,200	71,677,200	1,839,836,678	1,839,836,678
21 ST. CHARLES	26,407	133,758,200	133,758,200	5,547,700	5,547,700	139,305,900	139,305,900
22 SPAULDING	962	71,250,300	71,250,300	10,874,900	10,874,900	82,125,200	82,125,200
23 SWAN CREEK	763	120,415,000	120,415,000	6,426,000	6,426,000	126,841,000	126,841,000
24 TAYMOUTH	18,817	177,725,000	177,725,000	21,274,000	21,274,000	198,999,000	198,999,000
25 THOMAS	15,447	622,085,150	622,085,150	45,676,300	45,676,300	667,761,450	667,761,450
26 TITABAWASSEE	16,623	469,386,100	469,386,100	30,175,500	30,175,500	499,561,600	499,561,600
27 ZILWAUKEE	291	5,497,700	5,497,700	1,865,000	1,865,000	7,362,700	7,362,700
CITIES							
51 FRANKENMUTH	3,265	432,803,600	432,803,600	21,932,500	21,932,500	454,736,100	454,736,100
52 SAGINAW	11,102	535,850,870	535,850,870	97,771,800	97,771,800	633,622,670	633,622,670
53 ZILWAUKEE	971	45,391,500	45,391,500	8,263,700	8,263,700	53,655,200	53,655,200
Totals for County	359,850	7,260,591,498	7,260,591,498	592,364,800	592,364,800	7,852,956,298	7,852,956,298



Saginaw County 2023 Assessed Valuations

(L-4024)

Equalized Valuations - REAL

Township or City	Agricultural	Commercial	Industrial	Residential	Timber-Cutover	Developmental	Total Real Property
01 ALBEE	46,298,700	2,536,500	526,500	65,589,600	0	0	114,951,300
02 BIRCH RUN	33,672,200	78,023,300	4,851,700	214,594,900	0	0	331,142,100
03 BLUMFIELD	79,105,600	6,493,600	2,579,300	76,675,800	0	0	164,854,300
04 BRADY	44,954,500	6,381,400	1,307,900	43,022,000	0	0	95,665,800
05 BRANT	29,696,900	480,700	600,100	64,414,500		0	95,192,200
06 BRIDGEPORT	21,559,100	55,824,300	11,032,200	213,438,800	0	0	301,854,400
07 BUENA VISTA	53,769,400	70,157,900	43,923,300	75,516,400	0	0	243,367,000
08 CARROLLTON	0	16,487,300	4,087,700	89,701,300	0	0	110,276,300
09 CHAPIN	28,769,100	136,400	189,000	22,139,300	0	0	51,233,800
10 CHESANING	43,182,100	21,561,300	14,143,100	128,966,000	0	0	207,852,500
11 FRANKENMUTH	70,905,900	2,039,500	2,853,000	109,777,700	0	0	185,576,100
12 FREMONT	41,134,200	311,000	445,000	77,872,900	0	0	119,763,100
13 JAMES	8,117,500	1,724,000	263,700	62,974,500	0	0	73,079,700
14 JONESFIELD	39,343,300	3,525,100	3,327,500	39,473,600	0	0	85,669,500
15 KOCHVILLE	21,059,800	136,377,400	6,200,000	73,557,600	0	0	237,194,800
16 LAKEFIELD	23,296,300	105,400	0	29,564,500	0	0	52,966,200
17 MAPLE GROVE	64,589,400	1,388,800	850,900	94,311,800	0	0	161,140,900
18 MARION	13,838,600	303,400	0	25,455,400	0	0	39,597,400
19 RICHLAND	49,864,400	10,010,700	1681700	145,334,400	0	0	206,891,200
20 SAGINAW	6,344,300	540,721,400	7,928,800	1,213,164,978	0	0	1,768,159,478
21 ST. CHARLES	44,654,600	8,534,800	662,400	79,906,400		0	133,758,200
22 SPAULDING	23,705,400	2,946,300	2,081,700	42,516,900	0	0	71,250,300
23 SWAN CREEK	11,226,700	3,411,700	3,755,100	102,021,500	0	0	120,415,000
24 TAYMOUTH	26,836,400	2,916,100	754,100	147,218,400	0	0	177,725,000
25 THOMAS	21,034,800	45,202,000	79,764,000	476,084,350	0	0	622,085,150
26 TITTABAWASSEE	31,950,300	51,006,400	5,206,000	381,223,400	0	0	469,386,100
27 ZILWAUKEE	874,800	1,068,200	892,100	2,662,600	0	0	5,497,700
CITIES							
51 FRANKENMUTH	-	156,223,300	5,320,600	271,259,700	0	0	432,803,600
52 SAGINAW	73,600	89,276,600	27,179,800	419,320,870	0	0	535,850,870
53 ZILWAUKEE	-	3,389,000	9,255,200	32,747,300	0	0	45,391,500
Totals for County	879,857,900	1,318,563,800	241,662,400	4,820,507,398	0	0	7,260,591,498



Saginaw County 2023 Assessed Valuations
Assessed Valuations - REAL

(L-4024)

Township or City	Agricultural	Commercial	Industrial	Residential	Timber-Cutover	Developmental	Total Real Property
01 ALBEE	46,298,700	2,536,500	526,500	65,589,600	-	-	114,951,300
02 BIRCH RUN	33,672,200	78,023,300	4,851,700	214,594,900	-	-	331,142,100
03 BLUMFIELD	79,105,600	6,493,600	2,579,300	76,675,800	-	-	164,854,300
04 BRADY	44,954,500	6,381,400	1,307,900	43,022,000	-	-	95,665,800
05 BRANT	29,696,900	480,700	600,100	64,414,500	-	-	95,192,200
06 BRIDGEPORT	21,559,100	55,824,300	11,032,200	213,438,800	-	-	301,854,400
07 BUENA VISTA	53,769,400	70,157,900	43,923,300	75,516,400	-	-	243,367,000
08 CARROLLTON	-	16,487,300	4,087,700	89,701,300	-	-	110,276,300
09 CHAPIN	28,769,100	136,400	189,000	22,139,300	-	-	51,233,800
10 CHESANING	43,182,100	21,561,300	14,143,100	128,966,000	-	-	207,852,500
11 FRANKENMUTH	70,905,900	2,039,500	2,853,000	109,777,700	-	-	185,576,100
12 FREMONT	41,134,200	311,000	445,000	77,872,900	-	-	119,763,100
13 JAMES	8,117,500	1,724,000	263,700	62,974,500	-	-	73,079,700
14 JONESFIELD	39,343,300	3,525,100	3,327,500	39,473,600	-	-	85,669,500
15 KOCHVILLE	21,059,800	136,377,400	6,200,000	73,557,600	-	-	237,194,800
16 LAKEFIELD	23,296,300	105,400	-	29,564,500	-	-	52,966,200
17 MAPLE GROVE	64,589,400	1,388,800	850,900	94,311,800	-	-	161,140,900
18 MARION	13,838,600	303,400	-	25,455,400	-	-	39,597,400
19 RICHLAND	49,864,400	10,010,700	1,681,700	145,334,400	-	-	206,891,200
20 SAGINAW	6,344,300	540,721,400	7,928,800	1,213,164,978	-	-	1,768,159,478
21 ST. CHARLES	44,654,600	8,534,800	662,400	79,906,400	-	-	133,758,200
22 SPAULDING	23,705,400	2,946,300	2,081,700	42,516,900	-	-	71,250,300
23 SWAN CREEK	11,226,700	3,411,700	3,755,100	102,021,500	-	-	120,415,000
24 TAYMOUTH	26,836,400	2,916,100	754,100	147,218,400	-	-	177,725,000
25 THOMAS	21,034,800	45,202,000	79,764,000	476,084,350	-	-	622,085,150
26 TITTABAWASSEE	31,950,300	51,006,400	5,206,000	381,223,400	-	-	469,386,100
27 ZILWAUKEE	874,800	1,068,200	892,100	2,662,600	-	-	5,497,700
CITIES							
51 FRANKENMUTH	-	156,223,300	5,320,600	271,259,700	-	-	432,803,600
52 SAGINAW	73,600	89,276,600	27,179,800	419,320,870	-	-	535,850,870
53 ZILWAUKEE	-	3,389,000	9,255,200	32,747,300	-	-	45,391,500
Totals for County	879,857,900	1,318,563,800	241,662,400	4,820,507,398	0	0	7,260,591,498



FROM: COMMITTEE ON COUNTY SERVICES – 3.2

APRIL 18, 2023

Your committee considered Communication No. 4-18-5 from Josh Brown, Information Technology Director, requesting approval of new County Policy #414 – Information Security.

We met with Josh Brown and reviewed the language of the proposed policy. He explained that the policy is necessary to continue the agreement between Saginaw County and the State of Michigan for requesting and accessing SOS background checks used by the Personnel Department. At the end of discussion there was understanding that the language in the policy should be condensed, however the state deadline is approaching.

We recommend approval of County Policy #414 – Information Security, necessary to continue the agreement between Saginaw County and the State of Michigan, and to discuss the language further at the May committee meeting.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chair
Dennis M. Harris
Christopher S. Boyd

Dennis H. Krafft, Vice-Chair
Sheldon Matthews

Category: 410
Number: 414
Subject: **INFORMATION SECURITY PLAN**

1. **PURPOSE:** The Information Security Plan (ISP) establishes and states the policies governing Saginaw County Information Technology (IT) standards and practices. These policies define the County’s objectives for managing operations and controlling activities. These top-level policies represent the plans or protocols for achieving and maintaining internal control over information systems as well as compliance with the requirements imposed on the County.
2. **AUTHORITY:** The Saginaw County Board of Commissioners.
3. **APPLICATION:** This plan applies to the entire County of Saginaw Governmental Entity, including Board Members, Judges, Elected Officials, Department Heads, Full and Part-Time employees, temporary employees, contractors, volunteers and guests, and all various partner entities who have access to County of Saginaw information technology resources. Such assets include data, images, text, or software, stored on hardware, paper or other storage media.
4. **RESPONSIBILITY:** All users of County of Saginaw’s information technology resources are required to follow the corresponding documentation listed under item #11 below and are bound by this plan as well as other County policies and procedures as terms of their employment. All employees share responsibility for the security of the information and resources in their respective departments.
5. **DEFINITION(S):**
 - 5.1 **Confidentiality** - “Preserving authorized restrictions on information access and disclosure, including means for protecting personal privacy and proprietary information...”
A loss of *confidentiality* is the unauthorized disclosure of information.



- 5.2 Integrity - “Guarding against improper information modification or destruction, and includes ensuring information non-repudiation and authenticity...”
A loss of *integrity* is the unauthorized modification or destruction of information.
 - 5.3 Availability - “Ensuring timely and reliable access to and use of information...”
A loss of *availability* is the disruption of access to or use of information or an information system.
 - 5.4 Risk Assessment is a process which determines what information technology resources exist that require protection, and to understand and document potential risks from IT security failures that may cause loss of information confidentiality, integrity, or availability.
 - 5.5 Control Activities are the policies, procedures, techniques, and mechanisms that help ensure that management's response to reduce risks identified during the risk assessment process is carried out.
 - 5.6 Information Assets - Definable pieces of information in any form, recorded or stored on any media that is recognized as “valuable” to the County.
 - 5.7 Access Control refers to the process of controlling access to systems, networks, and information based on business and security requirements.
 - 5.8 ISO (International Organization for Standardization) - An international-standard-setting body composed of representatives from various national standards organizations.
 - 5.9 NIST (National Institute of Standards and Technology) - A non-regulatory federal agency within the U.S. Department of Commerce whose mission is to promote U.S. innovation and industrial competitiveness by advancing measurement science, standards, and technology in ways that enhance economic security and improve our quality of life.
 - 5.10 VPN (Virtual Private Network) - A network that uses a public telecommunication infrastructure, such as the Internet, to provide remote offices or individual users with secure access to the County’s network. VPN’s use encryption and other security mechanisms to ensure that only authorized users can access the network and that the data cannot be intercepted.
 - 5.11 IDS (Intrusion Detection System) - A device (or application) that monitors network and/or system activities for malicious activities or policy violations.
 - 5.12 IPS (Intrusion Prevention System) - A device (or application) that identifies malicious activity, logs information about said activity, attempts to block/stop activity, and reports activity.
 - 5.13 Encryption- Process of converting information so that it is humanly unreadable except by someone who knows how to decrypt it.
6. POLICY:
- 6.1 The information technology resources at the County of Saginaw support the educational, instructional, research, and administrative activities of the County and the use of these resources is a privilege that is extended to members of the County community. Any employee using County information technology resources for any reason must adhere to strict guidelines regarding its use. Employees are being entrusted with the safety and security of County information



resources. A sound security policy for information technology resources includes the participation of every employee, at all times. Sound policy promotes information security.

Any person or organization within the County community who uses or provides information technology resources has a responsibility to maintain and safeguard these assets. Each individual in the County of Saginaw Governmental Entity is expected to use these shared resources with consideration for others.

Individuals are also expected to be informed and be responsible for protecting their own information resources in any environment, shared or stand alone. It is unacceptable for anyone to use information resources to violate any law or County policy or perform unethical acts.

County of Saginaw’s internal [Acceptable Use of Information Technology Resources](#) document contains the governing philosophy for effective and efficient use of the County’s computing, communications, and information resources by all members of the County community.

While chairs/directors and supervisors are ultimately responsible for ensuring compliance with information security practices, ITSC in cooperation with various departments will develop annual security awareness and compliance training to achieve technical proficiency and appropriate use for all employees who have access to information technology resources.

6.2 ORGANIZATION OF INFORMATION SECURITY: The County assumes a coordinated approach to the protection of information technology resources and depositories of protected information that are under its custody by establishing appropriate and reasonable administrative, technical, and physical safeguards that include all departments, individuals, or others that administer, install, maintain, or make use of County of Saginaw’s information technology resources.

Director of Information Technology is responsible for the County’s IT planning, budgeting, and performance including its information security components. Decisions made in these areas should be based on an effective risk management program coordinated through the County’s Controller’s office.

Data Owners are responsible for ensuring that proper controls are in place to address integrity, confidentiality, and availability of information technology resources and data they own.

IT security practitioners (e.g., network, system, application, and database administrators; computer specialists; security analysts) are responsible for proper implementation of security requirements within the information technology resources when change occurs.

Data Custodians have a responsibility to the County to ensure they grant access to data to only those who require that access to perform their job responsibilities.

Data User is a person who has been granted explicit authorization to access the data by the owner. The user must use the data only for purposes specified by the owner, comply with security measures specified by the owner or custodian (i.e., securing login-ID and password), and not disclose information or control over the data unless specifically authorized in writing by the owner of the data.



All Information Technology personnel and users with access to sensitive data are required to sign and date the [Acceptable Use of Information Technology Resources](#) at time of hire, and annually thereafter.

- 6.3 ACCOUNTABILITY FOR ASSETS: Department of Information Technology, working in cooperation with other County departments will develop and maintain a Data Owner Matrix defining those persons responsible for each covered data field in relevant software systems (financial, administration, development, etc.). ITSC will conduct ongoing audits, and will report any significant questionable activities, which may compromise security of protected information. Proper internal control is to be maintained over all information technology resources, at all times. Proper IT asset management – from requisition to disposal – ensures a much greater likelihood that the County will continue to meet customer requirements into the indefinite future by planning in an orderly fashion and mandating consistency throughout the County. ITSC will conduct an annual survey to develop and maintain a registry of those members of the County community who have access to protected information and maintain an inventory of information assets on all County systems that are considered in-scope. Individuals who are authorized to access County data shall adhere to the appropriate roles and responsibilities, as defined within County policy.
- 6.4 INFORMATION HANDLING: County employees create records as part of the normal course of conducting the business of the County. Records containing highly sensitive information should exist only in areas where there is a legitimate and justifiable business need and maintained under strict controls as outlined in this document. Mishandling of sensitive information is a significant risk to the County and may cause considerable financial or reputational harm. It is the responsibility of all County of Saginaw employees, regardless of position, to protect sensitive information by being aware of any sensitive information they may store, process, or transmit.
- 6.5 IDENTITY & ACCESS MANAGEMENT: Identity and access management ensures accurate identification of authorized County community members and provides secure authenticated access to and use of network- based services. Identity and access management is based on a set of principles and control objectives to:
- Ensure unique identification of members of the County community and assignment of access privileges
 - Allow access to information resources only by authorized individuals
 - Ensure periodic review of membership in the community and review of their authorized access rights
 - Maintain effective access mechanisms through evolving technologies
- Access Control refers to the process of controlling access to systems, networks, and information based on business and security requirements. The objective is to prevent unauthorized disclosure of County of Saginaw’s information assets.



County access control measures include secure and accountable means of identification, authentication, and authorization.

- **IDENTIFICATION:** Identification is the process of uniquely naming or assigning an identifier to every individual or system to enable decisions about the levels of access that should be given. The key feature of an identity process is that each user of the County community, and any other entity about which access decisions need to be made, is uniquely identifiable from all other users.
- **AUTHENTICATION:** The authentication process determines whether someone or something is, in fact, who or what it is declared to be. Authentication validates the identity of the person.

Authentication factors can be something you know (password), something you have (token), or something you are (biometric). Two-factor authentication consists of two of the three factors (e.g., password and token) in these distinct categories. For the purpose of access control, authentication verifies one's identity through IT.

Passwords are an important aspect of computer security. They are the front line of protection for user accounts. A poorly chosen password may result in the compromise of County of Saginaw's entire network. Adhering to secure password procedures will help reduce the compromise of user accounts on the County's systems. As such, all community users (including elected officials, staff, guests, contractors, and vendors) are responsible for selecting and securing their passwords.

- **AUTHORIZATION:** Authorization is the process used to grant permissions to authenticated users. Authorization grants the user, through technology or process, the right to use the information assets and determines what type of access is allowed (read-only, create, delete, and/or modify).

The access rights to the information must then be entered into the security system via an access list, directory entry, or view tables, for example, so the authorization rules can be enforced. The level of control will depend on the classification of the data and the level of risk associated with loss or compromise of the information.

In addition,

- Criteria must be established by the Data Owner for account eligibility, creation, maintenance, and expiration.
- Highly sensitive data must be individually authorized by the Data Owner and an annual confidentiality agreement must be acknowledged or signed by all authorized users.
- Depending on the relative sensitivity of the data, staff may be subject to a security clearance check before they are hired, transferred, or promoted. Any employee who was not subjected to such a clearance check when first hired should not be placed in a sensitive position until security clearance has been obtained.



- Data Owners must periodically review user privileges and modify, remove, or inactivate accounts when access is no longer required.
 - Procedures must be documented for the timely revocation of access privileges and return of institutionally owned materials (e.g., keys) for terminated employees and contractors.
 - Inactivity time-outs must be implemented, where technically feasible, for terminals and workstations that access highly sensitive data. The period of inactivity shall be no longer than 15 minutes in publicly accessible areas.
 - Audit trails exist for detective and reactive response to system penetration, infection of systems and data due to malicious code, catastrophic system loss or a compromise of data integrity.
- **REMOTE ACCESS:** Remote access to information technology resources (switches, routers, computers, etc.) and to sensitive or confidential information (social security numbers, credit card numbers, bank account numbers, etc.) are only permitted through secure, authenticated and centrally-managed access methods. Systems that contain sensitive personnel and financial data will be available for off-site remote access through a centrally managed VPN that provides encryption and secure authentication. It should also be understood that when accessing sensitive data remotely, it is prohibited to store cardholder or other sensitive data onto local hard drives, floppy disks, or other external media (including laptops and Smartphones). External computers that are used to administer County resources or access sensitive information must be secured. This includes patching (operating systems and applications), possessing updated anti-virus software, operating a firewall and being configured in accordance with all relevant County policies and procedures.
- Please see [Remote Access Policy and Agreement](#) for details and approval.
- **PRIVILEGED ACCESS:** System administrators routinely require access to information resources to perform essential system administration functions critical to the continued operation of the County. Such privileged access is often termed “super user,” “root,” or “administrator” access. Privileged accounts enable vital system administration functions to be performed and are only to be used for authorized purposes.
- The number of privileged accounts is to be kept to a minimum, and only provided to those personnel whose job duties require it. Administrators or users who require privileged accounts should also have non-privileged accounts to use when performing daily routine tasks and should not use their privileged accounts for non-authorized purposes. Activities performed using a privileged account is to be logged and the logs will be reviewed on a regular basis by an independent and knowledgeable person.
- Personnel who manage, operate, and support County information systems, including individuals who manage their own systems, are expected to use



appropriate professional practices in providing for the security of the systems they manage. Responsibility for systems and application security must be assigned to an individual knowledgeable about the information technology used in the system and in providing security for such technology.

- **SEGREGATION OF DUTIES:** Tasks involved in critical business processes must be performed by separate individuals. Responsibilities of programmers, system administrators and database administrators must not overlap, unless authorized by the Data Owner. Duties and responsibilities shall be assigned systematically to a number of individuals to ensure that effective checks and balances exist. Such controls keep a single individual from subverting a critical process. Key duties include authorizing, approving, and recording transactions; issuing and receiving assets; and reviewing or auditing transactions.

Segregation of duties should be maintained between the following functions:

- Data entry
- Computer operation
- Network management
- System administration
- Systems development and maintenance
- Change management
- Security administration
- Security audit

- 6.6 **COMMUNICATION AND OPERATIONS MANAGEMENT:** System communications protection refers to the key elements used to assure data and systems are available, and exhibit the confidentiality and integrity expected by owners and users to conduct their business. The appropriate level of security applied to the information and systems is based on the classification and criticality of the information and the business processes that use it. The System's integrity controls must protect data against improper alteration or destruction during storage, during processing, and during transmission over electronic communication networks.

The key elements of system and communications protection are backup protection, denial of service protection, boundary protection, use of validated cryptography (encryption), public access protection, and protection from malicious code.

Operations management refers to implementing appropriate controls and protections on hardware, software, and resources; maintaining appropriate auditing and monitoring; and evaluating system threats and vulnerabilities.

Proper operations management safeguards all of the County's computing resources from loss or compromise, including main storage, storage media (e.g., tape, disk, and optical devices), communications software and hardware, processing equipment, standalone computers, and printers.

- **NETWORK SECURITY:** Network attacks launched from the Internet or from County networks can cause significant damage and harm to information



resources including the unauthorized disclosure of confidential information. In order to provide defensive measures against these attacks, firewall and network filtering technology must be used in a structured and consistent manner.

County of Saginaw maintains appropriate configuration standards and network security controls to safeguard information resources from internal and external network mediated threats. Firewalls and Intrusion Detection Systems (IDS) are deployed at the County border and Intrusion Prevention Systems (IPS) are deployed on core services to augment normal system security measures to prevent denial of service attacks, malicious code, or other traffic that threatens systems within the network or that violates County information security policies. Firewalls and or IDS/IPS are also deployed as appropriate to limit access to systems that host restricted or essential information.

- **SECURITY MONITORING:** Security Monitoring provides a means by which to confirm that information resource security controls are in place, are effective and are not being bypassed. One of the benefits of security monitoring is the early identification of wrongdoing or new security vulnerabilities. Early detection and monitoring can prevent possible attacks or minimize their impact on computer systems.

Any equipment attached to County of Saginaw's network is subject to security vulnerability scans. The goal of the scans is to reduce the vulnerability of County computers and the network to hacking, denial of service, infection, and other security risks from both inside and outside the County. ITSC scans County servers using a mixture of commercial and open-source software to monitor and assess the security of the County's network. Critical servers that store legally protected or other important non- public data are given priority, but others may be scanned.

ITSC also coordinates the external vulnerability scans for departments that are required to use this service to meet the Payment Card Industry Data Security Standards (PCI DSS) for credit card processing. The external scans use a PCI approved external scan vendor.

- **ENCRYPTION:** County of Saginaw has developed standards for encryption to ensure that sensitive data is protected from disclosure. Suitably strong encryption measures are employed and implemented, whenever deemed appropriate, for information during transmission and in storage.
 - **TRANSMISSION:** In order to protect the confidentiality and integrity of the County's sensitive data; any data classified as *Tier I* data, and having a required need for confidentiality and/or integrity, shall be transmitted via encrypted communication to ensure that it does not traverse the network in clear text. It is further recommended that data classified as *Tier II* be transmitted via encrypted communications when possible



STORAGE: Encryption of information in storage presents risks to the availability of that information, due to the possibility of encryption key loss. In order to protect the confidentiality and integrity of the County's sensitive data; as-such any data backed up remains encrypted at rest and in transit.

- **VIRUS PROTECTION:** Viruses are a threat to the County as infected computers may transmit confidential information to unauthorized third parties, provide a platform for unauthorized access or use of the internal network, contaminate, or infect other network connected devices, or interfere with County information technology resources. Antivirus and Malware protection software is provided to the County community to protect against the damage caused by virus and or malware attacks. Network administrators are responsible for creating procedures to ensure anti- virus software has the latest updates and virus signatures installed and also to verify that computers are virus-free.

The County reserves the right to review any device attached to the network (public or non-public) for adequate virus protection. The County reserves the right to deny access to the network to any device found to be inadequately protected. Additionally, the County reserves the right to disable network access to any device that is insufficiently protected, or currently infected with a virus. Network access may be restored when the device has been cleaned and current antivirus software and applicable operating system and application patches have been installed.

- **BACKUP AND RECOVERY:** All electronic information is to be copied onto secure storage media on a regular basis (i.e., backed up), and then removed off-site for the purpose of disaster recovery and business resumption.

All backups must conform to the following best practice procedures:

- All data and utility files must be adequately and systematically backed up. (Ensure this includes all patches, fixes and updates)
- Records of what is backed up and to where must be maintained.
- Records of software licensing should be backed up.
- The backup media must be precisely labeled and must have, at a minimum, the following identifying markers that can be readily displayed by labels and/or a bar- coding system:
 - System Name
 - Creation Date
- Copies of the back-up media, together with the back-up record, should be stored safely in a remote location, at a sufficient distance away to escape any damage from a disaster at the main site.
- Regular tests of restoring data/software from the backup copies should be undertaken, to ensure that they can be relied upon for use in an emergency. Note: For most important and time-critical data, a mirror system, or at least a mirror disk may be needed for a quick recovering.



6.7 SYSTEMS & APPLICATION SECURITY: Application development procedures are vital to the integrity of systems. If applications are not developed properly, data may be processed in such a way that the integrity of the data is corrupted. In addition, the integrity of the application software itself should be maintained, both in terms of change control and terms of attack from malicious software.

- SYSTEMS DEVELOPMENT AND MAINTENANCE: Security must be considered at all stages of the life cycle of an information system in order to:
 - a) Ensure conformance with all appropriate security requirements.
 - b) Protect sensitive information throughout its life cycle.
 - c) Facilitate efficient implementation of security controls.
 - d) Prevent the introduction of new risks when the system is modified.
 - e) Ensure proper removal of data when the system is retired.

In order to ensure that systems security is considered during the development and maintenance stages County of Saginaw has defined a Systems Development Lifecycle (SDLC) and the following minimum requirements during each phase:

- Feasibility Phase – high level review to ensure security requirements can support the business case.
- Requirements Phase – define any initial security requirements or controls to support the business requirements.
- Design Phase – verify appropriate security controls for the baseline have been identified and ensure change control is established and used for the remainder of the life cycle. Repeat verification with each design change or as warranted.
- Development Phase – to verify and validate all security controls identified from design phase. Repeated throughout as changes are made or as warranted.
- Implementation Phase – final verification of existing controls and the appropriate levels of risk mitigation.

- CHANGE CONTROL: Change Control is the process that management uses to identify, document, and authorize changes to an IT environment. It minimizes the likelihood of disruptions, unauthorized alterations, and errors.

The change control procedures are designed with the size and complexity of the environment in mind. For example, applications that are complex, maintained by a large IT staff or represent high risks require more formalized and more extensive processes than simple applications maintained by a single IT person. In all cases there should be clear identification of who is responsible for the change control process.

County of Saginaw is currently in the process of developing a County-wide change management process however the following elements will be included:



- Change Request Initiation and Control - Requests for changes are to be standardized and subject to management review. Changes are categorized, prioritized and specific procedures are in place to handle urgent matters. Change requestors should be kept informed about the status of their request.
- Impact Assessment - A procedure is in place to ensure that all requests for change are assessed in a structured way for all possible impacts on the operational system and its functionality.
- Control and Documentation of Changes - Changes to production systems are made only by authorized individuals in a controlled manner. Where possible a process for rolling back to the previous version should be identified. It is also important to document what changes have been made. At a minimum a change log should be maintained that includes:
 - A brief functional description of the change.
 - Date the change was implemented.
 - Who made the change.
 - Who authorized the change (if multiple people can authorize changes).
 - What technical elements were affected by the change e.g., program modules, database tables or fields, screens and forms.
- Documentation and Procedures - The change process includes provisions that whenever system changes are implemented, the associated documentation and procedures are updated accordingly.
- Authorized Maintenance - Staff maintaining systems are to have specific assignments and their work monitored as required. In addition, their system access rights should be controlled to avoid risks of unauthorized access to production environments.
- Testing and User Signoff - Software is thoroughly tested, not only for the change itself but also for impact on elements not modified. A standard suite of tests should be developed as well as a separate test environment. The standard test suite will help identify if core elements of an application were inadvertently affected. Data owners of the systems should be responsible for signing off and approving changes being made.
- Testing Environment - Ideally systems should have at least three separate environments for development, testing and production. The test and production environments should be as similar as possible, with the possible exception of size. If cost prohibits having three environments, testing and development may take place in the same environment; but development activity needs to be closely managed (stopped) during acceptance testing. In no case should untested code or development be in a production environment.



- Version Control - Control is placed on production source code to ensure that only the latest version is being updated. If not, previous changes may be inadvertently lost when a new change is moved into production. Version control may also help in being able to effectively back out of a change that has unintended side effects.
- Emergency Changes - Emergency situations may occur that requires some of the program change controls to be overridden such as granting programmers access to production. However, at least a verbal authorization should be obtained, and the change should be documented as soon as possible.
- Distribution of Software - As a change is implemented, it is important that all components of the change are installed in the correct locations and in a timely manner.
- Hardware and System Software Changes - Changes to hardware and system software should also be tested and authorized before being applied to the production environment. They should also be documented in the change log.

If a vendor supplies patches, they should be reviewed and assessed for applicability and potential impact to determine whether their fixes are required by the system.

6.8 **PHYSICAL SECURITY MEASURES:** Physical security controls and secure areas are used to minimize unauthorized access, damage, and interference to information and information systems. Physical Security means providing environmental safeguards for controlling physical access to equipment and data on the County network in order to protect information technology resources from unauthorized use, in terms of both physical hardware and data perspectives.

- **PHYSICAL ENTRY CONTROLS:** Access to areas containing sensitive information must be physically restricted. Access to all entry points into and within the data center is protected by electronic access control mechanisms to validate access and ensure only authorized individuals enter the facility. An audit trail of all access is securely maintained for auditing purposes.

All individuals with access to these areas must wear an identification badge on their outer garments so that both the picture and information on the badge are clearly visible.

Individuals are also encouraged to challenge unescorted strangers and anyone not wearing visible identification. Access rights to secure areas are regularly reviewed and updated.

- **PROVISIONING PROCESS:** Individuals requesting access to the data center are to be enrolled in a structured and documented provisioning process for ensuring the integrity of the person entering the facility.

Personnel working within the data center or clients utilizing the facility services must be immediately removed from systems that have allowed access to the facility itself when no longer employed by the County. This includes all



electronic access control mechanism along with removal of all systems, databases, Web portals, or any other type of sign-in mechanism that requires authentication and authorization activities.

- **VISITORS:** Visitors must be properly identified with a current, valid form of identification. They must present a valid reason for access, and they must be escorted when accessing secure areas within the data center. A log of this activity is retained for audit and security purposes.
- **ALARMS & SURVEILLANCE:** All exterior doors and sensitive areas within the facility are hard wired with alarms and have a mixture of security cameras in place throughout all critical areas, both inside and out, of the data center.
- **EQUIPMENT CONTROL:** The assigned user of information technology resources is considered the custodian for the resource. If the item has been damaged, lost, stolen, borrowed, or is otherwise unavailable for normal business activities, the custodian must promptly inform the involved department manager. Sensitive information technology resources located in unsecured areas should be secured to prevent physical tampering, damage, theft, or unauthorized physical access.

An inventory of all computer equipment and media is maintained to account for restricted and confidential information. When feasible, IT equipment is to be marked with some form of identification that clearly indicates it is the property of County of Saginaw.

- **COMPUTER DATA AND MEDIA DISPOSAL POLICY:** Proper data disposal is essential to controlling sensitive data including records, personnel records, financial data, and protected health and credit card information. If the information on those systems is not properly removed before the equipment is disposed of, or transferred within the County, that information could be accessed and viewed by unauthorized individuals.

Media or devices containing sensitive information transferred between departments or removed from service must be properly sanitized to ensure that all computers and electronic media are properly sanitized before disposal. County of Saginaw is committed to compliance with federal statutes associated with the protection of confidential information as well as ensuring compliance with software licensing agreements. To meet this requirement all removable media is wiped to DoD 522.22M standards, 3 pass wipe with verify. If media cannot be wiped it is shredded per our county contract. All shredding is performed on site and monitored by county personnel.

- **BUSINESS CONTINUITY:** County of Saginaw provides a safe, secure IT environment to serve its customers' requirements, ensure stability and continuity of the business, and promote confidence in its ability to not only continuously provide goods and/or services, but also to recover quickly from disaster and minimize disruption.



- **BUSINESS IMPACT ANALYSIS:** A Business Impact Analysis should correlate specific system components with the critical services that they provide, and based on that information, to characterize the consequences of a disruption to the system components. It is the responsibility of both the Data Owner and Data Custodian to perform appropriate business impact analysis tasks as outlined below.
IDENTITY CRITICAL IT RESOURCES: Data owners and custodians are to evaluate his/her system to determine the critical functions performed and to identify the specific system resources required to perform them. Two activities usually are needed to complete this step:
 1. Identify and coordinate with internal and external users associated with the system to characterize the ways that they depend on or support the system. When identifying contacts, it is important to include departments that provide or receive data from the system as well as contacts supporting any interconnected systems. This coordination should enable the data owner and custodian to characterize the full range of support provided by the system, including security, managerial, technical, and operational requirements.
 2. Evaluate the system to link these critical services to system resources. This analysis usually will identify infrastructure requirements such as electric power, telecommunications connections, and environmental controls. Specific IT equipment, such as application servers, and authentication servers, are usually considered to be critical. However, the analysis may determine that certain IT components, such as a printer or print server, are not needed to support critical services.
- **IDENTIFY OUTAGE IMPACTS AND ALLOWABLE OUTAGE TIMES:** Data owners and custodians should analyze the critical resources identified in the previous step and determine the impact(s) on IT operations if a given resource were disrupted or damaged. The analysis should evaluate the impact of the outage in the following three ways:
 1. The effects of the outage may be tracked over time. This will enable the County to identify the maximum allowable time that a resource may be unavailable before it prevents or inhibits the performance of an essential function.
 2. The effects of the outage may be tracked across related resources and dependent systems, identifying any cascading effects that may occur as a disrupted system affects other processes that rely on it.
 3. The effects of the outage may be tracked using revenue streams and cost expenditures, identifying any areas of monetary need or concern that could cause a delay in the recovery effort.



- **DEVELOP RECOVERY PRIORITIES:** Data owners and custodians should develop recovery priorities for the system resources. A scale of high-, medium-, low should be used to prioritize the resources. High priorities are based on the need to restore critical resources within their allowable outage times; medium and low priorities reflect the requirement to restore full operational capabilities over a longer recovery period.

The outage impact(s) and allowable outage times characterized in the previous step enable the County to develop and prioritize recovery strategies that personnel will implement during contingency plan activation. For example, if the outage impacts step determines that the system must be recovered within 4 hours, County of Saginaw needs to adopt measures to meet that requirement. Similarly, if most system components could tolerate a 24-hour outage but a critical component could be unavailable for only 8 hours, the necessary resources for the critical component would be prioritized. By prioritizing these recovery strategies, the County may make more informed, tailored decisions regarding contingency resource allocations and expenditures, saving time, and effort.

- **BUSINESS IMPACT ANALYSIS DOCUMENTATION REQUIREMENTS:** Data owners and custodians are responsible for maintaining the Business Impact Analysis document(s). A periodic review of the Business Impact Analysis should be performed by the data owner to ensure accuracy and completeness.

1. **DISASTER RECOVERY:** A disaster recovery plan can be defined as the ongoing process of planning, developing, and implementing disaster recovery management procedures and processes to ensure the efficient and effective resumption of critical functions in the event of an unscheduled interruption.

There are five main components of the disaster recovery plan. The Supporting Information and Plan Appendices provide essential information to ensure a comprehensive plan. The Notification/Activation, Recovery, and Reconstitution Phases address specific actions that County should take following a system disruption or emergency. IT contingency plans should be clear, concise, and easy to implement in an emergency. Where possible, checklists and step-by-step procedures should be used.

The Disaster Recovery Plan must contain detailed information on how to continue business operations and perform all tasks required to do so while the computer hardware, network and data are being recovered. Technical capabilities need to be documented and designed to support operations and should be tailored to the County requirements. The order in which systems are to be recovered and at what level of functionality based upon the BIA



need to be fully documented. Not all systems may need to be recovered simultaneously or to 100% for the system to begin functioning.

County of Saginaw is in the process of developing a comprehensive contingency planning program. Each County department will develop contingency plans that contain detailed roles, responsibilities, teams, and procedures associated with emergency operations needed during the restoring an IT system following a disruption.

2. **INFORMATION SECURITY INCIDENT RESPONSE:** An IT security incident is defined as an event that impacts or has the potential to impact the confidentiality, availability, or integrity of County information technology resources. Having an effective incident response is essential in mitigating damage and loss due to an information security incident. Proper handling of such incidents protects the County's information technology resources from future unauthorized access, use or damage.

If you suspect an IT security incident, immediate action should be taken to isolate the problem from the County network. Be ready to provide specifics such as date/time of loss, type of device(s), contact information, and any specific information that you believe indicates that a device was breached, a computer security incident occurred, or a device was lost or stolen.

- 6.9 **REGULATIONS:** The County must be proactively aware of and prepared to comply with a wide variety of federal and state laws, regulations, and County policies with respect to information protection and privacy. While this is not an exhausted list,
 - **HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT:** HIPAA and its regulations (the "Privacy Rule" and the "Security Rule") protect the privacy of an individual's health information as well as govern the way County of Saginaw collects, maintains, uses and discloses protected health information ("PHI"). County of Saginaw must ensure the confidentiality, integrity, and availability of confidential information; and detect and prevent reasonably anticipated errors and threats due to malicious or criminal actions, system failure, natural disasters and employee or user error. Such events could result in damage to or loss of personal information, corruption or loss of data integrity, interruption of County activities, or compromise to the privacy of the County employees and its records.
 - **HEALTH INFORMATION TECHNOLOGY FOR ECONOMIC AND CLINICAL HEALTH ACT:** HITECH imposes federal security breach notification requirements for unauthorized uses and disclosures of "unsecured PHI" and adds numerous privacy and data security restrictions to HIPAA.
 - **RED FLAG RULES:** The RFR requires that the County implement a written Identity Theft Prevention Program designed to detect the warning signs — or "red flags" — of identity theft in their day-to-day operations. By identifying red



flags in advance, businesses will be better equipped to spot suspicious patterns that may arise -- and take steps to prevent a red flag from escalating into a costly episode of identity theft.

- PAYMENT CARD INDUSTRY DATA SECURITY STANDARDS: PCI DSS provides a single approach to safeguarding confidential credit card account data and establishes security best practice standards that the County must follow when storing, processing, or transmitting credit card data. While not a law, the County must comply in order to be approved and continue to accept payment cards.

6.10 COMPLIANCE: Upon implementation of this plan, ITSC will ensure that the plan is being effectively carried out in accordance with regulatory and county requirements and meets or exceeds industry standards for information security.

6.11 RELATED POLICIES & PROCEDURES:

- [Acceptable Use of Information Technology Resources](#)
- [Remote Access Policy and Agreement](#)

7. ADMINISTRATIVE PROCEDURES: NONE

8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of this policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO
ADOPTED: April 18, 2023

Approved as to Legal Content:
Saginaw County Civil Counsel

[End of Policy]

4. **Budget/Audit Committee – D. Krafft, Chair; J. Tany, Vice-Chair**

- 4.1) **PURCHASING/RISK MANAGER**, re: Approval to increase the SCCJCC budget by \$25,000 to purchase modems and antennas for new police cars
- 4.2) **COMMISSION ON AGING**, re: Approval to accept additional funds (ARPA) in the amount of \$433,469 from Region VII Area Agency on Aging for FY 2023
- 4.3) **SHERIFF**, re: Approval to accept reimbursement from Bridge the Gap and increase its FY 2023 budget by \$15,000
- 4.4) **CONTROLLER/CAO**, re: Approval of two (2) potential change orders (PCOs) with Spence Brothers on The Dow Event Center project: PCO #002 for Memorial Cup Upgrades at \$3,082,583 and PCO #003 for Elevator Addition at \$1,560,545

▪ **Commissioner Krafft moved, seconded by Commissioner Little, to approve 4.1, 4.2, and 4.3 leaving room for exceptions. There were no exceptions and the motion carried.**

▪ **Commissioner Krafft moved, seconded by Commissioner Matthews, to approve 4.4. After discussion, the motion carried by the following roll-call vote:**

Yes: Tany, Spitzer, Matthews, Slodowski, Krafft, Little, Coney, Webster and Boyd – 9

No: Piotrowski, Harris – 2 Total: - 11



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

APRIL 18, 2023

Your Budget/Audit Committee considered Communication No. 4-18-7 from Kelly Suppes, Purchasing/Risk Manager, requesting a \$25,000 budget increase to the Saginaw County Criminal Justice Coordinating Committee (SCCJCC) fund from fund balance to purchase ten (10) new Modems and fifteen (15) new Antennas to outfit new police cars.

Your committee met with Kelly Suppes and learned that the FY23 Budget did not account for equipment replacement, only normal operating expenses. The cost of equipment replacement will be allocated in the FY24 budgeting process. The need for the new equipment comes from routine replacement and the antennas are not reusable.

We recommend a \$25,000 budget increase to the Saginaw County Criminal Justice Coordinating Committee (SCCJCC) fund from fund balance to purchase ten (10) new Modems and fifteen (15) new Antennas to outfit new police cars.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany, Vice-Chair

Tracey L. Slodowski

Richard A. Spitzer

Christopher S. Boyd

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

APRIL 18, 2023

Your Budget/Audit Committee considered Communication No. 4-18-8 from Susan Caister, Nutrition Program Manager for Commission on Aging, requesting approval to accept awarded additional federal funds (ARPA) from Region VII Area Agency on Aging in the amount of \$433,469 for the current fiscal year for programs/activities.

Your committee met with Susan Caister and Gene Schmidt, Accountant, where they gave a breakdown of the funds awarded to the department. The amount is \$433,469 for FY23 and \$433,469 for FY24. In the current fiscal year, the activities will be Case Coordination and Support (\$142,327), Congregate Centers (\$92,822), Home Delivered Meals (\$139,233), the Caregiver Program (\$33,155), and Preventative Health (\$25,923). Region VII requires an additional match of \$3,000 each year from Commission on Aging to accept the total funds.

We recommend approval to accept awarded additional federal funds (ARPA) from Region VII Area Agency on Aging in the amount of \$433,469 for the current fiscal year for programs/activities and contribute \$3,000 of matching funds from Commission on Aging Fund Balance.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany, Vice-Chair

Tracey L. Slodowski

Richard A. Spitzer

Christopher S. Boyd



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.3

APRIL 18, 2023

Your Budget/Audit Committee received Communication No. 4-18-9 from Sheriff William Federspiel, requesting an increase of \$15,000 to the FY2023 Training/Professional Development fund as reimbursement from Bridge the Gap.

Your committee met with Undersheriff Mike Gomez, who amended the request in committee to utilize \$3,000 of the \$15,000 reimbursement to increase Sheriff Department Capital Outlay Fund. The \$15,000 is being received from Bridge the Gap, a nonprofit that provides stipends to individuals entering the police academy, as reimbursement of a prior contribution of funds. After the amendment of \$3,000 to the Capital Outlay Fund, the remaining \$12,000 is requested to increase the Training/Professional Development fund (20731500-91000).

We recommend approval to increase the Sheriff's office funds as noted above and amend the budget accordingly.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer

Added After Special Budget/Audit Committee Prior to the Board Session

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.4

APRIL 18, 2023

Your Budget/Audit Committee considered Communication No. 4-18-19 from Robert Belleman, Controller/CAO; as follows:

REQUEST: Requesting approval of potential change orders (PCOs) #002 and #003 from Spence Brothers on The Dow Event Center Project.

BACKGROUND INFORMATION: At the March 21, 2023 Board Session, the Board of Commissioners approved PCO #070 (#001) in the amount of \$3,874,325 for "Owner Upgrades" at The Dow Event Center and requested that Mr. Belleman investigate funding for Phase II "Memorial Cup Upgrades" and Phase III "Elevator Addition." The estimated direct spend associated with hosting the 2024 CHL Memorial Cup in Saginaw would be \$20 million.

FINANCIAL INFORMATION: Spence Brothers has estimated the cost PCO#002, Phase II at \$3,082,583, with an owner's contingency of \$244,266, for the improvements necessary to host the 2024 CHL Memorial Cup. PCO#003, Phase III, has an estimated cost of \$1,560,545, with an owner's contingency of \$140,000, for the installation of two elevators. The funding sources include the milage supporting a \$5.5 million bond issue and a not to exceed capital contribution of \$3,521,189 from the Delinquent Tax Fund which will be reduced if funding from other sources are received.

PARTNERSHIP/COLLABORATION: There are numerous partnerships associated with the CHL Memorial Cup, it is what made it possible to be awarded the honor of hosting this event in Saginaw County.

STRATEGIC PLANNING: The investment in The Dow Event Center meets Saginaw County's priority of Entertainment and Recreation by drawing an estimated crowd of 6,000 to 8,000 overnight guests for the 2024 CHL Memorial Cup and attracting future concerts, events, and activities.



RECOMMENDATION: We recommend approval of PCO #002 and PCO #003, increasing the current contract with Spence Brothers to immediately commence the design and construction to The Dow Event Center.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer

5. **Labor Relations Committee – M. Webster, Chair; K. Harris, Vice-Chair**

None

6. **Executive Committee – C. Boyd, Chair**

6.1) **CONTROLLER/CAO**, re: Approval of use of Courthouse & Governmental Center grounds on behalf of Great Lakes Bay Health Centers for one day during the week of Aug. 6 – 12, 2023 for community activities during National Health Center Week

6.2) **CONTROLLER/CAO**, re: Approval to engage Guidehouse to manage the risk assessment phase of the internal and external ARPA sub-recipients

- **Commissioner Krafft moved, seconded by Commissioner Slodowski, to approve 6.1. Motion carried.**
- **Commissioner Krafft moved, seconded by Commissioner Little, to approve 6.2. Motion carried.**

FROM: EXECUTIVE COMMITTEE -- 6.1

APRIL 18, 2023

Your Executive Committee met and considered Communication 4-18-16 from Robert Belleman, Controller/CAO, on behalf of Great Lakes Bay Health Centers, as follows:

REQUEST: Requesting use of the Courthouse & Governmental Center grounds for one day during the week of August 6 – 12, 2023 to host community activities during National Health Center Week

BACKGROUND INFORMATION: Annual event with the “goal of raising awareness about the mission and accomplishments of America’s health centers over the past five decades. Community Health Centers serve as the beacon of strength, service, and care in their communities.” GLB Health Centers is in the planning phase of this year’s event that consists of several community vendors, health screening, community resources, and possible food trucks or cookouts.

FINANCIAL INFORMATION: No direct financial support from Saginaw County. If free parking is allowed in the gated lots, there will be a loss of revenue from 10:00 a.m. – 2:00 p.m. the day of the event. Possible staff time is involved if Parks & Recreation and/or Health Department partner with GLBHC during this event.

PARTNERSHIP/COLLABORATION: Chris Harrington, Saginaw County Health Officer, desires to partner with GLBHC by sponsoring a vendor booth on BWell Saginaw. Brian Keenan-Lechel, Parks & Recreation Director, has expressed interest in partnering with GLBHC by providing various recreational activities.

STRATEGIC PLANNING: Consistent with the *Quality of Living* focus area – Healthcare Goal: Provide affordable health care and services and ensure equal access to healthy choices and opportunities.



RECOMMENDATION: We recommend approval for Great Lakes Bay Health Centers to utilize the Courthouse & Governmental Center grounds for one day during the week of August 6 – 12, 2023 and provide free parking within the County lots on that day. Further, that Great Lakes Bay Health Center will work in conjunction with the Controller and County staff to facilitate the logistics involved with vendor set-up, parking, etc.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Christopher S. Boyd, Chairman
Gerald D. Little
Dennis H. Krafft

Jack B. Tany
Michael A. Webster

FROM: EXECUTIVE COMMITTEE -- 6.2

APRIL 18, 2023

Your Executive Committee met and considered Communication 4-18-17 from Robert Belleman, Controller/CAO, as follows:

REQUEST: Requesting to engage Guidehouse to manage the risk assessment phase of the internal and external ARPA sub-recipients. Risk assessment and sub-recipient monitoring are a requirement under the Uniform Guidance for spending Federal ARPA dollars, including contract management, monthly and quarterly reviews, and review schedules.

BACKGROUND INFORMATION: In 2021 the Board allowed allocation of \$250,000 of ARPA funds to Guidehouse to assist the Controller's office in reviewing approved ARPA internal and external projects and assist the Finance Director with the quarterly review and filing to the U.S. Department of Treasury. Engaging them now would ensure the County is meeting requirements for spending ARPA dollars.

FINANCIAL INFORMATION: Of the \$250,000 allocated there is \$240,217.50 remaining. The yearly cost of administering the risk assessment, monitoring, documenting all projects, monitoring meetings with sub-recipients, quarterly reports, and AROA reporting will fall within the current available budget. At year-end there will be review of the available budget and a decision to either continue the services with Guidehouse or return to the Board to request additional funding.

PARTNERSHIP/COLLABORATION: The City of Saginaw and the County of Saginaw have ARPA requests from the same applicants. Guidehouse has already been working with the City of Saginaw on developing a risk assessment plan and is providing sub-recipient monitoring services. The County of Saginaw desires to pursue a similar relationship.

STRATEGIC PLANNING: This request aligns with the Board's strategic plan relating to Revenue and Cost Control Efficiency and Expenditure Goals.

RECOMMENDATION: We recommend approval to use already allocated funds to engage Guidehouse in the risk assessment, monitoring, documenting, meeting with sub-recipients and submission of quarterly reports to the Board of Commissioners and Controller's Office.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Christopher S. Boyd, Chairman
Gerald D. Little
Dennis H. Krafft

Jack B. Tany
Michael A. Webster



7. Rules Committee – C. Boyd, Chair

7.1) **CHAIRMAN BOYD**, re: Approval to lay proposed amendments of the 2023 Board Rules on the table for approval at the May 16, 2023 Board Session

- **Chairman Boyd introduced Board Report 7.1 and, pursuant to Article X, Section 10.1 of the 2023 Board Rules, and tabled the amendments for approval at the May 16, 2023 Board Session under Unfinished Business.**

~~FROM: RULES COMMITTEE – 7.1~~ ~~TABLED~~ ~~APRIL 18, 2023~~

Your Rules Committee met April 12, 2023 to review an item referred from the March 21, 2023 Board Session, which was the current 2023 Board Rules and to reconsider recommendations made at the last meeting of the Rules Committee held in March 2023. The following sections were discussed and the proposed changes are as follows:

- ~~Article I Section 1.1 “The organizational meeting of the Board of Commissioners shall be held within the first seven (7) days of January each year. At that meeting, the first order of business shall be the election of the Permanent Chair and Vice-Chair for a one year term.”~~
- ~~Article II Section 2.1 “The organizational meeting of the Board of Commissioners shall be held on the first business day of January each year.”~~ **Eliminated**
- ~~Article II Section 2.2 “All meetings of the Board of Commissioners shall be called in accordance with State Statutes and Rules of this Board. (MSA 5.321 – MSA 5.359 (16) [MCL 46.1 – 46.416])”~~
- ~~Article II Section 2.7 “...referral to the appropriate committee, if required. This section shall not apply to any other committee or subcommittee of the Board.”~~
- ~~Article II Section 2.9 “Special meetings of the Board shall be held only when authorized during regular sessions or by petition of at least one third (1/3rd) of the members of the Board, (MCLA 46.10) and shall be at a time to allow maximum attendance. Notice of special meetings of the Board may be mailed to Commissioners via regular U.S. mail **email** at least 10 days before the date of the meeting.”~~

According to Article X, Section 10.1, the Board Rules may be revised or amended by a two-thirds (2/3rds) vote provided that the proposed amendments have been submitted to the Board in writing at a previous meeting. Therefore, we recommend the proposed amendments be laid on the table at this meeting for final approval at the May 16, 2023 Board Session.

Respectfully submitted,

SPECIAL COMMITTEE ON RULES

Christopher S. Boyd, Chairman	Sheldon Matthews, Vice Chair
Dennis H. Krafft	Michael A. Webster
Richard A. Spitzer	

8. Legislative Committee – S. Matthews, Chair; M. Webster, Vice-Chair

None

9. Intergovernmental Cooperation Committee – J. Tany, Chair; S. Matthews, Vice-Chair

None



10. **Committee Compensation**

4-18-23.1) March 5, 2023 – March 18, 2023

4-18-23.2) March 19, 2023 – April 1, 2023

- **Commissioner Matthews moved, seconded by Vice-Chair Tany, to approve 4-18-23.1 and 4-18-23.2. The motion carried unanimously.**

COMMITTEE COMPENSATION - 4.18.23.1

April 18, 2023

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held March 5 - March 18, 2023.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	3/6/2023	MAC Agriculture & Tourism via Zoom	Slodowski	\$50.00	1
2	3/6/2023	Human Services Committee	Little	\$50.00	1
			Slodowski	\$25.00	1
			Webster	\$50.00	1
			Coney	\$50.00	1
			Boyd	\$50.00	1
3	3/9/2023	CHAP via Zoom	Coney	\$50.00	1
4	3/9/2023	Mosquito Abatement Commission	Boyd	\$50.00	1
5	3/9/2023	Budget/Audit Committee	Krafft	\$50.00	1
			Tany	\$50.00	1
			Slodowski	\$50.00	1
			Spitzer	\$50.00	1
			Boyd	\$50.00	1
6	3/9/2023	Community Action Committee	Little	\$50.00	1
7	3/10/2023	MAC Environmental Via Zoom	Webster	\$50.00	1
8	3/13/2023	Emergency Food & Shelter via Zoom	Piotrowski	\$50.00	1
9	3/13/2023	Labor Relations	Webster	\$50.00	1
			Matthews	\$50.00	1
			Harris	\$50.00	1
			Little	\$50.00	1
			Boyd	\$50.00	1
11	3/14/2023	Executive	Boyd	\$50.00	1
			Tany	\$50.00	1
			Little	\$50.00	1
			Webster	\$50.00	1
			Krafft	\$50.00	1
12	3/15/2023	Castle Museum	Tany	\$50.00	1
13	3/15/2023	Zoological Society	Little	\$50.00	1
			Slodowski	\$50.00	1



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14	3/15/2023	Airport Committee	Krafft	\$50.00	1
			Little	\$25.00	1
			Matthews	\$50.00	1
15	3/15/2023	Animal Control Advisory	Slodowski	\$25.00	1
16	3/16/2023	Frankenmuth CVB	Krafft	\$50.00	1
17	3/16/2023	Commission on Aging	Little	\$50.00	1
18	3/16/2023	Community Action Committee	Little	\$25.00	1
TOTAL				\$1,700.00	36

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (3-17-23)

COMMITTEE COMPENSATION - 4.18.23.2

April 18, 2023

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held March 19 - April 1, 2023.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	3/21/2023	Budget/Audit Committee - Special	Krafft	\$25.00	1
			Tany	\$25.00	1
			Slodowski	\$25.00	1
			Spitzer	\$25.00	1
			Boyd	\$25.00	1
2	3/21/2023	Board Session	11 Present	\$550.00	11
		Boyd, Coney, Harris, Krafft, Little, Matthews, Piotrowski, Slodowski, Spitzer, Tany, Webster			
3	3/23/2023	9-1-1 Authority Board	Matthews	\$25.00	1
5	3/23/2023	City/County/School Liaison Committee	Tany	\$50.00	1
			Coney	\$50.00	1
			Matthews	\$50.00	1
6	3/24/2023	MAC Transportation Via Zoom	Matthews	\$50.00	1
7	3/27/2023	MAC Health & Human Services Via Zoom	Webster	\$50.00	1
8	3/27/2023	MAC Judiciary & Public Safety Via Zoom	Boyd	\$50.00	1
9	3/27/2023	GLBMW! Executive Committee	Little	\$50.00	1
TOTAL				\$1,050.00	24

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (3-31-23)



PUBLIC HEARING

3rd Call – Closing

- At 5:47 p.m., Chairman Boyd announced the third and final call of a public hearing on the closeout of the Michigan Community Development Block Grant (CDBG) Coronavirus Aid, Relief and Economic Security (CARES) Funding Grant. He asked if there was anyone wishing to speak; hearing none, he announced the public hearing closed at 5:47 p.m.

RESOLUTIONS

SAGINAW COUNTY RESOLUTION 2023-8

RESOLUTION AUTHORIZING ISSUANCE OF SAGINAW COUNTY WATER SUPPLY SYSTEM BONDS (ST. CHARLES WATER SUPPLY SYSTEM IMPROVEMENTS), SERIES 2023

At a regular meeting of the Board of Commissioners of the County of Saginaw held on
April 18, 2023.

The following resolution was moved by Commissioner Webster and supported by Commissioner Spitzer:

WHEREAS, pursuant to the provisions of Act No. 185, Public Acts of Michigan, 1957, as amended (“Act 185”), the Board of Commissioners of the County of Saginaw (the “County”) has established a Department of Public Works for the administration of the powers conferred upon the County by Act 185, which department is under the immediate control of the Public Works Commissioner, acting as the Board of Public Works, and under the general control of the Board of Commissioners of the County; and

WHEREAS, pursuant to Act 185, the County and the Village of St. Charles (the “Village”) have previously entered into the St. Charles Water Supply System Improvements Contract, dated as of September 1, 2022 (the “Contract”), which provides for the acquisition, construction and financing of water supply system improvements previously designated by this Board of Commissioners as the St. Charles Water Supply System Improvements and consisting of water supply system improvements to serve the Village (the “Project”); and

WHEREAS, the Contract provides for the issuance of bonds by the County to defray part of the cost of the Project, such bonds to be secured by the contractual obligation of the Village to pay to the County amounts sufficient to pay the principal of and interest on the hereinafter authorized bonds and to pay such paying agent fees and other expenses as may be incurred on account of the bonds; and

WHEREAS, there has been submitted for approval and adoption by this Board, plans, specifications, an estimate of the cost of the Project and an estimate of the period of usefulness of the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, as follows:



1. PLANS AND SPECIFICATIONS; ESTIMATES OF PERIOD OF USEFULNESS AND COST. The plans and specifications for the Project and the estimate of \$4,232,732.00 the cost thereof and of 20 years and upwards as the period of usefulness thereof, as submitted to this Board of Commissioners, are approved and adopted.
2. AUTHORIZATION OF BONDS - PURPOSE. Bonds of the County aggregating the principal sum of not to exceed Three Million Six Hundred Thousand Dollars (\$3,600,000) (the “Bonds”), as shall be determined by the Public Works Commissioner, shall be issued and sold pursuant to the provisions of Act 185, and other applicable statutory provisions, for the purpose of defraying part of the cost of acquiring and constructing the Project.
3. BOND DETAILS. The Bonds shall be designated “Saginaw County Water Supply System Bonds (St. Charles Water Supply System Improvements), Series 2023”; *provided that*, if the Bonds are not issued in calendar year 2023, the Public Works Commissioner may re-designate the Bonds to reflect the year in which the Bonds are issued. The Bonds shall be dated the date of delivery or such other date as approved by the Public Works Commissioner at the time of sale; shall be numbered from 1 upwards; shall be fully registered; shall be in the denomination of \$5,000 each or any integral multiple thereof not exceeding the aggregate principal amount for each maturity at the option of the purchaser thereof; shall bear interest at a rate or rates not exceeding 6% per annum to be determined by the Public Works Commissioner upon the sale thereof, payable on November 1 and May 1, in such years as shall be determined by the Public Works Commissioner at the time of sale; and shall mature on May 1, in such years and in such amounts as shall be determined by the Public Works Commissioner at the time of sale, provided that the final maturity shall be not later than May 1, 2042.
4. PAYMENT OF PRINCIPAL AND INTEREST. The principal of and interest on the Bonds shall be payable in lawful money of the United States. Principal shall be payable upon presentation and surrender of the Bonds to the bond registrar and paying agent as they severally mature. Interest shall be paid to the registered owner of each bond as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which the interest payment is due. Interest shall be paid when due by check, wire transfer or draft drawn upon and mailed by the bond registrar and paying agent to the registered owner at the registered address.
5. BOOK-ENTRY-ONLY SYSTEM. Initially, one fully-registered Bond for each maturity, in the aggregate amount of such maturity, shall be issued in the name of Cede & Co., as nominee of The Depository Trust Company (“DTC”) for the benefit of other parties (the “Participants”) in the book-entry-only transfer system of DTC. In the event the County determines that it is in the best interest of the County to not continue the book-entry-only system of transfer or that the interests of the holders of the Bonds might be adversely affected if the book-entry-only system of transfer is continued, the County may notify DTC and the bond registrar and paying agent, whereupon DTC will notify the Participants of the availability through DTC of bond certificates. In such event, the bond registrar and paying agent shall deliver, transfer and exchange bond certificates as requested by DTC and any Participant or “beneficial owner” in appropriate amounts in accordance with this Resolution. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the County and the bond registrar and paying agent and discharging its responsibilities with respect thereto under applicable law or the County may determine that DTC is incapable of discharging its duties and



may so advise DTC. In either such event, the County shall use reasonable efforts to locate another securities depository. Under such circumstances (if there is no successor securities depository), the County and the bond registrar and paying agent shall be obligated to deliver bond certificates in accordance with the procedures established by this Resolution. In the event bond certificates are issued, the provisions of this Resolution shall apply to, among other things, the transfer and exchange of such certificates and the method of payment of principal of and interest on such certificates. Whenever DTC requests the County and the bond registrar and paying agent to do so, the County and the bond registrar and paying agent shall cooperate with DTC in taking appropriate action after reasonable notice to make available one or more separate certificates evidencing the Bonds to any Participant having Bonds certificated to its DTC account or to arrange for another securities depository to maintain custody of certificates evidencing the Bonds.

Notwithstanding any other provision of this Resolution to the contrary, so long as any Bond is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal of, interest on and redemption premium, if any, on the Bonds and all notices with respect to the Bond shall be made and given, respectively, to DTC as provided in the Blanket Issuer Letter of Representations between DTC and the County. The Public Works Commissioner is authorized to sign additional documents on behalf of the County in such form as the Public Works Commissioner deems necessary or appropriate in order to accomplish the issuance of the Bond in accordance with law and this Resolution. Notwithstanding any other provision of this Resolution to the contrary, if the Public Works Commissioner deems it to be in the best interest of the County, the Bonds shall not initially be issued through the book-entry-only transfer system of DTC.

6. BOND REGISTRAR AND PAYING AGENT. The Board of Commissioners hereby designates, and the Public Works Commissioner may enter into an agreement with, The Huntington National Bank, Grand Rapids, Michigan, as bond registrar and paying agent for the Bonds. The Public Works Commissioner from time to time as required may designate a successor bond registrar and paying agent which shall be a bank or trust company located in the State of Michigan which is qualified to act in such capacity under the laws of the United States of America or the State of Michigan.

7. OPTIONAL PRIOR REDEMPTION. The Bonds may be subject to optional redemption prior to maturity as determined by the Public Works Commissioner at the time of sale of the Bonds.

8. EXECUTION, AUTHENTICATION AND DELIVERY OF BONDS. The Bonds shall be executed in the name of the County by the manual or facsimile signatures of the Chairperson of the Board of Commissioners and the County Clerk and authenticated by the manual signature of an authorized representative of the bond registrar and paying agent. After the Bonds have been executed and authenticated for delivery to the original purchaser thereof, they shall be delivered by the County Treasurer to the purchaser upon receipt of the purchase price. Additional Bonds bearing the facsimile signatures of the Chairperson of the Board of Commissioners and the County Clerk may be delivered to the bond registrar and paying agent for authentication and delivery in connection with the exchange or transfer of Bonds. The bond registrar and paying agent shall indicate on each Bond the date of its authentication.

9. EXCHANGE AND TRANSFER OF BONDS. Any Bond, upon surrender thereof to the bond registrar and paying agent with a written instrument of transfer satisfactory to the bond



registrar and paying agent duly executed by the registered owner or his duly authorized attorney, at the option of the registered owner thereof, may be exchanged for Bonds of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered Bond.

Each Bond shall be transferable only upon the books of the County, which shall be kept for that purpose by the bond registrar and paying agent, upon surrender of such Bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his duly authorized attorney.

Upon the exchange or transfer of any Bond, the bond registrar and paying agent on behalf of the County shall cancel the surrendered Bond and shall authenticate and deliver to the transferee a new Bond or Bonds of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered Bond. If, at the time the bond registrar and paying agent authenticates and delivers a new Bond pursuant to this section, payment of interest on the Bond is in default, the bond registrar and paying agent shall endorse upon the new Bond the following: “Payment of interest on this bond is in default. The last date to which interest has been paid is _____, ____.”

The County and the bond registrar and paying agent may deem and treat the person in whose name any Bond shall be registered upon the books of the County as the absolute owner of such Bond, whether such Bond shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such Bond and for all other purposes, and all payments made to any such registered owner, or upon his order, in accordance with the provisions of Section 4 of this Resolution shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid, and neither the County nor the bond registrar and paying agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the bond registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner.

For every exchange or transfer of Bonds, the County or the bond registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

The bond registrar and paying agent shall not be required to transfer or exchange Bond or portions of Bonds which have been selected for redemption.

10. FORM OF BONDS. The Bonds shall be in substantially the following form:

UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF SAGINAW
SAGINAW COUNTY WATER SUPPLY SYSTEM BONDS
(ST. CHARLES WATER SUPPLY SYSTEM IMPROVEMENTS), SERIES 2023



INTEREST RATE

MATURITY DATE

DATE OF ORIGINAL ISSUE

CUSIP

Registered Owner:

Principal Amount:

The County of Saginaw (the “County”), State of Michigan, acknowledges itself indebted to, and for value received, promises to pay to the Registered Owner, or registered assigns, the Principal Amount on the Maturity Date, unless redeemed prior thereto as hereinafter provided, upon presentation and surrender of this bond at the corporate trust office of _____, _____, Michigan, the bond registrar and paying agent, and to pay to the Registered Owner, as shown on the registration books of the County maintained by the bond registrar and paying agent, as of the close of business on the 15th day of the calendar month preceding the month in which an interest payment is due, by check or draft drawn upon and mailed by the bond registrar and paying agent by first class mail postage prepaid to the Registered Owner at the registered address, interest on the Principal Amount from the Date of Original Issue or such later date through which interest shall have been paid until the obligation of the County with respect to the payment of the Principal Amount is discharged at the Interest Rate per annum specified above. Interest is payable on the first days of _____ and _____ in each year, commencing on _____ 1, 20___. Principal and interest are payable in lawful money of the United States of America. Interest shall be computed on the basis on a 360 day year of twelve 30-day months.

This bond is one of a series of bonds aggregating the principal sum of _____ Dollars (\$_____) issued by the County under and pursuant to and in full conformity with the Constitution and Statutes of Michigan (especially Act No. 185, Public Acts of 1957, as amended) and a bond authorizing resolution adopted by the Board of Commissioners of the County (the “Resolution”) for the purpose of defraying part of the cost of acquiring and constructing water supply system improvements to serve the Village of St. Charles (the “Village”). The bonds of this series are issued in anticipation of payments to be made by the Village in the aggregate principal amount of _____ Dollars (\$_____) pursuant to a contract between the County and the Village. The full faith and credit of the Village have been pledged to the prompt payment of the foregoing amount and the interest thereon as the same become due. As additional security the full faith and credit of the County have been pledged for the prompt payment of the principal of and interest on the bonds of this series. Taxes levied by the Village and the County to pay the principal of and interest on the bonds of this series are subject to applicable constitutional and statutory tax limitations.

This bond is transferable, as provided in the Resolution, only upon the books of the County kept for that purpose by the bond registrar and paying agent, upon the surrender of this bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the Registered Owner or his attorney duly authorized in writing. Upon the exchange or transfer of this bond a new bond or bonds of any authorized denomination, in the same aggregate principal amount and of the same interest rate and maturity, shall be authenticated and delivered to the transferee in exchange therefor as provided in the Resolution, and upon payment of the charges, if any, therein provided. Bonds so authenticated and delivered



shall be in the denomination of \$5,000 or any integral multiple thereof not exceeding the aggregate principal amount for each maturity.

The bond registrar and paying agent shall not be required to transfer or exchange bonds or portions of bonds which have been selected for redemption.

Bonds maturing prior to ____ 1, 20__ are not subject to optional redemption prior to maturity. Bonds maturing on and after _____ 1, 20__ are subject to redemption prior to maturity at the option of the County, in such order as shall be determined by the County, on any date occurring on and after ____ 1, 20__. Bonds of a denomination greater than \$5,000 may be partially redeemed in the amount of \$5,000 or any integral multiple thereof. If less than all of the bonds maturing in any year are to be redeemed, the bonds or portions of bonds to be redeemed shall be selected by lot. The redemption price shall be the par value of the bond or portion of the bond called to be redeemed plus interest to the date fixed for redemption.

Not less than thirty days' notice of redemption shall be given by first-class mail to the registered owners of bonds called to be redeemed at their registered addresses. Failure to receive notice of redemption shall not affect the proceedings for redemption. Bonds or portions of bonds called for redemption shall not bear interest after the date fixed for redemption, provided funds are on hand with the bond registrar and paying agent to redeem the same.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of the bonds of this series, existed, have happened and have been performed in due time, form and manner as required by law, and that the total indebtedness of the County, including the series of bonds of which this bond is one, does not exceed any constitutional or statutory limitation.

IN WITNESS WHEREOF, the County of Saginaw, Michigan, by its Board of Commissioners, has caused this bond to be executed in its name by the manual or facsimile signatures of the Chairperson of the Board of Commissioners and the County Clerk. This bond shall not be valid unless the Certificate of Authentication has been manually executed by an authorized representative of the bond registrar and paying agent.

COUNTY OF SAGINAW

By: _____
Vanessa Guerra, County Clerk

By: _____
Christopher S. Boyd
Chairperson, Board of Commissioners

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described in the within mentioned Resolution.

Bond Registrar and Paying Agent

By: _____
Authorized Signer

AUTHENTICATION DATE:



ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto

_____ (please print or type name, address and taxpayer identification number of transferee) the within bond and all rights thereunder and hereby irrevocably constitutes and appoints

_____ attorney to transfer the within bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed: _____

Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guarantee program.

END OF BOND FORM

11. SECURITY. The Bonds shall be issued in anticipation of payments to be made by the Village pursuant to the Contract. The Bonds shall be secured primarily by the full faith and credit pledge made by the Village in the Contract pursuant to the authorization contained in Act 185. As additional and secondary security the full faith and credit of the County are pledged for the prompt payment of the principal of and interest on the bonds as the same shall become due. If the Village shall fail to make payments to the County pursuant to the Contract which are sufficient to pay the principal of and interest on the Bonds as the same shall become due, then an amount sufficient to pay the deficiency shall be advanced from the general fund of the County. Taxes imposed by the County shall be subject to constitutional limitations.

12. DEFEASANCE. In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay, at maturity or irrevocable call for earlier optional redemption, the principal of, premium, if any, and interest on the Bonds, or any portion thereof, shall have been deposited in trust, this Resolution shall be defeased with respect to such Bonds, and the owners of the Bonds shall have no further rights under this Resolution except to receive payment of the principal of, premium, if any, and interest on such Bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Bonds as provided herein.

13. PRINCIPAL AND INTEREST FUND. There shall be established for the Bonds a Principal and Interest Fund which shall be kept in a separate bank account. From the proceeds of the sale of the Bonds there shall be set aside in the Principal and Interest Fund any accrued interest received from the purchaser of the Bonds at the time of delivery of the same. All payments received from the Village pursuant to the Contract are pledged for payment of the principal of and interest on the Bonds and expenses incidental thereto and as received shall be placed in the Principal and Interest Fund.



14. CONSTRUCTION FUND. The remainder of the proceeds of the sale of the bonds shall be set aside in a construction fund for the Project and used to acquire and construct the Project in accordance with the provisions of the Contract.

15. APPROVAL OF MICHIGAN DEPARTMENT OF TREASURY. The issuance and sale of the Bonds shall be subject to permission being granted therefor by the Department of Treasury of the State of Michigan pursuant to Act 34, Public Acts of Michigan, 2001, as amended, and, if necessary, the Public Works Commissioner is authorized and directed to make application to the Department of Treasury for permission to issue and sell the Bonds as provided by the terms of this Resolution.

16. SALE, ISSUANCE, DELIVERY, TRANSFER AND EXCHANGE OF BONDS. The Bonds shall be sold at a competitive sale as hereinafter provided. The Public Works Commissioner is hereby authorized to approve an Official Notice of Sale for the Bonds and publish the same in accordance with law in *The Bond Buyer* at least seven days before the date set for the sale of the Bonds. Sealed bids for the purchase of the Bonds shall be received up to such time as shall hereafter be determined by the Public Works Commissioner. Following the receipt of bids for the Bonds, the Bonds shall be awarded to the successful bidder therefor pursuant to a written order (the "Sale Order") to be executed by the Public Works Commissioner at the time of sale of the Bonds and which shall set forth, with respect to the Bonds, the principal amount, principal maturities and dates, interest rates and interest payment dates, redemption provisions, if any, and purchase price to be paid by the purchaser, as well as such other terms and provisions as the Public Works Commissioner determines to be necessary or appropriate in connection with the sale of the Bonds. The Public Works Commissioner and other appropriate County officials are authorized to do all things necessary to effectuate the sale, issuance, delivery, transfer and exchange of the Bonds in accordance with the provisions of this Resolution. In making the determination in the Sale Order with respect to principal maturities and dates, interest rates, and purchase price of the Bonds, the Public Works Commissioner shall be limited as follows:

- (a) The interest rate on any Bond shall not exceed 6% per annum.
- (b) The final maturity date of the Bonds shall not be later than May 1, 2042.
- (c) The purchase price of the Bonds shall not be less than 99% of the principal amount thereof.

17. REPLACEMENT OF BONDS. Upon receipt by the Public Works Commissioner of proof of ownership of an unmatured Bond, of satisfactory evidence that the Bond has been lost, apparently destroyed or wrongfully taken and of security or indemnity which complies with applicable law and is satisfactory to the Public Works Commissioner, the Public Works Commissioner may authorize the bond registrar and paying agent to deliver a new executed Bond to replace the Bond lost, apparently destroyed or wrongfully taken in compliance with applicable law. In the event an outstanding matured Bond is lost, apparently destroyed or wrongfully taken, the Public Works Commissioner may authorize the bond registrar and paying agent to pay the Bond without presentation upon the receipt of the same documentation required for the delivery of a replacement Bond. The bond registrar and paying agent, for each new Bond delivered or paid without presentation as provided above, shall require the payment of expenses, including counsel fees, which may be incurred by the bond registrar and paying agent and the County in the premises. Any Bond delivered pursuant the provisions of this section in lieu of any Bond lost,



apparently destroyed or wrongfully taken shall be of the same form and tenor and be secured in the same manner as the Bond in substitution for which such Bond was delivered.

18. TAX COVENANT. The County covenants to comply with all requirements of the Internal Revenue Code of 1986, as amended, necessary to assure that the interest on the Bonds will be and will remain excludable from gross income for federal income tax purposes. The Public Works Commissioner and other appropriate County officials are authorized to do all things necessary to assure that the interest on the Bonds will be and will remain excludable from gross income for federal income tax purposes.

19. QUALIFIED TAX EXEMPT OBLIGATIONS. The Bonds are hereby designated as Qualified Tax Exempt Obligations as described in Section 265(b)(3)(B) of the Internal Revenue Code of 1986, as amended, such designation to be confirmed by the Public Works Commissioner at the time of sale of the Bonds.

20. OFFICIAL STATEMENT. The Public Works Commissioner is authorized to cause the preparation of an official statement for the Bonds for the purpose of enabling compliance with Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended (the “Rule”) by the successful bidder or bidders and shall do all other things necessary to enable compliance with the Rule by the successful bidder or bidders. After the award of the Bonds, the County will provide copies of a “final official statement” (as defined in paragraph (e)(3) of the Rule) on a timely basis and in reasonable quantity as requested by the successful bidder or bidders to enable such bidder or bidders to comply with paragraph (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board.

21. CONTINUING DISCLOSURE. The Treasurer of the County is authorized to execute and deliver in the name and on behalf of the County (i) a certificate to comply with the requirements for a continuing disclosure undertaking pursuant to subsection (b)(5) of the Rule and (ii) amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the “Continuing Disclosure Certificate”). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. The remedies for any failure of the Board to comply with and carry out the provisions of the Continuing Disclosure Certificate shall be as set forth therein.

22. REDUCTION IN PRINCIPAL AMOUNT OF BOND ISSUE. If the Public Works Commissioner shall determine that it is not necessary to sell Bonds in the principal amount of Three Million Six Hundred Thousand Dollars (\$3,600,000), he may be order reduce the principal amount of Bonds to be sold to that amount deemed necessary. In such event, the Public Works Commissioner shall reduce the amount of Bonds maturing in any one or more years as necessary.

22. CONFLICTING RESOLUTIONS. All resolutions and parts of resolutions insofar as they may be in conflict herewith are hereby rescinded.

YEAS: Christopher S. Boyd, Jack B. Tany, Lisa R. Coney, Dennis M. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Michael A. Webster - **11**

NAYS: - **0**

RESOLUTION DECLARED ADOPTED.



STATE OF MICHIGAN)
) SS:
COUNTY OF SAGINAW)

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Commissioners of the County of Saginaw at a regular meeting held on April 18, 2023, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the Open Meetings Act.

Vanessa Guerra, County Clerk
County of Saginaw

**SAGINAW COUNTY
RESOLUTION 2023 - 9
PARKER SWAMP DRAIN BONDS, SERIES 2023**

At a regular meeting of the Board of Commissioners of the County of Saginaw, Michigan, held on April 18, 2023.

**The following resolution was offered by Commissioner Webster
and seconded by Commissioner Little:**

WHEREAS, proceedings have been taken by the Saginaw County Public Works Commissioner for the construction of improvements to the Parker Swamp Drain (the “Project”) under the provisions of Chapter 8 of the Drain Code of 1956, as amended, pursuant to a petition filed with the Public Works Commissioner; and

WHEREAS, in order to defray the cost of the Project, the Public Works Commissioner is expected to authorize and provide for the issuance by the Parker Swamp Drain Drainage District (the “Drainage District”) of bonds (the “Bonds”) in the aggregate principal amount of not to exceed \$1,425,000, in anticipation of the collection of an equal amount of special assessments against property and public corporations (including the County of Saginaw) in the Drainage District, said special assessments to be duly confirmed by the Public Works Commissioner; and

WHEREAS, the Bonds are to be designated “Parker Swamp Drain Bonds, Series 2023,” and will bear interest at a rate of not to exceed 6.0% per annum and will mature not later than June 1, 2043; and

WHEREAS, the Public Works Commissioner deems it advisable and necessary to obtain from this Board a resolution consenting to the pledge of the full faith and credit of the County on the Bonds; and

WHEREAS, the Project is necessary to protect and preserve the public health and therefore it is in the best interest of the County of Saginaw that the Bonds be sold.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW:

1. Pursuant to the authorization provided in Section 276 of the Drain Code of 1956, as amended, provided that the Bonds are issued within the parameters set forth above, the Saginaw County Board of Commissioners does hereby irrevocably pledge the full faith and credit of the County of Saginaw for the prompt payment of the principal of and interest on the Bonds,



UNFINISHED BUSINESS

None

PROCLAMATIONS

**Proclamation
2023 Law Day
Civics, Civility and Collaboration
Cornerstones of Democracy**

What is Law Day? Law Day is held on May 1st every year to celebrate the role of law in our society and to cultivate a deeper understanding of the legal profession.

The 2023 Law Day theme is “Cornerstones of Democracy: Civics, Civility, and Collaboration.”

We invite all the people of the United States to join us in rebuilding trust in our institutions, respect for one another, and our willingness to collaborate to address the challenges that face our nation.

Whereas, in 1958 President Eisenhower proclaimed Law Day to honor the role of law in the creation of the United States of America, and in 1961 Congress issued a joint resolution declaring May 1st as Law Day; and

Whereas, the theme for Law Day 2023 is Cornerstones of Democracy: Civics, Civility, and Collaboration; and

Whereas, at times throughout our nation’s history, there have been divisions in society, aggravated by incivility in public discourse and insufficient understanding about the Constitution and the way American government works. Even the Founding generation overcame deep divisions to craft our great charter of government; and

Whereas, all Americans must remember, as President Lincoln proclaimed, “We are not enemies, but friends... Though passion may have strained, it must not break our bonds of affection.”

Now, Therefore, Be It Resolved, That the Saginaw County Board of Commissioners hereby proclaims Monday, May 1, 2023 as Saginaw County Law Day and calls upon the people of the County of Saginaw to acknowledge the importance of our legal and judicial systems with appropriate ceremonies and activities, and to display the flags of the United States, State of Michigan and Saginaw County in support of this educational observance. We further encourage schools, businesses, media, religious institutions, and civic and service organizations to join members of the bar and bench in commemorating Law Day.

In Witness Whereof, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 18th day of April in the year of our Lord, two thousand and twenty-three.

Respectfully Submitted,

Adopted & Presented: April 18, 2023

Saginaw County

Board of Commissioners

Christopher S. Boyd

Chairman, District #9



Proclamation

April as National Volunteer Month

“Volunteering is the ultimate exercise in democracy. You vote in elections once a year, but when you volunteer, you vote every day about the kind of community you want to live in.”

~Author Unknown

Whereas, National Volunteer Month is an opportunity to celebrate the impact of volunteer service and the power of volunteers to come together to tackle tough challenges, and build stronger, more resilient communities. Each year, we shine a light on the people and causes that inspire us to serve, recognizing and thanking volunteers who lend their time, talent and voice to make a difference in their communities; and,

Whereas, National Volunteer Month was established in 1974 and has grown each year, with thousands of volunteer projects and special events scheduled throughout the week. National Volunteer Week is an opportunity to shine a light on the people and causes that inspire us to serve.

Now, Therefore, Be It Resolved, That the Saginaw County Board of Commissioners hereby proclaims April 2023 as Volunteer Month in Saginaw County, Michigan and honors exceptional volunteers, celebrating the power of the individual to spark change and improve the world.

In Witness Whereof, The seal of the County of Saginaw will be affixed and the Proclamation adopted by the Board of Commissioners on the 18th day of April in the year of our Lord two thousand twenty-three.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Christopher S. Boyd
Chairman, District #9

Adopted: April 18, 2023
Presented: April 18, 2023

Proclamation

National Public Health Week

Centering and Celebrating Cultures in Health

April 3 – 9, 2023

Whereas, Cultures have always shaped our health. We learn from the communities we're born in and that we build together. Feeling like we belong, being a part of our communities and fostering cultural connections supports our health and the quality of our lives. This month, everyone is encouraged — public health professionals, students, elected leaders, activists and the general public — to step in and do what they can to make our world a more equitable, safe, healthy and just place, so that everyone can know they can make their communities healthier, safer and stronger when we support and stay engaged with one another; and

Whereas, During the first full week of April each year, the American Public Health Association (APHA) brings together communities across the United States to observe National Public Health Week as a time to recognize the contributions of public health and highlight issues that are important to improving our nation. For over 20 years, APHA has served as the organizer of National Public Health Week.



Now, Therefore, I, Christopher S. Boyd, Chairman of the Saginaw County Board of Commissioners, do hereby proclaim April 3 – 9, 2023 as Public Health Week in the County of Saginaw.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Christopher S. Boyd, Chairman, District #9

Presented: April 6, 2023
Adopted: April 18, 2023
Sheldon Matthews
Commissioner, District #4

APPOINTMENTS

- Chairman Boyd appointed Gerald Kariem to the Economic Development Corporation with a term to expire April 1, 2029.
- Chairman Boyd appointed Chad Wurtzel (Labor Sector) to the Michigan Works! Workforce Development Board with a term to expire June 30, 2024.

ELECTIONS

None

CHAIR ANNOUNCEMENTS

- ❖ Chairman Boyd announced the Strategic Planning Session for commissioners scheduled for Friday, April 21, 2023 from 3:30 p.m. – 8:00 p.m. and Saturday, April 22, 2023 from 8:30 a.m. – 2:00 p.m. in the Garden Room at Horizons Conference Center, State St.
- ❖ Chairman Boyd also announced a volunteer opportunity to work with Habitat for Humanity from June 14 – 17, 2023 and June 21 – 23, 2023.

COMMISSIONER AUDIENCES

- Commissioner Piotrowski announced the Freeland Walleye Festival April 27 - 30, 2023 which includes a parade, fishing tournament, pancake breakfast, car show, corn hole, carnival rides, bingo, vendors, music, beer tent, community-wide garage sales, food, fireworks, and much more!
- Commissioner Coney invited everyone to the Cinco de Mayo Parade on Saturday, May 6th with a theme this year of “Remembering our Roots.” The parade begins at 10:30 a.m. at Hoyt Park, heading north on Washington Ave.
- Commissioner Krafft announced Bringing Back the 80s this weekend in Frankenmuth, held at the Harvey Kern Pavilion April 21st and April 22nd.

By Commissioner Krafft, seconded by Commissioner Little: That the Board adjourn. Motion Carried. Thereupon, the Board adjourned at 6:00 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

CHRISTOPHER S. BOYD

CHAIRMAN

VANESSA GUERRA

COUNTY CLERK

Prepared by: Suzy Koeplinger, Deputy County Clerk

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN



MAY SESSION 2023



First day of the May Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, May 16, 2023. The Board met pursuant to call of the County Clerk at 5:02 p.m. at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Christopher S. Boyd in the Chair.

PRESENT: Christopher S. Boyd, Lisa R. Coney, Denny M. Harris, Dennis H. Krafft, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Michael A. Webster - **9**

ABSENT: Gerald D. Little, Jack B. Tany - **2**

TOTAL: - **11**

OTHERS: Robert Belleman, Dave Gilbert, Jennifer Broadfoot, Patti Johnson, Linda James, Undersheriff Gomez, Sheila Danley, Mark Rankin, Tim Danielak, Linda Brunges, Stacy Davis-Diggs, Ann Szymanowski, Mary McLaughlin, Susan Caister, Sue Bidwell, Judge Jackson, Judge Frank, Lori Rittenberry, Elizabeth Atkins, Bishop Chet Atkins, Brandell Adams, Reginald Diggs, Michelle Fowler, Virginia Jebb, Raquel Belill, Crystal Escamilla, Gary Ell, Jennifer Leek-Booker, Catherine Hicks, Marissa Sawdon, Suzy Koeplinger, and others

 Commissioner Krafft gave the invocation and led the Pledge of Allegiance to the Flag

CLERK'S CALL OF SESSION

Public Notice of Regular Board Session

The Saginaw County Board of Commissioners will convene for its Regular Session on

Tuesday, May 16, 2023 at 5:00 p.m.

111 S. Michigan Ave.

Room 200

Saginaw, MI 48602



Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting. Please include your phone number.

This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the
May 16, 2023 Board Agenda.

If you are disabled and need accommodation to provide you with an opportunity to participate, please call the Board of Commissioners at 989.790.5267.

Respectfully submitted,
Vanessa Guerra, County Clerk

May 5, 2023
Posted 5-12-23 by MCS

By the Chair: That the Notice of Meeting from the County Clerk be received and filed if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

- ***Commissioner Krafft moved, seconded by Commissioner Matthews, to approve the Minutes of the April 18, 2023 Board Session, and the Minutes of the April 21, 2023 and April 22, 2023 Committee of the Whole/Strategic Planning Sessions. Motion carried.***

PUBLIC HEARING

None

AUDIENCES

- Commissioner Coney introduced a Proclamation for May as Mental Health Month and will present it to the Saginaw County Community Mental Health Authority at its next meeting
- Ann Szymanowski, Development Director, Saginaw-Shiawassee Habitat for Humanity, shared information and distributed flyers on how to volunteer for upcoming revitalization projects and new home builds in Saginaw
- Commissioner Matthews, in the absence of Vice-Chair Tany, presented Bishop Chet Atkins and Elizabeth Atkins with a Certificate of Recognition for the 10th Anniversary of Gideon Christ Community Church
- Hon. A.T. Frank, District Court Judge, addressed the Memorandum of Understanding that is on the May Board Agenda relating to parity between District Court and Circuit Court Judicial Assistants
- On behalf of Katie Kelly, Register of Deeds, Chairman Boyd invited commissioners to attend the June 1, 2023 Chamber of Commerce Percolator Breakfast to hear her presentation on a new program called Property Fraud Alert



LAUDATORY RESOLUTIONS

Certificate of Recognition

Upon the occasion of the Alpha Kappa Alpha Sorority, Inc., Eta Upsilon Omega Chapter, 39th Annual Virtual “Hats Off to Mom” Scholarship Program on Saturday, May 6, 2023 this Certificate of Recognition is awarded to
Peggie M. Hall
Mother of the Year

Peggie M. Hall comes from a strong heritage of faith. This faith has been developed over time as a result of the struggles, hardships, and triumphs she has experienced throughout her life. She credits God, family, loved ones, church family, friends and countless mentors for their continued support and assistance at every stage in her life.

Peggie was born in Aberdeen, Mississippi. Her parents were share-croppers, and she even had the experience of living on a Plantation for the first 10 years of her life. Her favorite memories of that experience include the sense of family, community, love, and encouragement shared by everyone she encountered.

Peggie is the blessed mother of two lovely, God-loving, God-fearing daughters. She has three adorable, brilliant, talented grandchildren, Tory & Toraya Allen, and Elora Autry. She understands that her marriage of 44 years to her strong, supportive, and semi-adventurous husband Gary, and raising her daughters, Ramona Allen and Tifani Autry has been her greatest accomplishment. God gets the glory, honor, and praise. Peggie also considers it a great blessing to have two bonus sons, Tory Allen and Brian Autry, 4 bonus daughters, including Angela Johnson, 5 bonus grandchildren and 5 Godchildren.

Peggie is a Member of Bethel A.M.E. Church where she serves as Christian Education Director, and Co-Superintendent of Sunday School along with her husband Gary. Peggie believes in education and is constantly using her experiences as a teacher, mentor, and educational leader to assist the next generation. She has over 35 years of experience in the educational field and continues to serve when needed in the Saginaw Public Schools. She has loved on, prayed for, and supported thousands of students in Saginaw and beyond. Peggie believes that she has reaped, and continues to reap the blessings, and the harvest of seeds well sown.

Peggie’s passion for writing was awakened during her junior year in high school. She was an unwilling participant in the desegregation of schools in Mississippi, where she witnessed hatred and bigotry all throughout her high school years. Peggie has published several books of poetry. Writing has been her therapy, and her mechanism for sharing the goodness of God through her books. She has been designated to conduct and compile selected history from her hometown of Aberdeen, Mississippi through research and interviews.

Peggie’s favorite scripture is Romans 8:31-32 which states: 31 What then shall we say to these things? If God is for us, who can be against us? 32 He who did not spare His own Son, but delivered Him up for us all, how shall He not with Him also freely give us all things?



Peggie’s favorite quote is: “If you see a good fight, get in it.” — Vernon Johns

Peggie firmly believes that our children are worth fighting for. Therefore, she has committed her time, experience, and energy in being an advocate for children and families in the community, tutoring students in her family, church, and city. She, along with the help of her family, are also committed to assisting in the educational advancement of under-served and under-represented children in her hometown of Aberdeen, Mississippi. Her second favorite quote is: “Don’t put it in the window if you’re not selling it in the store! -Indian Proverb

Peggie firmly believes that God knew exactly what He was doing when He created each one of us. Find yourself, and simply be who you were created to be. God does not deserve to be second guessed; He deserves our praise!

The Saginaw County Board of Commissioners hereby extends this Certificate of Recognition to Peggie M. Hall as Mother of the Year along with our best wishes for many more happy, productive years in the future.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Christopher S. Boyd
Chairman, District #9

Presented: May 6, 2023
Adopted: May 16, 2023
Lisa R. Coney
Commissioner, District #10

Certificate of Recognition

Alpha Kappa Alpha Sorority, Inc., Eta Upsilon Omega Chapter
“Hats Off to Mom” Scholarship Program
Stacy Lavonne Davis-Diggs, Soror of the Year

Mrs. Stacy Lavonne Davis-Diggs was born in Saginaw. She is the second oldest child born to her mother, Ms. Janet L. (Taylor) Pruitt. Stacy is the only daughter to the late Ronald S. Davis. She is an extremely obliging sister to her two brothers, Vincent Davis and Sam Pruitt II. She is an Arthur Hill High School graduate and has served on her Class Reunion Planning Committee for the past 35 years.

Stacy married her husband, Reginald G. Diggs in 2006, after meeting him on a very hesitant blind date. She is a proud mother to her three children, Jimmie, Gabrielle, and Braylon. She is the “Oh so proud!” “Gran” of two beautiful grandchildren, Jordyn and Jimmie, who reside in Houston, Texas. She has the extra special blessing of being called Godmother to six wonderful Godchildren, Kenyatta Reynolds, Luther Harrell III, Toriona & Toraya Allen, Drashonna Keels and Channing Tatum.

She earned two degrees from Saginaw Valley State University, a Bachelor of Arts degree in Criminal Justice and a Master’s Degree in Leadership and Public Administration. Stacy did challenge herself after graduate school and enrolled in a doctoral program with Walden University, which she paused and has plans to complete her doctoral degree in Forensic Psychology.

For the past 23 years Stacy has been employed with the Saginaw County Governmental Center. Her working career began as an Assessment Specialist for Saginaw County’s Treatment and



Prevention Services Division at the Saginaw County Public Health Department. In 2005, she became a Probation Agent for the 70th District Court. While working in her desired field, she became a Bargaining Representative (GELC) for Saginaw County while a Probation Agent for 10 years. In August 2021 she became the Director of the Probation Department & Community Service Coordinator. She is a current member of the Probation Officers Association (MADCPO). Stacy's criminal justice career began when she became employed by Project Rehab, working at the Arete Community Correction Center in 1994. She held several positions at Arete (Interim Director, Case Manager & Clinical Supervisor, Employment Specialist, Residential Counselor, and Lead Counselor) helping Federal and State residents re-establish their ties in the state of Michigan after incarceration. While at Arete, she was awarded for her many years of service and accomplishments. Her most esteemed honor was when she won the highest award of naming the company's newsletter, "Community Ink."

Stacy was initiated into Alpha Kappa Alpha Sorority, Incorporated, Eta Upsilon Omega Chapter in June 2016. She found her membership experience to be exhilarating and rewarding. Currently she serves on the Executive Committee as the Member at Large. In addition, she serves as Co-Chair of Enhancing Our Environment, Ivylette Youth Group and Protocol committees.

During her years with the sorority, she has served on the Fundraising, Hostess, Hat's Off to Mom, and Founder's Day committees. Stacy enjoys assisting from behind the scenes, often asking, what can I do to assist? She gets great joy making sure she has a special connection with each member of the sorority. She is thankful for Sorors who have embraced her and taught her about sisterhood and service work.

She is a proud 50+ member of the Mt. Olive Missionary Institutional Church. Stacy was baptized at a young age by the late Reverend Dr. J. P. Wilson. Her current Pastor, Reverend Dr. Marvin T. Smith, has been a wonderful inspiration for the past 25 years. While at "The Olive" she has served on various ministries, such as the Ushers, Nurses, Young Christian Women, Sunday School, Inspirational Choir, Hostess and Heavenly Hands. Currently, Stacy is assisting with the 25th Anniversary & Retirement committee for Pastor Smith and the First Family.

The Restoration Community Outreach (RCO) Center which is the only all men's homeless shelter in Michigan, has been blessed to have Stacy serve since 2007. She is the current President of the shelter's Board of Directors. Stacy has held the positions of Interim-Director, Vice President, Secretary and Personnel Chairperson.

Stacy was honored to receive an invitation to serve on the Saginaw Valley African American Leadership and Training Institute (SVALLTI), Project Future Instructor and Family Youth Initiative (FYI) Program.

In 2020, Stacy became the Owner and Holder of Property of her online venture, Missing Pieces Mobile Boutique & Community Hub, LLC. She provides pleasing accessories for everyone.

In her spare time, Stacy loves to spend time with her sister circle (Sandra, Verlardner, Connie, Tina & Ramona) & extended family (Diggs, Mc Cloud, Taylor, Holliday, Banks & Beavers) near and far. She enjoys her service work and believes all she does will positively impact her community and family life. She believes more than anything that family and faith are essential to personal development and growth. Through all her life she has vowed to continue to grow professionally



and be all God created her to be. In the future, Stacy has plans to write a self-help book for those involved in the Criminal Justice system and travel more.

The Saginaw County Board of Commissioners does hereby extend this Certificate of Recognition to Stacey Lavonne Davis-Diggs as Soror of the Year along with our best wishes for many more happy, productive years in the future.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Christopher S. Boyd
Chairman, District #9

Presented: May 6, 2023
Adopted: May 16, 2023
Lisa R. Coney
Commissioner, District #10

**Certificate of Recognition
VFW Post 9809 75th Anniversary**

WHEREAS, The Veterans of Foreign Wars Post 9809, located in Saginaw, Michigan, provides support for veterans of the U. S. Armed Forces. The Veteran Services connects veterans with several government agencies and nonprofit organizations at the federal, state, and local level; and,

WHEREAS, The Veterans of Foreign Wars of the United States is a nonprofit veterans service organization comprised of eligible veterans and military service members from the active, guard and reserve forces. The Veterans of Foreign Wars Post 9809 has many programs and services that work to support veterans, service members and their families, as well as communities worldwide; and,

WHEREAS, Its Mission is to foster camaraderie among United States veterans of overseas conflicts, to serve our veterans, the military and the communities, and to advocate on behalf of all veterans. Its Vision is to ensure that veterans are respected for their service, always receive their earned entitlements, and are recognized for the sacrifices they and their loved ones made on behalf of this great country; and,

WHEREAS, As we celebrate the Veterans of Foreign Wars Post 9809's 75th Anniversary, let us remember all of the men and women who chose to serve and answer the call of duty. Let us acknowledge them with gratitude for their courage, valor and commitment.

NOW, THEREFORE, BE IT RESOLVED THAT, The Saginaw County Board of Commissioners takes special pride in acknowledging the Veterans of Foreign Wars Post 9809's 75th Anniversary of those men and women who have served our country. As we reflect on the meaning of this celebration, let us always remember the men and women who served.

BE IT FURTHER RESOLVED THAT, This expression of recognition be placed in the Minutes of the May 16, 2023 meeting as a permanent record and presented at a dinner reception held May 13, 2023.

Respectfully Submitted,
SAGINAW COUNTY
BOARD OF COMMISSIONERS
Christopher S. Boyd
Chairman, District #9

Presented: May 13, 2023
Adopted: May 16, 2023
Jack B. Tany
Vice-Chairman, District #2



Certificate of Recognition
Gideon Christ Community Church
10th Anniversary

During the month of May 2023
Gideon Christ Community Church
celebrates its 10th Anniversary at 915 Federal Ave. Saginaw, MI

The Saginaw County Board of Commissioners congratulates Gideon Christ Community Church on 10 years in our community along with its contributions and achievements to the residents of Saginaw County. Blessings on your next 10 years!

Respectfully Submitted,
Saginaw County
Board of Commissioners
Christopher S. Boyd
Chairman, District #9

Adopted: May 16, 2023
Presented: May 16, 2023

Jack B. Tany
Vice-Chair, District #2

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chairman heard none; it is so ordered.

5-16-1 EMERGENCY MANAGEMENT submitting the Saginaw County Multijurisdictional Hazard Mitigation Plan for adoption, along with a request for a Public Hearing and approval of a Resolution.

-- Courts & Public Safety **(5-16-2.1/Res. 2023 – 10)**

5-16-2 COMMUNITY CORRECTIONS requesting approval of the FY 2024 Saginaw County Community Corrections Grant in the amount of \$761,886.

-- Courts & Public Safety **(5-16-2.2)**

5-16-3 SAGINAW FUTURE submitting its second quarter report (Jan. 1, 2023 – Mar. 31, 2023) and request for \$24,031 in performance-based funding pursuant to the Third Amendment of the Saginaw County and Saginaw Future Services Agreement.

-- County Services **(5-16-3.1)**

5-16-4 INFORMATION TECHNOLOGY requesting approval of a shortened version of County Policy #414 – Information Security Plan that was approved at the April Board Session.

-- County Services **(5-16-3.2)**

5-16-5 CONTROLLER/CAO submitting on behalf of the HWB Airport Committee a request to approve an amendment to Contract No. 2022-0857/A1 between the Michigan Department of Transportation and the County of Saginaw regarding the rehabilitation of taxiways.

-- County Services **(5-16-3.3)**

5-16-6 CITY OF SAGINAW sending notification of a Public Hearing held on April 17, 2023 at 6:30 p.m. on the application of Wall Den Saginaw LLC, 3424 E. Genesee, for an Obsolete Property Rehabilitation Act (OPRA) certificate.

-- County Services *(Receive & File)*



- 5-16-7 FRANKENMUTH DDA** sending notification of an informational meeting about the Frankenmuth DDA held on April 13, 2023 at 1:30 p.m., with a second forum to be held during a regular Frankenmuth City Council Meeting scheduled in October 2023.
-- County Services (*Receive & File*)
- 5-16-8 TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of March 2023.
-- Budget/Audit (**5-16-4.1**)
- 5-16-9 HON. DARNELL JACKSON, CHIEF JUDGE** requesting approval of a grant from the State Court Administrative Office (SCAO) and amendment of the FY 2023 Budget in the amount of \$385,538 to employ three (3) Visiting Judges and two (2) support staff, as well as authorizing PCNs for the judicial assistants and/or bailiff – law clerk positions provided for in the grant.
-- Budget/Audit (**5-16-4.2**)
- 5-16-10 HON. DARNELL JACKSON, CHIEF JUDGE** requesting amendment of the FY 2023 Budget to cover the addition of employees in the Circuit, District, Probate and Juvenile Courts, who would provide much needed clerical support for front-line judicial employees.
-- Budget/Audit (**5-16-4.3**)
- 5-16-11 COMMISSION ON AGING** requesting adjustment of its Transportation activity in the FY 2023 Budget due to an increase in maintenance and service costs for the transit vehicles.
-- Budget/Audit (**5-16-4.4**)
- 5-16-12 SHERIFF** requesting an increase in the FY 2023 Budget by \$8,792 and acceptance of funds from the 100 Club of Saginaw for the purchase of ballistic helmets for its Road Patrol personnel.
-- Budget/Audit (**5-16-4.5**)
- 5-16-13 PERSONNEL DIRECTOR** submitting the May 2023 Employment Status Report covering labor statistics for the month of April 2023.
-- Labor Relations (*Receive & File*)
- 5-16-14 PERSONNEL DIRECTOR** submitting information on summer hours offered to employees at other comparable counties.
-- Labor Relations (*Receive & File*)
- 5-16-15 COUNTY CIVIL/LABOR COUNSEL**, submitting for consideration a Memorandum of Understanding between Saginaw County and TPOAM regarding reclassification of District Court Judicial Assistants.
-- Labor Relations (**5-16-5.1**)
- 5-16-16 CONTROLLER/CAO** requesting approval of a Resolution of Support for House Bill 5054 of 2022 and direct it be sent to state legislators and Governor Whitmer.
-- Executive (**Res. 2023 – 11**)
- 5-16-17 PURCHASING/RISK MANAGER** Submitting on behalf of the HWB Airport Committee a request to approve an additional \$8,000 to cover the shortfall of ARPA revenue replacement funds for the H.W. Browne Airport Museum building repair project.
-- Executive (**5-16-6.1**)
- 5-16-18 HON. DARNELL JACKSON** submitting the recommendation of the Circuit Court Judges to appoint Gregory Schmid to the Jury Board to fill a vacancy for a term to expire April 30, 2024.
-- Election



INITIATORY MOTIONS

None

REPORTS OF COMMITTEES

1. **Human Services Committee – G. Little, Chair; T. Slodowski, Vice-Chair**

None

2. **Courts and Public Safety Committee – J. Tany, Chair; S. Matthews, Vice-Chair**

2.1) **EMERGENCY MANAGEMENT**, re: Approval of Hazard Mitigation Plan

2.2) **COMMUNITY CORRECTIONS**, re: Approval of \$761,886 Grant

[Note: Resolution 2023 – 10 from Courts and Public Safety Committee is submitted under the regular order of business under Resolutions]

- **Commissioner Matthews moved, seconded by Commissioner Coney, to approve 2.1 and 2.2 leaving room for exceptions. There were no exceptions and the motion carried.**

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1

MAY 16, 2023

Your committee considered Communication No. 5-16-1 from Lt. Mark Przybylski, Emergency Management Coordinator, submitting the Saginaw County Multijurisdictional Hazard Mitigation Plan for adoption, along with a request for a Public Hearing and approval of a Resolution.

We met with Mr. Przybylski and he stated that the plan has been FEMA-approved. The committee held a Public Hearing and there were no public comments during all three callings. There are thirty-one participating communities in Saginaw County. The purpose of adopting this plan is to reduce loss of life and property by identifying ways to minimize the impact of disasters, build partnerships, and increase education and awareness of threats and hazards. The plan also meets state and federal requirements to make Saginaw County and its local communities eligible to apply for funding and technical assistance from mitigation programs.

We recommend approval of the Saginaw County Multijurisdictional Hazard Mitigation Plan; a resolution regarding same is submitted under the regular order of business.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Jack B. Tany, Chair

Sheldon Matthews, Vice-Chair

Richard A. Spitzer

Mark S. Piotrowski

Christopher S. Boyd

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.2

MAY 16, 2023

Your committee considered Communication No. 5-16-2 from Mary McLaughlin, Community Corrections Manager, requesting approval of an application for the FY 2024 Saginaw County Community Corrections Grant in the amount of \$761,886 and to accept if awarded.

We met with Ms. McLaughlin and she gave a breakdown of the FY 2024 budget request which will be split between administration wages, administrative asst., equipment/training/supplies, pretrial tether-indigent, pretrial assessments, pretrial supervision, trauma program, and OMSP.



The Michigan Department of Corrections does not require matching funds for this grant application.

We recommend approval of the FY 2024 Saginaw County Community Corrections Grant application for the amount of \$761,886 and to accept if awarded.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Jack B. Tany, Chair

Richard A. Spitzer

Christopher S. Boyd

Sheldon Matthews, Vice-Chair

Mark S. Piotrowski

3. **County Services Committee – M. Webster, Chair; D. Krafft, Vice-Chair**

3.1) **SAGINAW FUTURE**, re: Approval of \$24,031 in second quarter performance-based funding pursuant to agreement

3.2) **INFORMATION TECHNOLOGY**, re: Approval of shortened County Policy #414 – Information Security Plan

3.3) **CONTROLLER/CAO**, re: Approval on behalf of the HWB Airport Committee amendment of the contract between MDOT and the County for the rehabilitation of taxiways

- ***Commissioner Webster moved, seconded by Commissioner Krafft, to approve 3.1, 3.2 and 3.3 leaving room for exceptions. Commissioner Piotrowski addressed a spelling error in 3.3. The motion carried with the exception of 3.3. Commissioner Webster moved, seconded by Matthews, to correct the spelling error and approve 3.3. Motion carried.***

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

MAY 16, 2023

Your committee considered Communication No. 5-16-3 from JoAnn Crary, President, Saginaw Future Inc., submitting its second quarter report (Jan. 1, 2023 – Mar. 31, 2023) and request for the balance of \$24,031 in performance-based funding pursuant to the Third Amendment of the Saginaw County and Saginaw Future Services Agreement.

We met with Tom Miller Jr., Vice-President of Saginaw Future, who discussed the current economic growth challenges. The current focus is on more expansion and retention, rather than new start-ups or attractions. Performance metrics for the second quarter were reported as 86 jobs to be created, \$7,052,236 in government contracts, and \$21,862,752 in investments.

We recommend approval of the request for \$24,031 in second quarter performance-based funding pursuant to the Third Amendment of the Saginaw County and Saginaw Future Services Agreement.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chair

Dennis M. Harris

Christopher S. Boyd

Dennis H. Krafft, Vice-Chair

Sheldon Matthews



FROM: COMMITTEE ON COUNTY SERVICES – 3.2

MAY 16, 2023

Your committee considered Communication No. 5-16-4 from Josh Brown, Information Technology Director, and met with Mark Angliss, Information Technology Assistant Director, as follows:

REQUEST: Requesting approval of a shortened version of County Policy #414 – Information Security Plan that was approved at the April Board Session.

BACKGROUND INFORMATION: At the April Board Session the Board of Commissioners approved Policy #414 – Information Security Plan as the initial draft to meet the State of Michigan Secretary of State Information Technology Standards, allowing Saginaw County to continue performing background checks on prospective hires and other individuals. Now in place, Policy #414 is lengthy and it was requested to be shortened with references to a newly drafted Information Security Procedure and Data Breach Procedure.

FINANCIAL INFORMATION: No financial implications.

COLLABORATION/PARTNERSHIP: No collaborations.

STRATEGIC PLANNING: N/A

RECOMMENDATION: We recommend approval of the shortened version of County Policy #414 – Information Security that was approved at the April Board Session.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chair

Dennis M. Harris

Christopher S. Boyd

Dennis H. Krafft, Vice-Chair

Sheldon Matthews

[Policy on next page]



Category: 410
Number: 414
Subject: **Information Security Policy**

1. **PURPOSE:** The purpose of this policy is to establish a standard set of guidelines for departments to follow in order to ensure the confidentiality, integrity, and availability of data, define, develop, and document the information policies and procedures that support County goals and objectives, and to allow the County to satisfy its legal and ethical responsibilities with regard to its IT resources.
2. **AUTHORITY:** The Saginaw County Board of Commissioners.
3. **APPLICATION:** This policy applies to the entire County of Saginaw Governmental Entity, including Board Members, Judges, Elected Officials, Department Heads, Full and Part-Time employees, temporary employees, contractors, volunteers and guests, and all various partner entities who have access to County of Saginaw information technology resources. Such assets include data, images, text, or software, stored on hardware, paper or other storage media.
4. **RESPONSIBILITY:** All users of County of Saginaw’s information technology resources are required to follow the corresponding documentation as outlined in the County of Saginaw - Information Security Plan and are bound by this plan as well as other County policies and procedures as terms of their employment. All employees share responsibility for the security of the information and resources in their respective departments.
5. **DEFINITION(S):**
 - 5.1 Information Technology Resources: data, images, text, or software, stored on hardware, paper or other storage media.
6. **POLICY:**
 - 6.1 The information technology resources at the County of Saginaw support the educational, instructional, research, and administrative activities of the County and the use of these resources is a privilege that is extended to members of the County community. Any employee using County information technology resources for any reason must adhere to strict guidelines regarding its use. Employees are being entrusted with the safety and security of County information resources. A sound security policy for information technology resources includes the participation of every employee, at all times. Sound policy promotes information security.

Any person or organization within the County community who uses or provides information technology resources has a responsibility to maintain and safeguard these assets. Each individual in the County of Saginaw Governmental Entity is expected to use these shared resources with consideration for others.



Individuals are also expected to be informed and be responsible for protecting their own information resources in any environment, shared or stand alone. It is unacceptable for anyone to use information resources to violate any law or County policy or perform unethical acts.

6.2 This policy is enforced following the guidelines and procedures laid out in the County of Saginaw – Information Security Plan.

6.3 The County of Saginaw – Information Security Plan will be reviewed and updated at least once a year or when the environment changes.

7. ADMINISTRATIVE PROCEDURES: NONE

8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of this policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel

ADOPTED: April 18, 2023

AMENDED: May 16, 2023

[End of policy]



FROM: COMMITTEE ON COUNTY SERVICES – 3.3

MAY 16, 2023

Your committee considered Communication No. 5-16-5 from Robert Belleman, Controller/CAO, submitting on behalf of the HWB Airport Committee, as follows:

REQUEST: Requesting approval of an amendment to Contract No. 2022-0857/A1 between the Michigan Department of Transportation and the County of Saginaw regarding the rehabilitation of taxiways.

BACKGROUND INFORMATION: The county owns and operates a municipally owned general aviation airport in Buena Vista Township and has a contract with Al Kauffman, Kauffman Aviation Management, to operate and manage H. W. Browne Airport. A capital Improvement Plan is developed annually between Mr. Kauffman and MDOT Aeronautics. The current plan includes a runway improvement project and the county has engaged Mean & Hunt, professional engineers, to design the runway improvements. The Federal Aviation Administration has requested that the width of the runway be reduced from 40 feet to 35 feet. Mead & Hunt has been tasked with redesigning the runway project to meet the new FAA standards and MDOT has prepared an amendment to Contract No. 2022-0857/A1 representing the increased cost for the additional engineering services.

FINANCIAL INFORMATION: The original MDOT Contract No. 2022-2857 was signed in August 2022 and allowed for \$96,690 to rehabilitate taxiways C, D & E East. The amendment will allow additional funding of \$73,050 for additional rehabilitation of the same taxiways, as well as reconstructed lighting. The total grant amount will now be \$169,740 and there is no cost to the county as the federal government is covering the cost.

STRATEGIC PLAN: This will improve upon revenue generating initiatives related to Harry Browne Airport, which falls in line with the *Revenue and Cost Efficiently* funding goal.

COLLABORATION/PARTNERSHIPS: Saginaw County partners with the FAA and MDOT on this and a majority of the Capital Improvement Projects.

RECOMMENDATION: We recommend approval of an amendment to Contract No. 2022-0857/A1 between Michigan Department of Transportation and the County of Saginaw regarding the rehabilitation of taxiways for the receipt of \$73,050 of additional funds.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chair

Dennis H. Krafft, Vice-Chair

Dennis M. Harris

Sheldon Matthews

Christopher S. Boyd

4. **Budget/Audit Committee – D. Krafft, Chair; J. Tany, Vice-Chair**

4.1) **FINANCE DIRECTOR/TREASURER**, re: Approval of vendor transactions for March

4.2) **SAGINAW COUNTY TRIAL COURT**, re: Approval to amend its FY 2023 Budget upon receipt of \$385,538 SCAO grant to employ three (3) visiting judges and two (2) support staff, and authorizing PCNs for the judicial assistant and/or bailiff – law clerk positions provided for in the grant



- 4.3) **SAGINAW COUNTY TRIAL COURT**, re: Approval to amend the FY 2023 Budget and fund in the FY 2024 Budget the addition of employees in the Circuit, District, Probate and Juvenile Courts; further, approval of a Memorandum of Understanding regarding same
 - 4.4) **COMMISSION ON AGING**, re: Approval to amend its FY 2023 Budget by \$20,000 using fund balance in its Transportation activity due to an increase in costs
 - 4.5) **SHERIFF**, re: Approval to increase its FY 2023 Budget by \$8,792 by accepting funds from the 100 Club to purchase ballistic helmets for Road Patrol
- **Commissioner Krafft moved, seconded by Commissioner Matthews, to approve 4.1, 4.2, 4.4 and 4.5 leaving room for exceptions. There were no exceptions and the motion carried.**
 - **Commissioner Krafft moved, seconded by Commissioner Slodowski, to refer 4.3 back to committee for further discussion. Motion carried by a vote of 8-1, with Commissioner Matthews voting no.**

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

MAY 16, 2023

In accordance with State Statute and County Policy, your Budget/Audit Committee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
5-16-8	Vendor Transactions	Mar. 1 – 31, 2023	\$14,470,443.55

We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Controller's Office.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Tracey L. Slodowski
Christopher S. Boyd

Jack B. Tany, Vice-Chair
Richard A. Spitzer

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

MAY 16, 2023

Your Budget/Audit Committee considered Communication No. 5-16-9 Chief Judge Darnell Jackson, requesting approval of a grant from the State Court Administrative Office (SCAO) and amendment of the FY 2023 Budget in the amount of \$385,538 to employ three (3) visiting judges and two (2) support staff, as well as authorizing PCNs for the judicial assistants and/or bailiff – law clerk positions provided for in the grant.

Your committee met with Judge Jackson, and he expressed that the courts are trying to catch up on their cases. The grant is for the Virtual Backlog Response Docket program administered by the State Court Administrative Office and the duration of the grant is for one year. The assistance could be instrumental in catching up on backlogged cases.



We recommend approval of a grant from the State Court Administrative Office (SCAO) and amendment of the FY 2023 Budget in the amount of \$385,538 to employ three (3) visiting judges and two (2) support staff, as well as authorizing PCNs for the judicial assistants and/or bailiff – law clerk positions provided for in the grant.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Tracey L. Slodowski
Christopher S. Boyd

Jack B. Tany, Vice-Chair
Richard A. Spitzer

Referred to June Budget/Audit Committee

~~FROM: COMMITTEE ON BUDGET/AUDIT 4.3~~ ~~MAY 16, 2023~~

~~Your Budget/Audit Committee received Communication No. 5-16-10 from Chief Judge Darnell Jackson, requesting amendment of the FY 2023 Budget to cover the addition of employees in the Circuit, District, Probate and Juvenile Courts.~~

~~Your committee met with Judge Jackson who expressed the need for more employees to catch up on the backlog of cases as a result of the pandemic. The addition of employees in the Circuit, District, Probate and Juvenile Courts would provide much needed clerical support for front line judicial employees. A full two year commitment would total \$1,534,693, but the committee would like to see results before committing the full amount requested. The timeline presented is believed to show results within a year and a half which would allow time to hire new employees, give proper training, and start to see results. The breakdown of estimated cost associated for the remainder of this fiscal year and next fiscal year is listed below:~~

For FY 2023 (last four months):	For FY 2024:
6 FT clerical positions = \$195,585	6 FT clerical positions = \$567,408
6 PT clerical positions = \$58,172	6 PT clerical positions = \$178,716
Total estimate for all positions = \$253,757	Total estimate for all positions = \$746,124

~~We recommend approval of an amendment of the FY 2023 Budget to cover the addition of employees in the Circuit, District, Probate and Juvenile Courts for the remainder of FY 2023 and FY 2024 and consider ARPA funds that could be reallocated to fund this time sensitive need.~~

~~Respectfully Submitted,~~

~~COMMITTEE ON BUDGET/AUDIT~~

~~Dennis H. Krafft, Chair
Tracey L. Slodowski
Christopher S. Boyd~~

~~Jack B. Tany, Vice-Chair
Richard A. Spitzer~~

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.4 **MAY 16, 2023**

Your Budget/Audit Committee considered Communication No. 5-16-11 from Susan Caister, Nutrition Program Manager for Commission on Aging, requesting adjustment of its Transportation activity by \$20,000 from Fund Balance in the FY 2023 Budget.



Your committee met with Susan Caister and Gene Schmidt, Accountant for Commission on Aging, and discussed the requested adjustment to the FY 2023 Budget that is due to an increase in maintenance and service costs for the transit vehicles because there have been more unforeseen repairs than normal this year. The present fleet of eight lift-accessible vans are supported through federal/state funds through MDOT but have not reached their scheduled replacement yet. The committee also discussed options of partnering with local organizations to use their vehicles to assist Commission on Aging with its transportation program and meal deliveries if it would ultimately save the county resources.

We recommend approval of an adjustment to the Commission on Aging FY 2023 Budget of \$20,000 to Transportation activity from Fund Balance.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.5

MAY 16, 2023

Your Budget/Audit Committee received Communication No. 5-16-12 from Sheriff William Federspiel, requesting an increase in the FY 2023 Budget by \$8,792 and acceptance of funds from the 100 Club of Saginaw for the purchase of ballistic helmets for its Road Patrol personnel.

Your committee met with Undersheriff Mike Gomez who said that the 100 Club of Saginaw asked all police agencies within the county in October 2022 if there were any requests for the 100 Club to consider. With the rise in mass shooting and school shootings the Sheriff Department decided to apply for funds to purchase ballistic helmets. In December 2022 the Sheriff Department was awarded \$8,792 and ordered the helmets through CMP police equipment.

We recommend approval to increase the Sheriff's office funds as noted above and amend the budget accordingly.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer

5. Labor Relations Committee – M. Webster, Chair; S. Matthews, Vice-Chair

5.1) **CIVIL/LABOR COUNSEL**, re: Approval of a Memorandum of Understanding regarding reclassification of District Court Judicial Assistants

- **Commissioner Webster moved, seconded by Commissioner Matthews, to approve 5.1. Motion carried.**



FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

MAY 16, 2023

Your Labor Relations Committee considered Communication No. 5-16-15 from Dave Gilbert, County Civil/Labor Counsel, requesting consideration and approval of a Memorandum of Understanding (MOU) between Saginaw County and TPOAM regarding reclassification of District Court Judicial Assistants.

We met with Dave Gilbert and he summarized that the MOU would create equal pay among District Court Judicial Assistants, raising those at a current T-7 level to a T-13 level. This MOU coincides with the current Collective Bargaining Agreement which will span through September 30, 2024. The employees will be paid on a salaried basis, making them exempt from overtime time entitlements. There is no requirement of additional funding needed, as the funds to cover the wage increase will be taken from unpaid salaries and wages due to vacant positions. Chairman Webster categorized the adoption of this MOU as a move toward a more unified court system, as was prioritized in the recent strategic planning sessions.

We recommend approval of the Memorandum of Understanding (MOU) between Saginaw County and TPOAM regarding reclassification of District Court Judicial Assistants.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chair

Denny M. Harris

Christopher S. Boyd

Sheldon Matthews, Vice-Chair

Gerald D. Little

[Memorandum of Understanding on Next Page]



MEMORANDUM OF UNDERSTANDING
AND AGREEMENT

This MEMORANDUM OF UNDERSTANDING AND AGREEMENT made and entered into this 16th day of May, 2023 by and among the County of Saginaw (“funding Unit”), Saginaw County Trial Court (“Court”) and the Technical, Professional Office Workers Association of Michigan (“Union”).

WHEREAS, the Funding Unit, Court and Union are parties to a Collective Bargaining Agreement (“CBA”) which covers the time period December 14, 2021 through September 30, 2024; and

WHEREAS, the Funding Unit and Court recently completed a review of a Position Analysis Questionnaire (“PAQ”) for the Legal Clerk I positions in District Court that function as Judicial Assistants to the Judges to ensure the position was properly classified; and

WHEREAS, the Funding Unit, Court and Union memorialized an MOU into the current CBA that compensated District Court Judicial Assistants for specific percentage of their work when handling Circuit Court matters which would place this pay equivalent to a T-10; and

WHEREAS, that review resulted in a determination that the District Court Judicial Assistant position should be classified at a T-13 level, instead of its current T-7 level; and

WHEREAS, the Funding Unit and Court are desirous of reclassifying the position to a T-13 level; and

WHEREAS, the Union is also desirous of reclassifying the position to a T-13 level; and

WHEREAS, this reclassification will place the District Court Judicial Assistant position at the same level as the Circuit Court Judicial Assistant position; and

THEREFORE, it is agreed as follows:

1. Article 7 Section 2(g) of the CBA which required Legal Clerk I positions in District Court functioning in the role of Judicial Assistants to receive out of classification pay when performing the duties of Circuit Court Judicial Assistant will be deleted.
2. Employees currently in the Legal Clerk I positions that function as Judicial Assistants for their Judges will have their positions reclassified to a T-13 level and will be placed in the new salary grade in accordance with Article 7, Section 2(d) of the CBA.
3. Judicial Assistants in Circuit Court, Probate and District Court will be recognized as being exempt from overtime time entitlements in accordance with the Fair Labor Standards Act. This is accordance with the Personal Staff Exemption and the six-factor test generally used to determine this status. Employee will be paid on a salaried basis.



Article 10 Section 3 of the collective bargaining agreement will be amended to include the following language:

“The Judicial Assistant position is exempt from this section. It is paid on a salaried basis. As an FLSA exempt position, it is not subject to overtime requirements.”

4. This Memorandum of Understanding and Agreement shall be binding upon Funding Unit, Court, Union and Employees and therefore shall not be considered precedent setting and shall not affect the CBA in any other manner than that which is specifically set forth herein.

For the Funding Unit:

Christopher Boyd, Chairman
Saginaw County Board of Commissioners

Robert V. Belleman

For the Court:

Darnell Jackson, Chief Judge

David M. Gilbert
Civil Council

For the Union:

Jim Cross

Blanca Echevarria-Fulgencio

[End of Document]



6. **Executive Committee – C. Boyd, Chair**

6.1) **PURCHASING/RISK MANAGER**, re: Approval of additional \$8,000 of ARPA Revenue Replacement funds for the H.W. Browne Airport Museum building repair project

[Note: Resolution 2023 – 11 from Executive Committee is submitted under the regular order of business under Resolutions]

- ***Commissioner Krafft moved, seconded by Commissioner Piotrowski, to approve 6.1. Motion carried.***

FROM: EXECUTIVE COMMITTEE -- 6.1

MAY 16, 2023

Your Executive Committee met and considered Communication 5-16-17 from Kelly Suppes, Purchasing/Risk Manager, on behalf of HWB Airport Committee, as follows:

REQUEST: Requesting additional \$8,000 to cover the shortfall of ARPA revenue replacement funds for the H.W. Browne Airport Museum building repair project.

BACKGROUND INFORMATION: The Board of Commissioners approved ARPA funds from revenue replacement at the Board Meeting on June 21, 2022. Part of the approval was to allocate \$19,651 for building repairs at H.W. Browne Airport. Three bids have been secured with the lowest qualified bid from Banning Construction, Inc. in the amount of \$27,225.

FINANCIAL INFORMATION: There is a need of an additional \$8,000 for this building repair project.

COLLABORATION/PARTNERSHIP: This project falls under Accessible Services from the 2020 Strategic Plan. Part of the Centralized Services Goal was to maximize building usage through collaboration.

STRATEGIC PLANNING: This repair project was already approved by the Board of Commissioners in June 2022. Now that a more defined scope and updated bid have been secured the project cost is \$8,000 higher than the original estimate

RECOMMENDATION: We recommend the Board of Commissioners approve an additional \$8,000 from ARPA revenue replacement for the Airport Museum building repair project.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Christopher S. Boyd, Chairman

Jack B. Tany

Gerald D. Little

Michael A. Webster

Dennis H. Krafft

7. **Rules Committee – C. Boyd, Chair**

None

8. **Legislative Committee – S. Matthews, Chair; M. Webster, Vice-Chair**

None

9. **Intergovernmental Cooperation Committee – J. Tany, Chair; S. Matthews, Vice-Chair**

None



10. **Committee Compensation**

5-16-23.1) April 2, 2023 – April 15, 2023

5-16-23.2) April 16, 2023 – April 29, 2023

- ***Commissioner Coney moved, seconded by Commissioner Spitzer, to approve 5-16-23.1 and 5-16-23.2. The motion carried unanimously.***

[Compensation Reports on Next Page]



Board of Commissioners – May 16, 2023

COMMITTEE COMPENSATION - 5.16.23.1

May 16, 2023

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held April 2 - April 15, 2023.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	4/3/2023	MAC Agriculture & Tourism via Zoom	Slodowski	\$50.00	1
2	4/5/2023	Crime Prevention Council/SVSU	Boyd	\$25.00	1
3	4/5/2023	County Services Committee	Webster	\$50.00	1
			Krafft	\$50.00	1
			Harris	\$50.00	1
			Boyd	\$50.00	1
4	4/6/2023	Parks & Recreation Commission	Matthews	~	~
5	4/6/2023	Budget/Audit Committee	Krafft	\$50.00	1
			Tany	\$50.00	1
			Slodowski	\$50.00	1
			Spitzer	\$50.00	1
6	4/7/2023	MAC Finance via Zoom	Krafft	\$50.00	1
6	4/10/2023	Labor Relations Committee	Webster	\$50.00	1
			Matthews	\$50.00	1
			Harris	\$50.00	1
			Little	\$50.00	1
			Boyd	\$50.00	1
8	4/11/2023	Executive Committee	Boyd	\$50.00	1
			Tany	\$50.00	1
			Little	\$50.00	1
			Webster	\$50.00	1
			Krafft	\$50.00	1
9	4/12/2023	Rules Committee	Boyd	\$50.00	1
			Matthews	\$50.00	1
			Krafft	\$50.00	1
			Spitzer	\$50.00	1
10	4/14/2023	MAC Environmental Via Zoom	Webster	\$50.00	1
11	4/14/2023	Saginaw Future Board	Webster	\$25.00	1
			TOTAL	\$1,300.00	27

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (4-14-23)



Board of Commissioners – May 16, 2023

COMMITTEE COMPENSATION - 5.16.23.2

May 16, 2023

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held April 16 - April 29, 2023.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	4/17/2023	MAC Health & Human Services Via Zoom	Webster	\$50.00	1
2	4/17/2023	HealthSource Saginaw Advisory Board	Slodowski	\$50.00	1
3	4/17/2023	MAC Judiciary & Public Safety Via Zoom	Boyd	\$50.00	1
4	4/17/2023	GLBMW! Joint Consortium Board	Matthews	\$50.00	1
			Little	\$50.00	1
			Spitzer	\$50.00	1
			Tany	\$50.00	1
			Webster	\$25.00	1
5	4/18/2023	Budget/Audit Special	Krafft	\$25.00	1
			Tany	\$25.00	1
			Slodowski	\$25.00	1
			Spitzer	\$25.00	1
			Boyd	\$25.00	1
6	4/18/2023	Board Session	11 Present	\$550.00	11
		Boyd, Coney, Harris, Krafft, Little, Matthews, Piotrowski, Slodowski, Spitzer, Tany, Webster			
7	4/19/2023	Castle Museum	Tany	\$50.00	1
8	4/19/2023	GLBR CVB	Spitzer	\$50.00	1
9	4/19/2023	Saginaw Valley Zoological Society Board	Little	\$50.00	1
			Slodowski	\$50.00	1
10	4/20/2023	Commission on Aging	Little	\$50.00	1
11	4/20/2023	City/County/School Liaison Committee	Matthews	\$50.00	1
12	4/20/2023	Community Action Committee	Little	\$25.00	1
13	4/21/2023	Committee of the Whole re: Strategic Planning	11 Present	\$550.00	11
		Boyd, Coney, Harris, Krafft, Little, Matthews, Piotrowski, Slodowski, Spitzer, Tany, Webster			
14	4/22/2023	Committee of the Whole re: Strategic Planning	11 Present	\$550.00	11
		Boyd, Coney, Harris, Krafft, Little, Matthews, Piotrowski, Slodowski, Spitzer, Tany, Webster			
15	4/25/2023	Community Correction Advisory Board	Boyd	\$50.00	1
16	4/26/2023	Airport Committee	Krafft	\$50.00	1
			Matthews	\$50.00	1
			Little	\$50.00	1
18	4/27/2023	Mosquito Abatement Commission	Boyd	\$50.00	1
19	4/28/2023	MAC Transportation	Matthews	\$50.00	1
TOTAL				\$2,775.00	59

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (4-28-23)



RESOLUTIONS

**SAGINAW COUNTY
RESOLUTION 2023 - 10
MULTIJURISDICTIONAL HAZARD MITIGATION PLAN
2023 - 2028**

At a regular meeting of the Board of Commissioners of the County of Saginaw, Michigan, held on May 16, 2023.

The following resolution was offered by Commissioner Webster and seconded by Commissioner Krafft:

WHEREAS the Saginaw County Board recognizes the threat that natural hazards pose to people and property within Saginaw County; and

WHEREAS Saginaw County has prepared a multi-hazard mitigation plan, hereby known as the Saginaw County Hazard Mitigation Plan – April 2023 - 2028 in accordance with federal laws, including the Robert T Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, as amended; and the National Dam Safety Program Act, as amended; and

WHEREAS the Saginaw County Hazard Mitigation Plan – April 2023 - 2028 identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in Saginaw County from the impacts of future hazards and disasters; and

WHEREAS adoption by the Saginaw County Board demonstrates its commitment to hazard mitigation and achieving the goals outlined in the Saginaw County Hazard Mitigation Plan – 2023 - 2028.

NOW, THEREFORE, BE IT RESOLVED by the County of Saginaw, Michigan, that:

In accordance with Board Rules, the Saginaw County Board adopts the Saginaw County Multijurisdictional Hazard Mitigation Plan – 2023 - 2028. While content related to Saginaw County may require revisions to meet the plan approval requirements, changes occurring after adoption will not require Saginaw County to re-adopt any further iterations of the plan. Subsequent plan updates following the approval period for this plan (2023-2028) will require separate adoption resolutions.

Yeas: Boyd, Coney, Harris, Krafft, Matthews, Piotrowski, Slodowski, Spitzer, Webster - 9

Nays: - 0

Absent: Little, Tany - 2

Total: - 11

RESOLUTION DECLARED ADOPTED.



STATE OF MICHIGAN)
) SS
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a majority vote of the members-elect at a regular meeting of the Saginaw County Board of Commissioners, held on May 16, 2023, the original of which is on file in my office.

I further certify that notice of the meeting was given in accordance with the Open Meetings Act.

Vanessa Guerra, County Clerk
Saginaw County

SAGINAW COUNTY

RESOLUTION 2023-11

REQUEST THAT LEGISLATURE/GOVERNOR INCLUDE FUNDING IN THE 2023 BUDGET FOR COMMUNITIES FOLLOWING PENSION BEST PRACTICES ESTABLISHED BY THE STATE OF MICHIGAN

At a regular meeting of the Board of Commissioners of the County of Saginaw, Michigan, held on May 16, 2023

The following resolution was offered by Commissioner Spitzer, and seconded by Commissioner Slodowski:

WHEREAS, the Saginaw County Board has taken financially difficult steps to stabilize its pension program and get its pension costs and liabilities under control. That these steps followed best practices established by the State of Michigan and kept County of Saginaw operationally viable in the face of enormous financial pressure; and

WHEREAS, the HB 5054 of 2022 would have divided \$250 million between the County of Saginaw and other communities like it, that made the tough decisions and followed those best practices; and

WHEREAS, the County of Saginaw and others like it are ineligible for \$750 million in pension relief allocated by the State in 2022 despite experiencing the same pension-related financial stresses as those who will receive that relief; and

WHEREAS, these stresses have been amplified by market losses in 2022 and a volatile market in 2023; and this \$250 million would have immeasurable impact on our ability to address our pension liabilities, maintain employment levels, and provide the services our taxpayers depend upon; and



UNFINISHED BUSINESS

April 18, 2023 BOARD SESSION

Rules Committee – C. Boyd, Chair

- *Proposed amendments to the 2023 Board Rules were laid on the table pursuant to Article X, Section 10.1 of the 2023 Board Rules and Board Report 4-18-23-7.1, until the May 16, 2023 Board Session under Unfinished Business.*

May 16, 2023 BOARD SESSION

Rules Committee – C. Boyd, Chair

- *Chairman Boyd asked if there would be any further discussion. There was no discussion and Commissioner Krafft moved, seconded by Commissioner Piotrowski, to approve. Motion carried.*

MAY 16, 2023

FROM: RULES COMMITTEE -- 7.1

~~APRIL 18, 2023~~

Your Rules Committee met April 12, 2023 to review an item referred from the March 21, 2023 Board Session, which was the current 2023 Board Rules and to reconsider recommendations made at the last meeting of the Rules Committee held in March 2023. The following sections were discussed, and the proposed changes are as follows:

- **Article I Section 1.1** “The organizational meeting of the Board of Commissioners shall be held within the first seven (7) days of January each year. At that meeting, the first order of business shall be the election of the Permanent Chair and Vice-Chair for a one-year term.”
- **Article II Section 2.1** “The organizational meeting of the Board of Commissioners shall be held on the first business day of January each year.” *Eliminated*
- **Article II Section 2.2** “All meetings of the Board of Commissioners shall be called in accordance with State Statutes and Rules of this Board. (MSA 5.321 – MSA 5.359 (16) [MCL 46.1 – 46.416])”
- **Article II Section 2.7** “...referral to the appropriate committee, if required. This section shall not apply to any other committee or subcommittee of the Board.”
- **Article II Section 2.9** “Special meetings of the Board shall be held only when authorized during regular sessions or by petition of at least one-third (1/3rd) of the members of the Board, (MCLA 46.10) and shall be at a time to allow maximum attendance. Notice of special meetings of the Board may be mailed to Commissioners via regular U.S. mail **email** at least 10 days before the date of the meeting.”

According to Article X, Section 10.1, the Board Rules may be revised or amended by a two-thirds (2/3rds) vote provided that the proposed amendments have been submitted to the Board in writing at a previous meeting. Therefore, we recommend the proposed amendments be laid on the table at this meeting for final approval at the May 16, 2023 Board Session.



Respectfully submitted,
SPECIAL COMMITTEE ON RULES
Christopher S. Boyd, Chairman
Dennis H. Krafft
Richard A. Spitzer

Sheldon Matthews, Vice-Chair
Michael A. Webster

PROCLAMATIONS

Mental Health Awareness Month May 2023

WHEREAS, Mental health is essential to everyone’s overall physical health and emotional well-being; and

WHEREAS, Mental health will strike one in five adults and children in a given year regardless of age, gender, race, ethnicity, religion or economic status; and

WHEREAS, People who have mental illness can recover and lead full, productive lives; and

WHEREAS, an estimated two-thirds of adults and young people who have mental health disorders are not receiving the help they need; and

WHEREAS, the cost of untreated and mistreated mental illness and addictive disorders to American business, governments and families has grown \$113 billion annually; and

WHEREAS, community-based services that respond to individual and family needs are cost-effective, and beneficial to consumers and the community; and

WHEREAS, the National Mental Health Association and its national partners observe Mental Health Month every May to raise awareness and understanding of mental health and illness. This year’s campaign is focused on how surroundings impact mental health, and we are calling for individuals to *look around, look within*.

NOW, THEREFORE, I, Christopher S. Boyd, do hereby proclaim May 2023 as Mental Health Month in Saginaw County. As the Chairman of the Board of Commissioners, I also call upon citizens, government agencies, public and private institutions, businesses, and schools in the state of Michigan to recommit to our community to increasing awareness and the understanding of mental health, and the need for appropriate and accessible services for all people who have mental illnesses.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Christopher S. Boyd
Chairman, District #9

Presented: May 16, 2023
Adopted: May 16, 2023

Lisa R. Coney
Commissioner, District #10

Saginaw County Recovery Court Month May 2023

Whereas, Saginaw County Recovery Court is recognized and sometimes referred to as “drug courts” and are specially designed, treatment focused programs. Its purpose is to reduce recidivism and substance abuse among nonviolent, drug addicted, chronic criminal offenders. Stated another way by the National Association of Drug Court Professionals, recovery courts are



a “sentencing alternative that provides life-saving treatment to people living with serious addiction and mental health conditions;” and,

Whereas, Saginaw County Recovery Court involves a collaborative effort of which Judges, Prosecutors, Defense Attorneys, Law Enforcement, Probation Agents, and Treatment providers work together as a team. It saves money by keeping offenders out of prison, as well as assisting them to become clean, sober, responsible citizens; and,

Whereas, Saginaw County Recovery Court is the most successful intervention for leading people with substance use and mental health disorders out of the justice system and into lives of recovery and stability. Saginaw County Recovery Court is known for justice reform; and,

Whereas, We work together to provide education and make the first step to increased awareness and community involvement. We also employ and promote individuals with substance use disorders to be actively involved and become better citizens.

Now, Therefore, I, Christopher S. Boyd proclaim May as Treatment Court Month in Saginaw County and recognize the Saginaw County Recovery Court on its achievements.

In Witness Whereof, The seal of the County of Saginaw will be affixed, and the proclamation adopted by the Board of Commissioners on the 16th day of May in the year of our Lord two thousand twenty-three.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Christopher S. Boyd
Chairman, District #9

Adopted: May 16, 2023
Presented: May 22, 2023

APPOINTMENTS

None

ELECTIONS

- Pursuant to a recommendation from the Circuit Court Judges, Commissioner Spitzer moved, seconded by Commissioner Coney, to elect Gregory Schmid to the Jury Board, to fill a vacancy, with a term to expire April 30, 2024.

CHAIR ANNOUNCEMENTS

- ❖ Chairman Boyd asked that everyone keep Vice-Chair Tany in their thoughts after a minor mishap over the weekend. He also reported on the sale of County property on Congress Avenue to the Saginaw School District and that a Purchase Agreement should be brought to the board for approval next month. Chairman Boyd also announced the Employee Pancake Breakfast this Thursday, May 18th at 8:00 a.m. He additionally informed commissioners that there has been a recent resignation from the Road Commission, as well as his representative on the Commission on Aging Board, that the Board of Commissioners will have to fill.



COMMISSIONER AUDIENCES

- Commissioner Webster expressed his approval of the Saginaw County job posting for a Social Media Coordinator/Grant Writer, saying it is a position that is sorely needed.
- Commissioner Spitzer commented on the Saginaw Township School Bond proposal being turned down by a vote of 77% to 23%. Additionally, Saginaw Township officials held the “State of the Township” meeting and all is well.
- Commissioner Slodowski informed commissioners and the audience that her son, who was diagnosed at an early age with severe autism and was told he would probably have to be put into a group home, just graduated from a regular high school. Never underestimate the power of a mom!
- Commissioner Krafft announced events over Memorial Day Weekend, including the Frankenmuth Dog Bowl at the River Place Shops May 27 – 28, 2023 along with Balloons Over Bavarian Inn from May 26 – 29, 2023. Visit Frankenmuth.org/events/ for more information.
- Commissioners Piotrowski and Coney invited everyone to the Memorial Day Parade in Saginaw beginning at 11:00 a.m. from Johnson St., down Washington Ave., ending at Hoyt Park.

By Commissioner Matthews, seconded by Commissioner Piotrowski: That the Board adjourn. Motion Carried. Thereupon, the Board adjourned at 6:08 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

CHRISTOPHER S. BOYD
CHAIRMAN

VANESSA GUERRA
COUNTY CLERK

Prepared by: Suzy Koeplinger, Deputy County Clerk

**OFFICIAL PROCEEDINGS
OF THE**
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN



JUNE SESSION 2023



First day of the June Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, June 20, 2023. The Board met pursuant to call of the County Clerk at 5:02 p.m. at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Christopher S. Boyd in the Chair.

PRESENT: Christopher S. Boyd, Lisa R. Coney, Denny M. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Jack B. Tany, Michael A. Webster - **11**

ABSENT: - **0**

TOTAL: - **11**

OTHERS: Robert Belleman, Dave Gilbert, L. William Smith, Vanessa Guerra, Katie Kelly, Brian Wendling, Tim Novak, Jennifer Broadfoot, Undersheriff Gomez, Mary McLaughlin, John McColgan, Judge Frank, Brenda Moore, Carl Ruth, Liz Quarm, Annette Rummel, Norm Bamberger, Amy Belleman, Jon Block, Josh Brown, Carol Somers, Tomika Deleon, Jason VanBocxlaer, Kam Christopher, Tricia Barnes, Pam Pelkki, Ed Brown, BriAnn Summersett, Steve Black, Brian Keeler, Charles Campbell, Sam Tany, Tim Morales, Madison Bourdow-Hewitt, Helen Lutz, Madeleene Oneal, Dr. Russell Bush, Constance Reppuhn, Bonnie Kanicki, Albert Janetsky III, Linda James, Jennifer Leek-Booker, Brandy Brown, Michelle Goist, Mark Angliss, Victoria Bennett, Liz Gooch, Jerry Maxson, Brian Keenan-Lechel, Ed Wasmiller, Timothy Danielak, Shannon Pine, Bill Stanuszek, Jessica Sargent, Nancy Thick, Shawna Davidson, Serina Ortega, Heidi Schafer, Justin Pomerville, Jake Golden, Cheryl Hadsall, Cindy Louchart, Cynthia Winiecke, Josh Winiecke, Chuck Stack, Susie McColgan, Ginny Boyd, Angie Miller, Breanna DePottey, Patricia Johnson, Kathy Marr, Michelle Sawyer, Tom Knaub, Todd Borders, Kyle Bostwick, Mike Hanley, Kelly Suppes, Jaime Ceja, Steve Fenner, Tavey Campbell, Kristin Novak, Thomas Roy, Diane Booth, Patty Longoria, Margie Rodriguez, Jim Campau, Bob Spence, Terry Martin, Lori Fulsher, Jenifer Speckhard, Lori Grai, Dawn Spooner, Kimberly Trinklein, Sue Persinger, Warren Creamer, Catherine Hicks, Marissa Sawdon, Suzy Koeplinger, and others

 Commissioner Little gave the invocation and led the Pledge of Allegiance to the Flag



CLERK’S CALL OF SESSION

Public Notice of Regular Board Session

The Saginaw County Board of Commissioners will convene for its Regular Session on
Tuesday, June 20, 2023 at 5:00 p.m.

111 S. Michigan Ave.

Room 200

Saginaw, MI 48602

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting. Please include your phone number.

This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the
June 20, 2023 Board Agenda.

If you are disabled and need accommodation to provide you with an opportunity to participate, please call the Board of Commissioners at 989.790.5267.

Respectfully submitted,

June 9, 2023

Vanessa Guerra, County Clerk

Posted 6-16-23 by MCS

By the Chair: That the Notice of Meeting from the County Clerk be received and filed if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

- ***Commissioner Slodowski moved, seconded by Commissioner Matthews, to approve the Minutes of the May 16, 2023 Board Session. Motion carried.***

PUBLIC HEARING

None

AUDIENCES

- Mayor Brenda Moore spoke in support of Controller Robert Belleman
- Carl Ruth, former County Commissioner and Chairman, spoke in support of Controller Robert Belleman
- Liz Quarm, Humane Society of Saginaw County President, spoke regarding animal overpopulation and requested funding for the spay and neuter of community cats and owned pets for those who cannot afford to do so themselves
- Annette Rummel thanked commissioners for support of the Henry Marsh Mural Project and the Memorial Cup at the Dow Event Center and spoke in support of Robert Belleman
- Norm Bamberger spoke in support of Controller Robert Belleman
- Amy Belleman spoke in support of Controller Robert Belleman
- Katie Kelly, Register of Deeds, spoke in favor of terminating Controller Robert Belleman
- Vanessa Guerra, County Clerk, spoke in favor of terminating Controller Robert Belleman



- John McColgan, County Prosecutor, spoke regarding labor issues and procedures put in place by Controller Robert Belleman that contributed to low morale and hiring of new employees
- Jon Block spoke in support of Controller Robert Belleman
- Josh Brown, I.T. Director, spoke in favor of removing Robert Belleman as County Controller
- Carol Somers spoke in support of Josh Brown, I.T. Director
- Tomika DeLeon spoke in support of funding for the Humane Society of Saginaw County
- Jason VanBocxlaer spoke regarding the unjustified discipline of Joshua Brown, I.T. Director
- Kam Christopher spoke on Animal Care & Control and the dismissal of Robert Belleman
- Tricia Barnes spoke on Animal Care & Control and the dismissal of Robert Belleman
- Pam Pelkki spoke on behalf of herself and I.T. staff regarding concerns of I.T. Department staff and interaction with Controller Robert Belleman
- Ed Brown spoke in support of his son, Josh Brown, I.T. Director, and removing Robert Belleman as County Controller
- BriAnn Summersett spoke on issues with the Medical Examiner’s Office and Robert Belleman
- Steve Black spoke in support of Controller Robert Belleman
- Brian Keeler spoke in support of Controller Robert Belleman
- Charles Campbell spoke against Controller Robert Belleman and the Medical Examiner’s Office
- Tim Morales spoke in support of Controller Robert Belleman
- Madison Bourdow-Hewitt addressed issues with Controller Robert Belleman and Animal Control

INITIATORY MOTIONS

[Requires 2/3 majority vote of the members present for adoption, pursuant to Board Rules]

- Tany moved, seconded by Harris, to enter into closed session, pursuant to MCL 15.268(a), to consider the dismissal/termination without cause of Robert Belleman pursuant to Section IV of his employment agreement, if Mr. Belleman requests a closed session, otherwise it will be held in an open session. Mr. Belleman may rescind the request at any time, in which case the matter at issue will be considered after the rescission only in an open session. (Mr. Belleman did not request a closed session)

After discussion, the motion failed by the following roll-call vote:

Yes: Piotrowski, Tany, Spitzer, Slodowski, Harris, Webster and Boyd - 7

No: Matthews, Krafft, Little and Coney - 4

Chairman Boyd then asked commissioners to consider Executive Committee Board Report 6.4 on the Addendum, taken out of the regular order of business, as follows:

- 6.4) **CHAIRMAN BOYD** requesting approval to hire special labor counsel to conduct an investigation into legal/labor issues involving complaints about the County Employee; to authorize the Chairman, in conjunction with County Civil Counsel, to retain outside labor counsel; and to place the County Employee on paid administrative leave until the investigation is completed and a referral is made to the full board



- Slodowski moved, seconded by Little, to approve the hiring of special labor counsel to conduct an investigation for legal/labor issues involving complaints about a County Employee. **Motion carried by unanimous vote.**
- Spitzer moved, seconded by Coney, to authorize the Chairman, in conjunction with County Civil Counsel, to retain outside labor counsel. **Motion carried by unanimous vote.**
- Coney moved, seconded by Slodowski, to approve placing the County Employee on paid administrative leave until the investigation is completed and a referral is made to the full board. **Motion carried, with nay votes recorded for Coney and Krafft.**

[The Board recessed at 6:38 p.m.]

[The Board reconvened at 7:01 p.m.]

- Coney moved, seconded by Harris, to move reconsideration of the question on the Initiatory Motion, pursuant to Board Rule 6.3 wherein “a member shall have the right to move reconsideration of any question on which the member voted with the prevailing side.” **After discussion, the motion carried with a nay vote recorded for Krafft.**
- Tany moved, seconded by Harris, to consider the dismissal/termination without cause of Robert Belleman pursuant to Section IV of his employment agreement.
After discussion, the motion carried by the following roll-call vote:
Yes: Tany, Spitzer, Slodowski, Harris, Coney, Webster, Piotrowski and Boyd - 8
No: Matthews, Krafft and Little - 3
- Slodowski moved, seconded by Coney, to rescind the action taken on Executive Committee Board Report 6.4 on the Addendum as to Item #3 (to place the County Employee on administrative leave, etc.) **After discussion, the motion carried unanimously.**

*Added After Special Executive Committee Prior to the Board Session and
Amended at the Board Session under Initiatory Motions*

FROM: EXECUTIVE COMMITTEE -- 6.4

***AMENDED**

JUNE 20, 2023

Your committee considered an item brought forth from Chairman Boyd to the Executive Committee to discuss the hiring of special labor counsel to investigate county employee issues and complaints made against a County Employee; to authorize the Chairman, in conjunction with County Civil Counsel, to retain outside labor counsel; and to place the County Employee on paid administrative leave until the investigation is completed and a referral is made to the full board.* Your committee met and discussed the issues noted above.

We recommend approval to hire special labor counsel to conduct an investigation for legal/labor issues involving complaints about a County Employee; to authorize the Chairman, in conjunction with County Civil Counsel, to retain outside labor counsel; ~~and to place the County Employee on paid administrative leave until the investigation is completed and a referral is made to the full board.~~ ***See Summary/Minutes under Initiatory Motions wherein the third recommendation was approved and then rescinded.**



Respectfully Submitted,
EXECUTIVE COMMITTEE

Christopher S. Boyd, Chairman
Gerald D. Little
Dennis H. Krafft

Jack B. Tany
Michael A. Webster

LAUDATORY RESOLUTIONS

Certificate of Recognition “Dripping in Elegance Adult Prom” Lauren “Lolo” Reed

Upon the occasion of the “Dripping in Elegance Adult Prom” on Friday, June 2, 2023 at the Dow Event Center this Certificate of Recognition is awarded as a testimonial of hosting an adult prom dedicated to the “Lost High School Class of 2020.”

Lauren “Lolo” Reed three years ago was a Heritage High School senior, basketball player and homecoming queen looking forward to prom.

Lauren Reed finished high school and began her adult life without any rights of passage or celebratory events to mark her accomplishments. It was honestly disappointing because, at the time, everything was closed, and no one could see one another which was devastating.

Lauren Reed, now 21 years of age, is a senior studying biology at Albion College with plans to become a Physician’s Assistant. Lauren was part of what she calls “the lost class of 2020.” She and her classmates graduated that spring, just weeks after health officials declared COVID-19 a pandemic, and life as they knew it suddenly stopped.

Lauren Reed decided in the summer three years later to make up for lost time and missed memories to put an event together in tribute to the Class of 2020 being that they were the only class that never had a prom or a proper graduation.

Lauren Reed will host an adult prom dedicated to the “lost high school Class of 2020” on June 2, 2023, in hopes of experiencing a proper senior send off. Having a prom would be imperative because seniors across the world never had the opportunity, unlike what many have experienced. Due to Covid-19 completely stripping them from celebrating properly, she thought, why not celebrate the graduating Class of 2020 with a prom that they would remember.

Lauren Reed expects to have much fun and reconnect all the high schools in Saginaw County and have a wonderful evening of elegance. She hopes that this event will make up for some of what she and her fellow classmates of 2020 lost.

In addition, two 2020 high school graduates will be awarded scholarships and will be honored at the prom. To be eligible, those applicants must have had a GPA of 2.5 or higher and already be enrolled in college.

The event will be held on Friday, June 2, 2023, from 7 o’clock pm until 11 o’clock pm at the Dow Event Center, 303 Johnson Street in Downtown Saginaw. This event is intended for high school graduates of 2020 and open to anyone eighteen and older.

The Saginaw County Board of Commissioners does hereby extend this Certificate of Recognition to Lauren “Lolo” Reed along with our best wishes for many more happy, productive years in the future.



Respectfully Submitted,
Saginaw County
Board of Commissioners
Christopher S. Boyd
Chairman, District #9

Presented: June 2, 2023
Adopted: June 20, 2023
Lisa R. Coney
Commissioner, District #10

**Certificate of Recognition
Susan Wagner
Hearing Technician
For the
Saginaw County Public Health Department**

Susan Wagner first started with Saginaw County on November 17, 1986 as a Typist Clerk I in the 70th District Court. She was then promoted to Assignment Clerk in 1990. After hard work and dedication, she was promoted again to Court Room Clerk in 1993.

Susan Wagner provided seven exceptional years of service with the 70th District Court before deciding to transfer to the Saginaw County Health Department. She became a Part-Time Hearing Technician on September 30, 1996. Susan’s commitment to her work earned her a Full-Time position in 2022.

Susan Wagner has been married to Bryan for thirty-one years, has two daughters and one grandson. She enjoys anything that brings her family together: reading, playing board games, spending time at White Lake on the pontoon, kayaking, and paddle boarding. She also loves traveling, bike riding and spending time with her grandson.

The Saginaw County Board of Commissioners thanks Susan Wagner for 30+ years of service, along with her hard work and dedication to Saginaw County and its employees. Susan will be greatly missed by her co-workers and everyone she assisted in the community.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Christopher S. Boyd
Chairman, District #9

Presented: June 8, 2023
Adopted: June 20, 2023
Sheldon Matthews
Commissioner, District #4

**Certificate of Recognition
Katheryn Houck
Court Referee/Facilitator for the Saginaw County Friend of Court**

Katheryn Houck first started with Saginaw County on July 6, 1998 as an Associate Friend of the Court. After hard work and dedication, she was promoted to Associate Friend of the Court/ Michigan Works Coordinator on December 27, 1999.

Katheryn Houck provided exceptional years of service within the Friend of the Court and took on another position as Friend of the Court Medical Support on June 3, 2001. She became a temporary Court Referee on November 16, 2016, until two months later, on January 25, 2017, she became a Full Time Referee/Facilitator.

Katheryn Houck served as a Board Member for the Saginaw County Bar Association from 2012 to 2018 and as Secretary from 2013 through 2015. As a member of the Saginaw County Bar Association, she also held other positions: Vice President 2015-2016, President 2016-2017 and



as Past President 2017-2018. She also served as Carrollton’s Attorney-Advisor for Mock Trials from 2018 to present, and she received the 2023 F H Martin Award.

Katheryn Houck is most proud of her daughter Natalia and loves spending quality time with her. She also spends time watching football, reading, crocheting, and quilting.

The Saginaw County Board of Commissioners thanks Katheryn Houck for 25+ years of service, along with her hard work and dedication to Saginaw County and the Saginaw Bar Association. Katheryn will be greatly missed by her co-workers and everyone she assisted in the community.

Respectfully Submitted,

Presented: June 22, 2023

Saginaw County

Adopted: June 20, 2023

Board of Commissioners

Christopher S. Boyd

Chairman, District #9

**Certificate of Recognition
Saginaw Juneteenth Celebration
Mayor Brenda F. Moore**

Upon the occasion of the “Saginaw Juneteenth Celebration” Saturday, June 17, 2023 this Certificate of Recognition is awarded as a testimonial of hosting the Annual Saginaw Juneteenth Celebration.

Mayor Brenda F. Moore is a life-long resident of the City of Saginaw. She was born in Saginaw and is a proud graduate of Saginaw High School. She also earned an Associates Degree from Delta College. Mayor Moore understands the value of the family unit and is passionate about helping individuals receive the support and assistance they need to improve their lives.

Mayor Brenda F. Moore was elected in 2013 to City Council and quickly became involved with the Michigan Municipal League by attending conferences and training to understand her role as a newly elected official. Mayor Moore completed all four levels of the Michigan Municipal League training: Education, Leadership, Governance and Ambassador.

Mayor Brenda F. Moore was elected to the Board of Trustees for the Michigan Municipal League where she served as Vice President from 2019-2020 and in September 2020 she became the first African American woman to serve as head of the Michigan Municipal League. She also served as Vice President for the Michigan Black Caucus of Local Elected Officials and the Municipal Finance Committee.

Mayor Brenda F. Moore served as Mayor Pro Tem from 2018 to the fall of 2020 when she was elected Mayor. As a member of City Council, she has served on several influential boards and commissions and has long been involved in serving the citizens of Saginaw. Mayor Moore serves on the 911 Authority Board, Saginaw Planning Commission and Saginaw Future Board of Directors. She hopes to positively impact our youth through her position on City Council.

Mayor Brenda F. Moore is a member of Greater Renaissance Baptist Church and often volunteers whenever and wherever she is needed to serve in her church. Mayor Moore appreciates the outdoors and enjoys attending the many summer events in the city, including Jazz on Jefferson, Light Up the City, Friday Night Live concerts as well as the Annual Saginaw Juneteenth Celebration. Mayor Moore loves her home in the heart of downtown Saginaw and is proud to serve the citizens of this beautiful city.



The Saginaw County Board of Commissioners does hereby extend this Certificate of Recognition to Mayor Brenda F. Moore along with our best wishes for many more happy, productive years in the future.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Christopher S. Boyd
Chairman, District #9

Presented: June 17, 2023
Adopted: June 20, 2023
Lisa R. Coney
Commissioner, District #10

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chairman heard none; it is so ordered.

- 6-20-1** **COMMISSION ON AGING** submitting its Annual Report for review and discussion.
-- Human Services (*Receive & File*)
- 6-20-2** **MOBILE MEDICAL RESPONSE** submitting its Tri-Annual Report pursuant to an Ambulance Service Agreement showing response times and other related information for the period of January 1 – April 30, 2023.
-- Courts & Public Safety (*Receive & File*)
- 6-20-3** **10TH CIRCUIT COURT – FAMILY DIVISION** requesting the addition of one (1) Contract Attorney to the Family Division budget to begin July 1, 2023 due to the increase in the number of children arrested and/or lodged in juvenile detention and not being enrolled in school.
-- Courts & Public Safety (**6-20-2.1**)
- 6-20-4** **COMMISSIONER PIOTROWSKI** submitting a proposed Resolution to declare Saginaw County as a “Second Amendment Sanctuary County.”
-- Courts & Public Safety (*No Action*)
- 6-20-5** **SAGINAW COUNTY CONVENTION & VISITORS BUREAU** requesting an investment of up to \$300,000 in the Henry Marsh Plaza Project, to transform the area under I-675 into an educational, well-lighted, universally accessible, cultural, entertainment, and recreational space.
-- County Services (**6-20-3.1**)
- 6-20-6** **PUBLIC WORKS** requesting final distribution of allocated American Rescue Plan Act (ARPA) funds for drain projects.
-- County Services (**6-20-3.2**)
- 6-20-7** **PARKS & RECREATION** requesting an updated resolution authorizing the submission of a SPARK grant application for capital improvements at Imerman Memorial Park.
-- County Services (**6-20-Res. 2023 - 12**)
- 6-20-8** **PARKS & RECREATION** requesting approval to apply for a Special License (Beer/Wine) from the State of Michigan for its “Pints and Paddles” event on September 23, 2023.
-- County Services (**6-20-3.3**)
- 6-20-9** **INFORMATION TECHNOLOGY** requesting approval of updated County Policy 133 – Employee Internet Use, Email & Required Training, as well as renumbering the policy to 151.
-- County Services (**6-20-3.4**)



- 6-20-10 INFORMATION TECHNOLOGY** requesting approval of updated County Policy 134 – Information Technology Policy, as well as renumbering the policy to 152.
-- County Services **(6-20-3.4)**
- 6-20-11 INFORMATION TECHNOLOGY** requesting approval of updated County Policy 138 – Remote Access Policy, as well as renumbering the policy to 153.
-- County Services **(6-20-3.4)**
- 6-20-12 INFORMATION TECHNOLOGY** requesting approval to renumber County Policy 414 – Information Security to fall into the new Information Technology category of 150.
-- County Services **(6-20-3.4)**
- 6-20-13 CONTROLLER/CAO** submitting a recommendation to reassign management of the Solid Waste Management Plan and Committee to the Environmental Health Division of the Saginaw County Health Department.
-- County Services **(6-20-3.5)**
- 6-20-14 TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form in the amount of \$8,665,345.72 for the month of April 2023.
-- Budget/Audit **(6-20-4.1)**
- 6-20-15 CONTROLLER/CAO** submitting for approval a Bond Resolution not to exceed Five Million Five Hundred Thousand Dollars (\$5,500,000) for capital improvement projects at the Dow Event Center.
-- Budget/Audit **(6-20-Res. 2023 - 13)**
- 6-20-16 SAGINAW FUTURE INC.** requesting an increase in funding under the agreement between Saginaw County and Saginaw Future Inc. (SFI) if SFI is able to exceed its goals using the pay for performance metrics established in 2021, not to exceed \$50,000.
-- Budget/Audit **(6-20-4.2)**
- 6-20-17 SHERIFF** requesting approval to increase its current budget by \$78,974.95 and allow the Sheriff's Office to accept revenue from the sale of used patrol vehicles in the amount of \$39,177 and drug forfeiture in the amount of \$39,797.95.
-- Budget/Audit **(6-20-4.3)**
- 6-20-18 ANIMAL CARE & CONTROL** requesting the use of existing funds and fund balance to off-set operational deficiencies due to the intake of a voluminous amount of stray and owner-surrendered animals that are unvaccinated, unaltered, and in need of medical care.
-- Budget/Audit **(6-20-4.4)**
- 6-20-19 10th CIRCUIT COURT – PROBATE** requesting an additional employee at Level T-08 for the Probate Office, with pay and fringe benefits at an approximate cost of \$77,000; and requesting the existing contract with Terry Kluck (due to expire July 4, 2023) be extended to September 30, 2023 at no additional cost but to acknowledge that she will work as needed.
-- Budget/Audit **(6-20-4.5)**
- 6-20-20 TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form in the amount of \$23,683,955.23 for the month of May 2023.
-- Budget/Audit **(6-20-4.1)**
- 6-20-21 PERSONNEL DIRECTOR** submitting the May 2023 Employment Status Report covering labor statistics for the month of April 2023.
-- Labor Relations *(Receive & File)*



6-20-22 RETIREMENT/BENEFITS requesting extension of the Professional Services Agreement with Amy Deford from December 10, 2022 through January 31, 2023 to pay her for services already provided.

-- Labor Relations **(6-20-5.1)**

6-20-23 CONTROLLER/CAO submitting Draft #1 of the 2024 Budget, including the FY 2024 Budget Transmittal Letter & Debt Service Schedules, Draft Budget Resolutions A, B, C & D, Budget Summaries, Draft Capital Improvement Plan, and Draft Fee Schedule.

-- Budget/Audit *(Received in Primary Standing Committees)*

6-20-24 COMMISSION ON AGING requesting a temporary Position Control Number (PCN) for Senior Center Specialist due to retirement of the current employee on August 31, 2023 and the need to onboard/train a new individual prior to departure.

-- Labor Relations **(6-20-5.2)**

6-20-25 HEALTH DEPARTMENT requesting a temporary contract with a former SCHD employee to provide office coverage in the Environmental Health Services Division of the Health Department during a staff maternity leave, from late July/early August until no later than November 30, 2023.

-- Labor Relations **(6-20-5.3)**

6-20-26 MICHIGAN DEPARTMENT OF NATURAL RESOURCES sending notice of a proposed land acquisition in St. Charles Township, 107.5 acres of mature lowland floodplain forest along the Bad River, adjacent to and east of the Saginaw Valley Rail Trail and lying within the dedicated boundary of the Shiawassee River State Game Area.

-- County Services *(Receive & File)*

6-20-27 BIRCH RUN TOWNSHIP submitting the Birch Run Township DDA FY 2023 Annual Tax Increment Financing Report.

-- County Services *(Receive & File)*

6-20-28 COUNTY CIVIL/LABOR COUNSEL submitting a Memorandum of Understanding between Saginaw County and Teamsters Local 214 representing Public Health Nurses regarding a pilot hiring/retention payment program for Public Health Nurses.

-- Labor Relations **(6-20-5.4)** *Submitted on Addendum after special Labor Relations*

REPORTS OF COMMITTEES

1. **Human Services Committee – G. Little, Chair; T. Slodowski, Vice-Chair**

None

2. **Courts and Public Safety Committee – J. Tany, Chair; S. Matthews, Vice-Chair**

2.1) **10TH CIRCUIT COURT – FAMILY DIVISION**, re: Approval to add a Contract Attorney to the Family Division budget from the General Fund to begin July 1, 2023 (\$13,759 for remainder of FY 2023 and \$55,000 for FY 2024)

- **Commissioner Tany moved, seconded by Commissioner Matthews, to approve 2.1 leaving room for exceptions. There were no exceptions and the motion carried.**



FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1

JUNE 20, 2023

Your committee considered Communication No. 6-20-3 from Todd Borders, 10th Circuit Court Administrator, Family Division, and met with him and Judge Barbara Meter, as follows:

REQUEST: Requesting the addition of one (1) Contract Attorney to the Family Division budget to begin July 1, 2023 due to the increase in the number of children arrested and/or lodged in juvenile detention and not being enrolled in school.

BACKGROUND INFORMATION: Schools not tracking truancy and/or enlisting the support of the Court has led to children not in school. This has been amplified by the pandemic, as school systems and the Court have no idea where these children are until they are arrested/charged with criminal activity. This has significantly increased petitions to the Court. The addition of a new age group, 17-year-old youth, has provided further barriers to community safety, Court operations and adequate resources. To date, delinquency petitions are up nearly 60% since 2021. Violent crime committed by juveniles is up nearly 160% during that same timeframe. The two delinquency attorneys on contract are above capacity and have been for the last year. The addition of a delinquency attorney to the contract is critical.

FINANCIAL INFORMATION: The estimated cost of an additional delinquency contract attorney is \$68,759, which would be funded by the General Fund. \$13,759 would be added for the remainder of the FY2023 Budget and \$55,000 would be added for the FY2024 Budget. This position would be earmarked to represent all 17-year-old youth coming into the system which would allow the Court to seek 100% reimbursement of the contract based on percentage of 17-year-old youth represented through the “Raise the Age” Grant.

COLLABORATION/PARTNERSHIP: The pursuit of this delinquency attorney contract involves 10th Circuit Court – Family Division, Saginaw County Board of Commissioners, State of Michigan – Increased Representation Grant, and State of Michigan – Raise the Age Grant.

STRATEGIC PLANNING: The addition of this contract attorney position meets the Board of Commissioners’ Strategic Priority of “Improved Public Safety Perception” by reducing court backlog, providing appropriate representation to those in the community that are underprivileged and over-represented, along with addressing the core issue of truancy through legal advocacy.

RECOMMENDATION: We recommend approval of the addition of one (1) Contract Attorney to the Family Division budget to begin July 1, 2023 and to the FY 2024 Budget, due to the increase in the number of children arrested and/or lodged in juvenile detention and not being enrolled in school.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Jack B. Tany, Chair
Richard A. Spitzer
Christopher S. Boyd

Sheldon Matthews, Vice-Chair
Mark S. Piotrowski

3. **County Services Committee – M. Webster, Chair; D. Krafft, Vice-Chair**

- 3.1) **SAGINAW CONVENTION & VISITORS BUREAU**, re: Approval of using up to \$300,000 in CVB funds for the Henry Marsh Plaza Mural Project



- 3.2) **PUBLIC WORKS**, re: Approval of final distribution of allocated American Rescue Plan Act (ARPA) funds for drain projects at Little Eagle Creek (\$220,000) and New Tamarack (\$660,000)
- 3.3) **PARKS & RECREATION**, re: Approval to apply for a Special License (Beer/Wine) from the State of Michigan for its “Pints & Paddles” event on September 23, 2023
- 3.4) **INFORMATION TECHNOLOGY**, re: Approval of updated and renumbered County Policies 133/151 – Employee Internet Use, Email & Required Training; 134/152 – Information Technology Policy; 138/153 – Remote Access Policy; and 414/154 – Information Security
- 3.5) **HEALTH DEPARTMENT**, re: Approval to reassign management of the Solid Waste Management Plan and Committee to the Environmental Health Division of the Saginaw County Health Department

[Note: Resolution 2023 – 12 from County Services Committee is submitted under the regular order of business under Resolutions]

- ***Commissioner Webster moved, seconded by Commissioner Krafft, to approve 3.1 after Commissioner Tany announced his intent to abstain from voting on 3.1 due to a conflict of interest. After discussion, the motion carried with Commissioner Tany abstaining from the vote on 3.1.***
- ***Commissioner Webster moved, seconded by Commissioner Matthews, to approve 3.2 – 3.5 leaving room for exceptions. After discussion, the motion carried.***

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

JUNE 20, 2023

Your committee considered Communication No. 6-20-5 from Annette Rummel, President/CEO, Saginaw County Convention & Visitors Bureau requesting an investment of up to \$300,000 in the Henry Marsh Plaza Project, to transform the area under I-675 into an educational, well-lighted, universally accessible, cultural, entertainment, and recreational space.

We met with Annette Rummel, who presented the Henry Marsh Plaza Project and the murals planned for the area. The project will transform the area that is currently foreboding, underutilized, unsafe, and blighted into a city center plaza to gather and enjoy. Safety will be improved and the likelihood of crime will be reduced by transforming this space into a well-lighted and maintained plaza. It will also improve the first impression of the City of Saginaw, re-unite Saginaw’s north and south sides divided by I-675, and create an inviting, safe, and enjoyable space for all people. Art and culture will be enriched by the addition of artwork and murals planned for this plaza.

Success will be defined by (1) increase in traffic counts at the I-675 exit areas, (2) increase in the number and breadth of events within the City Center and those leveraging this area, and (3) increase in people visiting this area and using it for artistic appreciation, social gatherings, and recreational purposes.

The Henry Marsh Plaza Project is a legacy project for the Canadian Hockey League Memorial Cup Championship that will be held at the end of May and beginning of June 2024. This site will provide fans with a location to purchase food items and a place to enjoy.



We recommend approval of an investment of up to \$300,000 in the Henry Marsh Plaza Project, to transform the area under I-675 into an educational, well-lighted, universally accessible, cultural, entertainment, and recreational space.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chair

Dennis M. Harris

Christopher S. Boyd

Dennis H. Krafft, Vice-Chair

Sheldon Matthews

FROM: COMMITTEE ON COUNTY SERVICES – 3.2

JUNE 20, 2023

Your Executive Committee met and considered Communication No. 6-20-6 from Brian Wendling, Public Works Commissioner, requesting final distribution of allocated American Rescue Plan Act (ARPA) funds for drain projects.

We met with Brian Wendling and recalled the previously approved funding for the Bement and Sarle Drains at \$120,000 of the \$1 million in ARPA funding set aside for Little Eagle Creek. Mr. Wendling explained that the ARPA funds need to be pledged by 2024 and spent by 2026 and the drains (Little Eagle Creek and New Tamarack) involved in this request are at the top of the priority list and ready to be worked on. The funding allocations are as follows:

\$1,000,000 Allocation

	Project Cost	ARPA Allocation	ARPA Balance	% Funded
Bement Drain	\$ 230,000.00	\$ 60,000.00	\$ 940,000.00	26%
Sarle Drain	\$ 180,000.00	\$ 60,000.00	\$ 880,000.00	33%
Little Eagle Creek	\$ 485,000.00	\$ 220,000.00	\$ 660,000.00	45%
New Tamarack	\$ 1,500,000.00	\$ 660,000.00	\$ -	44%

Estimated
Approved

We recommend approval of the final distribution of allocated American Rescue Plan Act (ARPA) funds for drain projects.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chair

Dennis M. Harris

Christopher S. Boyd

Dennis H. Krafft, Vice-Chair

Sheldon Matthews

FROM: COMMITTEE ON COUNTY SERVICES – 3.3

JUNE 20, 2023

Your committee considered Communication No. 6-20-8 from Brian Keenan-Lechel, Parks & Recreation Director, as follows:

REQUEST: Requesting approval to apply for a Special License (Beer/Wine) from the State of Michigan for its “Pints and Paddles” event on September 23, 2023.

BACKGROUND INFORMATION: Saginaw County Parks and Recreation hosted the first “Pints and Paddles” event September 24, 2022, paddling the Tittabawassee River from Festival Park in Tittabawassee Township to Imerman Memorial Park in Saginaw Township. This was a first time/pilot event where the expectation was 30 or so participants. Over 80 participants registered, maxing out registration due to rental boat capacity. Over 100 participants are



anticipated in the second annual event. The Special License application allows Parks and Recreation to provide the “pints” portion of the event with a service area at Imerman Memorial Park at the conclusion of the paddle. Soft drinks, water and snacks are also provided to participants.

FINANCIAL INFORMATION: A combination of participant fees and business sponsorship opportunities will offset all program costs for the event and potentially earning revenue depending on participation numbers.

STRATEGIC PLAN: This request is consistent with the Board of Commissioners 2019 Strategic Plan Quality of Living focus area: Arts, Entertainment and Recreation Goal. This is a unique event to our area and even our state. It is also a great opportunity to explore some of Saginaw County’s best natural resources, our waterways.

COLLABORATION/PARTNERSHIPS: Tittabawassee Township is a partner on the project allowing use of their canoe/kayak launch at Festival Park for the morning of the event. The Saginaw County Sheriff will provide support for the service area. Multiple organizations have expressed interest in sponsorship opportunities.

RECOMMENDATION: We recommend approval for Parks and Recreation to apply for a Special License (Beer/Wine) from the State of Michigan for its “Pints and Paddles” event on September 23, 2023, with a rain/backup date of October 7, 2023.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chair
Dennis M. Harris
Christopher S. Boyd

Dennis H. Krafft, Vice-Chair
Sheldon Matthews

FROM: COMMITTEE ON COUNTY SERVICES – 3.4

JUNE 20, 2023

Your committee considered Communications from Josh Brown, Information Technology Director, as follows:

REQUEST: Requesting approval to update and renumber the policies as follows:

- 6-20-9** Requesting approval of updated County Policy 133 – Employee Internet Use, Email & Required Training, as well as renumbering the policy to 151
- 6-20-10** Requesting approval of updated County Policy 134 – Information Technology Policy, as well as renumbering the policy to 152
- 6-20-11** Requesting approval of updated County Policy 138 – Remote Access Policy, as well as renumbering the policy to 153
- 6-20-12** Requesting approval to renumber County Policy 414 – Information Security to fall into the new Information Technology category of 150 as County Policy 154

BACKGROUND INFORMATION:

The above-mentioned policies were initially drafted to meet Saginaw County’s Internet Use requirements, Information Technology needs, Remote Access (VPN) needs, and Information Security needs. The policies have been altered to address internet and email security changes, multiple changes over the years, and remote access changes and requirements. Changes include Cybersecurity training for all Saginaw County employees added as an annual requirement, clearly defining what hardware and software is and is not supported and the addition of Multi-Factor



Authentication (MFA). All policies will be renumbered to fall into the new Information Technology category of 150.

FINANCIAL INFORMATION: No financial implications.

STRATEGIC PLAN: No strategic plan.

COLLABORATION/PARTNERSHIPS: No collaborations.

RECOMMENDATION: We recommend approval to adopt the changes and additions to these policies as well as renumbering and categorizing, as Information Technology has had several policy additions and changes since initial adoptions began in 1999.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chair

Dennis M. Harris

Christopher S. Boyd

Dennis H. Krafft, Vice-Chair

Sheldon Matthews

[Policies start on next page]



Category: 150
Number: 151

Subject: EMPLOYEE INTERNET USE, EMAIL & REQUIRED TRAINING POLICY

1. **PURPOSE:** To ensure the proper use of the County of Saginaw's computer and telecommunications resources and services by employees, independent contractors, elected officials and other computer users.
2. **AUTHORITY:** Saginaw County Board of Commissioners. Changes to this policy will be made and approved by the Board of Commissioners based on changes in technology and business practice.
3. **APPLICATION:** This policy applies to all Departments, Elected Offices and Agencies of Saginaw County.
4. **RESPONSIBILITY:** Information Technology of Saginaw County (ITSC) is responsible for the implementation of this policy.
5. **DEFINITION(S):** NONE
6. **POLICY:** This policy will establish best practices and provide guidance for Saginaw County employees to follow in an effort to better secure our network infrastructure and technology assets. Standards and related processes and procedures will be consistently developed and maintained to ensure compliance with these policies. The computers and computer accounts provided to employees are to assist them in the performance of their duties to serve the constituents of Saginaw County. Email and Internet services are available to employees and officials for conducting county business. Using these systems is a privilege, not a right. Inappropriate use will result in the loss of this privilege and/or progressive discipline up to, and including discharge.
 - 6.1 **Legal Issues**
 - 6.1.1 It is illegal to intentionally access a computer system or network for the purpose of:
 - 6.1.1.1 Devising or executing any scheme or artifice to defraud or extort.
 - 6.1.1.2 Obtaining money, property or services with false or fraudulent intent, representations or promises.
 - 6.1.2 It is also illegal to maliciously access, alter, delete, damage or destroy any computer system, computer network, computer program or data, using an unauthorized account, changing other users passwords, damaging files, altering the system or using the system or network to make money illegally.
 - 6.1.3 It is additionally illegal to violate plagiarism and copyright laws.
 - 6.1.4 Any employee committing acts of this nature will face disciplinary action according to Saginaw County policies and be subject to local, state and federal laws.
 - 6.2 **Enforcement**
 - 6.2.1 Any violation of this policy constitutes just cause for taking disciplinary action, revoking network privileges and/or initiating legal action for any



- illegal, inappropriate or obscene use of the network or in support of such activities.
- 6.2.2 Saginaw County and ITSC will actively monitor network activity in any form to maintain network integrity and to ensure that no illegal, inappropriate or improper activity is occurring within the Saginaw County network environment or representation of Saginaw County.
- 6.3 Roles & Responsibilities
- 6.3.1 All users are responsible for:
- 6.3.1.1 Knowing, understanding, and following all County policies.
 - 6.3.1.2 Exercising good judgment and acting in a professional manner when using County technology resources.
 - 6.3.1.3 Upon transfer to a new assignment, requesting that the authorities assigned to their User ID be changed to reflect the access requirements of the new job.
 - 6.3.1.4 Immediately reporting security incidents such as their computer or device becoming possibly compromised or infected with any type of malicious entity.
- 6.4 Management is responsible for:
The actions of their staff, contractors, and volunteers and must ensure that all standards applicable to their environment are followed Alerting ITSC via the appropriate form or a service desk ticket when a user transfers to new responsibilities. The privileges assigned to the user's ID must be changed to reflect the access requirements of the new job.
- 6.5 Employment Internet Procedures – General
- 6.5.1 All use of the Internet must be for authorized purposes. Saginaw County, through ITSC, reserves the right to prioritize use and all access to the network including sensitive data.
 - 6.5.2 All use of the Internet must be in conformity with local, state and federal law and Saginaw County policies and procedures.
 - 6.5.3 No statement may be made that can be construed to be "Official Saginaw County Policy" if the individual is not authorized to represent Saginaw County.
 - 6.5.4 The system and network at Saginaw County constitute public facilities and as such may not be used to support or oppose political candidates or ballot measures.
 - 6.5.5 Hate mail, harassment, discriminatory remarks or other antisocial behavior is prohibited and subject to termination through Personnel protocol.
 - 6.5.6 Use of the system or network from Saginaw County facilities to access, view, store or distribute obscene or pornographic material is prohibited and subject to termination through Personnel protocol.
 - 6.5.7 Subscriptions to mailing lists, bulletin boards, chat groups, commercial on-line services or other information related services must be previously



- approved by an employee's department head and ITSC and must be related to County business.
- 6.5.8 No employee will have access to the Internet without having received appropriate training and acknowledging they have read, understand and agree to this policy.
 - 6.5.9 Users must identify themselves clearly and accurately in electronic communications. Anonymous or pseudo-anonymous communications appear to dissociate users from responsibility for their actions and are prohibited.
 - 6.5.10 Concealing user identity or misrepresenting a user name or Saginaw County to mask or distance users from irresponsible or offensive behavior is a serious abuse of network privileges and violates Saginaw County policies and procedures.
 - 6.5.11 Using identifiers of others constitutes fraud and is a violation of Saginaw County policies and procedures.
 - 6.5.12 Users are cautioned that information on the Internet is from unknown sources and consequently must always be subject to verification.
- 6.6 Etiquette
- 6.6.1 Be polite and use appropriate language.
 - 6.6.2 Do not reveal personal address or telephone number(s) or those of colleagues.
 - 6.6.3 Do not use the network in such a way that would disrupt the use of the network by others.
 - 6.6.4 All communications and information accessible via the network should be assumed to be private property.
 - 6.6.5 Users are responsible for the appropriateness and content of material they transmit or publish on the network. Hate mail, harassment, discriminatory remarks or other antisocial behavior such as targeting another person or organization to cause distress, embarrassment, injury or unwanted attention is prohibited. Personal attacks or other sanctions to threaten or intimidate or embarrass an individual, group or organization or attacks based on a person's race, national origin, ethnicity, disability, religion, gender, veteran status or sexual orientation are prohibited.
- 6.7 Security
- 6.7.1 Sharing or otherwise divulging a user's password and/or account code with another person is prohibited.
 - 6.7.2 Users may not leave an open file or session unattended or unsupervised.
 - 6.7.3 Users will be held accountable for all activity that occurs under their password and/or account code.
 - 6.7.4 Seeking information on, obtaining copies of or modifying files, other data, passwords or account codes belonging to another person is prohibited.
 - 6.7.5 Misrepresenting self or other users could be considered fraud and is prohibited.



- 6.7.6 Attempting to gain unauthorized access to the system and/or network is against the law and is prohibited.
- 6.7.7 Communications may not be encrypted so as to avoid security review.
- 6.7.8 Passwords should be changed regularly by the individual using it. Avoid easily guessed passwords.
- 6.7.9 Distributing or otherwise making an employee's password and/or account codes or another person's available to others or otherwise attempting to evade, disable or crack passwords and/or account coded or other security provisions or assisting others in doing so is a serious violation of Saginaw County policies, grounds for immediate suspension of network privileges and other disciplinary action.
- 6.8 Personal Security
 - 6.8.1 Personal information such as addresses and telephone numbers should remain confidential when communicating on the network. This includes the user's own as well as those of colleagues and clients where appropriate.
 - 6.8.2 Divulging or in any other way making a fellow employee's personal information (including but not limited to, home telephone number(s) and/or address) is prohibited.
- 6.9 Legal
 - 6.9.1 The unauthorized installation, use storage or distribution of copyrighted software or material is against the law and is prohibited.
 - 6.9.2 Copying of files, passwords or access codes belonging to others will be considered a violation of law, as well as, Saginaw County policies and constitute fraud, plagiarism and/or theft.
 - 6.9.3 Software licensed by and to Saginaw County may only be used in accordance with the applicable license.
 - 6.9.4 Modifying or damaging information without authorization (including but not limited to altering data, introducing viruses or worms or simply damaging files) is unethical, a violation of Saginaw County policies and may be a felony in Michigan.
 - 6.9.5 Using identifiers of other employees, including using such identifiers as one's own, constitutes fraud and is a violation of Saginaw County policies.
- 6.10 Network
 - 6.10.1 No use of the network will serve to knowingly or unknowingly disrupt the operation of the network for use by others.
 - 6.10.2 System and network components including hardware and software will not be destroyed, modified, abused or tampered with in any way.
 - 6.10.3 Users are responsible for the appropriateness and content of material they transmit or publish on the network. Hate mail, harassment, discriminatory remarks or other antisocial behavior such as targeting another person or organization to cause distress, embarrassment, injury, unwanted attention or other substantial discomfort is prohibited. Personal attacks or other action to threaten or intimidate or embarrass an individual, group or



organization or attacks based on a person's race, national origin, ethnicity, disability, religion, gender, veteran status, sexual orientation or another such characteristic or affiliation are prohibited.

6.10.4 Saginaw County, the various departments and ITSC reserve the right to prioritize use of and access to the network.

6.10.5 Saginaw County and ITSC reserve the right to monitor all traffic on the network to maintain network integrity and to ensure that illegal or improper activity is not occurring.

6.11 Electronic Mail

6.11.1 Email may not be used for commercial solicitation and/or personal activities.

6.11.2 All county business is to be conducted through county email. Use of personal email for business use is prohibited.

6.11.3 Users must include their email address in all mail sent.

6.11.4 Users must be aware the Internet is not secure and assume that others can read and possibly alter email.

6.11.5 No form of a chain letter or similar communication may be sent on the Internet.

6.11.6 Sending mail that appears to have come from someone else is prohibited.

6.11.7 Minimize large attached files when sending and/or receiving email.

6.11.8 Use extreme caution when receiving emails either internal or external. Verify the legitimacy by reaching out to the sender via phone call before viewing images or downloading attached files and/or programs from persons known or unknown since they may contain malware, ransomware or some other form of malicious entity.

6.11.9 Saginaw County and ITSC consider email to be private. No employee may read or otherwise disclose the contents of any other employee's email unless deemed necessary through the course of an investigation.

6.11.10 Email received at Saginaw County is retained on the system until deleted by the recipient. Email In addition, because of system backups, unless email is deleted by the recipient it will continue to exist in an offline backup archive file.

6.11.11 Saginaw County and ITSC will not intentionally inspect the contents of email or disclose such contents to other than the sender or intended recipient, without the consent of the sender or intended recipient, unless required by to do so by local, state or federal law or by policies of Saginaw County or to investigate complaints regarding email which is alleged to contain defamatory, inaccurate, abusive, obscene, profane, hateful, sexually oriented, threatening, racially offensive or otherwise illegal material. Saginaw County and ITSC reserve the right to fully cooperate with local, state and/or federal officials in any investigation concerning or relating to any email transmitted from or received at any Saginaw County facility.



- 6.12 System Resources
 - 6.12.1 Diligent effort must be made to conserve system resources. Unused files should be deleted in a timely manner.
 - 6.12.2 Users will accept limitations or restrictions on system and network resources such as but not limited to storage space, time limits or amount of resources consumed when so instructed by ITSC.
 - 6.12.3 Saginaw County and ITSC reserve the right to monitor system and network resources in any form to maintain system and network resources and to ensure that illegal or improper activity is not occurring.
- 6.13 Use Agreement
 - 6.13.1 All employees who desire to have access to the Internet or email must acknowledge they have read, understand, agree and have signed the Acceptable Use Agreement.
 - 6.13.2 All new employees who desire to have access to the Internet or email must complete mandatory training upon assignment thereof by ITSC.
 - 6.13.3 All employees who desire to have access to the Internet or email must complete yearly mandatory cyber security training as assigned by ITSC.
 - 6.13.4 Access will be granted by ITSC on a space available basis, based on the needs of the County and the job description expected of the employee.
 - 6.13.5 ITSC reserves the right to terminate this privilege at any time for violation of these rules and procedures, for higher priority users who need access, for non-use or other justified causes.
- 7. ADMINISTRATIVE PROCEDURES: The Information Technology Department shall be responsible for developing and implementing administrative terms or procedures for this policy.
- 8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel

APPROVED: November 23, 1999
AMENDED: June 20, 2023



Category: 150

Number: 152

Subject: **INFORMATION TECHNOLOGY POLICY**

1. **PURPOSE:** The Saginaw County Board of Commissioners has established this policy statement to ensure that the County receives the maximum benefit from its investment in information technology, while providing excellent service to the users and public. The mission of Information Technology (ITSC) is to provide a reliable and productive computing environment for Saginaw County staff, citizens and partners. The goal of this document is to set a standard regarding the confidentiality, integrity, availability, authentication, and nonrepudiation of Saginaw County's network infrastructure, and information technology assets.
2. **AUTHORITY:** Saginaw County Board of Commissioners.
3. **APPLICATION:** This policy applies to Information Technology of Saginaw County (ITSC).
4. **RESPONSIBILITY:** Information Technology of Saginaw County (ITSC) is responsible for the implementation of this policy.
5. **DEFINITION(S):**
 - 5.1 **Capacity** - The amount of information the computer can store and the total amount of work that it can do in a given amount of time.
 - 5.2 **Saginaw County's Network** – all of the computers, servers, firewalls and other equipment that are connected with one another for the purpose of communicating data electronically. A network system serves the important function of establishing a cohesive architecture that allows a variety of equipment types to transfer information in a near-seamless fashion.
 - 5.3 **Configure** - To set up and make ready for use.
 - 5.4 **Information Technology** – the study or use of systems (especially computers and telecommunications) for storing, retrieving, and sending information.
 - 5.5 **Disaster** - Any occurrence which would cause ITSC to be unable to provide the services previously available. Possible causes of a disaster are equipment malfunction, sabotage or act of God.
 - 5.6 **Hardware** - The physical computer equipment.
 - 5.7 **Installation** - Putting the hardware and software into place and making it operational.
 - 5.8 **Saginaw County** - The aggregate of the Agencies, Departments and Elected Officials, which are under the auspices of the Saginaw County Board of Commissioners.
 - 5.9 **Software** - Computer programs.
 - 5.10 **Support** - Assistance in hardware and/or software selection, acquisition, installation, implementation, training and problem resolution. Supported equipment and software are those items for which we accept the responsibility for providing support.



- 5.11 Equipment - Any computer equipment located outside of the computer room. This includes, printers, personal computers, and other types of equipment. This does not include multi-function copiers.
- 5.12 Users - The personnel and departments which use the services of ITSC.
- 6. POLICY:
 - 6.1 Duties. ITSC shall do the following:
 - 6.1.1 Provide for the general administration and operation of ITSC, its personnel and all equipment under its control.
 - 6.1.2 Provide programming services to users as needed.
 - 6.1.3 Act as a consultant to Saginaw County departments and outside agencies, as authorized, on issues related to information technology.
 - 6.1.4 Perform research into new or promising areas related to information technology.
 - 6.1.5 Provide planning to ensure that adequate capacity is available for future needs.
 - 6.1.6 Assist users in the development and implementation of disaster recovery plans.
 - 6.1.7 Maintain a service desk to support the users of personal computers within Saginaw County.
 - 6.1.8 Provide for the marketing of any software developed under the auspices of Saginaw County.
 - 6.2 General Administration. ITSC shall strive to operate in an efficient and organized manner. It shall effectively control the resources available to it and allocate their use to provide the greatest benefit to Saginaw County. To this end, ITSC shall perform the following functions:
 - 6.2.1 Track Purchase Orders
 - 6.2.1.1 Record and track orders for goods and services placed by or for ITSC to ensure vendor compliance and to prevent duplication.
 - 6.2.2 Maintain Inventory Equipment
 - 6.2.2.1 Maintain physical inventories of computer hardware and software.
 - 6.2.3 Maintain Stock of Supplies and Spare Parts
 - 6.2.3.1 Maintain stocks of supplies and spare parts at levels, which will permit normal operation of the department and its users. Supplies and spare parts shall be made available to other County departments as needed. Billing for supplies and parts provided to other departments shall be in accordance with the general County policy.
 - 6.2.4 Notify Users of Policy Changes
 - 6.2.4.1 As guidelines and policies are established, distribute them to all affected parties.



- 6.2.5 Inform Users of Options Open to Them
 - 6.2.5.1 Keep its users informed of hardware and software options available to them.
- 6.2.6 Track Warranty and Maintenance Agreements
 - 6.2.6.1 Maintain accurate records of hardware and software warranty and maintenance agreements. The expense of such agreements shall be evaluated for cost effectiveness. Vendor compliance with these agreements shall be monitored and appropriate action taken to remedy non-compliance.
- 6.2.7 Bill Users for Services
 - 6.2.7.1 Information Technology is an enterprise fund in Saginaw County. This means that it is not supported by the general fund and must, therefore, cover its expenditures by billing its users. The exact method of billing is determined by the Financial Services Division of the Controller’s Office.
- 6.2.8 Maintain Statistics
 - 6.2.8.1 Maintain and make available upon request of the department head, information pertaining to the access of data stored on equipment under the control of the department.
- 6.2.9 Assess Needs and Satisfaction
 - 6.2.9.1 Periodically monitor the needs and satisfaction of the users and address any unmet needs or dissatisfaction.
- 6.2.10 Assist with Cost Justification
 - 6.2.10.1 Provide assistance with the justification process for equipment and software.
- 6.2.11 Provide Competent and Professional Personnel
 - 6.2.11.1 Provide an atmosphere, which will attract and retain competent personnel by supporting training, continuing education and environmental conditions to fulfill the stated goals and objectives of ITSC.
- 6.3 Managing Saginaw County’s Network. ITSC shall manage network equipment to provide maximum service to the users by performing the following functions:
 - 6.3.1 Select Equipment
 - 6.3.1.1 Select equipment and supplies in accordance with the needs of the users. Equipment may be new, used or refurbished, the option chosen being based on its net benefit to Saginaw County. All acquisitions shall be made in accordance with the general County policy.
 - 6.3.2 Install Equipment
 - 6.3.2.1 Install or oversee the installation of all network equipment by competent contractors.



- 6.3.3 Maintain Equipment
 - 6.3.3.1 Oversee the maintenance of network equipment; make every effort to repair equipment failures in a timely manner and establish preventative maintenance procedures to minimize equipment failures. Arrange for service agreements to be in place on all critical equipment. ITSC will replace the oldest 20% of PCs and direct connected peripherals each fiscal year.
- 6.3.4 Provide Security
 - 6.3.4.1 Recommend, initiate and maintain necessary security procedures. Such procedures shall be designed to prevent unauthorized access to, removal of, or damage to equipment or information.
- 6.3.5 Tune for Efficiency
 - 6.3.5.1 Always attempt to make the resources under their control operate as efficiently as possible. This will be accomplished by continually monitoring the systems performance and making such adjustments as seem necessary.
- 6.3.6 Create Backups
 - 6.3.6.1 Create, backup copies of information stored on the network equipment as a safeguard against the loss of the information. Once a week, take backup copies to an offsite location as an additional safeguard.
- 6.3.7 Keep Records
 - 6.3.7.1 Keep an accurate log of the tasks performed and the steps taken to perform these tasks.
- 6.3.8 Schedule Work
 - 6.3.8.1 Organize and schedule the workload on the network equipment to obtain the greatest benefit to Saginaw County with the resources available.
- 6.3.9 Resolve Problems
 - 6.3.9.1 Provide assistance to the user community as they interact with the network and work with the users to resolve any problems, which arise during this interaction.
- 6.4 Equipment. ITSC is responsible for managing the County's equipment to ensure compatibility and proper operation. To provide this service, ITSC shall perform the following functions:
 - 6.4.1 Specify Supported Configurations
 - 6.4.1.1 Recommendations shall be made to users as to what supported equipment to acquire. Such recommendations shall be made based on compatibility, price, performance and reliability. Equipment selected for use shall be ordered by ITSC.



- 6.4.1.2 Equipment not purchased through ITSC may not be supported by ITSC.
- 6.4.2 Install Equipment
 - 6.4.2.1 All supported equipment shall be shipped to ITSC where it will be unpacked, set up, configured and tested for proper operation. ITSC shall then arrange for installation at the user's site. The installation shall consist of setting up the equipment, connecting all signal and power cables, testing and basic instruction on the use of the hardware.
 - 6.4.2.2 It shall remain the responsibility of the user to ensure that sufficient space, power outlets, signal cables and furniture is available.
- 6.4.3 Assist in Equipment Relocation
 - 6.4.3.1 **No** equipment (including VoIP Phones due to e911 regulations) is to be moved without prior coordination with ITSC. ITSC shall assume no responsibility for damage to equipment moved without their assistance.
 - 6.4.3.2 Equipment moves must be prescheduled with ITSC.
- 6.4.4 Provide for Equipment Maintenance
 - 6.4.4.1 Maintenance procedures shall be carried out by ITSC personnel, contracted maintenance organizations or user personnel. ITSC shall provide instructions to the users on proper maintenance procedures where appropriate.
 - 6.4.4.2 If equipment cannot be repaired in a timely manner, loaner equipment shall be provided if available.
- 6.5 Application Services. ITSC shall be responsible for all software used on network equipment. To provide this service, the department shall:
 - 6.5.1 Create New Applications
 - 6.5.1.1 Undertake the development and acquisition of new software as the need and justification warrants. Such undertakings shall be initiated only after the project has been shown to be of positive benefit to Saginaw County. ITSC shall prioritize and allocate resources to such projects according to the benefits each accords to Saginaw County. Any software developed or acquired shall meet the needs of the user community and shall be compatible with the existing hardware and software.
 - 6.5.2 Maintain Existing Software
 - 6.5.2.1 Maintain, enhance and replace the software used on network equipment as needed, justified and possible. Such actions shall be undertaken in a manner, which will minimize the effect on



- the user community, provide the greatest benefit at the least cost and provide for future needs.
- 6.5.2.2 Software not purchased through ITSC will not be installed on County equipment.
 - 6.5.3 Document All Systems
 - 6.5.3.1 Maintain accurate documentation for all software used on network equipment. Such documentation shall be in a form specified by the ITSC standards manual.
 - 6.5.4 Train Users
 - 6.5.4.1 Users will be trained on the software that they use. All pertinent documentation shall be made available to the users as the need warrants.
 - 6.5.5 Support Users
 - 6.5.5.1 ITSC will answer questions about and resolve problems with the software used on network equipment. Every effort shall be made to handle problems in a timely manner and resolve them correctly on the first attempt.
 - 6.6 Consulting Services. ITSC shall act as a consultant to Saginaw County departments as requested or deemed necessary. The scope of such consultations shall be to provide information and recommendations on issues related to Information Technology.
 - 6.7 Research. ITSC shall conduct research, either on its own initiative or in response to requests from others into areas related to Information Technology which show promise of being of benefit to Saginaw County or its agencies.
 - 6.8 Capacity Planning. ITSC shall plan for the future. The department shall monitor its own operation as well as the operation of the County as a whole so that it may attempt to anticipate needs and changes, which will impact the Information Technology needs of the County. To this end, ITSC shall:
 - 6.8.1 Create Planning Documents
 - 6.8.1.1 Prepare and maintain both short range and long range planning documents which detail the foreseeable Information Technology needs of the County. These documents shall be reviewed and updated on an annual basis or as new information becomes available.
 - 6.8.1.2 These documents will set forth the known or anticipated needs in the areas of hardware, software, personnel, actions and detail areas that will require further research.
 - 6.8.2 Monitor System Use For the Purpose of Capacity Planning
 - 6.8.2.1 Put in place procedures for monitoring the capacity and usage of the resources under its control. The information gained from this monitoring shall be used to analyze the effect that any



- anticipated growth will have on the performance of the network equipment.
- 6.9 Disaster Recovery. ITSC shall, in cooperation with the user, design and test plans which will permit the users to continue operation in the event of an Information Technology disaster.
- 6.9.1 ITSC Responsibilities
- 6.9.1.1 ITSC shall be responsible for initiating the disaster planning process. They shall ensure that adequate Information Technology resources are allocated to complete the plan and to perform any preparatory functions the plan details.
- 6.9.1.2 Should a disaster occur and ITSC be unable to provide service to its users, ITSC shall notify the affected parties of the situation and develop a plan of action
- 6.9.2 User Department Responsibilities
- 6.9.2.1 It is the responsibility of the user to provide personnel and time so that a workable disaster plan may be developed. The user must determine which Information Technology functions that are critical to their office to continue performing in the event of a disaster and what data will be required to perform these functions.
- 6.9.2.2 The user shall be responsible for providing the necessary resources to operate their department in the event of an emergency and shall bear any additional costs incurred.
- 6.10 Service Desk. ITSC shall operate a service desk, which is responsible for the support of all serviceable ITSC equipment used by Saginaw County.
- 6.10.1 The responsibility of ITSC includes the following:
- 6.10.1.1 Physical and data security
- 6.10.1.2 Provision of personnel for operation including a backup
- 6.10.1.3 Allocation of time for training
- 6.10.1.4 Backup of data
- 6.10.1.5 Definition of Supported PC Configurations
- 6.10.1.5.1 A limited number of personal computer configurations will be supported in order to assure a level of standardization and effective use of technical support personnel. The Service desk shall determine and maintain specifications regarding hardware configurations, suggested vendors, supported operating systems, approved communications, and supported application software.



6.10.1.5.2 ITSC will not install or support illegal or unlicensed copies of copyrighted software.

6.10.1.6 Support of Users

6.10.1.6.1 Support of personal computer users shall be centralized and managed by the Service desk.

6.10.1.7 Education of Users

6.10.1.7.1 Service desk personnel will be available to provide the best possible education to the users. They will tailor education curricula for supported software.

7. ADMINISTRATIVE PROCEDURES: NONE

8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

APPROVED AS TO SUBSTANCE:
Saginaw County Controller/CAO

APPROVED AS TO LEGAL CONTENT:
Saginaw County Civil Counsel

APPROVED: November 23, 1999

AMENDED: June 20, 2023



Category: 150
Number: 153

Subject: **REMOTE ACCESS POLICY**

1. **PURPOSE:** It is the purpose of this policy to define standards, procedures, and restrictions for connecting to Saginaw County’s network(s) from external hosts via remote access technology.
2. **AUTHORITY:** The Saginaw County Board of Commissioners.
3. **APPLICATION:** This policy applies to, but is not limited to, all Saginaw County employees, including full-time staff, part-time staff, contractors, freelancers, and other agents who utilize company- or personally-owned computers to remotely access the organization’s data and networks. Employment and/or affiliation with Saginaw County do not automatically guarantee the granting of remote access privileges.
 - 3.1 Any and all work performed for Saginaw County on said computers by any authorized remote users through a remote access connection of any kind, is covered by this policy. Work can include (but is not limited to) e-mail correspondence, Web browsing, utilizing intranet resources, and any other company application used over the Internet. Remote access is defined as any connection to Saginaw County’s network and/or other applications from off-site locations, such as the employee’s home, a hotel room, airports, cafés, satellite office, wireless devices, etc.
4. **RESPONSIBILITY:** Information Technology of Saginaw County (ITSC) is responsible for the implementation of this policy.
5. **DEFINITIONS:** NONE
6. **POLICY:**
 - 6.1 **Supported Technology**
 - 6.1.1 All remote access will be centrally managed by ITSC and will utilize encryption and strong authentication measures.
 - 6.1.2 Remote access will require the use of multi-factor authentication (MFA) for all devices accessing the county remotely.

For non-county equipment Saginaw County requires all client devices to conform to its security standards. While a variety of computer hardware and software platforms are available to use for connections, not all combinations will meet Saginaw County’s standards. Computer equipment that is not able to meet the standards set by ITSC will not be allowed to participate in remote access sessions. Saginaw County ITSC staff may work with users, providing minimal support for these devices however, non-county equipment is the responsibility of the user.

 - 6.2 **Eligible Users**
 - 6.2.1 All users requiring the use of remote access for business purposes must go through an application process that clearly outlines why the access is required and what level of service the user needs should his/her



application be accepted. Application forms must be approved and signed by the employee's unit manager, supervisor, or department head before submission to the ITSC department.

6.3 Appropriate Use

- 6.3.1 It is the responsibility of any user with remote access privileges to ensure that their remote access connection remains as secure as his or her network access within the office. It is imperative that any remote access connection used to conduct Saginaw County business be utilized appropriately, responsibly, and ethically. Therefore, the following rules must be observed:
- 6.3.2 Remote access users will use secure remote access procedures including MFA. This will be enforced through public/private key encrypted strong passwords in accordance with Saginaw County's password policy. Authorized remote users agree to never disclose their passwords to anyone, particularly to family members if business work is conducted from home. Disclosure of this information to others is a direct violation of this policy and will result in immediate loss of remote access privileges.
- 6.3.3 All remote computer equipment and devices used for business interests, whether personal- or company-owned, must display reasonable physical security measures. Computers will have installed whatever antivirus software deemed necessary by ITSC.
- 6.3.4 Remote users must employ for their devices a company-approved personal firewall along with the VPN, and any other security measure deemed necessary by the ITSC department. VPNs supplied by the wireless service provider should also be used, but only in conjunction with Saginaw County's additional security measures. VPN connections will be configured with no less than 128-bit encryption, configured as deemed necessary by ITSC. Users must maintain password security, changing passwords with a frequency and manner that is consistent with the currently established password security policy, as managed and maintained by ITSC.
- 6.3.5 Any remote connection (i.e. hotspot, WiFi, etc.) that is configured to access Saginaw County resources must adhere to the authentication requirements of Saginaw County's ITSC department; in addition, all hardware security configurations (personal or company-owned) must be approved by Saginaw County's ITSC department.
- 6.3.6 No authorized remote user will make any modifications of any kind to the remote access connection without the express approval of ITSC department. This includes, but is not limited to, split tunneling, dual homing, non-standard hardware or security configurations, etc.



- 6.3.7 No authorized remote user is to use Internet access through company networks via remote connection for the purpose of illegal transactions, harassment, competitor interests, or obscene behavior, in accordance with other existing Saginaw County policies.
- 6.3.8 Saginaw County will not reimburse remote access users for business-related remote access connections made on a pre-approved privately owned ISP service.
- 6.4 Non-Compliance
 - 6.4.1 Failure to comply with the Remote Access Policy and Agreement may result in the temporary or permanent loss of remote access privileges, legal or disciplinary action, and possibly termination of employment or Saginaw County business relationships.
- 7. ADMINISTRATIVE PROCEDURES: Information Technology of Saginaw County (ITSC) is responsible for the implementation of this policy; and to ensure the highest security levels are maintained to protect Saginaw County’s network infrastructure.
- 8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this Policy, as submitted to the Board of Commissioners, contains the necessary substance in order to carry out the purpose of the policy. County Civil Counsel has determined that this Policy, as submitted, contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel

ADOPTED: December 9, 2003

AMENDED: June 20, 2023



Category: 150

Number: 154

Subject: Information Security Policy

9. **PURPOSE:** The purpose of this policy is to establish a standard set of guidelines for departments to follow in order to ensure the confidentiality, integrity, and availability of data, define, develop, and document the information policies and procedures that support County goals and objectives, and to allow the County to satisfy its legal and ethical responsibilities with regard to its IT resources.
10. **AUTHORITY:** The Saginaw County Board of Commissioners.
11. **APPLICATION:** This policy applies to the entire County of Saginaw Governmental Entity, including Board Members, Judges, Elected Officials, Department Heads, Full and Part-Time employees, temporary employees, contractors, volunteers and guests, and all various partner entities who have access to County of Saginaw information technology resources. Such assets include data, images, text, or software, stored on hardware, paper or other storage media.
12. **RESPONSIBILITY:** All users of County of Saginaw’s information technology resources are required to follow the corresponding documentation as outlined in the County of Saginaw - Information Security Plan and are bound by this plan as well as other County policies and procedures as terms of their employment. All employees share responsibility for the security of the information and resources in their respective departments.
13. **DEFINITION(S):**
 - 13.1 **Information Technology Resources:** data, images, text, or software, stored on hardware, paper or other storage media. Data that is transmitted or received
14. **POLICY:**
 - 14.1 The information technology resources at the County of Saginaw support the educational, instructional, research, and administrative activities of the County and the use of these resources is a privilege that is extended to members of the County community. Any employee using County information technology resources for any reason must adhere to strict guidelines regarding its use. Employees are being entrusted with the safety and security of County information resources. A sound security policy for information technology resources includes the participation of every employee, at all times. Sound policy promotes information security.

Any person or organization within the County community who uses or provides information technology resources has a responsibility to maintain and safeguard these assets. Each individual in the County of Saginaw Governmental Entity is expected to use these shared resources with consideration for others.

Individuals are also expected to be informed and be responsible for protecting their own information resources in any environment, shared or stand alone. It is unacceptable for anyone to use information resources to violate any law or County policy or perform unethical acts.



14.2 This policy is enforced following the guidelines and procedures laid out in the County of Saginaw – Information Security Plan.

14.3 The County of Saginaw – Information Security Plan will be reviewed and updated at least once a year or when the environment changes.

15. ADMINISTRATIVE PROCEDURES: NONE

16. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of this policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel

ADOPTED: April 18, 2023

Amended: May 16, 2023; June 20, 2023

[End of policies]



FROM: COMMITTEE ON COUNTY SERVICES – 3.5

JUNE 20, 2023

Your committee considered Communication No. 6-20-13 from Robert Belleman, Controller/CAO, as follows:

REQUEST: Recommending reassignment of the management of the Solid Waste Management Plan and Committee to the Environmental Health Division of the Saginaw County Health Department.

BACKGROUND INFORMATION: The Natural Resources and Environmental Protection Act 1994 PA451, as amended (NREPA), Part 115, Solid Waste Management, and its Administrative Rules requires each county to have a solid waste management plan update (Plan) approved by the State of Michigan. The County of Saginaw updated its Solid Waste Management Plan in 1998/1999 as prepared under the guidance of the Saginaw County Solid Waste Management Planning Committee.

The Michigan legislature amended Part 115 statute. The new law took effect March 29, 2023. Counties can maintain its existing Solid Waste Management Plans until Environmental, Great Lakes and Energy (EGLE) approves the Materials Management Plans (MMP). Once EGLE initiates the new MMP process under amended Part 115, county's board of commissioners will have 180 days to notify EGLE of its intent to prepare a MMP. If the County board opts not to file a notice of Intent, EGLE would be responsible for preparing a MMP for that county.

The amendment to Part 115 was to "shift focus of planning to more productive ways of discarding materials in Michigan." "The goal of the state to achieve a 45% municipal solid waste recycling rate, with an interim step of 30% by 2029 through benchmark recycling standards."

FINANCIAL INFORMATION: The Solid Waste Management fund generates approximately \$409,004 annually from tipping fees at landfills. The fund contributes \$103,491 to Mid-Michigan Waste Authority; \$130,830 to the Saginaw County Health Department for household hazardous waste collection programs; \$45,999 to the Sheriff's Department Motor Carrier program for weight enforcement on non-Class A roads.

The Solid Waste Management fund also has \$113,435 for consulting services, which I proposed be used by the Saginaw County Health Department and/or Mid-Michigan Waste Authority to cover staff time and/or engineering services associated with developing our Materials Management Plan.

Christina Harrington, Health Officer has provided the following personnel forecast to manage the initial phase of assuming the Solid Waste Management Plan and Committee:

- Increase Office Assistant II from a 0.5 FTE (currently funded in the EH budget) to full time (1.0 FTE) – Estimated additional cost \$62,545 (includes salary, fringe, and indirect costs)
- Chris Klawuhn would take on oversight, planning and committee structure .20 FTE of his time – Estimated cost \$50,752 (includes salary, fringe, and indirect costs)

Once the plan is implemented current EHS will likely increase from the currently budgeted 80% to 100% and may require an additional FTE. Christina Harrington will be at the County Services meeting on June 7, 2023 to answer any questions.

The Solid Waste Management Fund may need to be adjusted to cover these increased staffing costs. Currently budgeted expenses (i.e., contribution to MMWA, Health Department, and Sheriff's Department) would be adjusted to balance the budget, if necessary.

There may be additional funding available through EGLE to assist counties in preparing, implementing, and enforcing the Materials Management Plans. According to Part 115 Materials



Management Planning Questions & Answers: Will there be funding available to create an MMP and if so, how much? Yes, funding under MMP Grants will be available to those counties that file a notice of intent to prepare a new MMP once initiated by the Director.

STRATEGIC PLAN: This fits under the 2019 Board Priorities “Revenue & Cost Control Efficiency by leveraging our resources to create attractive and thriving community.

COLLABORATION/PARTNERSHIPS: The current Solid Waste Committee encourages collaboration/partnerships by including representation on the committee from waste generators (Nexteer), waste haulers (Waste Management), waste organizations (Mid-Michigan Waste Authority) and the City of Saginaw.

RECOMMENDATION: We recommend approval of reassignment of the management of the County’s Solid Waste Management Plan and Committee to the Environmental Health division of the Saginaw County Health Department and amend the FY2023 Solid Waste Fund accordingly.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chair

Dennis H. Krafft, Vice-Chair

Dennis M. Harris

Sheldon Matthews

Christopher S. Boyd

4. **Budget/Audit Committee – D. Krafft, Chair; J. Tany, Vice-Chair**

- 4.1) **FINANCE DIRECTOR/TREASURER**, re: Approval of vendor transactions for April and May 2023
- 4.2) **SAGINAW FUTURE**, re: Approval to increase funding under the agreement using the pay for performance metrics established in 2021, not to exceed \$50,000
- 4.3) **SHERIFF**, re: Approval to increase its current budget by \$78,974.95 to accept revenue from the sale of used patrol vehicles and drug forfeitures
- 4.4) **ANIMAL CARE & CONTROL**, re: Approval to use existing funds and fund balance to off-set operational deficiencies due to the intake of a voluminous amount of stray and owner-surrendered animals
- 4.5) **PROBATE COURT**, re: Approval to extend the current contract with Terry Kluck (due to expire July 4, 2023) to September 30, 2023 at no additional cost but to acknowledge that she will work as needed

[Note: Resolution 2023 – 13 from Budget Audit Committee is submitted under the regular order of business under Resolutions]

- **Commissioner Krafft moved, seconded by Commissioner Spitzer, to approve 4.1 - 4.5 leaving room for exceptions. After discussion, there were no exceptions and the motion carried.**

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

JUNE 20, 2023

In accordance with State Statute and County Policy, your Budget/Audit Committee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
6-20-14	Vendor Transactions	April 1 – 30, 2023	\$8,665,345.72
6-20-20	Vendor Transactions	May 1 – 31, 2023	\$23,683,955.23



We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Controller's Office.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Tracey L. Slodowski
Christopher S. Boyd

Jack B. Tany, Vice-Chair
Richard A. Spitzer

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

JUNE 20, 2023

Your Budget/Audit Committee considered Communication No. 6-20-16 from JoAnn Crary, President, and Tom Miller Jr., Vice-President, Saginaw Future Inc., requesting an increase in funding under the agreement between Saginaw County and Saginaw Future Inc. (SFI) if SFI is able to exceed its goals using the pay for performance metrics established in 2021, not to exceed \$50,000.

Your committee met with JoAnn Crary and discussed the metrics Saginaw Future is required to accomplish every quarter. During the new fiscal year, SFI is also requesting additional funding in the amount of \$50,000 for performance 25% above and beyond the stated metrics. This will give the team additional incentive to move projects forward and support additional jobs and investment projects.

We recommend approval of an increase in funding under the agreement between Saginaw County and Saginaw Future Inc., not to exceed \$50,000, if the performance metrics are exceeded by 25%.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Tracey L. Slodowski
Christopher S. Boyd

Jack B. Tany, Vice-Chair
Richard A. Spitzer

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.3

JUNE 20, 2023

Your committee considered Communication No. 6-20-17 from Mike Gomez, Undersheriff, as follows:

REQUEST: Requesting approval to increase its current budget by \$78,974.95 and allow the Sheriff's Office to accept revenue from the sale of used patrol vehicles in the amount of \$39,177 and drug forfeiture in the amount of \$39,797.95.

BACKGROUND INFORMATION: Every year as the Sheriff Department adds new vehicles into the fleet the old vehicles are sold, normally between \$4,000 - \$4,500 per vehicle. This year, three vehicles have sold for over \$11,000 each, totaling \$39,177. The Controller's Office will receive \$1,958.85 for the service fee of selling the vehicles, leaving a net of \$37,218.15 to be transferred to the Sheriff's Office.

In 2018 Detective John Butcher was part of the DEA task force and a large sum of money was forfeited due to an investigation he participated in. The Sheriff Department's share of the proceeds that were finally granted is \$39,797.95.

FINANCIAL INFORMATION: An increase to the current budget is needed to accept the revenue from the two revenue sources. \$32,016.10 will be placed in account 31500 – 97700 Machinery



and Equipment, to make up the difference in what was approved to purchase a boat for the Marine/Dive team and the increased cost since the estimate was given. The remainder, \$45,000 will be placed in fund 31500 – 98100 to purchase an unmarked Sheriff vehicle.

STRATEGIC PLAN: No Strategic Plan.

COLLABORATION/PARTNERSHIPS: The generation of these funds is evidence of the cooperative effort between the Sheriff’s Office and the Controller’s Office and the positive relationships the Sheriff’s Office has with federal agencies.

RECOMMENDATION: We recommend approval to increase the Sheriff Department’s current budget by \$78,974.95 and allow the Sheriff’s Office to accept revenue from the sale of used patrol vehicles in the amount of \$39,177 and drug forfeiture in the amount of \$39,797.95.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Tracey L. Slodowski
Christopher S. Boyd

Jack B. Tany, Vice-Chair
Richard A. Spitzer

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.4

JUNE 20, 2023

Your committee considered Communication No. 6-20-18 from Bonnie Kanicki, Animal Care & Control Director, as follows:

REQUEST: Requesting the use of existing funds and fund balance to off-set operational deficiencies.

BACKGROUND INFORMATION: The operational deficiencies that need to be offset are due to the intake of a voluminous amount of stray and owner-surrendered animals that are unvaccinated, unaltered, and in need of medical care. This drives the cost of kennel supplies, drug and pharmaceuticals, and staff necessary to maintain the care of said animals. The amount of waste and rubbish has increased as well, due to cleaning out the current building in anticipation of the move.

FINANCIAL INFORMATION: The funds would be allocated as follows:

Move From	Move to	Total
\$41,000 from 70300 Salaries & Wages - FT	73200 Kennel Supplies	\$41,000
\$7,855 from 70300 Salaries & Wages – FT	70500 Salaries & Wages - Temp	\$7,855
\$5,200 from 70300 Salaries & Wages – FT	74210 Drugs & Pharmaceuticals	\$5,200
\$10,000 from 98100 Vehicles	92105 Waste & Rubbish Disposal	\$10,000
\$7,945 from 70300 Salaries & Wages - FT \$16,293 from 70400 Salaries & Wages - Permanent PT \$25,000 from 80110 Prof Services - Routine Animal Care \$10,000 from 80111 Prof Services - Medical & Emergency \$8,000 from 80132 Investigations - Animal Cruelty Need \$65,762 additional from Fund Balance	80100 Professional Services	\$133,000

STRATEGIC PLAN: This is consistent with the Board of Commissioners 2019 approved strategic plan – Quality of Living Focus area Safety Goal: Maintain community safety and make court processes more efficient. Specifically, to maintain safety regarding the excessive number of stray dogs, unvaccinated and unaltered, we must take them in off our streets. These stray dogs pose a direct threat to public safety and to public health.



COLLABORATION/PARTNERSHIPS: Animal Care & Control has well-established partnerships with over 50 volunteers who donate their time, money, and resources to assist with the care and treatment of animals. They allow the dogs quality time to exercise in the dog yards, help at adoption events both on-site and off-site and have contributed to the Volunteer Safety and Training Guide.

RECOMMENDATION: We recommend approval for Animal Care & Control to use its existing funds and fund balance to off-set operational deficiencies due to the intake of a voluminous amount of stray and owner-surrendered animals that are unvaccinated, unaltered, and in need of medical care.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.5

JUNE 20, 2023

Your Budget/Audit Committee received Communication No. 6-20-19 from LaTecia Cirilo, Probate Register, requesting an additional employee at Level T-08 for the Probate Office; and requesting the existing contract with Terry Kluck be extended to Sept. 30, 2023 at no additional cost but to acknowledge that she will work as needed.

Your committee met with LaTecia Cirilo and discussed if a temporary position would be sufficient to reduce workload but Ms. Cirilo stated it would not. The committee declined the request for an additional permanent full-time position due to Probate not having any available funds in its budget. A Level T-08 position in the Probate Office, with pay and fringe benefits, would cost approximately \$77,000.

The second half of the request regarding extension of the existing contract with Terry Kluck was approved in committee. Ms. Kluck brings decades of experience to the office and will work only as needed to cover other staff vacations and sick days through the end of the current FY2023 Budget. The current contract is set to expire July 4, 2023. There is no additional cost as Ms. Kluck will work on an as needed basis until the remaining days in her contract are used.

We recommend approval of the extension of the existing contract with Terry Kluck through September 30, 2023.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer

5. Labor Relations Committee – M. Webster, Chair; S. Matthews, Vice-Chair

5.1) **RETIREMENT/BENEFITS ADMINISTRATOR**, re: Approval to extend the Professional Services Agreement with Amy Deford from December 10, 2022 – January 31, 2023 to pay for services provided

5.2) **COMMISSION ON AGING**, re: Approval of temporary PCN for Senior Center Specialist due to retirement of current employee and need to onboard/train prior to departure



- 5.3) **ENVIRONMENTAL HEALTH**, re: Approval of temporary contract with former SCHED employee to provide office coverage during a staff maternity leave, from late July/early August until no later than November 30, 2023
[Added on Addendum After Special Labor Relations Committee Prior to the Board Session]
- 5.4) **COUNTY CIVIL/LABOR COUNSEL** requesting approval of a Memorandum of Understanding between Saginaw County and Teamsters Local 214 regarding a pilot hiring/retention payment program for Public Health Nurses
- 5.5) **COUNTY CIVIL/LABOR COUNSEL** requesting approval of a Collective Bargaining Agreement between Saginaw County and COAM – Sergeants
- **Commissioner Webster moved, seconded by Commissioner Little, to approve 5.1 - 5.5 leaving room for exceptions. There were no exceptions and the motion carried.**

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

JUNE 20, 2023

Your committee considered Communication No. 6-20-22 from Patricia Johnson, Retirement/Benefits Administrator, as follows:

REQUEST: Requesting extension of the Professional Services Agreement with Amy Deford from December 10, 2022 through January 31, 2023 to pay for services provided.

BACKGROUND INFORMATION: The Retirement/Benefits Department called upon Amy to help with the preparation of the 2022 Actuarial Valuation on January 23, 2023.

FINANCIAL INFORMATION: Cost of \$250.00 to be paid from Professional Consulting fund.

COLLABORATION/PARTNERSHIP: No future partnerships or collaborations are anticipated.

STRATEGIC PLANNING: Amy's knowledge was necessary to complete the 2022 Actuarial Valuation.

RECOMMENDATION: We recommend approval of an extension of the Professional Services Agreement with Amy Deford from December 10, 2022 through January 31, 2023 to pay for services provided.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chair

Denny M. Harris

Christopher S. Boyd

Sheldon Matthews, Vice-Chair

Gerald D. Little

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

JUNE 20, 2023

Your committee considered Communication No. 6-20-24 from Jessica Sargent, Commission on Aging Director, as follows:

REQUEST: Requesting a temporary Position Control Number (PCN) for Senior Center Specialist due to retirement of the current employee on August 31, 2023 and the need to onboard/train a new individual prior to departure.

BACKGROUND INFORMATION: The primary purpose of the Senior Center Specialist position is to provide outreach services to elderly citizens and assist at senior centers as needed. It requires a high school diploma/GED, proficiency in the Spanish language, possession of a Chauffeur's license with the State of Michigan, CPR/First Aid certification and a valid license in the State of Michigan.



FINANCIAL INFORMATION: The cost to fund the PCN for up to four weeks is \$3,178. Funding reimbursement for this position is directly correlated with number of outreach units documented. Training an individual before the present employee's departure will be instrumental in the ability to generate units and acquire grant funding.

COLLABORATION/PARTNERSHIP: The Senior Center Specialist position is an Older American Act funded program and partially funded through a grant with Region VII Area Agency on Aging. It is also responsible for distributing Senior Project Fresh coupons, which is funded through the State of Michigan and accounts for a considerable amount of the position's time in May through October.

STRATEGIC PLANNING: This is aligned with State-of-the-Art County Services, Improved Employee Engagement, and Increased Collaboration Between Public and Private Sectors.

RECOMMENDATION: We recommend approval to establish a temporary Position Control Number (PCN) for Senior Center Specialist due to retirement of the current employee on August 31, 2023 and the need to onboard/train a new individual prior to departure.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chair

Denny M. Harris

Christopher S. Boyd

Sheldon Matthews, Vice-Chair

Gerald D. Little

FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

JUNE 20, 2023

Your committee considered Communication No. 6-20-25 from Chris Klawuhn, Environmental Health Director, Health Department, requesting a temporary contract with a former SCHD employee to provide office coverage in the Environmental Health Services Division of the Health Department from late July/early August until no later than November 30, 2023.

We met with Chris Klawuhn and he explained that the coverage is needed in the Environmental Health Services division because a staff member will be taking maternity leave starting in late July/early August. The leave time will be for approximately 12 weeks so the contract will be terminated upon staff return from leave or no later than November 30, 2023. The timeframe is busy with temporary food permits and other Environmental Health licensing. The former employee has previously been utilized in this capacity and obtaining a contract with her will be streamlined and the onboarding minimal.

The recommendation of this committee is to approve a temporary contract with a former SCHD employee to provide office coverage in the Environmental Health Services Division of the Health Department from late July/early August until no later than November 30, 2023.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chair

Denny M. Harris

Christopher S. Boyd

Sheldon Matthews, Vice-Chair

Gerald D. Little



Added After Special Labor Relations Committee Prior to the Board Session

FROM: COMMITTEE ON LABOR RELATIONS -- 5.4

JUNE 20, 2023

Your committee considered Communication No. 6-20-28 from Jennifer Broadfoot, Personnel Director, as follows:

REQUEST: Requesting approval of a Memorandum of Understanding (MOU) between Saginaw County and Teamsters Local 214 regarding a pilot hiring/retention payment program for Public Health Nurses.

BACKGROUND INFORMATION: The Health Department was awarded funding through the Michigan Department of Health and Human Services as a COVID workforce supplemental grant that can be utilized to fund hiring (recruitment)/retention incentive programs. Approximately \$160,000-\$180,000 was allocated for the current fiscal year. Included in the program would be a \$5,000 hiring bonus, \$5,000 commitment incentive, and a repayment schedule if employment were to end with the county for any reason.

FINANCIAL INFORMATION: The grant is only available for this fiscal year so the Health Department would either have to request an extension of the grant or utilize local public health funding to cover beyond the grant period. The estimated cost, based on current staffing, is approximately \$110,000 through the 2028 Fiscal Year. If current vacant positions are filled, approximately \$50,000 additional would be needed. This is assuming all employees and new hires will participate in the program.

COLLABORATION/PARTNERSHIP: This is a collaborative effort with the State of Michigan as funding received from the Michigan Department of Health and Human Services through a COVID workforce supplemental grant would initially be used to fund the program.

STRATEGIC PLANNING: This is consistent with the Board of Commissioners 2019 Strategic Plan Healthcare Goal to “Provide affordable healthcare and services and ensure equal access to healthy choices and opportunities.” The first step is ensuring there is enough staff to carry out the departments’ programs.

RECOMMENDATION: We recommend approval of a Memorandum of Understanding (MOU) between Saginaw County and Teamsters Local 214 regarding a pilot hiring/retention payment program for Public Health Nurses.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chair

Denny M. Harris

Christopher S. Boyd

Sheldon Matthews, Vice-Chair

Gerald D. Little

[MOU on next page]



MEMORANDUM OF UNDERSTANDING
AND AGREEMENT

This MEMORANDUM OF UNDERSTANDING AND AGREEMENT made and entered into this _____ day of _____, 2023 by and between the COUNTY OF SAGINAW (“EMPLOYER”) and TEAMSTERS STATE COUNTY AND MUNICIPAL WORKERS LOCAL 214 (“UNION”) representing Public Health Nurses.

WHEREAS the EMPLOYER and UNION are parties to a collective bargaining agreement (“CBA”) which covers the time period April 19, 2022 to September 30, 2024; and

WHEREAS the EMPLOYER and UNION recognize Saginaw County has historically had challenges recruiting and retaining Public Health Nurses (Registered Nurses); and

WHEREAS in response to these challenges, the EMPLOYER and UNION want to implement a Hiring/Retention Incentive Program for Public Health Nurses;

THEREFORE, it is agreed an employee Hiring/Retention Payment Program shall be implemented for Public Health Nurses as follows:

1. Hiring Payment: Public Health Nurses shall receive a \$5,000 hiring payment. Public Health Nurses will have the option to accept or decline this incentive upon hire. Public Health Nurses who accept the incentive will be required to complete an agreement to remain in the employment of the County Health Department as a Public Health Nurse for a period of three (3) years, or repay all or a portion of the payment as delineated in paragraph three.
2. Retention Payment: Public Health Nurses who remain employees of the Saginaw County Health Department shall also be eligible for a retention payment based on his/her continued employment with the Department. Eligibility for the retention payment program will commence on _____, 2023 for those employees who are employed as Public Health Nurse as of that date.
 - Public Health Nurses who are in the employment of the County at the beginning of the program will receive \$5,000 at the commencement of his/her retention payment program.
 - Public Health Nurses will have the option to accept or decline participation in the Retention payment program upon qualification for the program. Public Health Nurses who agree to participate in the program, will be required to complete an agreement to remain in the employment of the County Health Department for a period of three (3) years from execution of the agreement.



3. If the Nurse leaves the County after they receive the hiring or retention payment within thirty-six (36) months, the payback will be as follows:
 - Before eighteen (18) months – payback \$5,000;
 - Between eighteen (18) months and twenty-four (24) months – payback \$3,000;
 - Between twenty-four (24) months and thirty (30) months – payback \$2,000;
 - Between thirty (30) months and thirty-six (36) months – payback \$1,000;
 - After thirty-six (36) months – no payback.
4. The Nurse may exercise the right to receive the hiring payment or retention payment and/or opt to stay for a minimum of five (5) years from the date the agreement is signed and receive an additional \$5,000 in incentive pay with no payback, as the incentive payment will not be received until completion of the five (5) year term.
5. The hiring/retention payments are exempt from those portions of the CBA that requires contributions to the MERS defined contribution and defined benefit retirement programs and the health care savings program. The Employer will pay FICA on those payments.
6. This MOU will expire at 11:59 pm on September 30, 2024. No new hires will be eligible for the program after that date. Any Nurse currently in the program however, will complete their payment schedule per their agreement.
7. The Employer reserves the right to pull this MOU at any time, if needed, to close the program to any new participants. Employees who have a current agreement in place will continue with their payment schedule per their agreement.
8. This MOU shall be binding upon the EMPLOYER and UNION; shall not be considered precedent setting and shall not affect the CBA in any other manner than what is specifically set forth herein.

FOR THE EMPLOYER:
Controller/CAO

FOR THE UNION:
Amy Roddy

Christopher S. Boyd, Chairman
Board of Commissioners

Chris Harrington – Health Officer

David M. Gilbert – Labor Specialist



Added After Special Labor Relations Committee Prior to the Board Session

FROM: COMMITTEE ON LABOR RELATIONS -- 5.5

JUNE 20, 2023

Your Labor Relations Committee herewith submits the collective bargaining agreement between the County of Saginaw and all affected Co-Employers and **COAM Sergeants**. The agreement covers the period commencing October 1, 2022 and ending September 30, 2025. The agreement has been formally ratified by the Union upon acceptance by the County. The financial implications of this agreement will be borne with funds within the existing, respective budgets. A summary of the main provisions is set forth below:

1. Duration of CBA – 3 years + (October 1, 2022 – September 30, 2025)
2. Furloughs:
 - County is proposing language to provide guidelines with respect to furloughing employees, if the financial condition of the County shall necessitate and allow discussion with the Union.
3. County proposes that if individuals are suspended for disciplinary reasons, the employee will be responsible for insurance premium cost share during period of suspension.
4. County proposes to add Juneteenth as a holiday.
5. Paid Time Off (PTO):
 - PTO shall accrue commencing on the date of hire and be credited on the first day of the month following thirty (30) days of service.
 - County proposes to eliminate the 700-hour cap on the accumulation of PTO.
 - The County proposes a 60-hour increase for each step of the PTO schedule.
6. Disability Leave:

County proposes to add Policy #361 as amended on November 22, 2022, to include mental health as a covered condition.
7. Health Insurance:
 - County proposes to change in general, the health insurance article to make the language uniform with other County Collective Bargaining Agreements. Additional revisions will be needed due to the new healthcare.
 - County proposes to have one high deductible health plan during the term of the Collective Bargaining Agreement. The County proposes to opt out of PA 152 to allow: (1) increased flexibility in calculating employee healthcare costs by the County contributing, effective January 1, 2023, Two Million Dollars (\$2,000,000) into the healthcare fund to reduce employee premium shares. The County will, for the 2022 plan year, contribute Six Hundred Twelve Thousand Dollars (\$612,000) in ARPA funding, which represents actual COVID related medical expenses incurred in the calendar year 2022. The County will also establish



employee premium shares for 2023 as follows: (a) Single - \$30, (b) Double - \$150, and (c) Family - \$110.

- County proposes to eliminate the refund language in the contract as the County has gone to a high deductible health plan.
 - County proposes to shorten the eligibility period on health insurance, dental insurance, life insurance, and optical insurance to the first of the month following completion of thirty (30) days of qualifying service per the MOU's.
 - County has opted out of PA 152 for the 2023 medical plan year. The decision to opt out will need to be made for each medical plan year covered in the contract.
 - County proposes to provide that the insurance will be in accordance with the plan in effect on the date of ratification of the contract. The employer reserves the right to change carriers by providing comparable coverage for reasons of cost or service.
 - County proposes to increase the monthly stipend in lieu of health insurance to \$200.
 - County proposes to list the types of fringe benefits which will continue for one year when individuals are off on workers' compensation benefits.
8. County proposes to prorate the clothing allowance based on the amount of time worked or the amount of time the employee is required to wear civilian clothes during such reimbursement period.
9. County proposes to amend Article 11, Section 1, to provide for an 84-hour pay period at straight time for Administrative Sergeants.
10. Wages:
- Sergeants will receive a 2% base wage increase for all three years of the contract.
 - For 312 Sergeants only, there will be a 2% market adjustment in year one of the contract and at step 3 in the pay scale.
 - Sergeants will receive a \$0.35 shift differential for actual hours worked by members of the bargaining unit whose shift begins on or after 1745 and ends on or before 0545. This does not include overtime shifts or overtime details.

We recommend approval of the agreement between the County of Saginaw and all affected Co-Employers and **COAM Sergeants** as outlined above; further, authorize the proper County officials to sign the appropriate documents and make the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chair

Denny M. Harris

Christopher S. Boyd

Sheldon Matthews, Vice-Chair

Gerald D. Little



6. **Executive Committee – C. Boyd, Chair**

- 6.1) **CHAIRMAN BOYD**, re: Approval to close the Courthouse & Governmental Center and related county facilities on Monday, July 3, 2023 due to Independence Day on Tuesday, July 4, 2023
- 6.2) **CIVIL COUNSEL**, re: Sale of 211 Congress Ave./Purchase of 705 Towerline, with three recommendations: (1) To rescind Board action from June 21, 2022; (2) To rescind Board action from November 22, 2022; and (3) Approval of Purchase Agreement (211 Congress), Net Lease Agreement (211 Congress), Option to Purchase (705 Towerline) and Purchase Agreement (705 Towerline)
- 6.3) **AIRPORT COMMITTEE**, re: Approval to use \$5,000 in fund balance for a reception honoring Harry W. Browne Airport for its “Airport of the Year” award from MDOT
- 6.4) Board Report 6.4 was addressed under Initiatory Motions.
 - **Commissioner Matthews moved, seconded by Commissioner Tany, to approve 6.1. Motion carried.**
 - **Commissioner Matthews moved, seconded by Commissioner Harris, to approve 6.2. Motion carried.**
 - **Commissioner Krafft moved, seconded by Commissioner Little, to approve 6.3. Motion carried.**

FROM: EXECUTIVE COMMITTEE -- 6.1

JUNE 20, 2023

Your committee considered a recommendation from Chairman Boyd to authorize closure of the Saginaw County Courthouse and Governmental Center and related county facilities on Monday, July 3, 2023 since the Fourth of July falls on Tuesday.

The committee met and discussed the belief that there will be very little business conducted or public served on that day. The County approved the same gesture in 2017 when July 3rd last fell on a Monday, and other like closures over the years.

The recommendation of this committee is to approve closure of the Saginaw County Courthouse and Governmental Center and related county facilities on Monday, July 3, 2023; further, it is recommended that the impact of this closure on 24-7 operations be left to the affected department heads.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Christopher S. Boyd, Chairman
Gerald D. Little
Dennis H. Krafft

Jack B. Tany
Michael A. Webster

FROM: EXECUTIVE COMMITTEE -- 6.2

JUNE 20, 2023

Your committee considered documents prepared by County Civil Counsel and attorneys of the Saginaw Public School District, regarding the sale of 211 Congress Ave., Saginaw, to Saginaw Public School District, as well as the purchase of 705 Towerline, Buena Vista.

The committee met with Civil Counsel in a closed session pursuant to MCL 15.268(d) “to consider the purchase or lease of property up to the time an option to purchase or lease that real property is obtained.” After the closed session, the committee discussed Board action from June 2022 and



November 2022 related to these two (2) properties and the need to rescind these actions in order to move forward with the proposed sale and purchase documents.

The recommendation of this committee is to:

- (1) Rescind Board Report 6-21-22-3.1 as to the terms and conditions of the sale of 211 Congress and transfer of 705 Towerline; and rescind Board Report 6-21-22-3.2 as to the engagement with William A. Kibbe & Associates and AKT Peerless with the exception of funds already expended and/or contractually committed and/or legally obligated; and
- (2) Rescind Board Report 11-22-22-6.9 regarding approval of Option #1 for the new construction of a Mosquito Abatement facility at an estimated cost of \$11,031,973; and
- (3) Approval of the following documents: Purchase Agreement (211 Congress), Net Lease Agreement (211 Congress), Option to Purchase (705 Towerline) and Purchase Agreement [to be executed upon exercise of Option to Purchase] (705 Towerline).

Respectfully Submitted,

EXECUTIVE COMMITTEE

Christopher S. Boyd, Chairman
Gerald D. Little
Dennis H. Krafft

Jack B. Tany
Michael A. Webster

FROM: EXECUTIVE COMMITTEE -- 6.3

JUNE 20, 2023

Your committee considered a recommendation from Dennis Krafft, Commissioner and Chairman of the Airport Committee, to host a reception at HWB Airport in August 2023.

In January 2023, Saginaw County H.W. Browne Airport was honored to receive the General Aviation “Airport of the Year” award by the Michigan Department of Transportation. This award is given for attentive care and commitment to airport management and operations, as well as customer care the airport provides to our community. The committee would like to celebrate this award and has sufficient funds in its fund balance to showcase our airport’s successes and gain community awareness.

We recommend approval to use up to \$5,000 of Harry Browne Airport Fund Balance to host a reception in the fall of 2023.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Christopher S. Boyd, Chairman
Gerald D. Little
Dennis H. Krafft

Jack B. Tany
Michael A. Webster

7. **Rules Committee – C. Boyd, Chair**

None

8. **Legislative Committee – S. Matthews, Chair; M. Webster, Vice-Chair**

None

9. **Intergovernmental Cooperation Committee – J. Tany, Chair; S. Matthews, Vice-Chair**

None



10. **Committee Compensation**

6-20-23.1) April 30, 2023 – May 13, 2023

6-20-23.2) May 14, 2023 – May 27, 2023

6-20-23.3) May 28, 2023 – June 10, 2023

- ***Commissioner Spitzer moved, seconded by Commissioner Piotrowski, to approve Committee Compensation Reports. The motion carried unanimously.***

[Compensation Reports on Next Page]



COMMITTEE COMPENSATION - 6.20.23.1

June 20, 2023

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held April 30 - May 13, 2023.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	5/2/2023	Courts & Public Safety Committee	Tany	\$50.00	1
			Matthews	\$50.00	1
			Piotrowski	\$50.00	1
			Boyd	\$50.00	1
2	5/3/2023	Crime Prevention Council	Boyd	\$25.00	1
3	5/3/2023	County Services Committee	Webster	\$50.00	1
			Krafft	\$50.00	1
			Harris	\$50.00	1
			Matthews	\$50.00	1
4	5/4/2023	Parks & Recreation	Boyd	\$50.00	1
			Matthews	~	~
5	5/4/2023	Budget/Audit Committee	Krafft	\$50.00	1
			Tany	\$50.00	1
			Slodowski	\$50.00	1
			Spitzer	\$50.00	1
6	5/5/2023	MAC Finance via Zoom	Krafft	\$50.00	1
7	5/8/2023	Labor Relations Committee	Webster	\$50.00	1
			Matthews	\$50.00	1
			Harris	\$50.00	1
			Little	\$50.00	1
			Boyd	\$50.00	1
			Boyd	\$50.00	1
8	5/9/2023	Executive Committee	Tany	\$50.00	1
			Little	\$50.00	1
			Webster	\$50.00	1
			Krafft	\$50.00	1
9	5/10/2023	Brownfield Redevelopment Authority	Webster	\$50.00	1
10	5/12/2012	MAC Environmental	Webster	\$50.00	1
			TOTAL	\$1,325.00	27

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (5-12-23)



COMMITTEE COMPENSATION - 6.20.23.2

June 20, 2023

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held May 14 - May 27, 2023.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	5/15/2023	Northern Michigan Counties via Zoom	Slodowski	\$50.00	1
2	5/15/2023	Solid Waste Management Planning*	Piotrowski	\$50.00	1
3	5/16/2023	Board Session <i>Boyd, Coney, Harris, Krafft, Matthews, Piotrowski, Slodowski, Spitzer, Webster</i> <i>Abs: Little, Tany</i>	9 Present	\$450.00	9
4	5/17/2023	GLBR CVB	Spitzer	\$50.00	1
5	5/17/2023	Saginaw Zoo Board via Zoom	Little	\$50.00	1
			Slodowski	\$50.00	1
6	5/17/2023	Animal Control Advisory	Slodowski	\$25.00	1
7	5/18/2023	9-1-1 Authority Board	Matthews	\$25.00	1
8	5/18/2023	Frankenmuth CVB	Krafft	\$50.00	1
9	5/18/2023	Commission on Aging	Little	\$50.00	1
10	5/18/2023	City/County/School Liaison Committee	Coney	\$50.00	1
			Matthews	\$50.00	1
11	5/18/2023	Community Action Committee	Little	\$25.00	1
12	5/22/2023	MAC Judiciary & Public Safety viz Zoom	Boyd	\$50.00	1
13	5/23/2023	Board of Health*	Matthews	-	-
14	5/25/2023	Mosquito Abatement Commission*	Boyd	\$50.00	1
15	5/26/2023	MAC Transportation via Zoom	Matthews	\$50.00	1
TOTAL				\$1,125.00	24

*Department Pay

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (5-26-23)



COMMITTEE COMPENSATION - 6.20.23.3

June 20, 2023

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held May 28 - June 10, 2023.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	5/30/2023	GLBMW! Joint Board of Directors	Matthews	\$50.00	1
			Little	\$50.00	1
			Spitzer	\$50.00	1
			Tany	\$50.00	1
			Webster	\$50.00	1
2	6/1/2023	Parks & Recreation Commission	Matthews	\$150.00	1
3	6/5/2023	MAC Agriculture & Tourism via Zoom	Slodowski	\$25.00	1
4	6/5/2023	Human Services Committee	Little	\$50.00	1
			Slodowski	\$50.00	1
			Coney	\$50.00	1
			Boyd	\$50.00	1
5	6/6/2023	Courts & Public Safety Committee	Tany	\$50.00	1
			Matthews	\$50.00	1
			Spitzer	\$50.00	1
			Piotrowski	\$50.00	1
			Boyd	\$50.00	1
6	6/7/2023	Crime Prevention Council	Boyd	\$25.00	1
7	6/7/2023	County Services Committee	Webster	\$50.00	1
			Krafft	\$50.00	1
			Harris	\$50.00	1
			Matthews	\$50.00	1
			Boyd	\$50.00	1
8	6/8/2023	SC - CHAP	Coney	\$50.00	1
9	6/8/2023	Budget/Audit Committee	Krafft	\$50.00	1
			Tany	\$50.00	1
			Slodowski	\$50.00	1
			Spitzer	\$50.00	1
			Boyd	\$50.00	1
			TOTAL	\$1,450.00	28

Respectfully Submitted, Suzy Koepplinger, Board Coordinator (6-9-23)



**SAGINAW COUNTY
RESOLUTION 2023 - 13
BOND RESOLUTION
LIMITED TAX GENERAL OBLIGATION BONDS, SERIES 2023**

Christopher S. Boyd, Jack B. Tany, Lisa R. Coney, Dennis M. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Michael A. Webster

At a regular meeting of the Board of Commissioners of the County of Saginaw, Michigan (the "County"), held on the 20th day of June, 2023.

The following resolution was offered by Commissioner Krafft and seconded by Commissioner Matthews.

WHEREAS, the Board of Commissioners of the County (the "Board") does hereby determine that it is necessary to finance the cost of designing, purchasing, acquiring, constructing, and installing capital improvement items, including, but not limited to, the design, acquisition, and construction of improvements to the Dow Event Center, including without limitation, locker room improvements, suite improvements, restroom improvements, infrastructure for mobile locker room, fire alarm system improvements, exterior storage building, storage room improvements, painting, new ceilings, handrails, lighting improvements, diffusers, rooftop exhaust improvements, plaster improvements, boiler replacement, suites sound system upgrades, stageright platforms, temporary walls, signage, new security system, as well as all appurtenances, site work, improvements, furnishings, fixtures, and equipment necessary or incidental to these improvements, as well as other capital improvement items as determined by the County (the "Project"); and

WHEREAS, the total cost of the Project is estimated to be approximately Eight Million Five Hundred Eighteen Thousand Dollars (\$8,518,000); and

WHEREAS, the Board has determined to issue bonds and to use the proceeds of the sale of such bonds to finance a portion of the cost of the Project.

THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Saginaw, Michigan, as follows:

1. **AUTHORIZATION OF BONDS – PURPOSE.** Bonds of the County aggregating the principal sum as determined by order of the Controller/Chief Administrative Officer, but not to exceed Five Million Five Hundred Thousand Dollars (\$5,500,000), shall be issued and sold for the purpose of defraying all or part of the cost of the Project.

2. **BOND DETAILS.** The bonds shall be designated "Limited Tax General Obligation Bonds, Series 2023," shall be dated the date of their delivery; shall be numbered from 1 upwards; shall be fully registered; shall be in the denomination of \$5,000 each or any integral multiple thereof not exceeding the aggregate principal amount for each maturity, or such other denominations approved by the Authorized Officer (defined below); shall bear interest at a rate or rates not exceeding 6% per annum to be determined upon the sale thereof and payable



semiannually on such dates as shall be determined by order of the Controller/Chief Administrative Officer; and shall be serial and/or term bonds and mature on such dates and in such amounts as shall be determined by order of the Controller/Chief Administrative Officer; provided, however, that the final principal maturity of the bonds shall be not later than twenty years from the date of issuance. If the original purchaser of the bonds shall designate certain of the bonds as term bonds, the principal maturities of the bonds shall become mandatory redemption requirements in accordance with the provisions of Section 6 and the form of bond set forth in Section 10. In the absence of the Controller/Chief Administrative Officer, the County Treasurer shall exercise any authority granted to the Controller/Chief Administrative Officer as contemplated by and in furtherance of the provisions of this Bond Resolution.

3. **PAYMENT OF PRINCIPAL AND INTEREST.** The principal of and interest on the bonds shall be payable in lawful money of the United States. Principal shall be payable upon the bonds as they severally mature or are subject to mandatory redemption. Interest shall be paid to the registered owner of each bond as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which the interest payment is due. Interest shall be paid when due by check or draft drawn upon and mailed by the bond registrar and paying agent to the registered owner at the registered address.

4. **BOOK-ENTRY SYSTEM.** At the option of the initial purchaser of the Bonds, one fully-registered bond for each maturity, in the aggregate amount of such maturity, shall be issued in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC") for the benefit of other parties (the "Participants") in the book-entry-only transfer system of DTC. In the event the County determines that it is in the best interest of the County not to continue the book-entry system of transfer or that the interests of the holders of the bonds might be adversely affected if the book-entry system of transfer is continued, the County may notify DTC and the bond registrar and paying agent, whereupon DTC will notify the Participants of the availability through DTC of bond certificates. In such event, the bond registrar and paying agent shall deliver, transfer and exchange bond certificates as requested by DTC and any Participant or "beneficial owner" in appropriate amounts in accordance with this Bond Resolution. DTC may determine to discontinue providing its services with respect to the bonds at any time by giving notice to the County and the bond registrar and paying agent and discharging its responsibilities with respect thereto under applicable law or the County may determine that DTC is incapable of discharging its duties and may so advise DTC. In either such event, the County shall use reasonable efforts to locate another securities depository. Under such circumstances (if there is no successor securities depository), the County and the bond registrar and paying agent shall be obligated to deliver bond certificates in accordance with the procedures established by this Bond Resolution. In the event bond certificates are issued, the provisions of this Bond Resolution shall apply to, among other things, the transfer and exchange of such certificates and the method of payment of principal of and interest on such certificates. Whenever DTC requests the County and the bond registrar and paying agent to do so, the County and the bond registrar and paying agent shall cooperate with DTC in taking appropriate action after reasonable notice to make available one or more separate certificates evidencing the bonds to any Participant having bonds credited to its DTC account or to arrange for another securities depository to maintain custody of certificates evidencing the bonds.



Notwithstanding any other provision of this Bond Resolution to the contrary, so long as any bond is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal of, interest on and redemption premium, if any, on the bonds and all notices with respect to the bonds shall be made and given, respectively, to DTC. The Controller/Chief Administrative Officer is authorized to sign the Blanket Issuer Letter of Representations on behalf of the County in such form as such official deems necessary or appropriate in order to accomplish the issuance of the bonds in accordance with law and this Bond Resolution.

5. OPTIONAL REDEMPTION. The Bonds may be subject to optional redemption prior to maturity upon such terms and conditions as shall be determined by the Controller/Chief Administrative Officer at the time of sale.

6. MANDATORY PRIOR REDEMPTION. If any of the bonds are designated by the original purchaser as term bonds such bonds shall be subject to mandatory prior redemption at par and accrued interest in accordance with the maturity schedule determined by the Controller/Chief Administrative Officer and upon the terms and conditions set forth in the form of bond contained in Section 10 hereof. The bonds to be redeemed shall be selected by lot.

7. BOND REGISTRAR AND PAYING AGENT. The County Controller/Chief Administrative Officer or the County Treasurer shall designate, and may enter into an agreement with, a bond registrar and paying agent for the bonds that shall be a bank or trust company located in the State of Michigan that is qualified to act in such capacity under the laws of the United States of America or the State of Michigan or which may be an officer of the County. The County Controller/Chief Administrative Officer or County Treasurer may from time to time as required remove the bond registrar and paying agent and may designate a similarly qualified successor bond registrar and paying agent.

8. EXECUTION, AUTHENTICATION AND DELIVERY OF BONDS. The bonds shall be executed in the name of the County by the manual or facsimile signatures of the Chairperson of the Board or the Vice Chair and the County Clerk or Deputy Clerk and authenticated by the manual signature of an authorized representative of the bond registrar and paying agent, and the seal of the County (or a facsimile thereof) shall be impressed or imprinted on the bonds. After the bonds have been executed and authenticated for delivery to the original purchaser thereof, they shall be delivered by the County Treasurer or the Controller/Chief Administrative Officer to the purchaser upon receipt of the purchase price. Additional bonds bearing the facsimile signatures of the Chairperson or Vice Chair of the Board and the County Clerk or Deputy Clerk and upon which the seal of the County (or a facsimile thereof) is impressed or imprinted may be delivered to the bond registrar and paying agent for authentication and delivery in connection with the exchange or transfer of bonds. The bond registrar and paying agent shall indicate on each bond the date of its authentication.

9. EXCHANGE AND TRANSFER OF BONDS. Any bond, at the option of the registered owner thereof and upon surrender thereof to the bond registrar and paying agent with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his duly authorized attorney, may be exchanged for bonds



of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered bond.

Each bond shall be transferable only upon the books of the County, which shall be kept for that purpose by the bond registrar and paying agent, upon surrender of such bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his duly authorized attorney.

Upon the exchange or transfer of any bond, the bond registrar and paying agent on behalf of the County shall cancel the surrendered bond and shall authenticate and deliver to the transferee a new bond or bonds of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered bond. If, at the time the bond registrar and paying agent authenticates and delivers a new bond pursuant to this section, payment of interest on the bonds is in default, the bond registrar and paying agent shall endorse upon the new bond the following: "Payment of interest on this bond is in default. The last date to which interest has been paid is [insert applicable date]."

The County and the bond registrar and paying agent may deem and treat the person in whose name any bond shall be registered upon the books of the County as the absolute owner of such bond, whether such bond shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such bond and for all other purposes, and all payments made to any such registered owner, or upon his order, in accordance with the provisions of Section 3 of this Bond Resolution shall be valid and effectual to satisfy and discharge the liability upon such bond to the extent of the sum or sums so paid, and neither the County nor the bond registrar and paying agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the bond registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner.

For every exchange or transfer of bonds, the County or the bond registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

10. FORM OF BONDS. The bonds shall be in substantially the following form, with such changes as approved by the Controller/Chief Administrative Officer and consistent with the terms of this Bond Resolution:

**UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF SAGINAW**

LIMITED TAX GENERAL OBLIGATION BOND, SERIES 2023

Interest Rate Maturity Date Date of Original Issue CUSIP



Registered Owner:

Principal Amount:

The County of Saginaw, State of Michigan (the "County"), acknowledges itself indebted to and for value received hereby promises to pay to the Registered Owner identified above, or registered assigns, the Principal Amount set forth above on the Maturity Date specified above, unless redeemed prior thereto as hereinafter provided, upon presentation and surrender of this bond at the corporate trust office of _____, _____, Michigan, the bond registrar and paying agent, or at such successor bond registrar and paying agent as may be designated pursuant to the Resolution (as hereinafter defined), and to pay to the Registered Owner, as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which an interest payment is due, by check or draft drawn upon and mailed by the bond registrar and paying agent by first class mail postage prepaid to the Registered Owner at the registered address, interest on such Principal Amount until the County's obligation with respect to the payment of such Principal Amount is discharged, at the rate per annum specified above. Interest is payable on the first day of _____ and _____ in each year, commencing on _____ 1, 202___. Principal and interest are payable in lawful money of the United States of America. Interest shall be computed on the basis of a 360-day year of twelve 30-day months.

This bond is one of a series of bonds aggregating the principal sum of _____ Dollars (\$_____) issued by the County under and pursuant to and in full conformity with the Constitution and Statutes of Michigan (especially Act 34, Public Acts of Michigan, 2001, as amended) and a bond authorizing resolution adopted by the Board of Commissioners of the County (the "Resolution") for the purpose of defraying the cost of designing, purchasing, acquiring, constructing, and installing capital improvement items, including, but not limited to, the design, acquisition, and construction of improvements to the Dow Event Center, including without limitation, locker room improvements, suite improvements, restroom improvements, infrastructure for mobile locker room, fire alarm system improvements, exterior storage building, storage room improvements, painting, new ceilings, handrails, lighting improvements, diffusers, rooftop exhaust improvements, plaster improvements, boiler replacement, suites sound system upgrades, stageright platforms, temporary walls, signage, new security system, as well as all appurtenances, site work, improvements, furnishings, fixtures, and equipment necessary or incidental to these improvements, as well as other capital improvement items as determined by the County.

The County has irrevocably pledged its full faith and credit for the prompt payment of the principal of and interest on this bond as the same become due. The principal of and interest on the bonds are payable as a first budget obligation of the County from its general funds. The ability of the County to raise such funds is subject to applicable statutory and constitutional limitations on the taxing power of the County. The amount of taxes necessary to pay the principal



of and interest on the bonds, together with the taxes levied for the same year, shall not exceed the limit authorized by law.

This bond is transferable, as provided in the Resolution, only upon the books of the County kept for that purpose by the bond registrar and paying agent, upon the surrender of this bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the Registered Owner or his attorney duly authorized in writing. Upon the exchange or transfer of this bond a new bond or bonds of any authorized denomination, in the same aggregate principal amount and of the same interest rate and maturity, shall be authenticated and delivered to the transferee in exchange therefor as provided in the Resolution, and upon payment of the charges, if any, therein provided. Bonds so authenticated and delivered shall be in the denomination of \$5,000 or any integral multiple thereof not exceeding the aggregate principal amount for each maturity.

The bond registrar and paying agent shall not be required to transfer or exchange bonds or portions of bonds which have been selected for redemption.

MANDATORY PRIOR REDEMPTION

Bonds maturing in the year ____ are subject to mandatory prior redemption at par and accrued interest as follows:

Redemption Date	Principal Amount of Bonds to be Redeemed
-----------------	---

Bonds or portions of bonds to be redeemed by mandatory redemption shall be selected by lot.

(REPEAT IF MORE THAN ONE TERM BOND)

OPTIONAL PRIOR REDEMPTION

Bonds maturing prior to _____ 1, 20__, are not subject to redemption prior to maturity. Bonds maturing on and after _____ 1, 20__, are subject to redemption prior to maturity at the option of the County, in such order as shall be determined by the County, on any date on or after _____ 1, 20__. Bonds may be partially redeemed in any amount. If less than all of the bonds maturing in any year are to be redeemed, the bonds or portions of bonds



to be redeemed shall be selected by lot. The redemption price shall be the par value of the bond or portion of the bond called to be redeemed plus interest to the date fixed for redemption.

Not less than thirty nor more than sixty days' notice of redemption shall be given by first-class mail to the registered owners of bonds called to be redeemed at their registered addresses. Failure to receive notice of redemption shall not affect the proceedings for redemption. Bonds or portions of bonds called for redemption shall not bear interest after the date fixed for redemption, provided funds are on hand with the bond registrar and paying agent to redeem the same.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of the bonds of this series, existed, have happened and have been performed in due time, form and manner as required by law, and that the total indebtedness of the County, including the series of bonds of which this bond is one, does not exceed any constitutional or statutory limitation.

IN WITNESS WHEREOF, the County of Saginaw, Michigan, by its Board of Commissioners, has caused this bond to be executed in its name by facsimile signatures of the Chairperson of the Board of Commissioners and County Clerk and its corporate seal (or a facsimile thereof) to be impressed or imprinted hereon. This bond shall not be valid unless the Certificate of Authentication has been manually executed by an authorized representative of the bond registrar and paying agent.

COUNTY OF SAGINAW

By: _____
Its: Chairperson, Board of Commissioners

And: _____
Its: Clerk

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described in the within mentioned Resolution.

Bond Registrar and Paying Agent

By: _____
Authorized Representative

Authentication Date: _____, 2023



ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____

(please print or type social security number or taxpayer identification number and name and address of transferee)

the within bond and all rights thereunder, and does hereby irrevocably constitute and appoint _____ attorney to transfer the within bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____, 20__

Notice: The signature to this assignment must correspond with the name as it appears upon the face of the within bond in every particular, without alteration or enlargement or any change whatever. When assignment is made by a guardian, trustee, executor or administrator, an officer of a corporation, or anyone in a representative capacity, proof of his/her capacity to act must accompany the bond.

In the presence of: _____

Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guaranty program.

Signature Guaranteed: _____

[END OF BOND FORM]

11. **SECURITY.** The full faith and credit of the County are pledged hereby to the payment of the principal and interest on the bonds authorized by this Bond Resolution. Each year the County shall include in its budget as a first budget obligation an amount sufficient to pay such principal and interest as the same shall become due. The ability of the County to raise funds for the payment of the principal of and interest on the bonds is subject to applicable constitutional and statutory limitations on the taxing power of the County. The amount of taxes necessary to pay the principal of and interest on the bonds, together with the taxes levied for the same year, shall not exceed the limit authorized by law. The proceeds of such taxes (both current and delinquent) shall be deposited as collected into a Principal and Interest Fund that shall be established for the bonds, and until the principal of and the interest on the bonds are paid in full, such proceeds shall be used only for payment of such principal and interest.

12. **ESTIMATES OF PERIOD OF USEFULNESS AND COST.** The estimated period of usefulness of the Project for which the bonds are to be issued is hereby determined to be twenty (20) years and upwards, and the estimated cost of the Project as submitted to the Board is hereby approved and adopted.

13. **USE OF BOND PROCEEDS – CONSTRUCTION FUND.** From the proceeds of the sale of the bonds there shall be set aside in the Principal and Interest Fund (i) any accrued interest received from the purchaser of the bonds at the time of delivery of the bonds, (ii) such premium, if any, received from the purchaser of the bonds at the time of delivery of the bonds in such



amount as determined by the Controller/Chief Administrative Officer, and (iii) such amount, if any, determined by the Controller/Chief Administrative Officer to pay interest on the Bonds on such date or dates determined by the Controller/Chief Administrative Officer, which interest is hereby capitalized. The remainder of the proceeds of the sale of the bonds shall be set aside in a construction fund and used to pay the costs of issuing the bonds and to acquire and construct the Project.

14. TAX COVENANT. The County covenants to comply with all requirements of the Internal Revenue Code of 1986, as amended (the "Code") necessary to assure that the interest on the bonds will be and will remain excludable from gross income for federal income tax purposes. The County Controller/Chief Administrative Officer and other appropriate officials of the County are authorized to do all things necessary (including the making of such covenants of the County as shall be appropriate) to assure that the interest on the Bonds will be and will remain excludable from gross income for federal income tax purposes. Notwithstanding the above, the Controller/Chief Administrative Officer is authorized to determine that the Bonds or a series of Bonds be issued at a rate that is not excluded from gross income for federal income tax purposes.

15. DEFEASANCE. In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay, at maturity or irrevocable call for earlier optional redemption, the principal of, redemption premium, if any, and interest on the bonds, or any portion thereof, shall have been deposited in trust, this Bond Resolution shall be defeased with respect to such bonds, and the owners of the bonds shall have no further rights under this Bond Resolution except to receive payment of the principal of, redemption premium, if any, and interest on the bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange bonds as provided herein.

16. REPLACEMENT OF BONDS. Upon receipt by the County Treasurer of proof of ownership of an unmatured bond, of satisfactory evidence that the bond has been lost, apparently destroyed or wrongfully taken and of security or indemnity that complies with applicable law and is satisfactory to the County Treasurer, the County Treasurer may authorize the bond registrar and paying agent to deliver a new executed bond to replace the bond lost, apparently destroyed or wrongfully taken in compliance with applicable law. In the event an outstanding matured bond is lost, apparently destroyed or wrongfully taken, the County Treasurer may authorize the bond registrar and paying agent to pay the bond without presentation upon the receipt of the same documentation required for the delivery of a replacement bond. The bond registrar and paying agent, for each new bond delivered or paid without presentation as provided above, shall require the payment of expenses, including counsel fees, which may be incurred by the bond registrar and paying agent and the County in the premises. Any bond delivered pursuant to the provisions of this Section 16 in lieu of any bond lost, apparently destroyed or wrongfully taken shall be of the same form and tenor and be secured in the same manner as the bond in substitution for which such bond was delivered.

17. APPROVAL OF DEPARTMENT OF TREASURY. The issuance and sale of the bonds shall be subject to permission being granted therefor by the Michigan Department of Treasury pursuant to Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"), unless the



County has qualified status pursuant to Act 34, and, if necessary, the Controller/Chief Administrative Officer is authorized and directed to make applications to the Michigan Department of Treasury for permission to issue and sell the bonds as provided by the terms of this Bond Resolution and Act 34.

18. SALE, ISSUANCE, DELIVERY, TRANSFER AND EXCHANGE OF BONDS. The Controller/Chief Administrative Officer is authorized to sell the Bonds pursuant to a negotiated sale in accordance with Act 34. It is hereby determined that such negotiated sale is in the best interests of the County and is calculated to provide the County with the maximum flexibility in pricing the Bonds. The Controller/Chief Administrative Officer is authorized to negotiate a bond purchase agreement, a placement agreement or other purchase agreement or term sheet (the "Purchase Agreement") with an underwriter or other purchaser (a "Purchaser") to be selected by the Controller/Chief Administrative Officer at or prior to the time of the sale of the Bonds. The Controller/Chief Administrative Officer may determine that an underwriter may act on behalf of itself and any other underwriters as determined by the Controller/Chief Administrative Officer. The Purchase Agreement shall set forth the principal amount of the Bonds, principal maturities and dates, interest rates and interest payment dates, redemption provisions, if any, purchase price to be paid by the Purchaser and compensation or expenses to be paid to the Purchaser, as well as such other terms and provisions as the Controller/Chief Administrative Officer determines to be necessary or appropriate in connection with the sale of the Bonds.

Notwithstanding the foregoing, if the Controller/Chief Administrative Officer determines that a competitive sale would be in the best interests of the County, the Bonds shall be sold pursuant to a competitive sale. The Controller/Chief Administrative Officer is hereby authorized to approve an Official Notice of Sale for the Bonds and publish the same in accordance with law in *The Bond Buyer* at least seven days before the date set for the sale of the Bonds. An Official Notice of Sale for the Bonds shall be in such form approved by the Authorized Officer and contain such terms and provisions as the Controller/Chief Administrative Officer determines to be necessary or appropriate in connection with the sale of the Bonds. Bids for the purchase of the Bonds shall be received up to such time as shall hereafter be determined by the Controller/Chief Administrative Officer. Following the receipt of bids for the Bonds, the Controller/Chief Administrative Officer is authorized to award the Bonds to the successful bidder therefor or reject all bids and negotiate the sale of the Bonds with a selected Purchaser.

Notwithstanding any other provision of this Resolution, the Chairperson of the Board of Commissioners, the County Clerk, the County Treasurer, the Financial Services Manager and the Controller/Chief Administrative Officer (each an "Authorized Officer") are each individually authorized within the limitations set forth below to determine the title of the Bonds, the interest rate or rates, maximum interest rate, amount of discount or premium, amount of maturities, principal amount, amount of good faith deposit, if any, denominations, dates of issuance, dates of maturities, interest payment dates, optional and mandatory redemption rights, and term bond options. The authority granted to the Authorized Officer by this Section, is subject to the following limitations:

- (a) The par amount of the Bonds shall not exceed \$5,500,000.
- (b) The interest rate on any Bond shall not exceed 6% per annum.



(c) The final maturity date of the Bonds shall not be later than twenty years from the date of issuance of the Bonds.

(d) The Bonds shall be sold at a price not less than 98% of the par value of the Bonds.

The Authorized Officer is hereby authorized for and on behalf of the County, without further Board approval, to: a) approve the circulation of a preliminary and a final Official Statement describing the Bonds; (b) award the bid for the sale of the Bonds; (c) purchase municipal bond insurance, if considered necessary, as additional security for the bondholders; (d) apply to rating agencies for a rating on the Bonds; (e) to make any elections or designations under the Code, including any designation under Section 265 of the Code; and (f) do all other acts and take all other necessary procedures required to effectuate the sale, issuance and delivery of the Bonds.

Approval by the County of the matters delegated in this section or any other sections may be evidenced by execution or approval of a sale order or such other documents by the Authorized Officer. The Authorized Officer is authorized to execute any documents or certificates necessary to complete the transaction, including, but not limited to, any applications including applications to the Michigan Department of Treasury (including an Application for State Treasurer's Approval to Issue Long-Term Securities, applications for waivers, and the submission of any supporting or related documents), any certificates, receipts, orders, agreements, instruments, security reports, a blanket letter of representations, and any certificates relating to federal or state securities laws, rules or regulations, and to pay any fees required by the State of Michigan.

19. OFFICIAL STATEMENT; CONTINUING DISCLOSURE: The Controller/Chief Administrative Officer is hereby authorized to cause the preparation of a preliminary official statement and a final official statement for the bonds for the purpose of enabling compliance with SEC Rule 15c2-12 (the "Rule") by the successful bidder or bidders and to do all other things necessary to enable compliance with the Rule by the successful bidder or bidders. After the award of the bonds, the County shall provide, on a timely basis and in reasonable quantity as requested by the successful bidder or bidders to enable the successful bidder or bidders to comply with paragraphs (b)(3) and (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board.

The Controller/Chief Administrative Officer is hereby authorized to execute and deliver in the name of and on behalf of the County (i) a certificate of the County to comply with the requirement for a continuing disclosure undertaking of the County pursuant to subsection (b)(5) or (d)(2) of the Rule, as applicable, and (ii) amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. The remedies for any failure of the County to comply with or carry out the provisions of the Continuing Disclosure Certificate shall be as set forth therein.

20. BOND INSURANCE. The Controller/Chief Administrative Officer is authorized and directed to take any actions that may be necessary or appropriate to purchase a policy or policies of municipal bond insurance with respect to the bonds to the extent that such officer determines that the purchase of such municipal bond insurance is in the best interests of the



County. If the Controller/Chief Administrative Officer makes such a determination, the purchase of a policy or policies and the payment of premiums therefor and the execution by such officer of any necessary commitments with respect thereto are hereby authorized.

21. BOND COUNSEL. The firm of Dickinson Wright PLLC is hereby employed as bond counsel to the County for the issuance of the Bonds and the Authorized Officer is authorized to sign an engagement letter with bond counsel with such fee as is provided in the financial report prepared for the Bonds. The County acknowledges that Dickinson Wright PLLC represents a number of financial institutions in public finance matters, including financial institutions that may potentially purchase the Bonds, and consents to Dickinson Wright PLLC's representation of the County as bond counsel and, and waives any conflict of interest arising from such representation of a financial institution or underwriter that may purchase the Bonds in other matters not involving the County.

22. MUNICIPAL ADVISOR. MFCI, LLC is appointed as registered municipal advisor for the issuance of the Bonds.

23. CONFLICTING RESOLUTIONS. All resolutions and parts of resolutions, insofar as they are in conflict herewith, are rescinded to the extent of the conflict.

After discussion, the vote was:

YEAS: Boyd, Coney, Krafft, Little, Matthews, Piotrowski, Slodowski, Spitzer, Tany,
Webster – **10**
NAYS: Harris – **1**
TOTAL: – **11**

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I, the undersigned, the Clerk of the County of Saginaw, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Board of Commissioners of said County held on the 20th day of June, 2023, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with Act 267, Public Acts of Michigan, 1976, as amended.

Vanessa Guerra, Saginaw County Clerk
Dated: June 20, 2023

UNFINISHED BUSINESS

None

PROCLAMATIONS

None



APPOINTMENTS

(By the Chair)

- Appointed Sara Marquez and Lisa Coney (Service Area Category) to the **Community Corrections Advisory Board** to fill vacancies for terms to expire September 30, 2023
- Appointed Raquel Ledesma-Perez (Private Sector) and Dr. Marcia Mastracci Ditmyer (Higher Learning) to the **GLB Workforce Development Board** with terms to expire June 30, 2025
- Appointed Lisa Kleekamp to the **Library Board** with a term to expire May 31, 2028

ELECTIONS

(By the Board)

- Commissioner Slodowski moved, seconded by Commissioner Coney, to elect Cherie Long to the **Community Mental Health Authority Board** to fill a vacancy for a term to expire March 31, 2025. Motion carried.
- Chairman Boyd announced the election to fill a vacancy on the Saginaw County Road Commission. Notice of the vacancy was issued as a press release and posted on the Saginaw County website requesting the submission of applications/qualifications by qualified candidates by June 2, 2023 for review by the Executive Committee. Chairman Boyd asked for nominations from the floor.

Commissioner Tany nominated Edward Wasmiller; Commissioner Spitzer nominated Seymour Geiersbach; Commissioner Coney nominated Carl Ruth; Commissioner Krafft nominated Cheryl Hadsall; Commissioner Slodowski nominated Cynthia Winiecke; and Commissioner Piotrowski nominated Carol Ewing.

The Board Clerk was instructed to conduct a roll call vote of the members present on those nominated, with the results as follows:

***Ewing: - 1; Geiersbach: - 1; Hadsall: - 2; Ruth: - 3; Wasmiller: - 2; Winiecke: - 2
Total: - 11***

The Board Clerk was instructed to remove the candidates with the lowest votes from consideration (Ewing and Geiersbach) and a second roll call vote for the four (4) remaining nominees was taken with the results as follows:

***Hadsall: - 2; Ruth: - 3; Wasmiller: - 3; Winiecke: - 3
Total: - 11***

The Board Clerk was instructed to remove the candidate with the lowest votes from consideration (Hadsall) and a third roll call vote for the three (3) remaining nominees was taken with the results as follows:

***Ruth: - 3; Wasmiller: - 6; Winiecke: - 2
Total: - 11***



- Edward Wasmiller was duly elected to the **Saginaw County Road Commission** to fill a vacancy for a term to expire December 31, 2024

CHAIR ANNOUNCEMENTS

- ❖ Chairman Boyd announced the Special Board Session scheduled for Monday, June 26, 2023 is cancelled, but there is a Committee of the Whole on the FY 2024 Budget scheduled that same day at 4:00 p.m.

COMMISSIONER AUDIENCES

- Vice-Chair Tany congratulated Jessica Sargent on the successful Commission on Aging Senior Picnic held Friday, June 9th at Haithco Park. He, along with Chairman Boyd and Commissioners Piotrowski, Little, and Coney, helped serve meals and praised all the volunteers who helped make this event a success.
- Commissioner Krafft introduced former Commissioner Chuck Stack who was in the audience. He stated that it was an emotional meeting, the longest meeting he can remember as a commissioner, but we live in an outstanding country and has respect for everyone, including Robert Belleman. He announced the annual Patriotic Praise event at the Harvey Kern Pavilion at Heritage Park in Frankenmuth on Sunday, July 2, 2023 at 9:30 a.m.
- Commissioner Piotrowski announced the annual American Flag raising on July 4, 2023 at 10:00 a.m. on the Court St. Bridge – volunteers should arrive at 9:00 a.m. To donate or volunteer with the Saginaw Fireworks, go to saginawareafireworks.com for more information.

By Commissioner Harris, seconded by Commissioner Coney: That the Board adjourn. Motion Carried. Thereupon, the Board adjourned at 8:17 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

CHRISTOPHER S. BOYD

CHAIRMAN

VANESSA GUERRA

COUNTY CLERK

Prepared by: Suzy Koeplinger, Deputy County Clerk

**OFFICIAL PROCEEDINGS
OF THE**
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN



AUGUST SESSION 2023



First day of the August Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, August 15, 2023. The Board met pursuant to call of the County Clerk at 5:08 p.m. at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Christopher S. Boyd in the Chair.

PRESENT: Christopher S. Boyd, Lisa R. Coney, Dennis H. Krafft, Gerald D. Little, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Jack B. Tany, Michael A. Webster – **9**

ABSENT: Denny M. Harris, Sheldon Matthews – **2**

TOTAL: – **11**

OTHERS: Koren Thurston, L. William Smith, Judge André Borrello, Vanessa Guerra, Kyle Bostwick, Brian Wendling, Liz Gooch, Denise Joseph, Jennifer Broadfoot, Mary McLaughlin, Josh Brown, Jessica Sargent, Bonnie Kanicki, Sam Tany, Kelly Suppes, Dr. Russell Bush, Tom Boaz, Bri Summersett, Kevin Behnke, John Cunningham, Terry Pruitt, Randy Pfau, Michelle McGregor, Michael Karas, Rick Riebschleger, Dennis Borchard, Zakyia Young, Jordan Bibb, Tyrease Watson, Tyri Watson, Jordan Smith, Ahnyala Eichelberger, Davion Ortiz, Key'Miyah Brooks, Brenda Palmer, Catherine Hicks, Marissa Sawdon, Suzy Koeplinger, Justin Engel – Mlive, and others

-  Commissioner Coney gave the invocation and led the Pledge of Allegiance to the Flag
-  Chairman Boyd offered thoughts and prayers on behalf of the Board to Jaime Ceja, Executive Assistant to the Controller/CAO, who has family in Maui, Hawaii after the devastating wildfires that recently occurred

CLERK'S CALL OF SESSION

Public Notice of Regular Board Session

The Saginaw County Board of Commissioners will convene for its Regular Session on

Tuesday, August 15, 2023 at 5:00 p.m.

111 S. Michigan Ave., Room 200

Saginaw, MI 48602



Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting. Please include your phone number.

This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the August 15, 2023 Board Agenda.

If you are disabled and need accommodation to provide you with an opportunity to participate, please call the Board of Commissioners at 989.790.5267.

Respectfully submitted,
Vanessa Guerra, County Clerk

August 4, 2023
Posted 8-11-23 by MCS

By the Chair: That the Notice of Meeting from the County Clerk be received and filed if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

- ***Commissioner Krafft moved, seconded by Vice-Chair Tany, to approve the Minutes of the June 20, 2023 Board Session and June 26, 2023 Committee of the Whole. Motion carried.***

NOTICE OF PUBLIC HEARING

*The Saginaw County Board of Commissioners will hold a Public Hearing on the proposed Saginaw County Budget for fiscal year 2023/2024 at **5:00 p.m. on Tuesday, August 15, 2023** in Room 200 of the Saginaw County Governmental Center, 111 South Michigan Avenue, Saginaw, MI 48602. A copy of the proposed budget is available for inspection in the Controller's Office at the above address and on the website at www.saginawcounty.com. Persons wishing to comment may do so at this meeting and/or may send written comments to the Board at the above address. **The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.***

PUBLIC HEARING

At 5:12 p.m., Chairman Boyd opened a public hearing on the proposed Saginaw County 2023/2024 Fiscal Year Budget and property tax millage rate proposed to be levied to support General Government Operations. Chairman Boyd asked if there was anyone wishing to speak; hearing none, he announced the hearing would remain open.



AUDIENCES

- Denise Joseph, Equalization Director, and Liz Gooch, Deputy Equalization Director, were recognized for receiving the “Equalization Department of the Year” award from the Michigan Association of Equalization Departments.
- Inez Williams, Youth Employment and Recreation Network (YEARN), introduced the organization and shared that 55 students were hired to work in the City of Saginaw to learn how to become good employees. She introduced three (3) current students - Key'Miyah Brooks, Davion Ortiz, and Ahnyala Eichelberger – who shared information about the programs within the organization and what they learned. Ms. Williams invited the Board to attend the last day of the program on Friday, August 18, 2023 at 11:00 a.m. at Unity in the Park, corner of 7th and Janes in Saginaw.
- Kevin Behnke, Licensed Funeral Director, spoke about the impact of performing autopsies in St. Clair County on a Saginaw family and how a delay in performing the autopsy and return of the deceased to Saginaw caused anxiety and further grief to the family regarding funeral planning.
- John Cunningham, Owner/Operator of Cunningham Funeral Home in Auburn, also commented on the impact on Saginaw families by performing autopsies in St. Clair County and how the Medical Examiner is not performing adequately in St. Clair County.
- BriAnn Summersett, former Medical Examiner Investigator, spoke on her alleged wrongful termination of her company and the possibility of a new Request for Proposal (RFP) for mortuary transportation services. She also handed out a packet of information on the criminal background of current employees of the body removal and transport company the county is currently contracting with, Preferred Removal Services.
- Tom Boaz, Preferred Removal Services, Inc., current contractor for Medical Examiner’s Office transport services with Saginaw County, has contracts with seven (7) counties and is an Equal Employment Opportunity employer with a diverse staff. He performs background and driving checks, hires people who are the best fit for his company, and has hired people with past criminal records.
- Helen Lutz, Senior Center Coordinator at the YMCA, informed commissioners of issues with the Commission on Aging regarding hot meal service at the center only being twice a week as opposed to five as it was previously. She also distributed photos of food that appeared to not be prepared properly and asked commissioners to visit the center.
- Beverly Smith spoke on behalf of the Marie Davis Center, a Commission on Aging Senior Center, stating the center is not clean, there is a hoarding situation, and the center coordinator is unprofessional.
- Terry Pruitt, President of Saginaw NAACP, spoke on the Board of Commissioners implementing a process to fill a vital leadership position in county government with its appointment of a new County Controller. He handed out a list of desired characteristics that the Saginaw NAACP believes the candidates should possess in order to be considered for the position.

INITIATORY MOTIONS

None



LAUDATORY RESOLUTIONS

None

PUBLIC HEARING

2nd Call

At 5:42 p.m., Chairman Boyd announced the second call of a public hearing on the proposed Saginaw County 2023/2024 Fiscal Year Budget and property tax millage rate proposed to be levied to support General Government Operations. He asked if there was anyone wishing to speak; hearing none, he announced the hearing would remain open.

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chairman heard none; it is so ordered.

8-15-1 REGION VII AREA AGENCY ON AGING submitting for review and approval its Annual Implementation Plan (AIP) for FY 2024.

-- Human Services (*Receive & File*)

8-15-2 REGION VII AREA AGENCY ON AGING notifying Saginaw County that Requests for Proposals will be submitted for grant funding available for FY 2024

-- Human Services (*Receive & File*)

8-15-3 ASCENSION ST. MARY'S HOSPITAL sending notification of its application to Region VII Area Agency on Aging for funding its Guardian Angel Respite & Adult Day Care in FY 2024.

-- Human Services (*Receive & File*)

8-15-4 SAGINAW COUNTY 9-1-1 COMMUNICATIONS CENTER AUTHORITY submitting its FY 2024 Budget and approved Resolution that utilizes the balance of State Wireless Funds.

-- Courts & Public Safety (**8-15-2.1**)

8-15-5 EMERGENCY MANAGEMENT requesting a Public Hearing on an application to the Michigan Economic Development Corporation (MEDC) for a grant to install a river depth gauge on the Tittabawassee River and create interactive flood inundation maps.

-- Courts & Public Safety (*Public Hearing held at Courts & Public Safety Committee*)

8-15-6 PUBLIC WORKS submitting Resolutions pledging the full faith and credit of Saginaw County for the Eastwood Drain Project, Little Eagle Creek Drain Project, and Savage Drain Project.

-- County Services (**Res. 2023 - 14, Res. 2023 - 15, Res. 2023 - 16**)

8-15-7 PARKS & RECREATION requesting approval of modified language to its Drone Policy.

-- County Services (**8-15-3.1**)

8-15-8 MICHIGAN DEPARTMENT OF TREASURY submitting the Final State Equalization Report for 2023 as approved and certified by the State Tax Commission

-- County Services (*Receive & File*)

8-15-9 BAY CITY PUBLIC SCHOOLS submitting signed Form L-4029 detailing the property tax levies for Bay City Public Schools.

-- County Services (*Receive & File*)



- 8-15-10 VILLAGE OF BIRCH RUN** sending notice in accordance with Public Act 57 of 2018 of an informational meeting during its regular DDA meeting on Thursday, June 15, 2023.
-- County Services (*Receive & File*)
- 8-15-11 TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form in the amount of \$15,659,865.79 for the month of June 2023.
-- Budget/Audit (**8-15-4.1**)
- 8-15-12 CIRCUIT COURT PROBATION** requesting additional funding of \$13,395.74 to its 2023 budget from the General Fund to purchase three (3) multifunction copiers.
-- Budget/Audit (**8-15-4.3**)
- 8-15-13 INFORMATION TECHNOLOGY** requesting an amendment to the FY23 Budget to utilize \$400,000 of the Mainframe Modernization Fund to increase the Mainframe Modernization project budget for WiFi installation at County Facilities.
-- Budget/Audit (**8-15-4.4**)
- 8-15-14 TREASURER** submitting its Quarterly Investment Reports.
-- Budget/Audit (*Receive & File*)
- 8-15-15 10th CIRCUIT COURT** requesting an amendment of the FY23 Budget to transfer \$30,000 from Mainframe Modernization fund balance to the Staff Augmentation Budget to continue the contract with a former Circuit Court Administrator through November 30, 2023.
-- Budget/Audit (**8-15-4.5**)
- 8-15-16 COUNTY PROSECUTOR** informing commissioner of Prosecutor’s Office salary and staffing issues.
-- Budget/Audit (*No action*)
- 8-15-17 PROBATE COURT** requesting the addition of \$10,000 into its Contractual Account for a temporary employee (Terry Kluck) to begin the FY 2024 Budget and provide temporary staffing throughout the year.
-- Budget/Audit (**8-15-4.7**)
- 8-15-18 10TH CIRCUIT COURT** requesting approval to contract with a consultant, Inspiring Minds, Inc., to assess, evaluate, recommend and help implement foundational changes and provide standard operating procedures to Circuit Court; to increase its Contracted Services account by \$100,000 using ARPA Replacement Revenue.
-- Budget/Audit (**8-15-4.6**)
- 8-15-19 PURCHASING/RISK MANAGER** requesting to increase the Circuit Court Probation FY 2023 Budget by an additional \$5,000 from the General Fund to cover a shortfall in various line items.
-- Budget/Audit (**8-15-4.3**)
- 8-15-20 COMMISSION ON AGING** submitting a summary of its application to the Region VII Area Agency on Aging for FY 2024 funding of its programs.
-- Human Services (**8-15-1.1**)
- 8-15-21 FINANCE DIRECTOR** submitting Quarterly Budget Adjustments for the period January 1, 2023 through June 30, 2023.
-- Budget/Audit (*Receive & File*)
- 8-15-22 COMMUNITY MENTAL HEALTH AUTHORITY** submitting its Annual Progress Report for 2022/2023.
-- Human Services (*Receive & File*)



8-15-23 10th CIRCUIT COURT – FAMILY DIVISION informing commissioners of changes made to the FY 2024 Budgets of the 10th Circuit – Family Division, Child Care Fund (Courts) and Child Care Fund (Detention); further, to authorize three (3) positions and establish PCNs in the FY 2024 Budget of each fund as follows: Legal Clerk II (Family Division), Probation Officer (Child Care Fund), and Detention Youth Care Specialist (Child Care Fund).

-- Budget/Audit **(8-15-4.8)**

8-15-24 PERSONNEL DIRECTOR submitting the August 2023 Employment Status Report covering labor statistics for the months of June and July 2023.

-- Labor Relations *(Receive & File)*

8-15-25 RETIREMENT/BENEFITS ADMINISTRATOR requesting certification of the Employee and Officer Delegates attending the 2023 Municipal Employees’ Retirement System (MERS) Annual Meeting to be held in Detroit, MI this year from September 28 - 29, 2023.

-- Labor Relations **(8-15-5.1)**

8-15-26 RETIREMENT/BENEFITS ADMINISTRATOR presenting information, along with Marne Daggett from the Municipal Employees’ Retirement System (MERS), on Saginaw County employees’ ability to borrow from their 401(a) retirement accounts and the impact on investments and the plan in general.

-- Labor Relations *(Receive & File)*

8-15-27 FRIEND OF THE COURT requesting to reclassify the vacant Friend of the Court position of Referee to a Family Evaluator position and modify the PCN, which would result in savings of \$20,567 to Saginaw County.

-- Labor Relations **(8-15-5.2)**

8-15-28 HEALTH DEPARTMENT requesting extension of contract with retiree Public Health Nurse Mary Patnode, through FY 2024; and requesting the addition of a temporary PCN to the Immunization Program until November 30, 2023 due to planned retirement and training.

-- Labor Relations **(8-15-5.3)**

8-15-29 HEALTH DEPARTMENT/TEN16 RECOVERY NETWORK requesting use of the Courthouse grounds (with free parking) on Thursday, August 31, 2023 from 4:00 p.m. to 8:00 p.m. to host activities in observance of International Overdose Awareness Day, to include vendor tables as well as family friendly games and activities.

-- Executive **(8-15-6.1)**

8-15-30 PURCHASING/RISK MANAGER submitting for approval amendments to County Policy #122, “General Liability/Worker’s Compensation Insurance Claim Policy.”

-- Executive **(8-15-6.2)**

8-15-31 FINANCE DIRECTOR recommending approval of settlement terms associated with the class action opioid lawsuit litigation and to ratify the actions of our special legal counsel, Weitz & Luxenberg, through a proposed resolution.

-- Executive **(Res. 2023 - 17)**

8-15-32 FINANCE DIRECTOR AND EXECUTIVE ASSISTANT providing an update on allocated and unspent American Rescue Plan Act (ARPA) funds, as well as a recommendation to claw back unspent funds to reallocate prior to December 31, 2023.

-- Executive ***(Committee of the Whole to be scheduled)***



REPORTS OF COMMITTEES

1. **Human Services Committee – G. Little, Chair; T. Slodowski, Vice-Chair**
 - 1.1) **COMMISSION ON AGING**, re: Approval of application to the Region VII Area Agency on Aging for FY 2024 funding of its programs
 - **Commissioner Little moved, seconded by Commissioner Coney, to approve 1.1. Motion carried.**

FROM: COMMITTEE ON HUMAN SERVICES – 1.1

AUGUST 15, 2023

Your committee considered Communication No. 8-15-20 from Jessica Sargent, Director, Commission on Aging, submitting a FY 2024 Application Summary for Federal/State Funding through Region VII Area Agency on Aging.

The committee met with Ms. Sargent who provided details on the application. State and Federal funds awarded by Region VII require a 10% local match, which may be either a cash match with millage funds, in-kind goods or services, or a combination thereof. This is a Request for Proposal (RFP) and at the time of review, these grants have not been awarded. Funds are awarded through a competitive RFP process. The service categories and allocations for which funding is sought are as follows:

SERVICE CATEGORY	FY 2023 ALLOCATION	FY 2024 ALLOCATION
Case Coordination & Support	\$100,770	\$103,270
Senior Center Staffing	19,400	22,038
Senior Center Operations	13,000	13,000
Caregiver Support Program	50,273	54,496
Congregate Nutrition Program	136,246	132,916
Home Delivered Meals	418,410	437,007
Minority Outreach / Senior Center Staffing / Transportation	40,685	47,344
In Home Support Services	292,908	288,696
Total	\$1,071,692	\$1,098,767

The FY 2024 requested funds reflect an increase of \$2,500 for Case Coordination and Support, \$2,638 increase for Senior Center Staffing, \$4,223 increase for Caregiver Support Program, \$3,330 decrease for Congregate Nutrition, \$18,597 increase for Home Delivered Meals, \$6,659 increase for In Home Support Services, and a \$4,212 decrease for In Home Support Services. For all programs the total increase is \$27,075.

We recommend approval of the 2024 Application for Federal/State Funding through Region VII Area Agency on Aging in the amount of \$1,098,767, in accordance with Saginaw County Policy; further, that the proper County officials be authorized and directed to make the necessary budget adjustments.



Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Gerald D. Little, Chair

Michael A. Webster

Christopher S. Boyd

Tracey L. Slodowski, Vice-Chair

Lisa R. Coney

2. **Courts and Public Safety Committee – J. Tany, Chair; S. Matthews, Vice-Chair**

2.1) **9-1-1 COMMUNICATIONS AUTHORITY**, re: Approval of its FY 2024 Budget that utilizes the balance of up to \$500,000 of State Wireless Funds

- ***Vice-Chair Tany moved, seconded by Commissioner Spitzer, to approve 2.1. Motion carried.***

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY 2.1

AUGUST 15, 2023

Your committee considered Communication No. 8-15-4 from Chris Izworski, Executive Director, Saginaw County 9-1-1 Communications Authority, submitting the FY 2024 9-1-1 Communications Authority Budget of \$7,472,651 and approved Budget Resolution of the Authority.

We met with Mr. Izworski who explained that the 9-1-1 Communications Center Authority Board passed a resolution that the Authority is authorized to move the balance from State of Michigan Wireless Funds to be used as revenue for Saginaw County 9-1-1.

We recommend approval of the FY 2024 9-1-1 Communications Center Authority budget and the County budget to reflect correct budget figures for the transfer of surcharge monies by September 30, 2024 in addition to utilizing the balance from the State of Michigan Wireless Funds account up to \$500,000; further, that the proper county officials are authorized to amend the budgets accordingly.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Jack B. Tany, Chair

Richard A. Spitzer

Christopher S. Boyd

Sheldon Matthews, Vice-Chair

Mark S. Piotrowski

3. **County Services Committee – M. Webster, Chair; D. Krafft, Vice-Chair**

3.1) **PARKS & RECREATION**, re: Approval of County Policy related to drones

[Note: Resolution 2023 – 14, Resolution 2023 – 15, and Resolution 2023 – 16 from County Services Committee is submitted under the regular order of business under Resolutions]

- ***Commissioner Webster moved, seconded by Commissioner Krafft, to approve 3.1. Motion carried.***

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

AUGUST 15, 2023

Request Section: Your committee considered Communication No. 8-15-7 from Brian Keenan-Lechel, Parks & Recreation Director, requesting approval of modified language to its Drone Policy.



Background information: Saginaw County Parks has previously removed the word “drone” from our policy related to remote controlled aircrafts, boats, vehicles, etc., to comply with state law MCL 259.305 which prohibits political subdivisions from creating or enforcing their own drone ordinances, we provided the policy to review by county’s civil council who recommend the following additions:

- A person that is authorized by the Federal Aviation Administration to operate unmanned aircraft systems for commercial purposes may operate an unmanned aircraft system in County parks if the unmanned aircraft system is operated in a manner consistent with state and federal law.
- A person may operate an unmanned aircraft system in a county park for recreational purposes if the unmanned aircraft system is operated in a manner consistent with state and federal law for the operation of a model aircraft.
- Our county parks are located in the proximity of MBS International Airport and/or Saginaw H.W. Browne Airport. A person operating an unmanned aircraft system in County parks shall follow all state and federal laws, regulations, and limitations pertaining to flying near airports, and shall obtain airspace authorization prior to operation where required.

Financial Section: N/A

Strategic Planning Section: This request is consistent with the Board of Commissioner’s 2019 Strategic Plan – Quality of Living focus area, Arts, Entertainment and Recreation Goal.

Recommendation Section: We recommend approval of the modified language to Saginaw County Parks & Recreation’s Drone Policy.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chair

Dennis M. Harris

Christopher S. Boyd

Dennis H. Krafft, Vice-Chair

Sheldon Matthews

4. **Budget/Audit Committee – D. Krafft, Chair; J. Tany, Vice-Chair**

- 4.1) **FINANCE DIRECTOR/TREASURER**, re: Approval of vendor transactions for June 2023
- 4.2) **FINANCE DIRECTOR**, re: Submission of the FY 2024 County Budget to be placed on the table for adoption at the September 19, 2023 Board Session
- 4.3) **CIRCUIT COURT PROBATION**, re: Approval to transfer funding from the Circuit Court Clerk’s budget to purchase three (3) multifunctional copiers and up to \$5,000 to cover potential shortfalls in line items
- 4.4) **INFORMATION TECHNOLOGY**, re: Approval to allocate \$400,000 to the WiFi Installation project, but limit expenditure of \$225,000 from the Mainframe Modernization Fund at County Facilities
- 4.5) **10TH CIRCUIT COURT**, re: Approval to transfer \$30,000 from the Circuit Court Clerk’s Office to continue the contract with former Circuit Court Administrator, Dave Cable, through November 30, 2023



- 4.6) **10th CIRCUIT COURT**, re: Approval to contract with a consultant, Inspiring Minds, Inc. and increase its Contracted Services account by \$100,000 using funds from a Court Recorder vacancy to assess, evaluate, recommend, and help implement operating procedures
- 4.7) **PROBATE COURT**, re: Approval of \$10,000 from the General Fund to its Contractual Account for a temporary employee to begin the FY 2024 Budget and provide temporary staffing throughout the year
- 4.8) **10TH CIRCUIT COURT – FAMILY DIVISION**, re: Approval to establish three (3) PCNs: Legal Clerk II in Family Division; Probation Officer in the Child Care Fund; and Detention Youth Care Specialist in the Child Care Fund.

- **Commissioner Krafft moved, seconded by Commissioner Slodowski, to approve 4.1. Motion carried.**
- **Commissioner Krafft moved, seconded by Commissioner Little, to place Draft #2 of the FY 2024 Budget on the table for approval at the September 19, 2023 Board Session. (Unfinished Business at the September Board Session)**
- **Commissioner Krafft moved, seconded by Commissioner Spitzer, to approve 4.3. Motion carried.**
- **Commissioner Krafft moved, seconded by Commissioner Slodowski, to approve 4.4. Motion carried.**
- **Commissioner Krafft moved, seconded by Commissioner Spitzer, to approve 4.5. Motion carried.**
- **Commissioner Krafft moved, seconded by Commissioner Tany, to approve 4.6. Motion carried.**
- **Commissioner Krafft moved, seconded by Commissioner Tany, to approve 4.7. After discussion, the motion carried with nay votes recorded for Spitzer and Piotrowski.**
- **Commissioner Krafft moved, seconded by Commissioner Coney, to approve 4.8. After discussion, the motion carried with nay votes recorded for Slodowski and Piotrowski.**

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

AUGUST 15, 2023

In accordance with State Statute and County Policy, your Budget/Audit Committee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
8-15-11	Vendor Transactions	June 1 – 30, 2023	\$ 15,659,865.79

We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Controller's Office.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany, Vice-Chair

Tracey L. Slodowski

Richard A. Spitzer

Christopher S. Boyd



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

AUGUST 15, 2023

Your Budget Audit Committee received Communication No. 6-20-23 dated May 31, 2023 from the Controller's Office, submitting Draft #1 of the 2023 Budget, including the FY 2023 Budget Transmittal Letter & Debt Service Schedules, Draft Budget Resolutions A, B, C & D, Budget Summaries, Draft Capital Improvement Plan, and Draft Fee Schedule. This Draft #1 of the Budget was submitted with all funds in balance. Each committee reviewed the proposed budgets and a Committee of the Whole meeting was held. The Budget was previously distributed to each commissioner and is available for review in the Office of the Board of Commissioners. The Budget Audit Committee reviewed the budget as submitted, and considered information presented at the Committee of the Whole meeting. The Board of Commissioners, at its June 20, 2023 session, approved amendments to the FY24 Budget thereby creating Draft #2. Additional amendments may be made at the September 19, 2023 Board Session.

Resolution A contains the amended total budget for the County including the General Fund. The total County Budget for Fiscal 2024 is \$276,233,168 which is an increase of \$16,001,316 from the current amended Fiscal 2023 Budget. The General Fund Budget for Fiscal 2024 is \$58,387,438 which represents an increase of \$2,251,481 from the current amended Fiscal 2023 Budget. The General Fund will be subject to further expense control to ensure expenditures do not exceed revenues. Resolution A also contains the proposed County millage rates to be levied December 1, 2023 and July 1, 2024, as well as the authorization of the 9-1-1 surcharge to fund operations as set forth in the 2024 Budget. The County Operating Millage Levy for FY 2024 is 4.8485 mills, which is the same as FY 2023.

Resolution B lists salaries for elected/appointed officials including judges and non-union employees. The salaries of elected/appointed officials have been set by the Saginaw County Board of Commissioners and the salaries of judges have been set by the State Officers Compensation Commission.

Resolution C sets forth the prioritized Capital Improvement Budget for Fiscal Year 2024, which totals \$7,900,271, an increase of \$968,059 over the current FY 2023 budget.

Resolution D sets fees for all departments controlled by the Saginaw County Board of Commissioners, as amended from year to year.

A public hearing will be held at this day's session to allow comment on the proposed FY 2024 Budget and on the proposed millages to be levied in December 2023 and July 2024. Notice was previously published in *The Saginaw News* and copies of the budget material may be made available to the public at the meeting.

It is the recommendation of your committee that Draft #2 of the Controller's recommended Fiscal Year 2024 Budget containing Budget Resolutions A, B, C and D ***be laid on the table and scheduled for formal adoption at the September 19, 2023 Board Session.***

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Tracey L. Slodowski
Christopher S. Boyd

Jack B. Tany, Vice-Chair
Richard A. Spitzer



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.3

AUGUST 15, 2023

Your Budget/Audit Committee considered Communication No. 8-15-12 from Richard Riebschleger, Circuit Court Probation, requesting additional funding of \$13,395.74 to the FY23 Budget to purchase three (3) multifunction copiers; and Communication No. 8-15-19 from Kelly Suppes, Purchasing/Risk Manager, requesting an increase to the Circuit Court Probation FY 2023 Budget by an additional \$5,000 from the General Fund to cover shortfalls in various line items. Your committee met with Kelly Suppes, Purchasing/Risk Manager, and discussed the first request pertaining to additional funding for three (3) multifunction copiers. The current copiers are over seven years old and the parts can no longer be ordered to properly maintain or repair these machines. These copiers are heavily relied on as many probationers do not have the ability to receive emails and need hard copies. In addition, the Michigan Department of Corrections is switching its computer data program to a new system that will require probation staff to scan copies after the hard copy has been provided. The FY2023 Budget for Probation is \$62,550 and the cost to replace three multifunction copiers is \$13,395.74.

The second request considered from Kelly Suppes, on behalf of Circuit Court Probation, is for approval of an increase to the Circuit Court Probation FY2023 budget by \$5,000 to cover shortfalls in various line items. The various line items include Janitorial Services, Shredding, Garbage, Grounds Care, Equipment R&M and Insurance-Public Liability.

We recommend approval to transfer funding from the Circuit Court Clerk’s budget to purchase three (3) multifunctional copiers and up to \$5,000 to cover potential shortfalls in various line items in Circuit Court Probation FY 2023 Budget.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Tracey L. Slodowski
Christopher S. Boyd

Jack B. Tany, Vice-Chair
Richard A. Spitzer

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.4

AUGUST 15, 2023

Your committee considered Communication No. 8-15-13 from Josh Brown, Information Technology Director, requesting an amendment to the FY2023 Budget to utilize \$400,000 of the Mainframe Modernization Fund to increase the Mainframe Modernization project budget for WiFi installation at County Facilities.

Discussion was held at committee regarding this matter being approved by the Board of Commissioners three (3) years ago and the project was never implemented. WiFi is necessary in the courthouse and other county facilities because a hard connection is not feasible for visitors, residents, attorneys, and others who utilize a computer connection.

We recommend approval of an amendment to the FY2023 Budget to allocate \$400,000 to the WiFi Installation project, but limit expenditure of \$225,000 from the Mainframe Modernization Fund at County Facilities. Further, to authorize the Finance Director to identify funding from other departments as needed.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Tracey L. Slodowski
Christopher S. Boyd

Jack B. Tany, Vice-Chair
Richard A. Spitzer



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.5

AUGUST 15, 2023

Your Budget/Audit Committee received Communication No. 8-15-15 from André Borrello, Chief Judge, 10th Circuit Court/70th District Court, requesting an amendment to the FY23 Budget to transfer \$30,000 from Mainframe Modernization fund balance to the Staff Augmentation Budget to continue the contract with a former Circuit Court Administrator through November 30, 2023. Your committee met with Judge Borrello and he explained that Dave Cable would be contracted to assist in finishing mandatory Supreme Court Administrative Office reports and to assist in the migration to and functionality of the new Tyler/Odyssey case management system. Judge Borrello has guaranteed that the contract will not be renewed.

We recommend approval of an amendment to the FY23 Budget to transfer funds from the Circuit Court Clerk's Office to continue the contract with former Circuit Court Administrator, Dave Cable, through November 30, 2023.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.6

AUGUST 15, 2023

Your Budget/Audit Committee received Communication No. 8-15-18 from André Borrello, Chief Judge, Circuit Court, requesting approval to contract with a consultant, Inspiring Minds, Inc., to assess, evaluate, recommend, and help implement foundational changes and provide standard operating procedures to Circuit Court; to increase its Contracted Services account by \$100,000 using ARPA Replacement Revenue.

Your committee met with Judge Borrello and he detailed the need to hire an outside consultant to guide in reconstructing Circuit Court administrative operations. Judge Borrello believes there is no choice but to rebuild the administration and anything less would be a short-term approach. The 9-month plan is as follows:

Phase One (1) will cost \$10,000 for on-site information gathering. The contractor will conduct an assessment of the Circuit Court administrative operations whereby contractor will interview employees, observe operations and initially assess the entire operation. The duration will be between two (2) and four (4) weeks. Phase Two (2) will cost \$60,000 for an initial assessment based on the on-site review. The contractor will measure, evaluate and consider the historical and current operation in relation to the court's requirements. This assessment period is intended to allow contractor a reasonable opportunity to make a thorough and complete assessment of all administrative functions and operations, including but not limited to: compliance, best practices, deficiencies, improvements, and technological progress. The duration of Phase Two (2) will be six (6) months. Phase Three (3) will cost \$30,000 for recommendations and implementation. A comprehensive report with recommendations will be submitted and contractor will assist in implementation. The duration will be two (2) months.

We recommend approval to contract with a consultant, Inspiring Minds, Inc., to assess, evaluate, recommend, and help implement foundational changes and provide standard operating procedures to Circuit Court; to increase its Contracted Services account by \$100,000 using funds available from a Court Recorder vacancy or funds identified by the Finance Director.



Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.7

AUGUST 15, 2023

Your Budget/Audit Committee received Communication No. 8-15-17 from LaTecia Cirilo, Probate Register, requesting the addition of \$10,000 into its Contractual Account for a temporary employee (Terry Kluck) to begin the FY 2024 Budget and provide temporary staffing throughout the year.

Your committee met with LeTecia Cirilo and discussed Ms. Kluck's knowledge and experience with Probate Court. Having a temporary employee available allows office staff to take sick time or vacation time without creating a burden on new staff. If the dollar amount is depleted prior to the end of FY 2024, LeTecia Cirilo will not resubmit a renewal request.

We recommend approval of the addition of \$10,000 from General Fund fund balance to Probate Court's Contractual Account for a temporary employee to begin the FY 2024 Budget and provide temporary staffing throughout the year.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.8

AUGUST 15, 2023

Your Budget/Audit Committee received Communication No. 8-15-23 from, Todd Borders, Court Administrator, 10th Circuit Court – Family Division, informing commissioners of changes to the FY 2024 Family Division Budget and requesting approval to establish three (3) new positions.

Your committee met with Todd Borders where he requested approval to fund and establish three (3) new PCNs; a Legal Clerk II in the Family Division to assist with critical court processes; a Probation Officer due to "Raise the Age" legislation and increased workload; and a Detention Youth Care Specialist also due to "Raise the Age" legislation and increased workload.

We recommend approval to establish three (3) new PCNs, a Legal Clerk II (\$75,157) in the Family Division of the General Fund, a Probation Officer in the Child Care Fund (\$121,000 with a 50% General Fund match), and a Detention Youth Care Specialist in the Child Care Fund (\$76,000 with a 50% General Fund match) and authorize the proper county officials to amend the budget accordingly.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer



5. **Labor Relations Committee – M. Webster, Chair; S. Matthews, Vice-Chair**

- 5.1) **RETIREMENT/BENEFITS ADMINISTRATOR**, re: Approval of certification of the Employee and Officer Delegates to attend the 2023 Municipal Employees’ Retirement System (MERS) Annual Meeting
- 5.2) **FRIEND OF THE COURT**, re: Approval to reclassify the vacant Friend of the Court position of Referee to a Family Evaluator position and modify the PCN, for a savings of \$20,567 to the county
- 5.3) **HEALTH DEPARTMENT**, re: Approval to extend the contract with retiree Public Health Nurse Mary Patnode through FY 2024; and the addition of a temporary PCN to the Immunization Program until November 30, 2023

▪ **Commissioner Webster moved, seconded by Commissioner Tany, to approve 5.1 - 5.3 leaving room for exceptions. After discussion, there were no exceptions and the motion carried.**

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

AUGUST 15, 2023

Your committee considered Communication No. 8-15-25 from Patricia Johnson, Retirement/Benefits Administrator, as follows:

REQUEST: Saginaw County Retirement and Benefits Department requests the certification of the officer and employee delegate to the MERS Annual Conference. The employee delegate is elected in early August.

BACKGROUND INFORMATION: Each year employees can elect a delegate to attend the conference and report back on what they have learned at the MERS conference.

FINANCIAL INFORMATION: Cost of \$255 each for employee and officer delegates to be paid from Education and Training funds.

COLLABORATION/PARTNERSHIP: No future partnerships or collaborations are anticipated.

STRATEGIC PLANNING: The officer and employee delegates are required to report what they have learned to the other employees, bringing each of their own perspectives to the information provided at the conference. This will help generate interest and provide accurate information on our MERS retirement offerings.

RECOMMENDATION: We recommend approval of certification of the Employee and Officer Delegates attending the 2023 Municipal Employees’ Retirement System (MERS) Annual Meeting to be held in Detroit, MI this year from September 28 - 29, 2023 at a cost of \$255 each.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chair

Denny M. Harris

Christopher S. Boyd

Sheldon Matthews, Vice-Chair

Gerald D. Little

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

AUGUST 15, 2023

Your committee considered Communication No. 8-15-27 from Tara Hofmeister, Friend of the Court Director, as follows:



REQUEST: Requesting to reclassify the vacant Friend of the Court position of Referee to a Family Evaluator position and modify the PCN, which would result in savings of \$20,567 to Saginaw County.

BACKGROUND INFORMATION: The Friend of the Court currently has a vacant Referee position due to a retirement in June. Reclassification of this position will be a huge benefit to the court and the public as the current staffing and classifications make it difficult to adhere to statutory duties to provide custody and parenting time investigations. The reclassification would begin October 1, 2023. The Family Evaluator position will handle all statutorily required custody and parenting time investigations, joint meetings, and the accompanying child support review. The Evaluator would be required to have a Master’s or Bachelor’s Degree with extensive experience as opposed to the Referee’s current requirement of a Juris Doctorate. Unlike the Referee, this position would not be quasi-judicial which allows the Evaluator more leeway in reviewing information and material submitted by the parties to produce more comprehensive and robust reports and recommendations.

FINANCIAL INFORMATION: The Referee position was budgeted at \$198,620 for salary and fringes for 2022/2023. The estimated Family Evaluator’s salary and fringes would be \$138,129. A portion of this salary would be reimbursable from the State of Michigan through the CRP in the same manner as the Referee position for the work related to child support. Therefore, this reclassification would result in an estimated reduction of expenditures in the amount of \$60,491 and a reduction of state reimbursement in the amount of approximately \$39,924. In summary, this reclassification would result in savings to the county by approximately \$20,567.

COLLABORATION/PARTNERSHIP: N/A

STRATEGIC PLANNING: N/A

RECOMMENDATION: We recommend approval to reclassify the vacant Friend of the Court position of Referee to a Family Evaluator position and modify the PCN, which would result in savings of \$20,567 to Saginaw County.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chair
Denny M. Harris
Christopher S. Boyd

Sheldon Matthews, Vice-Chair
Gerald D. Little

FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

AUGUST 15, 2023

Your committee considered Communication No. 8-15-28 from Christina Harrington, Health Officer, as follows:

REQUEST: Requesting extension of contract with retiree Public Health Nurse Mary Patnode, through FY 2024; and requesting the addition of a temporary PCN to the Immunization Program until November 30, 2023 due to planned retirement and training.

BACKGROUND INFORMATION: Mary Patnode, a retiree public health nurse has been contracted to help augment current nursing positions at Saginaw County Health Department. Mary originally helped support the combination of the Personal Health Center and train replacement staffing. Mary has continued to be an asset to this organization supporting family planning clients with clinical services, preparing for a federal family planning audit, and filling in where needed with nursing vacancies.



Additionally, the addition of a PCN to the immunization program is needed in preparation for an employee retirement in November 2023. A current Health Specialist I will be retiring from the county within the next three (3) months and will be moved to a temporary PCN so that a permanent full-time position can be filled, and proper onboarding/training can occur. This will incur an extra expense of approximately \$5,500 for which can be absorbed within the current immunization program budget.

FINANCIAL INFORMATION: The financial aspect of this request was approved at the August 3, 2023 Budget/Audit Committee meeting.

COLLABORATION/PARTNERSHIP: N/A

STRATEGIC PLANNING: N/A

RECOMMENDATION: We recommend approval to extend the contract with retiree Public Health Nurse Mary Patnode, through FY 2024; and the addition of a temporary PCN to the Immunization Program until November 30, 2023 due to planned retirement and training.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chair

Denny M. Harris

Christopher S. Boyd

Sheldon Matthews, Vice-Chair

Gerald D. Little

6. **Executive Committee – C. Boyd, Chair**

6.1) **RECOVERY COURT**, re: Approval to use the front lawn of the Courthouse (with free parking) on Thursday, August 31, 2023 from 4:00 p.m. – 8:00 p.m. to host activities in observance of International Overdose Day

6.2) **PURCHASING/RISK MANAGER**, re: Approval to amend County Policy #122, “General Liability/Worker’s Compensation Insurance Claim Policy”

[Note: Resolution 2023 – 17, from Executive Committee is submitted under the regular order of business under Resolutions]

Added after Special Executive Committee meeting held prior to the Board

6.3) **CIVIL/LABOR COUNSEL** requesting approval of Memorandum of Understanding

6.4) **CHAIRMAN BOYD** recommending approval to establish a selection committee, engage the services of a recruitment firm, and designate up to \$30,000 in funding for this process

[Note: Resolution 2023 – 18 from Executive Committee is submitted on the Addendum]

- **Commissioner Krafft moved, seconded by Commissioner Tany, to approve 6.1. Motion carried.**
- **Commissioner Krafft moved, seconded by Commissioner Spitzer, to approve 6.2. Motion carried.**
- **Commissioner Krafft moved, seconded by Commissioner Coney, to approve 6.3. Motion carried.**
- **Commissioner Slodowski moved, seconded by Piotrowski, to approve 6.4. Motion carried.**



FROM: EXECUTIVE COMMITTEE -- 6.1

AUGUST 15, 2023

Your committee considered Communication 8-15-29 from Susan Smith, Saginaw Recovery Court Coordinator and Bethany Ureche, Rep. of Ten16 Recovery Network, as follows:

Request: Requesting permission to use the front lawn of the Courthouse for a one-day event on Thursday, August 31, 2023 to observe International Overdose Awareness Day. It is a day to raise awareness, but to also remember those who have been lost, and acknowledge the grief of the loved ones left behind.

Background Information: This is an annual event with the goal of bringing prevention, treatment, and recovery providers together along with the community, to combat the stigma that still surrounds substance use and overdose. By speaking up about the issues affecting our community, we free others to come forward without fear of judgement, to seek help and to find support if they are still suffering. Bringing the community and the resources together in one place will help bridge gaps in the community and ensure people who seek help receive it.

Financial Information: There is no financial support being requested for this event. Partner organizations will supply all food, beverages, activities, set up and complete clean up after the event. However, the attendees would be allowed to park in the two lots around the Courthouse for free, since the event will be from 4:00 p.m. to 8:00 p.m. This will not take away any substantial revenue during event hours.

Partnership/Collaboration: There will be 20 - 25 local prevention, treatment, recovery and community organizations with vendor tables, along with local youth leaders to provide family-friendly games and activities.

Strategic Planning: This is consistent with the Board of Commissioners 2019 strategic plan – Quality of Living focus area and the Healthcare Goal of engaging community partnerships with local healthcare providers.

Recommendation: We recommend approval for Ten16 Recovery Network to use the front lawn of the Courthouse (with free parking) on Thursday, August 31, 2023 from 4:00 p.m. to 8:00 p.m. to host activities in observance of International Overdose Awareness Day, to include vendor tables as well as family-friendly games and activities. Further, to notify the proper county departments to facilitate the event.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Christopher S. Boyd, Chairman
Gerald D. Little
Dennis H. Krafft

Jack B. Tany
Michael A. Webster

FROM: EXECUTIVE COMMITTEE -- 6.2

AUGUST 15, 2023

Your committee considered Communication 8-15-30 from Kelly Suppes, Purchasing/Risk Manager, submitting for approval amendments to County Policy #122, “General Liability/Worker’s Compensation Insurance Claim Policy.”

The committee met with Kelly Suppes and reviewed the language changes. The last revision was November 23, 1999. Since that date, many changes have occurred with insurance policies, namely increased Self Insured Retentions. In 1999 the SIR for Liability claims was \$150,000 and is now \$250,000. For Workers Compensation Claim the SIR was \$250,000 and is now \$500,000



and \$750,000 for class 7720. Kelly Suppes summarized that this revision is to clean up the language and update figures and references.

The recommendation of this committee is to approve the amendments to County Policy #122, “General Liability/Worker’s Compensation Insurance Claim Policy.”

Respectfully Submitted,

EXECUTIVE COMMITTEE

Christopher S. Boyd, Chairman
Gerald D. Little
Dennis H. Krafft

Jack B. Tany
Michael A. Webster

Category: 100
Number: 122

Subject: **GENERAL LIABILITY/WORKER’S COMPENSATION INSURANCE CLAIM POLICY**

1. PURPOSE: The purpose of this policy is to:
 - 1.1 Clearly define the authority and responsibility of various officials regarding liability and worker’s compensation claims;
 - 1.2 Assure that the County meets all court mediation deadlines;
 - 1.3 Provide outside legal counsel with a contact person with respect to claims; and
 - 1.4 Communicate to County Elected Officials, Department Heads and the public the formal County General Liability/Worker’s Compensation Insurance Claims Policy.
2. AUTHORITY: Saginaw County Board of Commissioners. Administrative policies shall be subject to revision or termination by the Board of Commissioners at its discretion.
3. APPLICATION: This policy applies to all County Elected Officials, County Departments and Agencies of Saginaw County.
4. RESPONSIBILITY: The Controller/CAO shall have the responsibility for overseeing this policy. The Purchasing/Risk Manager and the Payroll Administrator in the Controller’s Office shall have the responsibility of administering this policy.
5. DEFINITION(S): NONE
6. POLICY:
 - 6.1 All general liability and worker’s compensation insurance claims shall be submitted to the Saginaw County Controller’s Office for review and submission to the appropriate insurance company. The Purchasing/Risk Manager in the Saginaw County Controller’s Office shall maintain a file on each general liability



claim and The Payroll Administrator shall maintain a file on each worker's compensation claim and shall closely monitor each claim in conjunction with the insurance carrier and legal counsel.

- 6.2 The Saginaw County Controller has the authority to settle any general liability insurance or worker's compensation claim, upon the advice of legal counsel, up to Fifty Thousand Dollars (\$50,000), provided funds are available in the Self Insurance Fund. For claims between Fifty Thousand Dollars (\$50,000) and One Hundred Fifty Thousand Dollars (\$150,000), the Controller, upon advice of legal counsel, with the approval of the Chairman of the Board of Saginaw County Commissioners, has the authority to settle such claims, provided monies are available in the Self Insurance Fund. All claims over One Hundred Fifty Thousand Dollars (\$150,000) shall be submitted to the Saginaw County Board of Commissioners Executive Committee for review in Executive Session. The amounts stated in this provision are defined as the amounts paid by Saginaw County and do not include any amounts contributed by any insurer.
- 6.3 The Controller's Office shall report to the Board of Commissioners all claims settled below \$150,000 on a quarterly basis and a year-to-date basis as claims are settled. The Controller's Office shall work closely with outside Legal Counsel to settle all appropriate claims and has the authority to authorize settlement of any claims mediated or not, up to the limits specified in this Policy.
- 6.4 The Purchasing/Risk Manager and Payroll Administrator shall annually review the method of funding general liability insurance claims and shall advise the Controller and Board of any recommended changes in insurance carriers, retentions, deductibles, rates and other matters related to general liability insurance.

7. ADMINISTRATIVE PROCEDURES: NONE

8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

APPROVED AS TO SUBSTANCE:
Saginaw County Controller/CAO

APPROVED AS TO LEGAL CONTENT:
Saginaw County Civil Counsel

ADOPTED: November 23, 1999
AMENDED: August 15, 2023



Added After Special Executive Committee Prior to the Board Session

FROM: EXECUTIVE COMMITTEE -- 6.3

AUGUST 15, 2023

Your committee considered a Memorandum of Understanding (MOU) from County Civil Counsel: We met with Civil Counsel and discussed language of the MOU between Saginaw County and the Finance Director regarding out-of-class pay for County Controller/CAO duties. The MOU would compensate Koren Thurston, Finance Director, with an additional \$1,250 per bi-weekly pay period for her additional duties. The compensation will be retroactive to June 21, 2023, and continue until a new County Controller/CAO is hired. Mrs. Thurston would remain a member of the UAW Local 455, Unit 48 and continue to receive and be entitled to all benefits under its Collective Bargaining Agreement.

We recommend approval of a Memorandum of Understanding (MOU) between Saginaw County and Finance Director regarding out-of-class pay for County Controller/CAO duties.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Christopher S. Boyd, Chairman

Jack B. Tany

Gerald D. Little

Michael A. Webster

Dennis H. Krafft

[MOU on next page]



MEMORANDUM OF UNDERSTANDING
AND AGREEMENT

This MEMORANDUM OF UNDERSTANDING AND AGREEMENT made and entered into this ____ day of _____, 2023 by and between the COUNTY OF SAGINAW (“EMPLOYER”) and UAW LOCAL 455 – UNIT 48 (“UNION”), representing Managers.

WHEREAS, the EMPLOYER and UNION are parties to a Collective Bargaining Agreement (“CBA”), which covers the time period December 14, 2021 to September 30, 2024;

WHEREAS, the EMPLOYER is desirous of having the Finance Director, Koren Thurston, assist with additional duties of the former Controller/CAO until a replacement is hired.

WHEREAS, the UNION is also desirous of having the Finance Director, Koren Thurston, assist with additional duties of the former Controller/CAO until a replacement is hired.

THEREFORE, IT IS HEREBY AGREED as follows:

1. Finance Director, Koren Thurston, will assist with additional duties of the former Controller/CAO until a replacement is hired.
2. The Finance Director will be compensated an additional \$1,250.00 per bi-weekly pay period, retroactive to June 21, 2023, and continue until a new Controller/CAO is hired.
3. Koren Thurston will remain a member of UAW Local 455, Unit 48, and continue to receive and be entitled to all benefits under the Collective Bargaining Agreement for UAW Local 455, Unit 48.
4. This MOU shall be binding upon the EMPLOYER and UNION; shall not be considered precedent setting; and shall not affect the CBA in any other manner than that which is specifically set forth herein.

FOR THE EMPLOYER:

Christopher S. Boyd, Chair
Board of Commissioners

David M. Gilbert – Labor Specialist

FOR THE UNION:

Isaac Blackmon, Chief Steward

Jason VanBocxlaer – Business Agent



Added After Special Executive Committee Prior to the Board Session

FROM: EXECUTIVE COMMITTEE -- 6.4

AUGUST 15, 2023

Your committee considered a recommendation from Chairman Boyd to engage a search firm for a new County Controller/County Administrator.

We met and discussed various issues regarding the current list of applicants and a decision was made to establish a selection committee and engage the services of a recruitment firm.

We recommend approval for the Chairman, Vice Chairman, and Personnel Director to establish a selection committee, engage the services of a recruitment firm, and designate up to \$30,000 in funding for this process.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Christopher S. Boyd, Chairman

Gerald D. Little

Dennis H. Krafft

Jack B. Tany

Michael A. Webster

7. **Rules Committee – C. Boyd, Chair**

None

8. **Legislative Committee – S. Matthews, Chair; M. Webster, Vice-Chair**

None

9. **Intergovernmental Cooperation Committee – J. Tany, Chair; S. Matthews, Vice-Chair**

None

10. **Committee Compensation**

8-15-23.1) June 11, 2023 – June 24, 2023

8-15-23.2) June 25, 2023 – July 8, 2023

8-15-23.3) July 9, 2023 – July 22, 2023

8-15-23.4) July 23, 2023 – August 5, 2023

- ***Commissioner Spitzer moved, seconded by Vice-Chair Tany, to approve the Committee Compensation Reports. The motion carried unanimously.***

[Compensation Reports begin on next page]



Board of Commissioners – August 15, 2023

COMMITTEE COMPENSATION - 8.15.23.1

August 15, 2023

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held June 11 - June 24, 2023.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	5/15/2023	Economic Development Corporation	Webster	\$50.00	1
2	5/24/2023	Jury Board*	Coney	\$100.00	1
3	6/12/2023	Labor Relations Committee	Matthews	\$50.00	1
			Harris	\$50.00	1
			Boyd	\$50.00	1
4	6/13/2023	Executive Committee	Tany	\$50.00	1
			Krafft	\$50.00	1
			Boyd	\$50.00	1
5	6/15/2023	9-1-1 Authority Board	Matthews	\$50.00	1
			Boyd	\$50.00	1
6	6/15/2023	Frankenmuth CVB	Krafft	\$50.00	1
7	6/20/2023	Labor Relations Committee - Special	Webster	\$25.00	1
			Matthews	\$25.00	1
			Harris	\$25.00	1
			Little	\$25.00	1
			Boyd	\$25.00	1
8	6/20/2023	Executive Committee - Special	Tany	\$25.00	1
			Little	\$25.00	1
			Webster	\$25.00	1
			Krafft	\$25.00	1
			Boyd	\$25.00	1
9	6/20/2023	Board Session <i>Boyd, Coney, Harris, Krafft, Little, Matthews, Piotrowski, Slodowski, Spitzer, Tany, Webster</i>	11 Present	\$550.00	11
10	6/21/2023	Castle Museum Board	Tany	\$50.00	1
11	6/22/2023	Community Action Committee	Little	\$50.00	1
TOTAL				\$1,500.00	34

*Department Pay

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (6-23-23)

[Continued on next page]



COMMITTEE COMPENSATION - 8.15.23.2

August 15, 2023

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held June 25 - July 8, 2023.

Meeting	Date	Committee	Commissioner	Amount	Total Present
1	6/26/2023	Committee of the Whole <i>Boyd, Coney, Harris, Krafft, Little, Matthews, Piotrowski, Slodowski, Spitzer, Tany, Webster</i>	11 Present	\$550.00	11
2	7/6/2023	Parks & Recreation Commission	Matthews	~	~
TOTAL				\$550.00	11

*Department Pay

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (7-7-23)

COMMITTEE COMPENSATION - 8.15.23.3

August 15, 2023

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held July 9 - July 22, 2023.

Meeting	Date	Committee	Commissioner	Amount	Total Present
1	7/13/2023	Saginaw Future	Webster	\$50.00	1
2	7/17/2023	Northern Michigan Counties Association	Slodowski	\$50.00	1
TOTAL				\$100.00	2

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (7-21-23)

COMMITTEE COMPENSATION - 8.15.23.4

August 15, 2023

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held July 23 - August 5, 2023.

Meeting	Date	Committee	Commissioner	Amount	Total Present
1	7/31/2023	Human Services Committee	Little	\$50.00	1
			Slodowski	\$50.00	1
			Webster	\$50.00	1
			Coney	\$50.00	1
			Boyd	\$50.00	1
2	8/1/2023	Courts & Public Safety Committee	Tany	\$50.00	1
			Matthews	\$50.00	1
			Spitzer	\$50.00	1
			Boyd	\$50.00	1



3	8/2/2023	County Services Committee	Webster	\$50.00	1
			Krafft	\$50.00	1
			Harris	\$50.00	1
			Matthews	\$50.00	1
			Boyd	\$50.00	1
4	8/3/2023	Parks & Rec Commission	Matthews	~	~
5	8/3/2023	Budget/Audit Committee	Krafft	\$50.00	1
			Tany	\$50.00	1
			Slodowski	\$50.00	1
			Spitzer	\$50.00	1
			Boyd	\$50.00	1
			TOTAL	\$950.00	19

*Department Pay
 Respectfully Submitted, Suzy Koeplinger, Board Coordinator (8-4-23)

[End of Commissioner Compensation Reports]

PUBLIC HEARING

3rd Call – Closing

At 6:42 p.m., Chairman Boyd announced the third and final call of a public hearing on the proposed Saginaw County 2023/2024 Fiscal Year Budget and property tax millage rate proposed to be levied to support General Government Operations. He asked if there was anyone wishing to speak; hearing none, he announced the public hearing closed at 6:42 p.m.

RESOLUTIONS

RESOLUTION 2023-14

EASTWOOD DRAIN BONDS, SERIES 2023

Christopher S. Boyd, Jack B. Tany, Lisa R. Coney, Denny M. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Michael A. Webster

**At a regular meeting of the Board of Commissioners of the
 County of Saginaw, Michigan, held on August 15, 2023.**

PRESENT: Christopher S. Boyd, Jack B. Tany, Lisa R. Coney, Dennis H. Krafft, Gerald D. Little,
 Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Michael A. Webster
 ABSENT: Dennis M. Harris, Sheldon Matthews

**The following resolution was offered by Commissioner Webster and
 seconded by Commissioner Krafft:**



WHEREAS, proceedings have been taken by the Saginaw County Public Works Commissioner for the construction of improvements to the Eastwood Drain (the “Project”) under the provisions of Chapter 8 of the Drain Code of 1956, as amended, pursuant to a petition filed with the Public Works Commissioner; and

WHEREAS, in order to defray the cost of the Project, the Public Works Commissioner is expected to authorize and provide for the issuance by the Eastwood Drain Drainage District (the “Drainage District”) of bonds (the “Bonds”) in the aggregate principal amount of not to exceed \$985,000, in anticipation of the collection of an equal amount of special assessments against property and public corporations (including the County of Saginaw) in the Drainage District, said special assessments to be duly confirmed by the Public Works Commissioner; and

WHEREAS, the Bonds are to be designated “Eastwood Drain Bonds, Series 2023,” and will bear interest at a rate of not to exceed 6.0% per annum and will mature not later than June 1, 2043; and

WHEREAS, the Public Works Commissioner deems it advisable and necessary to obtain from this Board a resolution consenting to the pledge of the full faith and credit of the County on the Bonds; and

WHEREAS, the Project is necessary to protect and preserve the public health and therefore it is in the best interest of the County of Saginaw that the Bonds be sold.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW:

1. Pursuant to the authorization provided in Section 276 of the Drain Code of 1956, as amended, provided that the Bonds are issued within the parameters set forth above, the Saginaw County Board of Commissioners does hereby irrevocably pledge the full faith and credit of the County of Saginaw for the prompt payment of the principal of and interest on the Bonds, and does agree that in the event that the property owners or public corporations in the Drainage District shall fail or neglect to account to the County Treasurer of the County of Saginaw for the amount of any special assessment installment and interest, when due, then the amount thereof shall be immediately advanced from County funds, and the County Treasurer is directed to immediately make such advancement to the extent necessary.

2. In the event that, pursuant to said pledge of full faith and credit, the County of Saginaw advances out of County funds, all or any part of said installment and interest, it shall be the duty of the County Treasurer, for and on behalf of the County of Saginaw, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.

3. The County Treasurer is hereby authorized to execute a certificate of the County to comply with the continuing disclosure undertaking of the County with respect to the Bonds pursuant to paragraph (b)(5) of SEC Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the “Continuing Disclosure Certificate”). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

4. All resolutions and parts of resolutions, insofar as the same may be in conflict with the provisions of this resolution, be and the same hereby are rescinded.



Yeas: Boyd, Coney, Krafft, Little, Piotrowski, Slodowski, Spitzer, Tany, Webster - 9
Nays: - 0
Absent: Harris, Matthews – 2

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
) SS
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a majority vote of the members elect at a regular meeting of the Saginaw County Board of Commissioners, held on August 15, 2023, the original of which is on file in my office.

I further certify that notice of the meeting was given in accordance with the Open Meetings Act.

Vanessa Guerra, Saginaw County Clerk

RESOLUTION 2023 - 15

LITTLE EAGLE CREEK DRAIN NOTES, SERIES 2023

Christopher S. Boyd, Jack B. Tany, Lisa R. Coney, Denny M. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Michael A. Webster

At a regular meeting of the Board of Commissioners of the County of Saginaw, Michigan, held on August 15, 2023.

PRESENT: Christopher S. Boyd, Jack B. Tany, Lisa R. Coney, Dennis H. Krafft, Gerald D. Little, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Michael A. Webster

ABSENT: Dennis M. Harris, Sheldon Matthews

The following resolution was offered by Commissioner Webster and seconded by Commissioner Slodowski:

WHEREAS, proceedings have been taken by the Saginaw County Public Works Commissioner for the construction of improvements to the Little Eagle Creek Drain (the “Project”), pursuant to a petition filed with the Public Works Commissioner under the provisions of Chapter 8 of the Drain Code of 1956, as amended; and

WHEREAS, in order to defray the cost of the Project, the Public Works Commissioner is expected to authorize and provide for the issuance by the Little Eagle Creek Drain Drainage District (the “Drainage District”) of notes (the “Notes”) in the aggregate principal amount of not to exceed \$275,000, in anticipation of the collection of an equal amount of special assessments



meeting of the Saginaw County Board of Commissioners, held on August 15, 2023, the original of which is on file in my office.

I further certify that notice of the meeting was given and the meeting was conducted in accordance with the Open Meetings Act.

Vanessa Guerra, Saginaw County Clerk

RESOLUTION 2023 - 16

SAVAGE DRAIN BONDS, SERIES 2023

Christopher S. Boyd, Jack B. Tany, Lisa R. Coney, Denny M. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Michael A. Webster

**At a regular meeting of the Board of Commissioners of the
County of Saginaw, Michigan, held on August 15, 2023.**

PRESENT: Christopher S. Boyd, Jack B. Tany, Lisa R. Coney, Dennis H. Krafft, Gerald D. Little, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Michael A. Webster
ABSENT: Dennis M. Harris, Sheldon Matthews

**The following resolution was offered by Commissioner Webster and
seconded by Commissioner Little:**

WHEREAS, proceedings have been taken by the Saginaw County Public Works Commissioner for the construction of improvements to the Savage Drain (the “Project”) under the provisions of Chapter 8 of the Drain Code of 1956, as amended, pursuant to a petition filed with the Public Works Commissioner; and

WHEREAS, in order to defray the cost of the Project, the Public Works Commissioner is expected to authorize and provide for the issuance by the Savage Drain Drainage District (the “Drainage District”) of bonds (the “Bonds”) in the aggregate principal amount of not to exceed \$2,830,000, in anticipation of the collection of an equal amount of special assessments against property and public corporations (including the County of Saginaw) in the Drainage District, said special assessments to be duly confirmed by the Public Works Commissioner; and

WHEREAS, the Bonds are to be designated “Savage Drain Bonds, Series 2023,” and will bear interest at a rate of not to exceed 6.0% per annum and will mature not later than June 1, 2043; and

WHEREAS, the Public Works Commissioner deems it advisable and necessary to obtain from this Board a resolution consenting to the pledge of the full faith and credit of the County on the Bonds; and

WHEREAS, the Project is necessary to protect and preserve the public health and therefore it is in the best interest of the County of Saginaw that the Bonds be sold.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW:



1. Pursuant to the authorization provided in Section 276 of the Drain Code of 1956, as amended, provided that the Bonds are issued within the parameters set forth above, the Saginaw County Board of Commissioners does hereby irrevocably pledge the full faith and credit of the County of Saginaw for the prompt payment of the principal of and interest on the Bonds, and does agree that in the event that the property owners or public corporations in the Drainage District shall fail or neglect to account to the County Treasurer of the County of Saginaw for the amount of any special assessment installment and interest, when due, then the amount thereof shall be immediately advanced from County funds, and the County Treasurer is directed to immediately make such advancement to the extent necessary.

2. In the event that, pursuant to said pledge of full faith and credit, the County of Saginaw advances out of County funds, all or any part of said installment and interest, it shall be the duty of the County Treasurer, for and on behalf of the County of Saginaw, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.

3. The County Treasurer is hereby authorized to execute a certificate of the County to comply with the continuing disclosure undertaking of the County with respect to the Bonds pursuant to paragraph (b)(5) of SEC Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the “Continuing Disclosure Certificate”). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

4. All resolutions and parts of resolutions, insofar as the same may be in conflict with the provisions of this resolution, be and the same hereby are rescinded.

Yeas: Boyd, Coney, Krafft, Little, Piotrowski, Slodowski, Spitzer, Tany, Webster - 9

Nays: - 0

Absent: Harris, Matthews - 2

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
) SS
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a majority vote of the members elect at a regular meeting of the Saginaw County Board of Commissioners, held on August 15, 2023, the original of which is on file in my office.

I further certify that notice of the meeting was given in accordance with the Open Meetings Act.

Vanessa Guerra, Saginaw County Clerk



RESOLUTION 2023 – 17

RESOLUTION AUTHORIZING ENTRY OF PARTICIPATION AGREEMENTS IN PARTIAL SETTLEMENT OF THE NATIONAL PRESCRIPTION OPIATE LITIGATION AND ENTRY OF STATE LOCAL GOVERNMENT INTRASTATE AGREEMENT CONCERNING ALLOCATION OF SETTLEMENT PROCEEDS

Christopher S. Boyd, Jack B. Tany, Lisa R. Coney, Denny M. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Michael A. Webster

At a regular meeting of the Board of Commissioners of the County of Saginaw, Michigan, held on August 15, 2023.

PRESENT: Christopher S. Boyd, Jack B. Tany, Lisa R. Coney, Dennis H. Krafft, Gerald D. Little, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Michael A. Webster

ABSENT: Denny M. Harris, Sheldon Matthews

The following resolution was offered by Commissioner Webster and seconded by Commissioner Krafft:

WHEREAS, the County of Saginaw filed a lawsuit to address the public nuisance that is the Opioid Epidemic, which named, among other companies, Walgreens Co. (“Walgreens”):

WHEREAS Walgreens has negotiated a proposed national settlement agreement (“Proposed Settlement”) with the State Attorneys General, and a Plaintiff Executive Committee-designated negotiating committee that represents approximately 4,000 local governments that have brought lawsuits similar to the County of Saginaw’s lawsuit;

WHEREAS the Proposed Settlement contains significant equitable and monetary relief, including an agreement to pay up to \$175.2 million for Michigan governments over the next 15 years;

WHEREAS the County of Saginaw previously executed Participation Agreements for the Distributor and Janssen Settlements, as well as the Teva, Allergan, CVS, and Walmart Settlements, which have conferred and continue to confer valuable benefits;

WHEREAS the Proposed Settlement contains a “default” allocation method where settlement funds that are allocated to a particular state to resolve the claims asserted by state and local governments within that state are allocated as follows:

- 15% of settlement proceeds paid under the Proposed Settlements are allocable to the State;
- 15% of the settlement proceeds are allocable to local governments; and
- 70% of the settlement proceeds are allocable to an opioid abatement fund;

WHEREAS the Proposed Settlement enables the state and local governments within a State to negotiate alternative allocation methods to the “default” allocation method referenced above;



RESOLUTION 2023 – 18

RESOLUTION AUTHORIZING AND RATIFYING SIGNATURES ON SAGINAW COUNTY CONTRACTS BY FINANCE DIRECTOR

Christopher S. Boyd, Jack B. Tany, Lisa R. Coney, Denny M. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Michael A. Webster

**At a regular meeting of the Board of Commissioners of the
County of Saginaw, Michigan, held on August 15, 2023.**

PRESENT: Christopher S. Boyd, Jack B. Tany, Lisa R. Coney, Dennis H. Krafft, Gerald D. Little, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Michael A. Webster

ABSENT: Dennis M. Harris, Sheldon Matthews

**The following resolution was offered by Commissioner Krafft and
seconded by Commissioner Piotrowski:**

WHEREAS, the position of County Controller/CAO became vacant on June 20, 2023; and
WHEREAS, it was necessary to have an additional individual to sign County contracts in addition to the Chairman of the Board of Commissioners; and
WHEREAS, the Finance Director, Koren Thurston, started co-signing County contracts with the Chairman of the Board, Christopher Boyd; and
WHEREAS, it continues to be necessary for the Finance Director to sign contracts, in addition to the Chairman of the Board, until a County Controller/CAO has been hired or appointed; and
WHEREAS, it is necessary for an additional signature on the County contracts to keep the business of the County moving until a County Controller/CAO can be hired or appointed.
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW:

1. Any and all contracts signed by Koren Thurston effective June 21, 2023, and thereafter, are hereby ratified and affirmed.
2. The Finance Director, Koren Thurston, is hereby authorized to execute any and all contracts necessary for the conducting of County business in conjunction with Chairman Boyd, until a County Controller/CAO has been hired or appointed.
3. All resolutions and parties of resolutions, insofar as the same may be in conflict with the provisions of this resolution, be and the same as hereby rescinded.

Yeas: Boyd, Coney, Krafft, Little, Piotrowski, Slodowski, Spitzer, Tany, Webster -9

Nays: - 0

Absent: Harris, Matthews - 2

RESOLUTION DECLARED ADOPTED.



STATE OF MICHIGAN)
) SS
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a majority vote of the members elect at a regular meeting of the Saginaw County Board of Commissioners, held on August 15, 2023, the original of which is on file in my office.

I further certify that notice of the meeting was given in accordance with the Open Meetings Act.

Vanessa Guerra, Saginaw County Clerk

UNFINISHED BUSINESS

None

PROCLAMATIONS

None

APPOINTMENTS

(By the Chair)
None

ELECTIONS

(By the Board)

- Commissioner Coney moved, seconded by Commissioner Webster, to elect **Kathleen Schachman** to the **Community Mental Health Authority Board** to fill a vacancy for a term to expire March 31, 2024. Motion carried.

CHAIR ANNOUNCEMENTS

- ❖ Chairman Boyd announced the State of Michigan is issuing \$1.55 Billion for Broadband expansion and infrastructure. Saginaw County will need to apply for funds, possibly partnering with private entities. Discussion was held regarding development of a Broadband Authority and he will bring a proposal next month for consideration.
- ❖ Chairman Boyd confirmed with Commissioners that a Committee of the Whole will be scheduled for Tuesday, August 29, 2023 at 5:00 p.m. for an update on the 2024 Memorial Cup and Dow Event Center renovations from Craig Goslin, Chair of the OHL Board of Governors and President/Managing Partner of the Saginaw Spirit, and to discuss moving forward with a plan to move county administrative offices to the Concentric building.



COMMISSIONER AUDIENCES

- Commissioner Krafft announced the Frankenmuth Auto Fest, September 8 - 10, 2023, a 3-day event full of food, fun, music and cars. Friday night is the Big Block Party on Main Street and events will be held Saturday and Sunday at Heritage Park.
- Commissioner Coney announced this is the final week for Party on McCarty on Thursday at the Saginaw Township Soccer Association and the last night for Friday Night Live at Morley Plaza. *(Note: Party on McCarty has been cancelled due to rain and rescheduled for Thurs., Aug. 24, 2023)*
- Commissioner Spitzer announced “Tournament of the Township” on Saturday, September 9, 2023, which is a 6-sport event to be held at various facilities around Saginaw Township. The events include euchre, pickleball, volleyball, corn hole, disc golf, and golf, culminating in a wrap-up party to include live music, food, and other entertainment. Registration is \$15 and more information can be found at SaginawTownship.org/departments/parks_and_recreation.
- Commissioner Slodowski announced the bear has most recently been sighted in Breckenridge. Also, the BWell 1m/5k/10k Race sponsored by the Saginaw Health Department is Saturday, September 30, 2023 beginning and ending at the YMCA. The 1m walk/run event is free but registration is required. More information can be found at digdepraces.com/bwellsaginaw5k.
- Commissioner Little announced the Community Action Committee’s Annual Golf Outing is September 2, 2023 at Twin Oaks. Contact him if you are interested in participating either as a player, team, or sponsor.

By Commissioner Little, seconded by Commissioner Coney: That the Board adjourn. Motion Carried. Thereupon, the Board adjourned at 7:16 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

**CHRISTOPHER S. BOYD
CHAIRMAN**

**VANESSA GUERRA
COUNTY CLERK**

Prepared by: Suzy Koeplinger, Deputy County Clerk

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN



SEPTEMBER SESSION 2023



First day of the September Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, September 19, 2023. The Board met pursuant to call of the County Clerk at 5:00 p.m. at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Christopher S. Boyd in the Chair.

PRESENT: Christopher S. Boyd, Dennis M. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Jack B. Tany, Michael A. Webster – **10**

ABSENT: Lisa R. Coney – **1**

TOTAL: – **11**

OTHERS: Dave Gilbert, Koren Thurston, Judge André Borrello, Vanessa Guerra, Kyle Bostwick, Brian Wendling, Brian Keenan-Lechel, Isaac Blackmon, Prosecutor John McColgan, Blair Stevenson, Bill Stanuszek, Undersheriff Gomez, Denise Joseph, Tim Novak, Jennifer Broadfoot, Jaime Ceja, Jessica Sargent, Kelly Suppes, Patricia Johnson, Dennis Borchard, Pete Shaheen, Tina Swanton, Kitty Packard, Tom Brubaker, Rene DeSander, Catherine Hicks, Marissa Sawdon, Suzy Koeplinger, Justin Engel – Mlive, and others

 Commissioner Webster gave the invocation and led the Pledge of Allegiance to the Flag.

CLERK'S CALL OF SESSION

Public Notice of Regular Board Session

The Saginaw County Board of Commissioners will convene for its Regular Session on

Tuesday, September 19, 2023 at 5:00 p.m.

111 S. Michigan Ave.

Room 200

Saginaw, MI 48602

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting. Please include your phone number.



This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the September 19, 2023 Board Agenda.

If you are disabled and need accommodation to provide you with an opportunity to participate, please call the Board of Commissioners at 989.790.5267.

Respectfully submitted,
Vanessa Guerra, County Clerk

September 8, 2023
Posted 9-15-23 by MCS

By the Chair: That the Notice of Meeting from the County Clerk be received and filed if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

- ***Commissioner Krafft moved, seconded by Commissioner Tany, to approve the Minutes of the August 15, 2023 Board Session and August 29, 2023 Committee of the Whole. Motion carried.***

PUBLIC HEARING

None

AUDIENCES

- Tina Swanton, MIHIA, distributed an update on the ARPA funds awarded to the Saginaw Community Food Club and requested commissioners consider funding the remaining gap that is identified.
- Isaac Blackmon, Mosquito Abatement, spoke on the plan that was approved by the Board of Commissioners in 2022 to build a new Mosquito Abatement facility at 705 Towerline and was reversed in 2023, and asked that commissioners tour the current facility at 211 Congress.
- Brian Keenan-Lechel, as a representative of UAW Managers, stated the past Baker Tilly employee compensation study positively impacted hundreds of county employees; as the Parks & Recreation Director, he asked what the financial impact on the Parks Department would be if it were relocated to the Concentric building, but will wait to comment further until the Relocation Work Group meets Thursday.

INITIATORY MOTIONS

[Requires 2/3 majority vote of the members present for adoption, pursuant to Board Rules]

- Krafft moved, seconded by Matthews, to approve a request from the County Treasurer to adjust its FY 2023 Budget due to a higher than anticipated receipt of Accommodation Taxes by \$1,500,000 prior to the close of the fiscal year. There is no effect of the General Fund and it is basically a pass through to the Saginaw County Convention & Visitors Bureau. ***The motion carried by a unanimous roll-call vote.***



LAUDATORY RESOLUTIONS

CERTIFICATE OF RECOGNITION

To the Iron Belle Trailhead in Honor of Craig Oatten

Craig Oatten spearheaded the project of bringing Michigan’s Iron Belle Trail through Carrollton Township before his passing. The Police Chief/Township Director assisted in securing grant monies from the MDNR and negotiated on behalf of the township to purchase the lot at the corner of Mapleridge and Schust roads to develop what is now the Carrollton Township Iron Belle Trailhead.

The Iron Belle Trailhead consists of vehicle parking, a bicycle repair station, benches, and shade trees. There is also an informational kiosk showing the entire Iron Belle Trail map along with some history of Carrollton Township. The final addition to the trailhead is the engraved granite rock that will honor Craig Oatten and his dedication to not only this project, but to Carrollton Township for almost four decades. Craig’s legacy will live on and the park will be enjoyed by many for decades to come. An official ribbon-cutting ceremony held on Monday, August 28, 2023 at 5:30 p.m. at the Iron Belle Trailhead, will be attended by many people who knew Craig, or even worked on this project with him.

I, Jack B. Tany, on behalf of the Saginaw County Board of Commissioners, recognize and honor Craig Oatten for his work and dedication to not only Carrollton Township, but the Michigan trail system as well. We know that everyone who visits will take pride in their community and state.

Sincerely,

Christopher S. Boyd
Saginaw County
Board of Commissioners
Chairman, District #10

Adopted: September 19, 2023

Jack B. Tany
Saginaw County
Board of Commissioners
Vice-Chair, District #2

Presented: August 28, 2023

CERTIFICATE OF RECOGNITION

“Together, we will remain vigilant in our mission until the promise of America is made real for all.” - NAACP

The National Association for the Advancement of Colored People (NAACP) is a civil rights organization that is committed to ensuring the political, educational, social, and economic equality of rights of all persons and to eliminate race-based discrimination.

It is with well wishes and support that we acknowledge the significance of its 52nd Annual Freedom Fund Dinner and its impact on our community by bringing together a melting pot of diverse participants throughout our region. This gala event serves as a constant reminder that there is work yet to be done in the fight for freedom and equality for all of mankind. It will be held both in-person and will have a virtual option.

The NAACP is now 114 years old, the oldest civil rights organization in the history of the United States. In that time, the NAACP has impacted many things and the organization has changed the course of American history. Since the Springfield Race Riot of 1908, the NAACP has led the way in thought and action for civil rights. They are the nation’s conscience to civil and human rights, and the world’s example of advocacy.



The NAACP’s vision is to ensure a society in which all individuals have equal rights without discrimination based on race. The organization continues to work to remove all barriers of racial discrimination through democratic processes.

On behalf of the Saginaw County Board of Commissioners we salute the NAACP for its continued efforts for equality for all.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Christopher S. Boyd
Chair, District #9

Adopted: September 19, 2023

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chairman heard none; it is so ordered.

9-19-1 MSU EXTENSION providing impact reports and data reports for January – June 2023.

-- Human Services (*Tabled*)

9-19-2 MOSQUITO ABATEMENT COMMISSION providing information related to prior and current mosquito facility planning progress, current school construction, timeframe, operational needs, funding, and continued functionality of Mosquito Abatement programs and services.

-- Human Services (*Tabled*)

9-19-3 COMMUNITY MENTAL HEALTH AUTHORITY submitting its Annual Report – *All Together Better* – for the year ending September 30, 2022 in accordance with Resolution E, as amended.

-- Human Services (*Receive & File*)

9-19-4 10th CIRCUIT COURT – FAMILY DIVISION submitting information related to the incident at Family Court Juvenile Center involving the fencing and security, and asking for consideration of future funding for the replacement of the fencing.

-- Courts & Public Safety/Budget-Audit (*Receive & File*)

9-19-5 10TH CIRCUIT COURT – CHIEF JUDGE requesting authorization to hire the qualified applicant for the position of Law Clerk/Bailiff to Judge Julie Gafkay at Step 3 of the designated B-19 pay scale.

-- Courts & Public Safety/Labor Relations (**9-19-5.1**)

9-19-6 PROSECUTOR submitting a request to add three (3) Assistant Prosecutors to combat increased workload, increase Assistant Prosecuting Attorney salaries and amendment of the FY 2024 Prosecutor’s Office budget.

-- Courts & Public Safety/Budget-Audit (**9-19-4.1**)

9-19-7 FINANCE DIRECTOR submitting Amendments to Draft #2 of the proposed FY 2024 Budget for discussion and approval.

-- Budget/Audit (***Unfinished Business***)



- 9-19-8 COMMISSIONER RICHARD SPITZER** submitting a worksheet that details the re-allocation of funds within the FY 2024 Budget to align with the priorities established at the April Strategic Planning Session and focus resources on areas with the most critical needs.
-- Budget/Audit (**Unfinished Business**)
- 9-19-9 SHERIFF** requesting movement of funds from the Law Enforcement and Jail budgets to cover shortfalls in the Wages and Gas/Grease/Oil line items.
-- Budget/Audit (**9-18-4.2**)
- 9-19-10 PURCHASING/RISK MANAGER** requesting amendment of the FY 2023 Risk Management Budget by \$220,000 to account for the purchase of tail coverage and an increase in property and liability claims.
-- Budget/Audit (**9-19-4.3**)
- 9-19-11 ASSISTANT FINANCE DIRECTOR** requesting amendment of the Harry W. Browne Airport FY 2023 Budget by \$227,000 to account for fuel sales revenue and expenditures; further, to approve up to \$85,000 to cover capital improvements for resurfacing the parking lot (\$79,000), repair of a sweeper truck (\$3,000) and tree removal (\$3,000).
-- Budget/Audit (**9-19-4.4**)
- 9-19-12 ASSISTANT FINANCE DIRECTOR** requesting approval of the HWB Airport Director's contract renewal, with an approved 2% increase to the base compensation for three (3) years to begin October 1, 2023 to September 30, 2026.
-- Budget/Audit (**9-19-4.4**)
- 9-19-13 EQUALIZATION** requesting amendment of the Equalization Department FY 2023 Budget by \$4,400 to account for an increased contract amount for its primary software (\$1,800) and increased postage costs (\$2,600).
-- Budget/Audit (**9-19-4.5**)
- 9-19-14 INFORMATION TECHNOLOGY** requesting amendment of the Information Technology FY 2023 Budget by moving \$72,000 from Computer Replacement into Public Liabilities (\$13,000) and Hospitalization Insurance (\$59,000); further, approval to use \$26,000 in IT fund balance to Hospitalization Insurance to balance.
-- Budget/Audit (**9-19-4.6**)
- 9-19-15 FRIEND OF THE COURT** requesting an increase to the Friend of the Court FY 2023 Budget by \$50,000 to Hospitalization Insurance, with CRP Revenue increasing by \$33,000 and Other Revenue/Fund Balance increasing by \$17,000 at no cost to the General Fund.
-- Budget/Audit (**9-19-4.7**)
- 9-19-16 SHERIFF** requesting approval to re-employ Corrections Officer Zasha Weese at Step 3 of the non-312 collective bargaining agreement wage scale.
-- Labor Relations (Pulled at Committee)
- 9-19-17 PROBATE COURT** requesting changes to the step/level and an increase in compensation for the Probate Register/Administrator from B20-3 to B22-1, Chief Deputy Register from T13-3 to T15-1, and Deputy Registers from T8-3 to T9-3, for a total addition to the Probate Budget of \$16,215.56.
-- Labor Relations (**9-19-5.2**)



9-19-18 PERSONNEL DIRECTOR submitting the September 2023 Employment Status Report covering labor statistics for the month of August 2023.

-- Labor Relations (*Receive & File*)

9-19-19 INFORMATION TECHNOLOGY requesting approval of a Memorandum of Understanding (MOU) to allow former employee Eric Gustafson to return to the IT Department at the same rate of pay, PTO accrual rate, and previous tenure.

-- Labor Relations (**9-19-5.1**)

9-19-20 HEALTH DEPARTMENT requesting an extension of the contract with retiree Bethany Jacques through FY 2024 to assist the department in current medical record updates/reporting, user needs, and assist in the transition to a new electronic health record system – EPIC.

-- Labor Relations (**9-19-5.3**)

9-19-21 RETIREMENT/BENEFITS ADMINISTRATOR submitting updated information, along with Marne Daggett and Leah Behnke from the Municipal Employees’ Retirement System (MERS), on Saginaw County employees’ ability to borrow from their 401(a) retirement accounts and the impact on investments and the plan in general.

-- Labor Relations (*Receive & File*)

9-19-22 CIVIL/LABOR COUNSEL submitting four (4) Memorandums of Understanding for consideration: (1) MOU between Saginaw County and UAW Local 455 – Unit 50 regarding the hiring of a law clerk for Judge Gafkay; (2) ~~MOU between Saginaw County and POAM Non-312 regarding the rehiring of a Corrections Officer~~ (pulled at committee); (3) MOU between Saginaw County and UAW Local 455 – Unit 50 regarding rehiring an IT Programmer Analyst; and (4) MOU between Saginaw County and POAM regarding the promotion of a Detention Youth Care Specialist to Detention Supervisor.

-- Labor Relations (**9-19-5.1**)

9-19-23 EXECUTIVE ASSISTANT requesting approval to donate items from the former Animal Care & Control building that are not in a good condition for sale to rescue partners.

-- Executive (**9-19-6.2**)

9-19-24 10th CIRCUIT COURT – CHIEF JUDGE requesting approval to set aside a Memorandum of Understanding between Saginaw County and the TPOAM union from the date of approval until December 31, 2023 to allow for overtime for Circuit Court Judicial Assistants, due to vacancies in the two “swing” JA position. No additional funding/budget adjustment is requested.

-- Executive (**9-19-6.1**)

9-19-25 COUNTY CLERK sending the list of nominees selected by the Democratic and Republican party chairs to fill upcoming vacancies on the Board of Canvassers. (*Distributed*)

-- Receive & File/Election (*By Ballot*)

REPORTS OF COMMITTEES

1. **Human Services Committee – G. Little, Chair; T. Slodowski, Vice-Chair**
None
2. **Courts and Public Safety Committee – J. Tany, Chair; S. Matthews, Vice-Chair**
None



3. **County Services Committee – M. Webster, Chair; D. Krafft, Vice-Chair**

None

4. **Budget/Audit Committee – D. Krafft, Chair; J. Tany, Vice-Chair**

- 4.1) **PROSECUTOR**, re: Approval of Assistant Prosecutors, increase in in APA salaries, and amendment of the FY 2024 Budget, contingent upon receiving \$1 million in grant dollars and union approval
- 4.2) **SHERIFF**, re: Approval to move funds from the Law Enforcement and Jail budgets to cover shortfalls in Wages and Gas/Grease/Oil line items
- 4.3) **PROPERTY/RISK MANAGER**, re: Approval to amend the FY 2023 Risk Management Budget by \$220,000 to account for the purchase of tail coverage and an increase in property and liability claims
- 4.4) **ASSISTANT FINANCE DIRECTOR**, re: Approval to amend the FY 2023 HWB Airport Budget by \$227,000 to account for fuel sales revenue and expenditures; and to approve up to \$85,000 to cover capital improvements
- 4.5) **EQUALIZATION**, re: Approval to amend the FY 2023 Budget by \$4,400 to account for an increased contract amount for its software and increased postage
- 4.6) **INFORMATION TECHNOLOGY**, re: Approval to amend its FY 2023 Budget by \$72,000 from Computer Replacement into Public Liabilities and Hospitalization, and to use \$26,000 in fund balance
- 4.7) **FRIEND OF THE COURT**, re: Approval of the FOC FY 2023 Budget by \$50,000 to Hospitalization Insurance, increasing CRP Revenue by \$33,000 and Other Revenue/Fund Balance by \$17,000

- ***Commissioner Krafft moved, seconded by Commissioner Spitzer, to approve 4.2, 4.4, 4.5, 4.6, and 4.7 as there is no effect on the General Fund. Motion carried.***
- ***Commissioner Krafft moved, seconded by Commissioner Matthews, to approve 4.3. After discussion, the motion carried.***
- ***Commissioner Krafft moved, seconded by Commissioner Tany, to approve 4.1. After discussion, the motion carried with a nay vote recorded for Harris.***

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

SEPTEMBER 19, 2023

Your Budget/Audit Committee considered Communication No. 9-19-6 from John A. McColgan, Jr., Prosecuting Attorney, requesting the addition of three (3) Assistant Prosecutors to combat increased workload, increase Assistant Prosecuting Attorney salaries and amendment of the FY 2024 Prosecutor's Office budget.

We met with Blair Stevenson, Chief Assistant Prosecutor, and discussed the increase in work due to MIDC and an increase in the number of motions, preliminary exams, bond hearings, etc. There is also the issue of huge caseloads due to the backlog and the addition of picking up the City of Saginaw ordinance contract which will result in more cases for District Court. This has led to the need to hire more Assistant Prosecutors. The total cost of hiring three new Assistant Prosecuting Attorneys would be \$601,485.60.



The second issue is the salary of Assistant Prosecuting Attorneys in comparison to other counties and the MIDC. Four APAs have left within the last year and a half. Two returned by increasing their salary. One former APA left because he could work less and make more money elsewhere. Another left because she will get paid more by another county. Currently, an APA is waiting to see if the board approves salary increases before deciding to leave. The total cost to increase salaries would be \$388,997.74.

To help offset costs, the Prosecutor’s Office has taken on the City of Saginaw contract for local ordinances, which pays \$85,000 annually and will take effect September 5, 2023. There are also current negotiations with MDHHS to contract for abuse and neglect cases which should generate at least \$80,000 annually. Last of all, Michigan Legislature has awarded the Saginaw County Prosecutor’s Office with a \$1 million grant to help with the backlog and violent crime.

We recommend approval of the addition of three (3) Assistant Prosecutors to combat increased workload, increase Assistant Prosecuting Attorney salaries and amendment of the FY 2024 Prosecutor’s Office budget, contingent upon receiving the \$1 million in grant dollars and union approval.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

SEPTEMBER 19, 2023

Your Budget/Audit Committee considered Communication No. 9-19-9 from Sheriff Federspiel:

REQUEST: Requesting movement of funds from the Law Enforcement and Jail budgets to cover shortfalls in the wages and gas/grease/oil line items. The Law Enforcement Budget would have the following amounts moved from 10135100-70300 (Full-Time Wages):

\$118,688 to 10135100-70500 (Temp Wages)

\$92,229 to 10134100-70700 (O/T Wages)

The Jail Budget would have \$18,000 from 207-31500-301-98100-300-00000 (Sheriff Op Vehicles) moved to 661-19401-73500 (Gas Grease Oil) which would be an increase to the two budgets.

BACKGROUND INFORMATION: Every end of the fiscal year, departments are asked to look at budgets to have them balance before September 30th. These movements would help reach that goal.

FINANCIAL INFORMATION: This request was brought to the board because the amount of funds requested to be moved are beyond the authority of the Finance Director.

PARTNERSHIP/COLLABORATION: N/A

STRATEGIC PLANNING: N/A

RECOMMENDATION: We recommend approval of the movement of funds from the Law Enforcement and Jail budgets to cover shortfalls in Wages and Gas/Grease/Oil line items.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.3

SEPTEMBER 19, 2023

Your Budget/Audit Committee considered Communication No. 9-19-10 from Kelly Suppes, Purchasing/Risk Manager, requesting amendment of the FY 2023 Risk Management Budget by \$220,000 to account for the purchase of tail coverage and an increase in property and liability claims.

Your committee met with Kelly Suppes, Purchasing/Risk Manager, and she explained the switch in insurance providers to MMRMA effective June 1, 2023 required the purchase of tail coverage. Other changes in the budget include an increased number of property and liability claims. The request will be an increase to Revenue by \$220,000 with \$20,000 coming from Fund Balance and increasing the Expenditures by \$220,000. This is a conservative approach because there is potential that not all the funds will be utilized within this year.

We recommend approval to amend the FY 2023 Risk Management Budget by \$220,000 to account for the purchase of tail coverage and an increase in property and liability claims.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.4

SEPTEMBER 19, 2023

Your committee considered Communication No. 9-19-11 from Darcie Graham, Assistant Finance Director, requesting amendment of the Harry W. Browne Airport FY 2023 Budget by \$227,000 to account for fuel sales revenue and expenditures; further, to approve up to \$85,000 to cover capital improvements for resurfacing the parking lot (\$79,000), repair of a sweeper truck (\$3,000) and tree removal (\$3,000).

Your committee also considered Communication No. 9-19-12 from Darcie Graham, Assistant Finance Director, requesting approval of the HWB Airport Director's contract renewal, with an approved 2% increase to the base compensation for three (3) years to begin October 1, 2023 to September 30, 2026.

We met with Darcie Graham and reviewed the requests which originated in Airport Committee. The facility needs these repairs but the need is now more urgent with an upcoming reception scheduled in October to recognize HWB Airport on receiving the "Airport of the Year" award from MDOT and Winter fast approaching.

We recommend approval of an amendment of the Harry W. Browne Airport FY 2023 Budget by \$227,000 to account for fuel sales revenue and expenditures; further, to approve up to \$85,000 to cover capital improvements for resurfacing the parking lot (\$79,000), repair of a sweeper truck (\$3,000) and tree removal (\$3,000) using fund balance. We also recommend approval of the HWB Airport Director's contract renewal, with an approved 2% increase to the base compensation for three (3) years to begin October 1, 2023 to September 30, 2026.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.5

SEPTEMBER 19, 2023

Your Budget/Audit Committee received Communication No. 9-19-13 from Denise Joseph, Equalization Director, requesting amendment of the Equalization Department FY 2023 Budget by \$4,400 to account for an increased contract amount for its primary software (\$1,800) and increased postage costs (\$2,600).

Your committee met with Denise Joseph and she stated that the funds are in the budget for this request. The increased funds will cover the cost of the increased charges. This will reach the goal of having a balanced budget at the end of this fiscal year and was brought to the board because the amount requested is beyond the authority of the Finance Director.

We recommend approval of an amendment of the Equalization Department FY 2023 Budget by \$4,400 to account for an increased contract amount for its primary software (\$1,800) and increased postage costs (\$2,600).

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.6

SEPTEMBER 19, 2023

Your Budget/Audit Committee received Communication No. 9-19-14 Josh Brown, IT Director, requesting amendment of the Information Technology FY 2023 Budget by moving \$72,000 from Computer Replacement into Public Liabilities (\$13,000) and Hospitalization Insurance (\$59,000); further, approval to use \$26,000 in IT fund balance to Hospitalization Insurance to balance.

Every end of the fiscal year, departments are asked to look at budgets to have them balance before September 30th. This request was brought to the board because the amount of funds requested to be moved are beyond the authority of the Finance Director. The budget adjustment will cover \$59,000 and IT Fund Balance will cover any difference at year end, approximately \$26,000.

We recommend approval of an amendment of the Information Technology FY 2023 Budget by moving \$72,000 from Computer Replacement into Public Liabilities (\$13,000) and Hospitalization Insurance (\$59,000); further, approval to use \$26,000 in IT fund balance to Hospitalization Insurance to balance.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.7

SEPTEMBER 19, 2023

Your Budget/Audit Committee received Communication No. 9-19-15 from Tara Hofmeister, Friend of the Court Director, requesting an increase to the Friend of the Court FY 2023 Budget by \$50,000 to Hospitalization Insurance, with CRP Revenue increasing by \$33,000 and Other Revenue/Fund Balance increasing by \$17,000 at no cost to the General Fund.



Your committee met with Tara Hofmeister and she explained that health insurance was higher than expected and budgeted and needs to be increased. This adjustment would ensure a balanced budget at the end of the fiscal year.

We recommend approval of an increase to the Friend of the Court FY 2023 Budget by \$50,000 to Hospitalization Insurance, with CRP Revenue increasing by \$33,000 and Other Revenue/Fund Balance increasing by \$17,000.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer

5. **Labor Relations Committee – M. Webster, Chair; S. Matthews, Vice-Chair**

5.1) **CIVIL/LABOR COUNSEL**, re: Approval of three (3) Memorandums of Understanding

5.2) **PROBATE COURT**, re: Approval to change the step/level and increase in compensation for the Probate Register/Administrator, Chief Deputy Register, and Deputy Registers

5.3) **HEALTH DEPARTMENT**, re: Approval to extend the contract with retiree Bethany Jacques through FY 2024 to assist with medical record updates/reporting

- **Commissioner Webster moved, seconded by Little, to approve 5.1. Motion carried.**
- **Moved by Webster, seconded by Little, to approve 5.2 pending completion of Memorandums of Understanding with labor union approval. Motion carried with a nay vote recorded for Commissioner Spitzer.**
- **Commissioner Webster moved, seconded by Matthews, to approve 5.3. Motion carried.**

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

SEPTEMBER 19, 2023

Your Labor Relations Committee received Communication No. 9-19-22 from Dave Gilbert, Civil/Labor Counsel, submitting four (4) Memorandums of Understanding for consideration:

- (1) MOU between Saginaw County and UAW Local 455 – Unit 50 regarding the hiring of a Law Clerk for Judge Gafkay. In Communication No. 9-19-5 André R. Borrello, Chief Judge, requested authorization to hire the qualified applicant for the position of Law Clerk/Bailiff to Judge Julie Gafkay at Step 3 of the designated B-19 pay scale.
- (2) ~~Pulled prior to committee – MOU between Saginaw County and POAM Non 312 regarding the rehiring of a Corrections Officer.~~
- (3) MOU between Saginaw County and UAW Local 455 – Unit 50 regarding the rehiring of an IT Programmer Analyst. In Communication No. 9-19-19 Josh Brown, IT Director, requested approval to allow former employee Eric Gustafson to return to the IT Department at the same rate of pay, PTO accrual rate, and previous tenure.
- (4) MOU between Saginaw County and POAM regarding the promotion of a Detention Youth Care Specialist to Detention Supervisor.

We recommend approval of all three (3) Memorandums of Understanding listed above.



Respectfully Submitted,
COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chair
Denny M. Harris

Sheldon Matthews, Vice-Chair
Gerald D. Little

Christopher S. Boyd

MEMORANDUM OF UNDERSTANDING
AND AGREEMENT

This MEMORANDUM OF UNDERSTANDING AND AGREEMENT made and entered into this ___ day of _____, 2023 by and between the County of Saginaw (“Funding Unit”), Saginaw County Trial Court (“EMPLOYER”) and UAW LOCAL 455 – UNIT 50, representing Professional Employees (“UNION”).

WHEREAS, Judge Gafkay is desirous of hiring Melissa R. Scott as a law clerk in her courtroom;

WHEREAS, Melissa R. Scott has ten (10) years of experience;

WHEREAS, given the experience of Melissa R. Scott, Judge Gafkay is desirous of hiring her as a law clerk at Step 3 of the wage scale, which is still below the other law clerks;

WHEREAS, EMPLOYER and the UNION are parties to a Collective Bargaining Agreement (“CBA”), that expires on September 30, 2024;

WHEREAS, Article 21 of the CBA provides that job classification seniority for progression on the salary schedule shall commence with the employee’s first full day of work on a regular basis for the EMPLOYER;

THEREFORE, it is agreed to as follows:

1. Based on the experience of Melissa R. Scott for the law clerk position with Judge Gafkay, Melissa R. Scott will commence her employment at Step 3 of the wage scale.
2. With the exception of the wage scale, Melissa R. Scott will be treated as a new hire with respect to seniority and all other benefits provided by EMPLOYER.
3. This MOU shall be binding upon the EMPLOYER and UNION; shall not be considered precedent setting; and shall not affect the CBA in any other manner than that which is specifically set forth herein.

For the Funding Unit:
Christopher S. Boyd, Chairman
Board of Commissioners

For the Union:
Jason VanBocxlaer

For the Court:
André R. Borrello, Chief Judge
Approved as to Form:
David M. Gilbert – Labor Counsel
Gilbert & Smith, P.C.



MEMORANDUM OF UNDERSTANDING
AND AGREEMENT

This MEMORANDUM OF UNDERSTANDING AND AGREEMENT made and entered into this ___ day of _____, 2023 by and between ERIC GUSTAFSON (“EMPLOYEE”), the COUNTY OF SAGINAW (“EMPLOYER”) and UAW LOCAL 455 – UNIT 50, representing Professional Employees (“UNION”).

WHEREAS, EMPLOYEE was previously employed by EMPLOYER as an IT Programmer Analyst;

WHEREAS, EMPLOYEE left his employment with EMPLOYER and went to work for Morley Company;

WHEREAS, EMPLOYEE is desirous of returning to work with EMPLOYER as an IT Programmer Analyst at the same rate of pay as when he previous left his employment;

WHEREAS, EMPLOYER and the UNION are parties to a Collective Bargaining Agreement (“CBA”), that expires on September 30, 2024;

WHEREAS, Article 21 of the CBA provides that job classification seniority for progression on the salary schedule shall commence with the employee’s first full day of work on a regular basis for the EMPLOYER;

THEREFORE, it is agreed to as follows:

1. Based on EMPLOYEE’S previous employment as an IT Programmer Analyst with EMPLOYER, EMPLOYEE will commence his employment at B18, Step 4 of the wage scale and at a salary of \$71,533.00, which was the salary at the time he left employment with EMPLOYER. PTO accrual will also be adjusted to the accrual rate EMPLOYEE had at the time of departure.
2. The Step 4 wage scale salary and PTO accrual rate will be retroactive to August 31, 2023.
3. EMPLOYEE will move to Step 5 on the wage scale on December 15, 2023, and will continue to progress on the wage scale until he reaches the top of the wage scale.
4. Any posting requirements contained in Article 7 of the CBA and associated with this return to work, are hereby waived by the UNION.
5. This MOU shall be binding upon the EMPLOYER and UNION; shall not be considered precedent setting; and shall not affect the CBA in any other manner than that which is specifically set forth herein.

FOR THE EMPLOYER:
Christopher S. Boyd, Chair
Board of Commissioners

FOR THE UNION:
Jason VanBocxlaer

Koren Thurston – Finance Director

EMPLOYEE
Eric Gustafson

Approved as to Form:
David M. Gilbert – Labor Counsel
Gilbert & Smith, P.C.



**MEMORANDUM OF UNDERSTANDING
AND AGREEMENT**

This MEMORANDUM OF UNDERSTANDING AND AGREEMENT made and entered into this ___ day of _____, 2023 by and between JAMES HULLETT (“EMPLOYEE”) the 10TH CIRCUIT COURT, FAMILY DIVISION, SAGINAW COUNTY JUVENILE DETENTION CENTER (“EMPLOYER”), and COUNTY OF SAGINAW (“FUNDING UNIT”) and POLICE OFFICERS ASSOCIATION OF MICHIGAN, DETENTION YOUTH CARE SPECIALIST (“UNION”).

WHEREAS, the EMPLOYER and the UNION are parties to a Collective Bargaining Agreement (“CBA”) which covers the time period December 14, 2021 through September 30, 2024;

WHEREAS, EMPLOYEE took a promotion from a Detention Youth Care Specialist to a Detention Supervisor effective August 6, 2023;

WHEREAS, Article 5 of the Collective Bargaining Agreement entered into among the FUNDING UNIT, EMPLOYER AND UNION, provides that those employees who leave classifications of work covered by the Agreement, but remain an employee of the County, may return to the bargaining unit with the same seniority rights they had when they left the bargaining unit, provided such return occurs within thirty (30) days of initial departure;

WHEREAS, EMPLOYEE is desirous of extending the probationary period to December 31, 2023;

WHEREAS, UNION and EMPLOYER are also desirous of extending EMPLOYEE’S probationary period to December 31, 2023;

THEREFORE, it is agreed as follows:

1. Article 5 of the Collective Bargaining Agreement shall be modified to provide EMPLOYEE will have until December 31, 2023 to return to the bargaining unit with the same seniority rights he had when he left the bargaining unit.
2. This MOU shall be binding upon the FUNDING UNIT, EMPLOYER and UNION; shall not be considered precedent setting; and shall not affect the CBA in any other manner than that which is specifically set forth herein.

FOR THE FUNDING UNIT:
Christopher S. Boyd, Chair
Board of Commissioners

FOR THE UNION:
Jim Cross
Business Agent

Koren Thurston
Finance Director

FOR THE EMPLOYER:
Todd Borders
Deputy Court Administrator – Family Division

EMPLOYEE:
James Hullett

André R. Borrello – Chief Judge
David M. Gilbert – Labor Specialist



FROM: COMMITTEE ON LABOR RELATIONS -- 5.2 *AMENDED SEPTEMBER 19, 2023

Your committee considered Communication No. 9-19-17 from Hon. Patrick J. McGraw, requesting changes to the step/level and an increase in compensation for the Probate Register/Administrator from B20-3 to B22-1, Chief Deputy Register from T13-3 to T15-1, and Deputy Registers from T8-3 to T9-3, for a total addition to the Probate Budget of \$16,215.56.

We met with Judge McGraw and he corrected the total addition to the Probate Budget is \$25,896.10 and stated that the department does not have adequate funds for this request. Chairman Webster asked if this could be postponed until the next Baker Tilly Compensation Study is conducted and Commissioner Boyd informed commissioners that the Budget/Audit Committee voted to remove the study from next year's budget. The money to fund this request could come from the \$84,000 savings from eliminating the study.

We recommend approval of changes to the step/level and an increase in compensation for the Probate Register/Administrator from B20-3 to B22-1, Chief Deputy Register from T13-3 to T15-1, and Deputy Registers from T8-3 to T9-3, for a total addition to the Probate Budget of \$25,896.10

***pending completion of Memorandums of Understanding with labor union approval.**

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chair

Denny M. Harris

Christopher S. Boyd

Sheldon Matthews, Vice-Chair

Gerald D. Little

FROM: COMMITTEE ON LABOR RELATIONS -- 5.3 SEPTEMBER 19, 2023

Your committee considered Communication No. 9-19-20 from Christina Harrington, Health Officer, requesting an extension of the contract with retiree Bethany Jacques through FY 2024 to assist the department in current medical record updates/reporting, user needs, and assist in the transition to a new electronic health record system – EPIC.

We met with Tawnya Simon, PPHS Director, and she stated that the budget is capable of funding the request. Ms. Jacques is a retired Computer and Data Analyst within the department. She provides oversight, record transition and needed customization of EPIC to meet health department needs for implementation. Ms. Jacques currently works 25 hours per week.

We recommend approval to extend the contract with retiree Bethany Jacques through FY 2024 to assist the department in current medical record updates/reporting, user needs, and assist in the transition to a new electronic health record system.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chair

Denny M. Harris

Christopher S. Boyd

Sheldon Matthews, Vice-Chair

Gerald D. Little

6. Executive Committee – C. Boyd, Chair

6.1) **CHIEF JUDGE**, re: Setting aside Memorandum of Understanding to allow for overtime for Circuit Court Judicial Assistants

6.2) **ANIMAL CARE & CONTROL**, re: Approval to donate items to rescue partners

6.3) **CIVIL/LABOR COUNSEL**, re: Approval of County Administrator job description and salary range



- 6.4) **CHAIRMAN BOYD**, re: Approval of an agreement with the Saginaw Spirit to fund the addition of an LED Advertising Ribbon at TheDow Event Center
- 6.5) **CHAIRMAN BOYD**, re: Approval of the proposal from Shaheen Development to lease the Concentric Building for county administrative offices
- **Commissioner Krafft moved, seconded by Commissioner Webster, to approve 6.1 after amending it to “a portion of” the Memorandum of Understanding. Motion carried.**
 - **Commissioner Krafft moved, seconded by Commissioner Tany, to approve 6.2. Motion carried.**
 - **Commissioner Spitzer moved, seconded by Commissioner Slodowski, to approve 6.3. Motion carried.**
 - **Commissioner Slodowski moved, seconded by Commissioner Krafft, to approve 6.4. Discussion was held pertaining to the structure of the agreement. After discussion, Commissioner Spitzer moved, seconded by Commissioner Piotrowski, to amend the motion to include approval contingent on the execution of an agreement between the Saginaw Spirit and TheDow management company, ASM Global, to share advertising revenue with Saginaw County. Motion carried on the amendment with an abstention recorded for Commissioner Tany. Motion carried on the main motion, as amended, with an abstention recorded for Commissioner Tany and a nay vote recorded for Commissioner Piotrowski.**

[The Board recessed at 6:32 p.m.]

[The Board reconvened at 6:42 p.m.]

- **After discussion, Commissioner Matthews exerted Commissioner Privilege and 6.5 will appear under Unfinished Business on the October 17, 2023 Board Agenda.**

FROM: EXECUTIVE COMMITTEE -- 6.1 *AMENDED SEPTEMBER 19, 2023

Your committee considered Communication No. 9-19-24 from Chief Judge André Borrello, requesting a temporary allowance of overtime for Circuit Court Judicial Assistants with no impact on the budget.

We met with Judge Borrello and he expressed his concern with the recent loss of two “swing” Judicial Assistants (JA) in Circuit Court to other employment opportunities. The positions constitute half of the administrative staff, excluding two managers, and provide necessary relief for judges’ staff in the event of work overflow or absence. The funds currently allocated for the two “swing” positions could be utilized to offer overtime work to the judges’ Judicial Assistants. To ensure the department remains within budget, no overtime will be offered unless the monies are available in the budget line-item for the two “swing” positions. This request requires Board approval due to the recent Memorandum of Understanding (MOU) that was approved in May 2023. The MOU recognizes that the JA positions are exempt from overtime requirements under the Fair Labor Standards Act while the collective bargaining agreement maintained that any work beyond 40 hours would be subject to overtime. Approving this request would place the MOU aside and allow overtime.



We recommend approval to set aside ***a portion of** the Memorandum of Understanding between Saginaw County and the TPOAM union from the date of approval until December 31, 2023 to allow for overtime for Circuit Court Judicial Assistants, due to vacancies in the two “swing” JA positions, contingent upon union approval.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Christopher S. Boyd, Chairman
Gerald D. Little
Dennis H. Krafft

Jack B. Tany
Michael A. Webster

FROM: EXECUTIVE COMMITTEE -- 6.2

SEPTEMBER 19, 2023

Your committee considered Communication 9-19-23 from Jaime Ceja, Executive Assistant, on behalf of Animal Care & Control, as follows:

REQUEST: Requesting approval to donate items from Animal Care & Control to rescue partners. Now that the new facility is open and the department has moved, the items left behind are no longer needed. While a lot of items will be marked for trash removal, there are some in working condition. These include banks of metal kennels, cat condos, and shelving units.

BACKGROUND INFORMATION: At a time when rescues are struggling financially with a lack of supplies, we are in the unique position to help them out a bit. Our rescue partners are instrumental to our operations, pulling animals for their adoption programs, and donating their time to clean when we are short-staffed. They work closely with Animal Control Officers, sharing information and working with the communities. Rescue partners even lined up to help with the physical move to the new shelter.

FINANCIAL INFORMATION: Items that can be sold have already been identified, such as the refrigerator, a desk, multiple safes, furniture, etc.

PARTNERSHIP/COLLABORATION: N/A

STRATEGIC PLANNING: N/A

RECOMMENDATION: We recommend approval to donate items such as banks of kennels, cat condos, and shelving units from Animal Care & Control to rescue partners.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Christopher S. Boyd, Chairman
Gerald D. Little
Dennis H. Krafft

Jack B. Tany
Michael A. Webster

FROM: EXECUTIVE COMMITTEE -- 6.3

SEPTEMBER 19, 2023

Your committee considered a proposed job description from Dave Gilbert, Civil/Labor Counsel, for a Controller/County Administrator position.

We met with Dave Gilbert and Jennifer Broadfoot, Personnel Director, and discussed the language within the job description provided and the statute requirements under each job title, Controller or County Administrator. The committee considered changes in the duties and education requirements for applicants. To allow for a more diverse applicant pool, the committee decided to change the education requirement to a Bachelor’s degree rather than a Master’s degree, allowing valuable experience to substitute.



Your committee also discussed the procedure of filling the vacancy. Ms. Broadfoot spoke on the recruitment company chosen to assist in hiring a County Controller/County Administrator, Walsh Municipal Services, and the strategies to be used. The company has strong community connections and experience with the local municipalities. When discussing competitive salaries, a range of \$165,000 to \$185,000 would be best to capture a wide range of applicants and allow for negotiations.

We recommend approval of the attached job description, as amended by Civil Counsel and the Personnel Director, and posting the salary range at \$165,000 to \$185,000.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Christopher S. Boyd, Chairman
Gerald D. Little
Dennis H. Krafft

Jack B. Tany
Michael A. Webster

FROM: EXECUTIVE COMMITTEE -- 6.4 *AMENDED SEPTEMBER 19, 2023

Your committee considered a recommendation from Chairman Boyd to enter into an agreement with the Saginaw Spirit to fund an electronic advertisement ribbon located at TheDow Event Center.

We met and discussed the proposal from Craig Goslin, Chair of the OHL Board of Governors and President/Managing Partner of the Saginaw Spirit. The LED ribbon would be an enhancement in the Memorial Cup renovations and would cost more if the decision is made to delay and add this in the future. The renovation would be set up as past partnership has, with a 60/40 split between Saginaw County and the Saginaw Spirit, wherein the Spirit would purchase and install, with repayment by the county. Total cost would be \$1,000,000 – 60/40 split, with Saginaw County paying \$600,000 (\$60,000 per year for ten (10) years).

We recommend approval to enter an agreement with the Saginaw Spirit to assist in funding the addition of an electronic advertisement ribbon prior to hosting the Memorial Cup, ***contingent on the execution of an agreement between the Saginaw Spirit and TheDow management company, ASM Global, to share advertising revenue with Saginaw County.**

Respectfully Submitted,

EXECUTIVE COMMITTEE

Christopher S. Boyd, Chairman
Gerald D. Little
Dennis H. Krafft

Jack B. Tany
Michael A. Webster

COMMISSIONER PRIVILEGED – UNFINISHED BUSINESS AT OCT. 17, 2023 BOARD SESSION

~~**FROM: EXECUTIVE COMMITTEE -- 6.5 SEPTEMBER 19, 2023**~~

~~Your committee considered a recommendation from Chairman Boyd to approve the proposal submitted by Shaheen Development to lease property at 4800 Concentric Avenue, Saginaw, Michigan (“Concentric Building”) for administrative offices to use while the courthouse undergoes renovations of its HVAC system.~~

~~We met and discussed various issues regarding the relocation of county administrative offices to the Concentric Building. Representatives from Shaheen Development met with the following departments and provided two (2) different schematic designs for use of the office space: Board~~



of Commissioners, Controller & Finance, Treasurer, Register of Deeds, Equalization, Parks & Recreation, Information Technology, Public Works, and County Clerk.

The property is 40,000 square feet, has a flexible floor plan, with large breakroom and training rooms, a dedicated service/receiving area, new roof, new HVAC, 342 parking spaces, among other amenities. This would include a 15-year lease, with rent and occupancy commencing when the renovation is completed and the building is occupied. Base/Expense Rent is as follows:

<u>Years</u>	<u>Rate</u>	<u>Monthly</u>	<u>Annual</u>
1-5	\$11.00	\$36,666.67	\$440,000
6-10	\$12.00	\$40,000.00	\$480,000
11-15	\$13.00	\$43,333.33	\$520,000

Saginaw County is responsible for paying all utilities, property taxes, insurance and exterior maintenance including snow plowing and lawn care, and janitorial, in addition to base rent.

We recommend approval of the proposal from Shaheen Development to lease the Concentric Building as set forth above.

Respectfully Submitted,

EXECUTIVE COMMITTEE _____

Christopher S. Boyd, Chairman _____ Jack B. Tany

Gerald D. Little _____ Michael A. Webster

Dennis H. Krafft

7. **Rules Committee – C. Boyd, Chair**

None

8. **Legislative Committee – S. Matthews, Chair; M. Webster, Vice-Chair**

None

9. **Intergovernmental Cooperation Committee – J. Tany, Chair; S. Matthews, Vice-Chair**

None

10. **Committee Compensation**

9-19-23.1) August 6, 2023 – August 19, 2023

9-19-23.2) August 20, 2023 – September 2, 2023

- **Commissioner Webster moved, seconded by Commissioner Harris, to approve the Committee Compensation Reports. The motion carried unanimously.**



COMMITTEE COMPENSATION - 9.19.23.1

September 19, 2023

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held August 6 - August 19, 2023.

Meeting	Date	Committee	Commissioner	Amount	Total Present
1	8/7/2023	Labor Relations Committee	Webster	\$50.00	1
			Matthews	\$50.00	1
			Harris	\$50.00	1
			Little	\$50.00	1
			Boyd	\$50.00	1
2	8/8/2023	Executive Committee	Tany	\$50.00	1
			Little	\$50.00	1
			Webster	\$50.00	1
			Krafft	\$50.00	1
			Boyd	\$50.00	1
3	8/8/2023	Community Action Committee	Little	\$25.00	1
4	8/14/2023	Solid Waste Mgmt. Planning Committee	Piotrowski	\$50.00	1
5	8/15/2023	Executive Committee - Special	Tany	\$25.00	1
			Little	\$25.00	1
			Webster	\$25.00	1
			Krafft	\$25.00	1
6	8/15/2023	Board Session <i>Boyd, Coney, Krafft, Little, Piotrowski, Slodowski, Spitzer, Tany, Webster Abs: Harris, Matthews</i>	Boyd	\$25.00	1
			Little	\$25.00	1
			Webster	\$25.00	1
			Krafft	\$25.00	1
7	8/16/2023	Saginaw Valley Zoological Society Board	Little	\$50.00	1
			Slodowski	\$50.00	1
8	8/16/2023	Frankenmuth CVB	Krafft	\$50.00	1
9	8/17/2023	Commission on Aging Liaison	Little	\$50.00	1
10	8/17/2023	Community Action Committee	Little	\$25.00	1
TOTAL				\$1,375.00	31

*Department Pay

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (8-18-23)



COMMITTEE COMPENSATION - 9.19.23.2

September 19, 2023

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held August 20 - September 2, 2023.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	8/21/2023	Northern MI Counties Association via Zoom	Slodowski	\$50.00	1
2	8/23/2023	HWB Airport Board	Krafft	\$50.00	1
			Little	\$50.00	1
			Matthews	\$50.00	1
3	8/24/2023	LEPC via Microsoft Teams	Tany	\$50.00	1
4	8/24/2023	Mosquito Abatement Commission	Boyd	\$50.00	1*
5	8/28/2023	GLBMI Joint Board of Directors	Matthews	\$50.00	1
			Little	\$50.00	1
			Spitzer	\$50.00	1
			Tany	\$50.00	1
			Webster	\$50.00	1
6	8/29/2023	Committee of the Whole <i>Boyd, Coney, Harris, Krafft, Little, Matthews Piotrowski, Slodowski, Spitzer, Tany, Webster</i>	All Present	\$550.00	11
7	8/30/2023	Animal Control Advisory	Slodowski	\$50.00	1
			TOTAL	\$1,150.00	22

*Department Pay

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (9-1-23)

[End of Committee Compensation Reports]



RESOLUTIONS

None

UNFINISHED BUSINESS

August 15, 2023 BOARD SESSION

Budget Audit Committee – D. Krafft, Chair; C. Boyd, Vice-Chair

- *Draft #2 of the FY 2024 Budget, along with Resolutions A – D, were laid on the table pursuant to Board Report 8-15-23-4.2, until the September 19, 2023 Board Session under Unfinished Business (Distributed to all commissioners and available for review in the Board Office)*

2024 County Budget (Draft #2 as amended) and Resolutions A-B-C-D

(To be distributed at or prior to the meeting)

- "A" FY 2023/2024 Budget (as amended)
- "B" FY 2023/2024 Salary Schedule
- "C" FY 2023/2024 Capital Improvement Plan
- "D" FY 2023/2024 Fee Schedule

September 19, 2023 BOARD SESSION

- *Finance Director Koren Thurston explained the changes to Draft #2 of the FY 2024 Budget. Chairman Boyd asked if there was any further discussion. After discussion regarding the possibility of adding an Assistant Director at Animal Care & Control and the amount allocated to the Health Department for Maintenance of Effort, Commissioner Krafft moved, seconded by Matthews, to amend Draft #2 of the proposed FY 2024 Budget as stated below. Motion carried by unanimous roll-call. Commissioner Krafft moved, seconded by Matthews, to approve Draft #2 of the FY 2024 Budget as amended. Motion carried by unanimous roll-call.*

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2 *AMENDED SEPTEMBER 19, 2023
~~AUGUST 15, 2023~~

Your Budget/Audit Committee received Communication No. 6-20-23 dated May 31, 2023 from the Controller’s Office, submitting Draft #1 of the 2024 Budget, including the FY 2024 Budget Transmittal Letter & Debt Service Schedules, Draft Budget Resolutions A, B, C & D, Budget Summaries, Draft Capital Improvement Plan, and Draft Fee Schedule. This Draft #1 of the Budget was submitted with all funds in balance. Each committee reviewed the proposed budgets and a Committee of the Whole meeting was held. The Budget was previously distributed to each commissioner and is available for review in the Office of the Board of Commissioners. The Budget Audit Committee reviewed the budget as submitted, and considered information presented at the Committee of the Whole meeting. The Board of Commissioners, at its June 20, 2023 session, approved amendments to the FY24 Budget thereby creating Draft #2. Additional amendments may be made at the September 19, 2023 Board Session.



At the September 7, 2023 Budget/Audit Committee meeting, the Finance Director submitted eleven (11) requests for amendment to Draft #2 of the proposed FY 2024 Budget within the General Fund, either previously approved or to be approved, and Commissioner Spitzer also proposed amendments as follows:

June 20, 2023 Board Session

- Approved an additional Contract Attorney at 10th Circuit Court - Family Division at a cost of \$55,000
- Approved an additional \$50,000 to Saginaw Future, Inc. based on performance measurements

August 15, 2023 Board Session

- Approved a consultant contract for the 10th Circuit Court at a cost of \$100,000 by using funds available from a Court Recorder vacancy (\$101,503)
- Approved a temporary employee at Probate Court at a cost of \$10,000
- Approved adding a Legal Clerk II at Family Division for \$75,157; a Probation Officer position in the Child Care Fund for \$121,000 (with a 50% General Fund match); and a Detention Youth Care Specialist position in the Child Care Fund at a cost of \$76,000 (with a 50% General Fund match). Total increase to the General Fund is \$173,657
- Approved elimination of a vacant Referee position offset with the addition of a Family Evaluator at Friend of the Court, causing a reduction in the General Fund required grant match by \$20,585

September 7, 2023 Budget/Audit Committee – Requesting approval at September 19, 2023 Board Session

- Approved an increase to the County's membership dues for the GIS Authority to the General Fund of \$18,850
- Approved reinstatement of funding to the County's Soldiers & Sailors Relief Commission of \$8,000
- Approved reduction in the County's required match to the Child Care Fund due to the State of Michigan increasing the reimbursement rate for in-home care/community-based programming to 75% (out-of-home care remains at 50%) in the amount of \$272,547
- Approved reduction of \$509,996 in State Revenue Sharing FY 2024 funding (From \$5,981,387 to \$5,471,391)
- Approved an increase to the General Fund – ARPA Revenue Replacement of \$68,500, thereby budgetarily exhausting those funds; and an increase use of General Fund fund balance from Zero to \$462,368
- Approved postponement of the Baker Tilly Compensation Study and removal from the FY 2024 Budget of \$84,800, which reduces the General Fund fund balance to \$377,568
- Approved use of ARPA funding up to \$100,000 for replacement fencing at Juvenile Detention
- Approved reduction in the Information Technology budget of \$51,600 due to changing the replacement cycle of county computers from five (5) years to six (6) years



Resolution A contains the amended total budget for the County including the General Fund. The total County Budget for Fiscal 2024 is **\$276,278,097** which is an increase of **\$16,046,245** from the current amended Fiscal 2023 Budget. The General Fund Budget for Fiscal 2024 is **\$58,218,510** which represents an increase of **\$2,082,553** from the current amended Fiscal 2023 Budget. The General Fund will be subject to further expense control to ensure expenditures do not exceed revenues. Resolution A also contains the proposed County millage rates to be levied December 1, 2023 and July 1, 2024, as well as the authorization of the 9-1-1 surcharge to fund operations as set forth in the 2024 Budget. The County Operating Millage Levy for FY 2024 is 4.8485 mills, which is the same as FY 2023.

Resolution B lists salaries for elected/appointed officials including judges and non-union employees. The salaries of elected/appointed officials have been set by the Saginaw County Board of Commissioners and the salaries of judges have been set by the State Officers Compensation Commission.

Resolution C sets forth the prioritized Capital Improvement Budget for Fiscal Year 2024, which totals \$7,900,271, an increase of \$968,059 over the current FY 2023 budget.

Resolution D sets fees for all departments controlled by the Saginaw County Board of Commissioners, as amended from year to year.

A public hearing was held at the August 15, 2023 Board Session to allow comment on the proposed FY 2024 Budget and on the proposed millages to be levied in December 2023 and July 2024. Notice was previously published in *The Saginaw News* and copies of the budget material were made available to the public at the meeting.

It is the recommendation of your committee that Draft #2 of the Fiscal Year 2024 Budget, as amended, containing Budget Resolutions A, B, C and D ~~be laid on the table and scheduled for formal adoption at the September 19, 2023 Board Session~~ be approved.

Respectfully Submitted,
COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Tracey L. Slodowski
Christopher S. Boyd

Jack B. Tany, Vice-Chair
Richard A. Spitzer

- ◆ Approved Resolution "A" - FY 2023/2024 Budget (as amended)
- ◆ Approved Resolution "B" - FY 2023/2024 Salary Schedule
- ◆ Approved Resolution "C" - FY 2023/2024 Capital Improvement Plan
- ◆ Approved Resolution "D" - FY 2023/2024 Fee Schedule

- ❖ Krafft moved, seconded by Matthews, to approve Budget Resolution "A." Motion carried unanimously.



**RESOLUTION A
FY 2024 Budget
September 19, 2023**

WHEREAS, The Saginaw County Board of Commissioners ("Board") has examined the 2022 annual financial report and budget requests for the 2024 Fiscal Year for the various departments, agencies, offices and activities ("Budgetary Centers"), which it by law or by policy must finance or assist in financing; and

WHEREAS, The Board has taken into consideration the fact that there are certain required functions of county government or operations which must be budgeted at serviceable levels in order to provide statutory and constitutionally required services and programs; and

WHEREAS, The Uniform Budget and Accounting Act ("UBAA"), MCLA 141.421, et seq., requires that the Board enact a General Appropriation Act designed to appropriate for all County expenditures in the General Fund and all Special Revenue Funds; and

WHEREAS, The Board has the authority to enact a Special Appropriations Act designed to appropriate for all County expenditures in other County funds; and

WHEREAS, The Board has reviewed the Budget/Audit Committee's recommended Budget for Fiscal 2024 and believes the same to contain funds sufficient to finance all mandatory County funded services at or beyond a serviceable level.

NOW, THEREFORE, BE IT RESOLVED, That the Fiscal 2024 Saginaw County Budget as summarized below and set forth in the Budget/Audit Committee's recommended budget dated September 19, 2023, which is incorporated by reference herein, is hereby adopted on a fund and activity basis for all funds, subject to all County policies regarding the expenditure of funds and the conditions set forth in this Resolution. The Administrator (formerly known as Controller) shall monitor each fund on an activity and a category basis and also provide appropriate interim financial reports.

[The FY 2024 Budget Summary begins on the next page]

SAGINAW COUNTY FISCAL 2024 BUDGET SUMMARY

<u>FUND NAME</u>	<u>2024 BUDGET</u>	<u>GENERAL FUND APPRO.</u>
101-General Operating	\$ 58,218,510	\$ 48,877,879
207-Law Enforcement	12,252,530	507,042
208-Parks & Recreation	2,562,679	-
211-GIS System	286,764	-
213-Animal Care & Control	2,779,075	55,000
215-Friend of the Court	5,621,480	1,695,096
221-Health Department	17,890,438	1,600,000
225-River Preservation	4,220	-
228-Solid Waste Management	400,400	-
229-Lodging Excise Tax	3,807,000	-
230-Principal Resident Exempt Denial	8,727	-
232-Event Center	2,117,720	-
233-Courthouse Preservation Technology	75,500	-
238-Commission on Aging	7,643,219	-
240-Mosquito Abatement Commission	7,896,890	-
242-Planning	30,600	-
243-Brownfield Redevelopment Authority	365,300	-
244-Economic Development Corp	36,024	-
252-Land Reutilization Fund	1,043,014	-
256-Register of Deeds Automation Fund	249,526	-
260-Indigent Defense System Fund	9,043,745	-
261-E-911 Telephone Surcharge	7,484,621	-
263-Concealed Pistol Licensing	131,790	-
264-Local Correction Officers Training	94,114	-
266-LE Mobile Data Maint/Replace	502,610	-
269-Law Library	57,500	51,000
270-Castle Museum & Historical Society	1,211,576	-
271-County Library (Board)	50,000	-
272-Saginaw Children's Zoo Millage	1,239,498	-
274-MI Works-Service Centers	1,272,531	-
276-Michigan Works Administration	15,089,117	-
277-Re monumentation Grant	104,082	-
278-Special Projects	1,945,666	137,284
280-Sheriff Special Projects	788,607	100,000
282-Prosecutor Special Projects	334,137	88,142
284-Corrections Special Projects	761,886	-
285-American Rescue Plan Act Fund	633,578	-
286-MSU Extension Special Projects	15,000	-
290-Social Welfare	17,100	17,100
292-Child Care Probate/Juvenile Home	6,949,138	2,944,583
293-Veterans Relief	8,000	8,000
294-County Veterans Service Fund	98,728	-
331-369-Debt Service Funds	14,040,068	2,137,384
445-Public Improvement	737,117	-
514-Parking System	28,000	-
516-Delinquent Tax Revolving	43,488,953	-
526-Delinquent Property Tax Foreclosure	2,642,718	-
536-Land Bank Authority	4,968,514	-
569-Building Authority	31,601	-
581-Airport	967,629	-
595-Inmate Services	1,657,046	-
627-Retiree Health Savings Plan	555,000	-
636-Information Technology	5,579,538	-
641-Soil Erosion	199,110	-
643-Local Site Remediation Revolving	284,300	-
661-Motor Pool	358,521	-
664-Office Equipment Pool	5,021	-
677-Risk Management	1,752,637	-
692-Investment Services	84,125	-
698-Employee Benefits	11,174,457	-



Board of Commissioners – September 19, 2023

711-HealthSource Saginaw	624	-
721-Library (Penal)	681,500	-
731-MERS Retirement Fund	5,601,684	-
733-DC Retirement Fund	4,374,367	-
736-Post Employment Health Benefits	4,441,747	-
TOTAL	\$ 276,278,097	\$58,218,510

BE IT FURTHER RESOLVED #1, That the bound copy of said Budget as presented to each member of the Board be designated as an official copy; and

BE IT FURTHER RESOLVED #2, That the following tax rates are hereby authorized to be levied for the 2023 tax year (Fiscal 2024 budget year) for a total County levy of 10.9210 mills including authorized debt service as summarized below:

2023 AUTHORIZED TAX RATES - FISCAL 2024 BUDGET MILLAGE SUMMARY

<u>Purpose</u>	<u>Millage</u>	<u>Fund</u>
General Govt Operations-July 2023	4.8485 Mill**	General Operating
County Parks	.2937 Mill	Parks & Recreation
Castle Museum	.1994 Mill	Castle Museum & Hist.
Mosquito Control	1.0000 Mill	Mosquito Abatement
Senior Citizens	.5891 Mill	Commission on Aging
County Event Center	.4493 Mill	Event Center
Sheriff Services	1.7473 Mill	Law Enforcement
Animal Control	.4243 Mill	Animal Control
Saginaw Children’s Zoo	.1997 Mill	Children’s Zoo
Saginaw County 9-1-1 Authority	.2795 Mill	9-1-1 Authority
Health Department	<u>.4792 Mill</u>	Health Department
Total, Operating Millages	<u>10.5100 Mill</u>	
Debt-Hospital Bonds	<u>.4110 Mill</u>	Hospital Const. Debt
Total, Debt Millages	<u>.4110 Mill</u>	
GRAND TOTAL	<u>10.9210 Mill</u>	

** July 2024 General Operating levy subject to the provisions of the Headlee Adjustment.

BE IT FURTHER RESOLVED #3, That the Board of Commissioners hereby authorizes a 9-1-1 Emergency Services Funding Assessment in an amount not to exceed \$2.65 per month. This charge shall be placed upon all devices capable of E 9-1-1 service. This charge may further be subject to the Michigan Public Service Commission modification and approval; and

BE IT FURTHER RESOLVED #4, That the sum of \$276,278,097 as set forth in the Budget adopted by this Board is hereby appropriated for the use of several departments, for the purpose of defraying and paying boards of the County of Saginaw for all costs and expenses of every kind and nature, incident to every County function for the fiscal year beginning October 1, 2023 and ending September 30, 2024; and



BE IT FURTHER RESOLVED #5, That said sum is appropriated to and shall be available for expenditures from several funds in accordance with the law, and no obligation or liability shall be incurred, nor any vouchers drawn in payment thereof by any County department, which shall not be confined to the objects or categories of expenditures but, which shall exceed the amount appropriated therefore, as set forth in the categories of said budget; and

BE IT FURTHER RESOLVED #6, That all County elected officials and County department heads shall abide by the Purchasing Procedures and Personnel Manuals, as adopted and amended by this Board and that the budgeted funds are appropriated contingent upon compliance with said Purchasing Procedures and Personnel Manual; and

BE IT FURTHER RESOLVED #7, That the approved employee positions on the Position Control Number Roster List contained in the Budget, shall limit the number of employees who can be employed, and no funds are appropriated for any position or employee not on the Approved Position Control Number Roster. Further, there may be a need to increase or decrease various positions within the Budget and/or impose a hiring freeze and/or impose layoffs due to the unforeseen financial changes; therefore, the Approved Position Control Number Roster List may be changed from time to time by the Board and/or the Board may impose a hiring freeze. The County elected officials and County department heads shall abide by whatever changes are made by the Board, if any, relative to the approved positions and the number of employees stated in the Position Control Number Roster List; and

BE IT FURTHER RESOLVED #8, That the authorized positions in the Position Control Number Roster List contained in each budget indicates the authorized maximum number of employees in their respective classifications for that budget. Any deviations from said list must be specifically approved by the Board; and

BE IT FURTHER RESOLVED #9, That certain positions contained in the Position Control Number Roster List which are supported in some part by a grant, cost sharing, childcare reimbursement, or other source of outside funding, are only approved contingent upon the County receiving the budgeted revenues. In the event outside funding is not received, or the County is notified that it will not be received, then said positions shall be considered unfunded and removed from the Approved Position Control Number Roster List; and

BE IT FURTHER RESOLVED #10, That the Administrator (formerly known as Controller) is authorized upon request of the respective elected official or department head to transfer persons from certain positions contained in the Position Control Number Roster List, which are supported in some part by grant, cost sharing, childcare reimbursement or other source of outside funding, to another grant funded position in order to reduce County cost; and

BE IT FURTHER RESOLVED #11, That revenues received by the County under Public Act 106 and 107, 1985 (Convention Facility Tax revenues) shall not be used to reduce the County's operating millage levy (2024 Budget Year) as defined by Public Act 2, 1986; and



BE IT FURTHER RESOLVED #12, That in accordance with Public Act 106 of 1985 and Public Act 2 of 1986, if 50% or approximately \$662,904 of the estimated \$1,325,808 Convention Facility Tax revenues not used to reduce the County's operating tax rate, shall be transmitted to the Saginaw County Substance Abuse Coordinating Agency with remaining revenues to be deposited in the County's General Fund; and

BE IT FURTHER RESOLVED #13, That the Administrator (formerly known as Controller) be, and hereby is appointed “Budget Administrator,” pursuant to the Uniform Budget and Accounting Act, MCLA 141.421 et seq., with power to administer such duties in connection with said budget; and

BE IT FURTHER RESOLVED #14, That the Budget Administrator be directed to disburse to the various agencies, the approved County appropriation on the basis of need as determined by the cash balances within their respective funds; and

BE IT FURTHER RESOLVED #15, That the County Administrator (formerly known as County Controller) be authorized to transfer monies when it shall be deemed necessary as follows: from one category to another within an activity and between activities within the same fund in an annual total amount not to exceed \$75,000 for that fund; and for the general fund, from one category to another within an activity and between activities overseen by the same department in an annual amount not to exceed \$75,000 for each department. A quarterly report of all transfers shall be made to the Budget/Audit Committee; and

BE IT FURTHER RESOLVED #16, That the Chairman of the Board, upon recommendation of the County Administrator (formerly known as County Controller), be authorized to sign in acceptance of grants on behalf of the County in an amount up to \$100,000 with a local match not to exceed 10% (\$10,000), if required, and if available within the requesting department’s current budget; and that the County Administrator (formerly known as County Controller) be authorized to record the appropriate budget adjustment. A quarterly report of all budget adjustments and grants accepted shall be made to the Budget/Audit Committee; and

BE IT FURTHER RESOLVED #17, That the County Administrator (formerly known as County Controller) is authorized to cause the drafting of contracts where necessary and appropriate within established budgetary limitations and that the Chairman of the Board is authorized to sign said contracts after the appropriate Elected Official/Department Head approves each contract as to lawful expenditure and the Administrator (formerly known as Controller) approves each contract as to substance and the County Attorney approves each contract as to legal form; and

BE IT FURTHER RESOLVED #18, That the Administrator (formerly known as Controller) is required and directed to automatically reduce any department each time a reduction is made in Federal, State and local funds. The affected department head shall promptly make the necessary layoffs and advise those affected by the service that those services are being discontinued as a result of Federal, State, or local fund cutbacks; and



BE IT FURTHER RESOLVED #19, That upon approval of the Administrator (formerly known as Controller/CAO), appropriations made for the available balances and outstanding encumbrances at fiscal year-end for grants are continued in full force and effect and shall carry over to successive fiscal years until the grants are completed or otherwise terminated; and

BE IT FURTHER RESOLVED #20, That upon approval of the Administrator (formerly known as Controller/CAO), appropriations made for the available balances and outstanding encumbrances at fiscal year-end for capital projects are continued in full force and effect and shall carry over to successive fiscal years until the projects are completed or otherwise terminated; and

BE IT FURTHER RESOLVED #21, That upon approval of the Administrator (formerly known as Controller/CAO), appropriations made for outstanding purchase orders and contractual encumbrances at fiscal year-end in the operating funds are continued in full force and effect and shall carry over to successive fiscal years until the projects are completed or otherwise terminated; and

BE IT FURTHER RESOLVED #22, That the Sheriff Department be authorized to enter into law enforcement contracts which shall not result in any appropriation from the General Fund and that each separate contract for law enforcement services shall be approved by the Administrator (formerly known as Controller), Chairman of the Board, and County Attorney, and further provided that the Sheriff is authorized with the concurrence of the Administrator (formerly known as Controller), to add additional staff to perform the work as specified in the contract provided that said contract will generate all funds necessary to support the added position; and

BE IT FURTHER RESOLVED #23, The Sheriff is hereby authorized to rent beds at the Saginaw County Jail to the United States Marshal Service/federal government to house inmates at \$70* per day with net proceeds (\$70* per day minus funds set aside to support indigent defendants sentenced to the tether program estimated at \$100,000) to remain in the General Fund to support the Jail budget; and

BE IT FURTHER RESOLVED #24, The County Administrator (formerly known as County Controller/CAO) is authorized to reduce the Law Enforcement Fund, including reduction in force, if the projected revenue from housing inmates outside of Saginaw County or federal government inmates does not materialize; and

BE IT FURTHER RESOLVED #25, Any revenue received from the rental of jail beds to outside agencies, (i.e., Genesee County / State of Michigan) or the federal government is restricted and can only be used for Law Enforcement or jail expenses; and

BE IT FURTHER RESOLVED #26, The Board of Commissioners hereby ratified or implemented the following labor agreements: TPOAM Courthouse Employees – expires 2024; COAM-Sheriff Unit II Sergeants – expires 2025; Teamsters Local 214 Health Department and Commission on Aging – expires 2024; Teamsters Local 214 Public Health Nurses – expires 2024; COAM-Sheriff Unit III Captains & Lieutenants – expires 2024; POAM-Sheriff Unit I (312 eligible) –



expires 2025; POAM Detention Youth Care Specialists – expires 2024; POAM-Animal Control Officers – expires 2024; POAM–Family Division Probation Officers – expires 2024; GELC-District Court Probation Officers – expires 2024; POAM-Prosecutors – expires 2024; POAM-Detention Supervisors – expires 2024; UAW Managers – expires 2024; UAW Professionals – expires 2024; UAW Paraprofessionals – expires 2024; POAM-Sheriff Unit I (non 312 eligible and clerical) – expires 2024; and Health Officer Contract – expired October 2020 (*term automatically renews annually); and

BE IT FURTHER RESOLVED #27, That it is the determination of the Board of Commissioners for the 2024 Fiscal Year that the County is in compliance with Public Act 152 of 2011, and that determination is to stay within the hard dollar caps for employee health insurance as set and adjusted by the Public Act.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Christopher S. Boyd, Chairman

Adopted: September 19, 2023

- ❖ Krafft moved, seconded by Matthews, to approve Budget Resolution “B.” Motion carried unanimously.

**RESOLUTION B
FY 2024 Budget
September 19, 2023**



WHEREAS, The Board of Commissioners has established salaries of all officials and employees of Saginaw County, with the exception of unsettled bargaining units of the County; and

WHEREAS, It is the intent of the Board of Commissioners that the salaries established are in lieu of any and all fees, either County or State, collected by any said employee or official; and

WHEREAS, The Board of Commissioners of Saginaw County desires at this time to adopt a salary schedule for the fiscal year beginning October 1, 2023 and ending September 30, 2024.

NOW, THEREFORE, BE IT RESOLVED, That the respective departments be and are hereby restricted to the staffing level as provided in the Departmental Personnel Schedule in the 2024 Budget at rates of compensation set forth in attached Salary Schedules for the fiscal year beginning October 1, 2023 and ending September 30, 2024.



BE IT FURTHER RESOLVED #1, That fees and/or remunerations of any kind received by a County employee or official in the performance of his/her official duties shall be forthwith turned over to the Treasurer of Saginaw County by said employee or official and same shall be credited to the General Fund of Saginaw County. The exceptions would be those fees or remunerations (i.e. per diems) specifically established by law or authorized by the Board of Commissioners, which shall be allowed; and

BE IT FURTHER RESOLVED #2, That the elected officials, appointees, and employees shall be paid for the fiscal year on a bi-weekly basis in the grades and steps as provided in the Departmental Personnel Schedule in said 2024 Budget; and

BE IT FURTHER RESOLVED #3, That all salaries paid to said employees shall be based on length of service with Saginaw County in accordance with the aforementioned Salary Schedules, except as otherwise provided in the Personnel Policy Manual; and

BE IT FURTHER RESOLVED #4, That County wide Elected Official's (County Clerk, County Treasurer, County Prosecutor, Public Works Commissioner, Register of Deeds, and Sheriff) compensation be adjusted at the same percentage wage rate for County non-union employees; and

BE IT FURTHER RESOLVED #5, That the proper County officials be authorized and directed to adjust the budgets of the departments staffed by members of bargaining units in accordance with the contracts approved by the Board of Commissioners.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

CHRISTOPHER S. BOYD, Chairman

Adopted: September 19, 2023

[Compensation Table begins on next page]



**COUNTY OF SAGINAW
ELECTED/APPOINTED OFFICIALS COMPENSATION**

NUMBER	TITLE	01/01/2023 AMOUNT	01/01/2024 AMOUNT
1	Chairman, Board of Commissioners	\$ 14,137	\$ 14,137
4	Vice Chair (1), Committee Chair (3), Board of Commissioners	11,689	11,689
6	Member, Board of Commissioners	10,874	10,874
5	Circuit Court Judge	168,759 **	168,759 **
5	District Court Judge	168,759 **	168,759 **
2	Probate Court Judge	168,759 **	168,759 **
1	Clerk	90,447 *	90,447 *
1	Register of Deeds	88,904 *	88,904 *
1	Treasurer	100,087 *	100,087 *
1	Public Works Commissioner	99,928 *	99,928 *
1	Sheriff	120,947 *	120,947 *
1	Prosecutor	151,438 *	151,438 *
3	Veterans Relief Commission	1,200	1,200
1	Chairman, Road Commission	6,000	6,000
4	Member, Road Commission	5,000	5,000
3	Member, Department of Human Services Board	4,000	4,000

* See Budget Resolution B – compensation to be adjusted at the same percentage wage rate as County nonunion employees.

** Judges' annual salaries are paid pursuant to State law.



- ❖ Krafft moved, seconded by Little, to approve Budget Resolution “C.” Motion carried unanimously.

RESOLUTION C
FY 2024 Budget
September 19, 2023



WHEREAS, The Saginaw County Board of Commissioners (“Board”) has examined the 2024-2028 Capital Improvement Plan for the 2024 Fiscal Year as submitted by the Saginaw County Administrator’s Office; and

WHEREAS, The State of Michigan, Public Act 2 of 1968, as amended, known as the Uniform Budget and Accounting Act requires local units of government to develop, update and adopt a plan each year in conjunction with the regular budget process. The Capital Improvement Plan is a five-year outline of recommended projects, estimated costs and proposed means of financing. The intent is to identify needs and plan for expenditures to meet those needs in an orderly, but flexible, manner.

NOW, THEREFORE, BE IT RESOLVED, That the County of Saginaw Capital Improvement Plan for the 2024 Fiscal Year is hereby adopted, subject to the availability of funds.

BE IT FURTHER RESOLVED, That the proper County officials be authorized and directed to proceed with the approved projects for the 2024 Fiscal Year. (On file)

Respectfully submitted,
SAGINAW COUNTY BOARD OF COMMISSIONERS
 CHRISTOPHER S. BOYD, Chairman
 Adopted: September 19, 2023

- ❖ Krafft moved, seconded by Spitzer, to approve Budget Resolution “D.” Motion carried unanimously.

RESOLUTION D
FY 2024 BUDGET
September 19, 2023



WHEREAS, The Board of Commissioners has established fees for services for all elected offices and departments of Saginaw County; and

WHEREAS, It is the intent of the Board of Commissioners that the fees for services established are to be approved annually through the budget adoption process; and

WHEREAS, The Board of Commissioners has incorporated as part of the Fiscal 2024 Budget a County Fee Schedule which shall set the various fees of the County for the fiscal year beginning October 1, 2023 and ending September 30, 2024; and



WHEREAS, The fees listed in the County Fee Schedule shall not be changed without full Board of Commissioner approval during the year.

NOW, THEREFORE, BE IT RESOLVED, That the fees to be charged and collected by the various elected offices and departments of Saginaw County are those fees contained with the County Fee Schedule which is made part of the Fiscal 2024 Budget.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

CHRISTOPHER S. BOYD, Chairman

Adopted: September 19, 2023

PROCLAMATIONS

None

APPOINTMENTS

(By the Chair)

- Appointment/Reappointment of members of the Community Corrections Advisory Board with terms to expire September 30, 2026 as follows:
 - Sandra Lindsey (Service Area)
 - Commissioner Lisa Coney (Service Area)
 - Michael Karas (Circ./Dist. Probation)
 - Sarah Schmiege (Marquez) (Service Area)
 - Stephen Fenner (Criminal Defense Atty)
 - Bob Johnson (News Media)
- Appointment of Cheryl Krieger to the Michigan Works! Workforce Development Board to fill a vacancy with a term to expire June 30, 2025

ELECTIONS

(By the Board)

- Elected Thomas Brubaker to the **Department of Health & Human Services** to fill a vacancy for a term to expire October 31, 2026

**OFFICIAL BALLOT
SAGINAW COUNTY
BOARD OF CANVASSERS**

Pursuant to Michigan Election Law Act 116 of 1954 (MCL 168.24c):

- The County Committee of each political party is required to provide the County Clerk with the names of three nominees for the party's expiring seat.
- The County Board is required to fill the new vacancies by electing a Republican member and a Democratic member from the submitted names.
- The County Board is required to use ballots when filling the seats.



Each commissioner is required to sign their ballot to comply with the Open Meetings Act. Nominations from the floor and/or write-ins are not permitted. (See Comm. No. 9-19-25 from County Clerk Vanessa Guerra)

DEMOCRAT
 Kyle Bostwick - Incumbent
 Terry Manwell
 Christine Maul

REPUBLICAN
 Chance Atkins
 Anthony de Bari
 Robert Zelle

Democrat Kyle Bostwick and Republican Anthony de Bari, having received a majority vote of the Saginaw County Board of Commissioners, are hereby declared the duly elected members to serve on the Saginaw County Board of Canvassers.

CHAIR ANNOUNCEMENTS

- ❖ Chairman Boyd spoke about the BV site funding resources and thanked Commissioner Little and Congressman Kildee for meeting and finding solutions for this issue.
- ❖ Chairman Boyd announced the Relocation Work Group will meet Thursday to discuss the proposed move of administrative offices to the Concentric Building.
- ❖ Chairman Boyd confirmed with Commissioners that a Committee of the Whole will be scheduled for discussion of the Mosquito Abatement building issue.

COMMISSIONER AUDIENCES

- Vice-Chair Tany commended Jennifer Broadfoot, Personnel Director, for doing a tremendous job on providing information on the County Administrator position and her assistance in selecting a search firm. He also commended Dennis Borchard, Road Commission, for promptly addressing a county resident’s issue with standing water by taking action on the next day.
- Commissioner Little announced the “Boo at the Zoo” event and handed out flyers asking for volunteers.
- Commissioner Slodowski announced she was married by Chairman Boyd when he was Judge Boyd 12 years ago, and she hopes she doesn’t have to spend her next anniversary with him!
- Commissioner Krafft announced the Big Country Fest in Frankenmuth is Friday, September 29th and Saturday, September 30th at Heritage Park in the Harvey Kern Pavilion.

By Commissioner Harris, seconded by Commissioner Krafft: That the Board adjourn. Motion Carried. Thereupon, the Board adjourned at 9:00 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS
CHRISTOPHER S. BOYD
CHAIRMAN

VANESSA GUERRA
COUNTY CLERK

Prepared by: Suzy Koeplinger, Deputy County Clerk

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN



OCTOBER SESSION 2023



First day of the October Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, October 17, 2023. The Board met pursuant to call of the County Clerk at 5:02 p.m. at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Christopher S. Boyd in the Chair.

PRESENT: Christopher S. Boyd, Lisa R. Coney, Dennis M. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Jack B. Tany, Michael A. Webster – **11**

ABSENT: – **0**

TOTAL: – **11**

OTHERS: Dave Gilbert, Koren Thurston, Jennifer Broadfoot, Patricia Johnson, Darcie Graham, Kelly Suppes, Undersheriff Gomez, Tim Novak, Shawn Schutt, Jessica Sargent, Jeff Smith, Charles Chambers, Isaac Blackmon, John Davis, Lupe Warsin, Janet Deneen, Cathy Hare, Roselyn Turnage, Jon Brown, Denise Joseph, Brian Keenan-Lechel, John Finkbeiner, Karin Finkbeiner, Regan Finkbeiner, Tim Danielak, Suzy Koeplinger, Marissa Sawdon, Catherine Hicks, Justin Engel – MLive, and others

✚ Chairman Boyd asked for a Moment of Silence for the victims of war crimes and atrocities occurring in the Middle East.

✚ Commissioner Piotrowski gave the invocation and led the Pledge of Allegiance to the Flag.

CLERK'S CALL OF SESSION

Public Notice of Regular Board Session

The Saginaw County Board of Commissioners will convene for its Regular Session on
Tuesday, October 17, 2023 at 5:00 p.m.

111 S. Michigan Ave.

Room 200

Saginaw, MI 48602



Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting. Please include your phone number.

This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the October 17, 2023 Board Agenda.

If you are disabled and need accommodation to provide you with an opportunity to participate, please call the Board of Commissioners at 989.790.5267.

Respectfully submitted,
Vanessa Guerra, County Clerk

Oct. 6, 2023
Posted 10-13-23 by MCS

By the Chair: That the Notice of Meeting from the County Clerk be received and filed if there are no objections. The Chair hears none; it is so ordered.

FOIA APPEAL

- ***Commissioner Krafft moved, seconded by Commissioner Tany, for approval to send written notice to Terry Camp, ABC 12 News, upholding the disclosure denial as to his Freedom of Information Act requests of October 2, 2023 (FOIA #4077) and October 3, 2023 (FOIA #4081) regarding information on a settled court case. Motion carried unanimously.***

APPROVAL OF MINUTES

- ***Commissioner Matthews moved, seconded by Commissioner Harris, to approve the Minutes of the September 19, 2023 Board Session. Motion carried.***

PUBLIC HEARING

None

AUDIENCES

- Chairman Boyd presented Shawn Schutt, Community Engagement and Prevention Manager at Underground Railroad, with a Proclamation for October as Domestic Violence Awareness Month. Mr. Schutt thanked the Board for its support over the years and its leadership in the community.
- Commissioner Little presented Jessica Sargent, Commission on Aging Director, with a Certificate of Recognition on the 50th Anniversary of Commission on Aging. Mrs. Sargent thanked the Board for its leadership and its continuing support to the residents of our county. She also invited everyone to a reception and tour at the COA – Eleanor Frank Senior Center and administration on Friday, October 27, 2023 from 1:00 p.m. to 5:00 p.m.



- Commissioner Slodowski presented Regan Finkbeiner with a Certificate of Recognition as the recipient of the prestigious 2023 Dr. Tom Slade Athlete of the Year Award. Ms. Finkbeiner thanked commissioners and stated it would not have been possible without the support of her teammates, coaches and parents.
- Jeff Smith spoke of his concerns with a vicious dog situation at Bridgeport Middle School and lack of response from Animal Care & Control (ACC). He asked if an investigation was being conducted and ACC had instructed him to file a Freedom of Information Act (FOIA) Request, which he did during the board session.
- Charles Chambers, who lives on Williamson by the Millet Learning Center, also spoke on the presence of two (2) vicious dogs in Bridgeport, which last Thursday jumped a fence and attacked a neighbor's dog in a kennel.

INITIATORY MOTIONS

None

LAUDATORY RESOLUTIONS

CERTIFICATE OF RECOGNITION

Hemlock's Regan Finkbeiner Honored as the recipient of the Saginaw County Sports Hall of Fame 2023 Dr. Tom Slade Athlete of the Year Award

HPSD Communications: August 31, 2023

The Saginaw County Sports Hall of Fame is proud to announce Regan Finkbeiner as the recipient of the prestigious 2023 Dr. Tom Slade Athlete of the Year Award. This accolade, which recognizes exceptional athletic accomplishments, outstanding sportsmanship, and unwavering dedication to the spirit of sports, is a testament to Regan's extraordinary achievements in multiple sports during her high school career.

Regan Finkbeiner, a student-athlete hailing from Hemlock High School, has left an indelible mark on the local sports scene. Over her illustrious four-year varsity career, she excelled in basketball, softball, track, and volleyball, showcasing her versatile athletic abilities and commitment to excellence.

Among her remarkable achievements, Regan was awarded the coveted Hemlock All-Sport Award, an honor that reflects her unparalleled multi-sport athletic prowess. Notably, she etched her name in history by becoming the all-time leading scorer for both boys and girls in Hemlock's basketball history, a testament to her exceptional skills and dedication to her craft.

Regan was an integral member of several championship-winning teams, including the 2021 volleyball district title, the 2023 basketball district, regional and state championships, and the 2023 softball district title. Her contributions to these victories were instrumental in elevating her team to greatness.

In addition to team success, Regan excelled individually, amassing numerous accolades such as all-conference, all-district, all-region, and all-state awards in both basketball and softball. Her outstanding performances on the court and on the field consistently distinguished her as one of Saginaw County's finest athletes.



Regan's achievements extended beyond high school sports. She competed at the state finals in track and field in both 2022 and 2023, showcasing her versatility as an athlete. Her dedication to her studies was also evident, as she graduated with a commendable 3.43 GPA.

Looking ahead to her collegiate career, Regan Finkbeiner has committed to playing softball at Madonna University, where her talent and determination are sure to make her an invaluable asset to the team.

The Dr. Tom Slade Athlete of the Year Award, initiated by the Saginaw County Sports Hall of Fame in 2005, has become a symbol of excellence in Saginaw County high school athletics. Voted by the Hall of Fame Board of Directors, this award was renamed in 2009 to honor Dr. Tom Slade, emphasizing the legacy of outstanding athletes like Regan, who have made remarkable contributions to their communities.

The Saginaw County Board of Commissioners congratulates Regan Finkbeiner on this well-deserved recognition as the 2023 Dr. Tom Slade Athlete of the Year. Her dedication, sportsmanship, and exceptional athletic achievements exemplify the highest standards of excellence in sports. The induction ceremony is held at Horizon's Conference Center in Saginaw Township on November 5, 2023.

Respectfully Submitted,
Saginaw County

Board of Commissioners

Christopher S. Boyd

Chairman, District #9

Adopted: October 17, 2023

Tracey L. Slodowski

Commissioner, District #5

Presented: October 17, 2023

CERTIFICATE OF RECOGNITION

Episcopal Elevation Celebration Service for Bishop Alvernis L. Johnson

Bishop Alvernis L. Johnson was born on April 22, 1967, and grew up in a deeply religious family in Detroit Michigan. From an early age, he demonstrated a strong faith and a gift for public speaking. As a teenager he actively participated in church activities, working with youth groups and engaging in community outreach. In 1999, Bishop Johnson and his wife, Shantell Johnson, founded Kingdom Life Ministries International in Saginaw, Michigan.

Bishop Alvernis L. Johnson is a prominent religious leader and influential figure in the Christian community. He has served as the Senior Pastor of Kingdom Life Ministries International for the past 24 years. Known for his dynamic preaching style, compassionate leadership, and dedication to social justice, Bishop Johnson has made a significant impact both within his congregation and on a broader scale.

Bishop Alvernis L. Johnson continues to serve as a beacon of hope and inspiration for countless individuals in Saginaw, Michigan, and beyond. His unwavering faith, compassionate leadership, and tireless advocacy for justice have made a lasting impact on his congregation and the wider community. Through his ministry at Kingdom Life Ministries International, he seeks to bring about positive change, nurture spiritual growth, and uplift those in need.

The Saginaw County Board of Commissioners does hereby extend this Certificate of Recognition to Bishop Alvernis L. Johnson as we congratulate his Episcopal Elevation Celebration Service which will take place on the opening night of Harvest Fest.



Respectfully Submitted,
Saginaw County
Board of Commissioners
Christopher S. Boyd
Chairman, District #9

Presented: October 4, 2023
Adopted: October 17, 2023

Lisa R. Coney
Commissioner, District #10

CERTIFICATE OF RECOGNITION

25th Pastoral Anniversary and Retirement for Dr. Marvin T. & Mrs. Omie Smith

Dr. Marvin T. Smith is a native of Shreveport, Louisiana and since then has had many years of education and training. Dr. Smith has been the Vice-President at Large of the Wolverine State Baptist Congress of Christian Education. He has also been a Lecturer and Preacher for the Bradley-Hicklin lecture series and the American Baptist College Toledo Extension for the past four years.

Dr. Marvin T. Smith has been set ablaze to stepping outside of the church's four walls having been equipped to authentically, as well as skillfully, share the love of Christ with the global community. The church is humbly proud and blessed for his faithful example and stewardship as Pastor.

Dr. Marvin T. Smith is also the proud and humble Pastor of the Mt. Olive Institutional Missionary Baptist Church where his goal in ministry is to relentlessly preach and teach the Word of God.

Dr. Marvin T. Smith and Mrs. Omie Smith during their past twenty-five years as partners God has blessed Mt. Olive Institutional Missionary Baptist Church family to achieve the following: Introduce Technology within the worship experience, establish new ministries to enrich the lives of the membership, introduce Family and Friends Day, organize second Sunday Soldiers, organize fourth Sunday children's church and a plethora of other ministries.

The Saginaw County Board of Commissioners does hereby extend this Certificate of Recognition to Dr. Marvin T & Mrs. Omie Smith as we congratulate their 25th Pastoral Anniversary and Retirement along with their dedication to Mt. Olive Institutional Baptist Church and the surrounding community.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Christopher S. Boyd
Chairman, District #9

Presented: October 21, 2023
Adopted: October 17, 2023

Michael A. Webster
Commissioner, District #11

CERTIFICATE OF RECOGNITION

**Delta Sigma Theta Sorority Inc. Saginaw Alumnae Chapter's
55th Anniversary – Laced with Service Sneaker Ball Soiree**

On Saturday, October 14, 2023, at The Horizons Conference Center, the Saginaw Alumnae Chapter of Delta Sigma Theta Sorority, Inc. will celebrate its 55th Anniversary - Laced with Service Sneaker Ball Soiree to honor its charter members and salute its trailblazing effects.

Delta Sigma Theta Sorority, Inc. was founded on January 13, 1913, on the campus of Howard University in Washington, D.C. by 22 dynamic women, distinguishing itself as a public service organization boldly confronting the challenges of African Americans, women, and children.



This international sisterhood was founded on Christian principles and has grown to over 300,000 college educated women with over 940 collegiate and alumnae chapters.

The Saginaw Alumnae Chapter of Delta Sigma Theta Sorority, Inc., with an active membership of 59, was chartered in October 1967 by a vibrant group of dedicated women including Thelma Poston. Each year the Saginaw Alumnae Chapter sponsors the Thelma Poston Golf Classic and other community supported fundraising events that has allowed them to award approximately \$190,000 in financial assistance to graduating seniors throughout Saginaw and Bay Counties as they pursue academic excellence.

Since 1980, the Saginaw Alumnae Chapter has mentored young ladies through its Del Sprite Youth Group with a current membership of 26, by engaging them in community service project and cultural experiences. From sponsoring the first all women Habitat for Humanity House Build in the State of Michigan, Senior Citizen Christmas Party, Go Red for Women Healthy Hearts in partnership with the American Red Cross and Black Nurses Association of Saginaw, Power Play that promotes physical activity and healthy eating for children, to its political and social action town meetings that bring awareness to police brutality, third grade reading initiative requirements and the lack of minority hiring in our public institutions.

The Saginaw County Board of Commissioners congratulates the Saginaw Alumnae Chapter of Delta Sigma Theta Sorority, Inc. on its hard work and dedication during its 55-year history and wishes them continued success.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Christopher S. Boyd
Chairman, District #9

Presented: October 14, 2023
Adopted: October 17, 2023

Lisa R. Coney
Commissioner, District #10

CERTIFICATE OF RECOGNITION
Commission on Aging's 50th Anniversary

The Saginaw County Commission on Aging has been dedicated in its mission and vision to meet the needs of residents aged sixty and older for 50 years. Since serving the first congregate meals and delivering the first home-delivered meals in 1973, the focus has been on providing essential nutrition, transportation, and other auxiliary services to empower older adults to live their best lives at every age.

The Saginaw County Commission on Aging came into being on January 1, 1973, after the Saginaw County Board of Commissioners established \$152,000 budget appointing members of the Commission to a 21-member board in November 1972. Shortly after, Commission on Aging Board By-laws were accepted, and the first brochure was designed. One of the first services included a "Mobile Meals" program delivering thirty meals per day and one senior center location. Later that year, Commission on Aging acquired its first vehicle for transporting seniors and began a health screening program.

Within the first decade, multiple senior center locations opened for services, including the Marie E. Davis Senior Center which was constructed in 1983 and dedicated to Saginaw County Commissioner Marie E. Davis. Marie E. Davis was the liaison for the Commission on Aging Board and her advocacy directly enhanced the lives of many Saginaw County older adults.



The Marie Davis building celebrates 40 years of services to older adults, at its present location at 233 Roosevelt Austin Avenue (formerly N 2nd St.) housing both the senior center and the Foster Grandparent Program, which recently celebrated 25 years of service in the community. Senior centers continue to serve as activity and dining sites, as well as hubs for the Meals on Wheels program.

The Saginaw County Commission on Aging adopted a Resolution to dissolve and establish the Aging Services Division within the Department of Public Health in March of 1986. Six years later, and after much debate, the Commission on Aging was re-established as a separate unit of County Government by Resolution from the Board of Commissioners. The same year, the Senior Millage Renewal passed for ten years, and it was then the agency started a search for a new facility that would serve as a multipurpose center and community focal point for senior citizens. Dr. Farhad K. Shokoohi very generously donated 2 acres of land on Schust Road, right next to Haithco Park. Additionally, a Community Development Block Grant in the amount of \$500,000 was awarded to help pay for the facility. The Commission on Aging is indebted to Dr. Shokoohi for his generosity, and his contribution has made a lasting impact on older adults in Saginaw County.

What is now known as the Commission on Aging's main administrative office, central kitchen and senior center, the Eleanor A. Frank Multi-Purpose Facility was dedicated to Eleanor A. Frank, who committed her time and knowledge to helping senior citizens in the community and served as the chairperson of the Commission on Aging.

The Saginaw County Commission on Aging recognized over 50 years ago, there was a need in the community and how important it was that all older adults have access to safe, nutritious food and access to the services needed to support overall well-being, which continues to be at the *core* of the organization. Programs and services have pivoted over the years; however, the mission of Commission on Aging has remained unchanged. Presently, Commission on Aging operates eleven senior center locations, forty-six meals on wheels delivery routes, eight lift accessible transportation vans, and continues to have a variety of recreational programs and supportive services to meet the needs of older adults in Saginaw County.

As we celebrate Saginaw County Commission on Aging's 50th milestone Anniversary on October 26, 2023, with an Open House from 1:00 p.m. until 5:00 p.m., we also commend County Leadership, Commission on Aging Staff, volunteers, and other members of the community. Half of a century of public service does not come without a cooperative effort. Their inspiration, dedicated work and generous spirit will forever be reflected in the Commission on Aging's pursuit of quality of life for all older adults.

The Saginaw County Board of Commissioners does hereby extend this Certificate of Recognition as we celebrate Commission on Aging's 50th Milestone Anniversary along with their dedication and service to all seniors of Saginaw County.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Christopher S. Boyd
Chairman, District #9

Presented: October 17, 2023
Adopted: October 17, 2023



CERTIFICATE OF RECOGNITION
The Fordney Club's 100th Anniversary

Every organization has followed its own trajectory and has a unique story that derives from its actions and its people over time. The Fordney Club of Saginaw County is certainly no exception. Since 1923, when the club was founded by 70 prominent Saginaw-area businessmen, they have supported education, youth athletics, and the general community welfare by action, word, and deed.

The Fordney Club received its name from the Honorable Joseph W. Fordney who served in the House of Representatives from 1899 to 1923. Congressman Fordney was Chairman of the Ways and Means Committee. He was named the club's first honorary member. From the beginning, the club was well managed. Frederick O. Guider (Saginaw Show Case Company) served as president and George W. Baxter Jr. (Saginaw Publishing Company) was secretary. The 1923-24 dues were \$3.00 per year. Dinner cost the members \$.85. Income was raised from event ticket sales and membership dues.

"The club is very community-minded and has a rich and historic tradition," said current President Jason Glick. "The Fordney Club's founding purpose was charitable and we have remained true to our founding principles. We are constantly seeking out new ways to help and better the environment that we live in." Countless projects throughout the years are varied and have included:

- After World War II, the Fordney Club spearheaded the drive to construct the Arthur Hill High School Memorial Stadium. Many club members pledged their personal credit to back this successful effort. The result was one of Michigan's finest high school football stadiums, dedicated in 1949 to the schools' World War II fallen heroes.
- Resourceful club leaders quickly found good charitable use for the stadium as the Red Feather Football Game was born in 1952. The inaugural Red Feather game took place on September 20th of that year and pitted Central Michigan College (now Central Michigan University) against St. Ambrose (Iowa). Under the Fordney Club leadership, 18 annual college football games followed. The games eventually netted thousands of dollars for Saginaw's United Fund Community Chest (now called the United Way). Many well-known Saginaw athletes competed in these exciting games.
- Records show that the club sponsored 17 band concerts during the summer of 1923. At the close of the first summer season, the club held a Mardi Gras event with street dancing, vaudeville acts, games and prizes for the best costumes. Businessman Julius Ippel remembered; "At Christmas time, we'd box candy at Al Williams' Ice Cream Factory to be given to school children at the courthouse steps. We also started a street decorating project for Christmas with 125 trees placed in pipes and decorated with lights."
- In 1973, Jim Granse chaired the first Fordney 300 golf outing. Dedicated committee members pitched in, including Ken and Rod McIntyre, Howard Mannion, Al Reinbold, Bill Kleekamp and Dave Burzyck. The event was a new concept for its time and continues to be one of the region's premiere golf events. The Fordney 300 has raised substantial funds for club-sponsored charities throughout Saginaw County.
- The club expanded its benevolence to include the Boy Scout Jamboree (1925), Michigan Crippled Children Society, the American Red Cross, and the South School Telescope Fund (1926).



- Under the leadership of Dr. Raymond Hart, the Fordney Club sponsored the Arthur Hill High School Band Bounce which provided new uniforms for all band members.
- In 1997, an exciting new event revived an old tradition. Led by past presidents and active club members, the Fordney Red Feather Charities Classic football game was reborn. The inaugural game featured Saginaw Valley State University and Michigan Tech. The game has since moved from Arthur Hill’s Memorial Stadium to SVSU’s Wickes Stadium.
- Led by Past President Charles Calvert, \$5,000 was raised for a new YMCA building and individual members added an additional \$15,000. Contributions to the Big Brothers building and the new summer YMCA Camp Timbers were among other worthy projects.

The bi-weekly dinner meetings feature different themes and are prepared by “dinner crews,” often headed up by a past president. The club’s most recent dinner meeting was its annual Riffel-Morford Chicken/Corn Roast, now in its 45th consecutive year of feeding the membership.

The club began as the Fordney Luncheon Club but soon meetings were changed to 6:30 p.m. on Tuesday evenings at the Fordney Hotel. By the 1925/26 season, club records show that evening meetings were also held at the YMCA, Vlassis Restaurant and Thomas' Restaurant. Eventually, the Pioneer Club became the primary meeting place until 1983; the club now meets at the American Legion Post 439, 5190 Weiss Street.

Respectfully Submitted,
Saginaw County Board of Commissioners
Christopher S. Boyd
Chairman, District #9

Adopted: October 17, 2023
Presented: October 14, 2023
Jack B. Tany
Commissioner, District #2

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chairman heard none; it is so ordered.

- 10-17-1 HEALTH DEPARTMENT** submitting its Accounts Receivable Write-Off Report for FY 2022 - October 1, 2021 – September 30, 2022.
-- Human Services **(10-17-1.1)**
- 10-17-2 CHIEF JUDGE** submitting an update on Inspiring Minds/Zenell Brown Consulting Services.
-- Courts & Public Safety *(No Action)*
- 10-17-3 KOCHVILLE TOWNSHIP MANAGER** requesting discussion of Kochville Township DDA’s law enforcement contract with Saginaw County Sheriff’s Office.
-- Courts & Public Safety *(Receive & File)*
- 10-17-4 SHERIFF** requesting approval of an agreement with Axon Enterprise Inc. to obtain in-car and body-worn cameras for road patrol deputies; to contract with Nouvel Catholic Schools to provide two (2) School Resource Officers; and to engage Zencity to gather pertinent Sheriff’s Office data.
-- Courts & Public Safety **(10-17-2.1)**



- 10-17-5 STATE OF MICHIGAN - DHHS** submitting state ward chargeback rates for calendar year 2024.
-- Courts & Public Safety (*Receive & File*)
- 10-17-6 SAGINAW COUNTY CONVENTION & VISITORS BUREAU** submitting the final copy of the 2022 Audit (*Receive & File*) and requesting approval of its 2024 Budget.
-- County Services (**10-17-3.2**)
- 10-17-7 FRANKENMUTH CONVENTION & VISITORS BUREAU** submitting its FY 2024 Budget for approval by the Board of Commissioners.
-- County Services (**10-17-3.3**)
- 10-17-8 SAGINAW FUTURE INC.** submitting the third quarter report (April 1, 2023 – June 30, 2023) and request for \$20,861 in performance-based funding pursuant to the Third Amendment of the Saginaw County and Saginaw Future Services Agreement.
-- County Services (**10-17-3.1**)
- 10-17-9 EQUALIZATION** requesting approval of the 2023 Saginaw County Apportionment Report; along with the Millage Report and Estimated Tax Revenue Report (*Receive & File*).
-- County Services (**10-17-3.4**)
- 10-17-10 BIRCH RUN TOWNSHIP DDA** submitting notice of a Special Meeting – Informational Session on September 27, 2023 at 8:00 a.m.
-- County Services (*Receive & File*)
- 10-17-11 CITY OF FRANKENMUTH** sending notice of a public hearing on a request for a Commercial Rehabilitation Tax Exemption Certificate for Zehnder’s.
-- County Services (*Receive & File*)
- 10-17-12 CITY OF FRANKENMUTH** sending notice of a public hearing on a request to establish a Commercial Rehabilitation District for Zehnder’s.
-- County Services (*Receive & File*)
- 10-17-13 FRANKENMUTH DDA** sending notice of a public meeting hearing on its Annual Report Presentation to be made during the regular City Council Meeting on Tuesday, October 3, 2023 at 7:00 p.m.
-- County Services (*Receive & File*)
- 10-17-14 KOCHVILLE TOWNSHIP DDA** sending notice of a public informational meetings on Thursday, October 12, 2023 and Thursday, November 9, 2023 at 8:30 a.m.
-- County Services (*Receive & File*)
- 10-17-15 TREASURER/FINANCE** sending the electronic transactions and voucher payments transmittal form in the amount of \$9,899,373.60 for the month of July 2023.
-- Budget/Audit (**10-17-4.2**)
- 10-17-16 TREASURER/FINANCE** sending the electronic transactions and voucher payments transmittal form in the amount of \$22,854,215.86 for the month of August 2023.
-- Budget/Audit (**10-17-4.2**)
- 10-17-17 TREASURER/FINANCE** sending the electronic transactions and voucher payments transmittal form in the amount of \$20,020,540.73 for the month of September 2023.
-- Budget/Audit (**10-17-4.2**)
- 10-17-18 SHERIFF** requesting an increase of its FY 2024 Budget of \$189,600 from a contract for two School Resource Officer positions at Nouvel Catholic Schools and \$26,765 from Bridge the Gap as reimbursement to the training fund.



- Budget/Audit (*No Board Report necessary*)
- 10-17-19 HEALTH DEPARTMENT** requesting approval of proposed changes to its Fee Schedule that creates new fees in its Immunization Program to offer COVID-19 vaccines, allowing continued access and availability due to the vaccines no longer being provided free to health care providers.
 - Budget/Audit (**10-17-4.3**)
- 10-17-20 PERSONNEL DIRECTOR** submitting the October 2023 Employment Status Report covering labor statistics for the month of September 2023.
 - Labor Relations (*Receive & File*)
- 10-17-21 SAGINAW COUNTY HEALTHCARE COMMITTEE** requesting an additional HSA contribution of \$300 for participating employees (individuals and couples/families) to help offset the deductible and premium increases; and a \$10.00 per month increase in employee premium shares.
 - Labor Relations (**10-17-5.1**)
- 10-17-22 MOBILE MEDICAL RESPONSE** submitting its tri-annual report on response times and other related information pursuant to the Ambulance Service Agreement.
 - Courts & Public Safety (*Receive & File*)
- 10-17-23 MSU EXTENSION** providing information on the impact of the SNAP and EFNEP programs in Saginaw County.
 - Human Services (*Receive & File*)
- 10-17-24 CITY OF FRANKENMUTH** submitting resolutions approving the Establishment of a Commercial Abatement District and Commercial Rehabilitation Exemption for Zehnder’s of Frankenmuth at 701 Mill Street, Frankenmuth, MI.
 - County Services (*Receive & File*)
- 10-17-25 MAINTENANCE** submitting an update on the HVAC Renovation Project, with an amendment to the original proposal of Option 2 that includes new and improved mechanical components with higher efficiency while also resulting in cost savings to the overall budget. The amended Option 2 would also be less intrusive to the courthouse structure and building operations.
 - Executive (**10-17-6.2**)
- 10-17-26 FINANCE DIRECTOR** requesting approval of a Resolution in Support of Operation Green Light for Veterans, designating every year from November 1 – 13 as the time to honor the service and sacrifices of our men and women in uniform during the transition from military to civilian life, by displaying green lights at the County Governmental Center.
 - Executive (**Res. 2023-19**)
- 10-17-27 CIVIL/LABOR COUNSEL** submitting three (3) Memorandums of Understanding for consideration of step/level and compensation increases for positions in Probate Court: (1) MOU between Saginaw County and UAW Local 455 – Unit 48 for the Register of Probate from B20-3 to B22-1; (2) MOU between Saginaw County and TPOAM for the Chief Deputy Register from T13-3 to T15-1; and (3) MOU between Saginaw County and TPOAM for the Deputy Registers from T8-3 to T9-3.
 - Labor Relations (**10-17-5.2**)



10-17-28 MAINTENANCE requesting amendment of the FY 2024 Maintenance budget (10126506) by \$35,000 to cover utilities, internet and waste disposal at 1312 Gratiot (former site of Animal Care & Control); and amendment of the FY 2024 Capital Improvement budget of \$90,000 to complete the interior renovations and air handler replacement at that location.

-- Budget/Audit **(10-17-4.1)**

10-17-29 FINANCE DIRECTOR/EXECUTIVE ASSISTANT requesting the re-allocation of \$2,511,454.43 in unspent American Rescue Plan Act (ARPA) funds, both internal and external, as follows: \$250,000 to Guidehouse to continue to assist the Finance Director with risk assessment, monitoring, and compliance; \$1,261,454.43 to the County HVAC Project; and \$1,000,000 to Saginaw Future for the Transformational Economic Development Project.

-- Executive **(10-17-6.1)**

10-17-30 MOSQUITO ABATEMENT COMMISSION submitting information on Mosquito Abatement facility options.

-- Executive *(No Board Report Necessary)*

10-17-31 R.C. HENDRICK & SON, INC. submitting information on Mosquito Abatement facility options.

-- Executive *(No Board Report Necessary)*

INITIATORY MOTIONS

None

REPORTS OF COMMITTEES

1. **Human Services Committee – G. Little, Chair; T. Slodowski, Vice-Chair**

1.1) **HEALTH DEPARTMENT**, re: Approval of FY 2022 Accounts Receivable Write-Off Report

- ***Commissioner Little moved, seconded by Commissioner Krafft, to approve 1.1. Motion carried.***

FROM: COMMITTEE ON HUMAN SERVICES – 1.1

OCTOBER 17, 2023

Your committee has considered Communication No. 10-17-1 from Christina Harrington, Health Officer, Public Health, requesting approval of the Accounts Receivable Write-Off Report for the period of October 1, 2021 through September 30, 2022.

We met with Ms. Harrington who provided a brief explanation of the report. Write-offs are amounts determined to be uncollectable generally due to age of the balance or client failure to pay sliding fee scale responsibility. The Fiscal Year 2022 write-off amount was \$8,606.19.

We recommend approval of the Accounts Receivable Write-Off Report for the period of October 1, 2021 through September 30, 2022.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Gerald D. Little, Chair

Michael A. Webster

Christopher S. Boyd

Tracey L. Slodowski, Vice-Chair

Lisa R. Coney



2. **Courts and Public Safety Committee – J. Tany, Chair; S. Matthews, Vice-Chair**

2.1) **SHERIFF**, re: Approval to contract with Axon Enterprise Inc. for in-car and body-worn cameras, contract with Nouvel Catholic Schools for two (2) School resource Officers, and to contract with Zencity to gather pertinent Sheriff's Office data

- **Commissioner Tany moved, seconded by Commissioner Spitzer, to approve 2.1. Motion carried.**

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY 2.1

OCTOBER 17, 2023

Your committee considered Communication No. 10-17-4 from Sheriff William L. Federspiel, requesting approval of an agreement with Axon Enterprise Inc. to obtain in-car and body-worn cameras for road patrol deputies; entering into a contract with Nouvel Catholic Schools to provide two (2) School Resource Officers; and to engage Zencity to gather pertinent Sheriff's Office data.

We met with Undersheriff Gomez and discussed the requests. The public, Prosecutor's Office, and other groups continually question why the Sheriff's Office does not have body-worn cameras and the answer has always been due to lack of funding and the active agreement for in-car cameras. The Sheriff's Office currently has in-car cameras only and the contract for those has expired. There was a special committee tasked with choosing a new provider. Many companies gave estimates and demonstrations and Axon was selected. The agreement with Axon for in-car and body-worn cameras would cost \$150,000 for the first year with \$96,298 of it budgeted, leaving a difference of \$53,702. The subsequent years would drop to \$98,958. Entering into an agreement with Nouvel Catholic Schools would generate \$189,600. This would be \$93,000 per deputy and \$3,600 for the vehicle and would all be reimbursed. After the two years of the agreement, it will be reevaluated.

The agreement with Zencity for data gathering would cost \$72,000. The funds generated by the agreement with Nouvel Catholic Schools would pay for the difference for the road patrol cameras and the agreement with Zencity. The Zencity agreement would only be renewed if there is a revenue source from the Nouvel agreement. Data collection is important because the road patrol is funded through a millage, and this will help make sure the citizens are happy with the service the Sheriff's Office provides.

We recommend approval of an agreement with Axon Enterprise Inc. to obtain in-car and body-worn cameras for road patrol deputies; contract with Nouvel Catholic Schools to provide two (2) School Resource Officers; and engage Zencity to gather pertinent Sheriff's Office data as explained above. Further, to authorize the Finance Director to adjust the budget accordingly.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Jack B. Tany, Chair
Richard A. Spitzer
Christopher S. Boyd

Sheldon Matthews, Vice-Chair
Mark S. Piotrowski



3. **County Services Committee – M. Webster, Chair; D. Krafft, Vice-Chair**

- 3.1) **SAGINAW FUTURE, INC.**, re: Approval of \$20,861 in performance-based funding pursuant to the Third Amendment of the Saginaw County and Saginaw Future Services Agreement
- 3.2) **SAGINAW CONVENTION & VISITORS BUREAU**, re: Approval of FY 2024 Budget
- 3.3) **FRANKENMUTH CONVENTION & VISITORS BUREAU**, re: Approval of FY 2024 Budget
- 3.4) **EQUALIZATION**, re: Approval of 2023 Saginaw County Apportionment Report

- ***Commissioner Webster moved, seconded by Commissioner Krafft, to approve 3.1, 3.2, 3.3, and 3.4 leaving room for exceptions. There were no exceptions and the motion carried.***

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

OCTOBER 17, 2023

Your committee considered Communication No. 10-17-8 from JoAnn Crary, President of Saginaw Future, requesting \$20,861 in performance-based funding pursuant to the Third Amendment of the Saginaw County and Saginaw Future Services Agreement.

The committee met with Ms. Crary who explained the 2023 third quarter performance-based funding metrics address Job Creation (73), New Investment (\$6,380,000), and Government Contracts Awarded (\$17,642,265). During the April 1 - June 30, 2023 quarter, SFI performed in each category and is requesting \$20,861 per the services agreement.

We recommend approval of the request for \$20,861 in performance-based funding for the third quarter of the agreement.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chairman

Dennis H. Krafft, Vice-Chair

Dennis M. Harris

Sheldon Matthews

Christopher S. Boyd

FROM: COMMITTEE ON COUNTY SERVICES – 3.2

OCTOBER 17, 2023

Your committee considered Communication No. 10-17-6 from Annette Rummel, President/CEO, Saginaw County Convention & Visitors Bureau, requesting approval of its 2024 Budget.

The committee met with Ms. Rummel and she gave an overview of the 2022 Audit and the 2024 Budget. The anticipated income is \$2,550,100 with overhead expenses at \$255,456. This leaves a marketing budget of \$2,294,644. We continued discussing marketing strategies in preparation of the Memorial Cup and the mural under the Henry Marsh Bridge.

We recommend approval of Saginaw County Convention & Visitors Bureau's 2024 Budget.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chairman

Dennis H. Krafft, Vice-Chair

Dennis M. Harris

Sheldon Matthews

Christopher S. Boyd



FROM: COMMITTEE ON COUNTY SERVICES – 3.3

OCTOBER 17, 2023

Your committee considered Communication No. 10-17-7 from Jamie Furbush, President/CEO of the Frankenmuth Convention & Visitors Bureau (CVB), submitting its FY 2024 Budget for approval by the Board of Commissioners.

We met with Ms. Furbush who stated the budget has been approved by the Frankenmuth CVB Board in September. She provided a condensed budget report that reflects changes made due to criteria changes adopted a couple of years ago. She also shared an update on priorities and trends in the industry and involvement in the Memorial Cup heading into the next year.

We recommend approval of proposed FY 2024 Budget of the Frankenmuth CVB, as required under the Management Agreement.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chairman
Dennis M. Harris
Christopher S. Boyd

Dennis H. Krafft, Vice-Chair
Sheldon Matthews

FROM: COMMITTEE ON COUNTY SERVICES – 3.4

OCTOBER 17, 2023

Your committee considered Communication No. 10-17-9 from Denise Joseph, Equalization Director, and Liz Gooch, Deputy Director, requesting approval of the 2023 Saginaw County Apportionment Report.

The committee met with Ms. Gooch and she reviewed the millage rates for the county, answering questions about locations bordering neighboring counties. There are no November ballot proposals which would affect the 2023 levy.

We recommend approval of the 2023 Saginaw County Apportionment Report.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chairman
Dennis M. Harris
Christopher S. Boyd

Dennis H. Krafft, Vice-Chair
Sheldon Matthews



Board of Commissioners – October 17, 2023

County Name	County	Est. County	Total	Est. County	Total	Est. County	Total	Est. County	Total
	Allocated	Allocated / SET	County Extra Voted Operating Rate	EV	County Debt	Debt	County Debt	County	RenZone
Taxable Value	Rate / SET	Tax Dollars	Rate	Oper. Tax Dollars	Rate	Tax Dollars	Tax Dollars	Taxable Value	
Saginaw	6,170,974,231.00	4.8485	29,919,968.56	5.6615	34,936,970.61	0.4110	2,536,270.43	67,393,209.60	0.00
STATE ED. TAX	6,117,502,531.00	6.0000	36,705,015.19	0.0000	0.00	0.0000	0.00	0.00	0.00

<u>Local Unit Name</u>	<u>Total</u>	<u>Est. Local</u>	<u>Total Other Extra Voted / General Law Operating Rate</u>	<u>Est. Local EV / GL</u>	<u>Total Debt</u>	<u>Est. Local Debt</u>	<u>Total Est. Local</u>	<u>Total RenZone Taxable Value</u>	
<u>Townships</u>	<u>Allocated / Charter</u>	<u>Allocated / Charter Tax</u>		<u>Oper. Tax Dollars</u>	<u>Rate</u>	<u>Tax Dollars</u>	<u>Tax Dollars</u>		
<u>Cities</u>	<u>Rate</u>	<u>Dollars</u>							
<u>Villages</u>									
<u>Listed</u>									
<u>Alphabetically</u>	<u>Taxable Value</u>								
Albee	77,032,663.00	0.8980	69,175.33	0.9832	75,738.51	0.0000	0.00	144,913.84	0.00
Birch Run	283,917,902.00	0.9211	261,516.78	0.7250	205,840.48	0.0000	0.00	467,357.26	0.00
Blumfield	116,985,108.00	0.9480	110,901.88	2.0000	233,970.22	0.0000	0.00	344,872.10	0.00
Brady	65,023,805.00	0.8846	57,520.06	0.0000	0.00	0.0000	0.00	57,520.06	0.00
Brant	65,021,942.00	0.8440	54,878.52	0.0000	0.00	0.0000	0.00	54,878.52	0.00
Bridgeport	262,906,615.00	4.6896	1,232,926.86	0.0000	0.00	0.0000	0.00	1,232,926.86	0.00
Buena Vista	212,731,800.00	4.9235	1,047,385.02	8.9692	1,908,034.06	0.0000	0.00	2,955,419.08	0.00
Carrollton	98,463,619.00	0.8973	88,351.41	4.9124	483,692.68	0.0000	0.00	572,044.09	0.00
Chapin	27,025,250.00	0.8251	22,298.53	1.7500	47,294.19	0.0000	0.00	69,592.72	0.00
Chesaning	171,160,021.00	0.9221	157,826.66	0.0000	0.00	0.0000	0.00	157,826.66	0.00
Frankenmuth	123,094,694.00	0.8390	103,276.45	1.9587	241,105.58	0.0000	0.00	344,382.03	0.00
Fremont	86,260,530.00	0.8899	76,763.25	0.0000	0.00	0.0000	0.00	76,763.25	0.00
James	72,020,234.00	0.9002	64,832.61	1.7500	126,035.41	0.0000	0.00	190,868.02	0.00
Jonesfield	85,774,795.00	0.9203	78,938.54	0.0000	0.00	0.0000	0.00	78,938.54	0.00
Kochville	228,118,359.00	0.9762	222,689.14	0.0000	0.00	0.0000	0.00	222,689.14	0.00
Lakefield	36,732,126.00	0.9101	33,429.91	2.0000	73,464.25	0.0000	0.00	106,894.16	0.00
Maple Grove	99,970,023.00	0.8560	85,574.34	0.0000	0.00	0.0000	0.00	85,574.34	0.00
Marion	22,981,206.00	0.8923	20,506.13	4.7802	109,854.76	0.0000	0.00	130,360.89	0.00
Richland	172,982,580.00	0.9084	157,137.38	1.7500	302,719.52	0.0000	0.00	459,856.90	0.00
Saginaw	1,510,564,377.00	0.9179	1,386,547.04	5.4224	8,190,884.28	0.0000	0.00	9,577,431.32	0.00
Saint Charles	97,620,673.00	0.9845	96,107.55	0.0000	0.00	0.0000	0.00	96,107.55	0.00
Spaulding	57,779,685.00	0.9113	52,654.63	2.0000	115,559.37	0.0000	0.00	168,214.00	0.00
Swan Creek	107,265,993.00	0.9188	98,555.99	0.0000	0.00	0.0000	0.00	98,555.99	0.00



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Taymouth	145,736,619.00	0.8908	129,822.18	0.0000	0.00	0.0000	0.00	129,822.18	0.00
Thomas	576,473,425.00	0.9437	544,017.97	3.2500	1,873,538.63	0.0000	0.00	2,417,556.60	0.00
Tittabawassee	415,701,207.00	0.8683	360,953.36	4.4493	1,849,579.38	0.0000	0.00	2,210,532.74	0.00
Zilwaukee	5,994,619.00	0.9873	5,918.49	4.2270	25,339.25	0.0000	0.00	31,257.74	0.00
Frankenmuth	370,575,532.00	9.7500	3,613,111.44	0.0000	0.00	0.0000	0.00	3,613,111.44	0.00
Saginaw	529,715,701.00	7.2279	3,828,732.12	0.0000	0.00	0.0000	0.00	3,828,732.12	0.00
Zilwaukee	45,343,128.00	9.5923	434,944.89	1.5000	68,014.69	0.7500	34,007.35	536,966.93	0.00
BIRCH RUN	81,775,403.00	4.5700	373,713.59	0.0000	0.00	0.0000	0.00	373,713.59	0.00
CHESANING	78,993,337.00	15.9276	1,258,174.27	4.2500	335,721.68	0.0000	0.00	1,593,895.95	0.00
MERRILL	16,401,257.00	13.7740	225,910.91	0.0000	0.00	0.0000	0.00	225,910.91	0.00
OAKLEY	6,307,662.00	4.5837	28,912.43	0.0000	0.00	0.0000	0.00	28,912.43	0.00
REESE	469,659.00	10.5000	4,931.42	0.0000	0.00	0.0000	0.00	4,931.42	0.00
ST CHARLES	44,509,969.00	12.8029	569,856.68	2.1971	97,792.85	0.0000	0.00	667,649.53	0.00

<u>Authority</u> <u>(Dist. Libraries, DDAs, Transit, Metro, Fire, etc.)</u>	<u>Taxable Value</u>	<u>Total Operating Rate</u>	<u>Est. Authority Oper. Tax Dollars</u>	<u>Total Debt Rate</u>	<u>Est. Authority Debt Tax Dollars</u>	<u>Est. Total Authority Tax Dollars</u>	<u>Total RenZone Taxable Value</u>
DDA - FRANKENMUTH	114,056,558.00	1.0000	114,056.56	0.0000	0.00	114,056.56	0.00
DDA - KOCHVILLE	120,611,294.00	2.0000	241,222.59	0.0000	0.00	241,222.59	0.00
DDA - SAGINAW	60,473,090.00	2.0000	120,946.18	0.0000	0.00	120,946.18	0.00
DDA - THOMAS	44,653,469.00	2.0000	89,306.94	0.0000	0.00	89,306.94	0.00
LIBRARY - BRIDGEPORT	262,906,615.00	1.4862	390,731.81	0.0000	0.00	390,731.81	0.00
LIBRARY - FRANKENMUTH	537,942,870.00	0.8473	455,798.99	0.0000	0.00	455,798.99	0.00
LIBRARY - MERRILL	122,506,921.00	0.7922	97,049.98	0.0000	0.00	97,049.98	0.00
LIBRARY - REESE SAGINAW CO.	91,828,385.00	0.9965	91,506.99	0.0000	0.00	91,506.99	0.00
LIBRARY - RIVER RAPIDS	171,160,021.00	0.9962	170,509.61	0.0000	0.00	170,509.61	0.00
LIBRARY - SAGINAW	776,586,270.00	3.9947	3,102,229.17	0.0000	0.00	3,102,229.17	0.00
LIBRARY - ST. CHARLES	269,908,608.00	0.7868	212,364.09	0.0000	0.00	212,364.09	0.00
LIBRARY - THOMAS	576,473,425.00	0.3500	201,765.70	0.0000	0.00	201,765.70	0.00
TRANSIT - SAGINAW COUNTY	529,715,701.00	3.2000	1,695,090.24	0.0000	0.00	1,695,090.24	0.00



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(A) Local K12 School District Name	(B) Total Taxable Value	(C) NonHomestead Taxable Value	(D) Total Personal Taxable Value	(E) Supplemental Rate	(F) Supplemental Tax Dollars	(G) Non Homestead Operating Rate	(H) Est. NH Operating Tax Dollars	(I) Total Debt / Sinking Fund / Bldg Site Rate	(J) Est. Debt / Sinking Fund / Bldg Site Tax Dollars	(K) Recreational Rate	(L) Recreational Tax Dollars	(M) Total Est. Local K12 School Tax Dollars	(BB) Total Taxable Value	(GG) Non Homestead Comm.Pers Operating Rate
ASHLEY COMMUNITY SCHOOLS	12,461,030.00	2,671,267.00	0.00	0.0000	0.00	18.0000	48,082.81	8.4000	104,672.65	0.0000	0.00	152,755.46	0.00	6.0000
BAY CITY SCHOOL DISTRICT	17,368,500.00	5,636,904.00	196,000.00	0.0000	0.00	18.0000	102,640.27	2.8672	49,798.96	0.0000	0.00	152,439.23	0.00	6.0000
BIRCH RUN AREA SCHOOL DIST	374,406,211.00	141,448,010.00	11,630,000.00	0.0000	0.00	18.0000	2,615,844.18	3.7500	1,404,023.29	0.0000	0.00	4,019,867.47	0.00	6.0000
BRECKENRIDGE COMM SCHOOLS	4,998,379.00	1,799,700.00	0.00	0.0000	0.00	18.0000	32,394.60	3.8500	19,243.76	0.0000	0.00	51,638.36	0.00	6.0000
BRIDGEPORT-SPAUDING C S D	361,735,625.00	145,299,353.00	8,937,800.00	0.0000	0.00	17.8596	2,647,360.25	2.9736	1,075,657.05	0.0000	0.00	3,723,017.30	0.00	5.8596
CARROLLTON SCHOOL DISTRICT	98,463,619.00	35,996,524.00	5,807,000.00	0.0000	0.00	18.0000	682,779.43	8.6600	852,694.94	0.0000	0.00	1,535,474.37	0.00	6.0000
CHESANING UNION SCHOOLS	386,547,694.00	80,212,597.00	2,783,000.00	0.0000	0.00	18.0000	1,460,524.75	5.2469	2,028,177.10	0.0000	0.00	3,488,701.85	0.00	6.0000
CLIO AREA SCHOOL DISTRICT	876,574.00	364,869.00	0.00	0.0000	0.00	18.0000	6,567.64	4.2468	3,722.46	0.0000	0.00	10,290.10	0.00	6.0000
FRANKENMUTH SCHOOL DISTRICT	607,747,843.00	199,939,875.00	17,631,200.00	0.0000	0.00	18.0000	3,704,704.95	4.0764	2,477,423.31	0.0000	0.00	6,182,128.26	0.00	6.0000
FREELAND COMM SCHOOL DIST	532,275,139.00	119,320,412.00	3,533,600.00	0.0000	0.00	18.0000	2,168,968.02	2.9819	1,587,191.24	0.0000	0.00	3,756,160.26	0.00	6.0000
HEMLOCK PUBLIC SCHOOL DIST	450,990,648.00	145,249,628.00	2,106,500.00	0.0000	0.00	18.0000	2,627,132.30	4.9000	2,209,854.18	0.0000	0.00	4,836,986.48	0.00	6.0000
MERRILL COMM SCHOOL DISTRICT	148,244,486.00	27,203,382.00	403,600.00	0.0000	0.00	18.0000	492,082.48	6.7500	1,000,650.28	0.0000	0.00	1,492,732.76	0.00	6.0000
MONTROSE COMMUNITY SCHOOLS	3,513,141.00	354,771.00	0.00	0.0000	0.00	17.3904	6,169.61	7.9683	27,993.76	0.0000	0.00	34,163.37	0.00	5.3904
NEW LOTHROP AREA PUBLIC SD	84,404,413.00	7,759,382.00	166,700.00	0.0000	0.00	18.0000	140,668.72	9.7270	821,001.73	0.0000	0.00	961,670.45	0.00	6.0000
OVID ELSIE AREA SCHOOLS	10,295,459.00	816,622.00	0.00	0.0000	0.00	17.8795	14,600.79	7.8000	80,304.58	0.0000	0.00	94,905.37	0.00	5.8795
REESE PUBLIC SCHOOLS	91,828,385.00	22,808,462.00	2,171,700.00	0.0000	0.00	18.0000	423,582.52	2.6000	238,753.80	0.0000	0.00	662,336.32	0.00	6.0000
SAGINAW (BUENA VISTA DEBT)	130,704,662.00	97,621,099.00	10,783,200.00	0.0000	0.00	18.0000	1,821,878.98	4.8400	632,610.56	0.0000	0.00	2,454,489.54	0.00	6.0000
SAGINAW CITY SCHOOL DISTRICT	776,586,270.00	444,663,960.00	44,236,100.00	0.0000	0.00	18.0000	8,269,487.88	9.1000	7,066,935.06	0.0000	0.00	15,336,422.94	0.00	6.0000
SAGINAW TWP COMMUNITY SCHOOL	1,510,564,377.00	536,797,164.00	41,230,557.00	0.0000	0.00	18.0000	9,909,732.29	3.4859	5,265,676.36	0.0000	0.00	15,175,408.65	0.00	6.0000
ST CHARLES COMMUNITY SCHOOLS	219,889,512.00	40,293,935.00	795,000.00	0.0000	0.00	18.0000	730,060.83	4.2500	934,530.43	0.0000	0.00	1,664,591.26	0.00	6.0000
SWAN VALLEY SCHOOL DISTRICT	347,025,336.00	86,316,287.00	6,129,300.00	0.0000	0.00	18.0000	1,590,468.97	7.0000	2,429,177.35	0.0000	0.00	4,019,646.32	0.00	6.0000
TR-CHESANING/ASHLEY DEBT	46,928.00	0.00	0.00	0.0000	0.00	18.0000	0.00	13.6469	640.42	0.0000	0.00	640.42	0.00	6.0000

Community College Name	Taxable Value	Total Operating Rate	Est. Community College Oper. Tax Dollars	Total Debt Rate	Est. Community College Debt Tax Dollars	Est. Total Community College Tax Dollars	Total Taxable Value
DELTA CC	6,170,974,231.00	2.0427	12,605,449.06	0.0000	0.00	12,605,449.06	0.00

Intermediate School District Name	Taxable Value	ISD Allocated Rate	Est. ISD Allocated Tax Dollars	ISD EV Operating Rate	ISD (Spec Ed/Voc/Enh) Tax Dollars	ISD Total Debt Rate	Est. ISD Debt Tax Dollars	Est. Total ISD Tax Dollars	Total Taxable Value
BAY-ARENAC	17,368,500.00	0.1883	3,270.49	4.7182	81,948.06	0.0000	0.00	85,218.55	0.00
CLINTON	10,295,459.00	0.1960	2,017.91	3.5537	36,586.97	0.0000	0.00	38,604.88	0.00
GENESEE	4,389,715.00	0.4036	1,771.69	3.2914	14,448.31	0.0000	0.00	16,220.00	0.00
GRATIOT-ISABELLA	17,506,337.00	0.2640	4,621.67	5.2000	91,032.95	0.0000	0.00	95,654.62	0.00
SAGINAW	5,945,181,422.00	0.1452	863,240.34	4.4986	26,744,993.15	0.0000	0.00	27,608,233.49	0.00
SHIAWASSEE	84,404,413.00	0.2384	20,122.01	5.1260	432,657.02	0.0000	0.00	452,779.03	0.00
TUSCOLA	91,828,385.00	0.1411	12,956.99	4.0998	376,478.01	0.0000	0.00	389,435.00	0.00



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<u>Township / City</u>	<u>Village</u>	<u>School Code</u>	<u>Local School District</u>	<u>Total Homestead</u>	<u>Total NonHomestead Property Tax Rate</u>	<u>Total Homestead Property Tax Rate</u>	<u>Total NonHomestead Property Tax Rate w/Special Assmnt</u>
				<u>Property Tax Rate</u>			
Albee		73110	CHESANING UNION SCHOOLS	30.7356	48.7356	30.7356	48.7356
Birch Run		25150	CLIO AREA SCHOOL DISTRICT	28.5514	46.5514	29.5514	47.5514
Birch Run		73170	BIRCH RUN AREA SCHOOL DIST	29.0036	47.0036	30.0036	48.0036
Birch Run	BIRCH RUN	73170	BIRCH RUN AREA SCHOOL DIST	33.5736	51.5736	38.0736	56.0736
Birch Run		73190	FRANKENMUTH SCHOOL DISTRICT	29.3300	47.3300	30.3300	48.3300
Blumfield		73190	FRANKENMUTH SCHOOL DISTRICT	31.4792	49.4792	31.4792	49.4792
Blumfield		79110	REESE PUBLIC SCHOOLS	29.7491	47.7491	29.7491	47.7491
Blumfield	REESE	79110	REESE PUBLIC SCHOOLS	40.2491	58.2491	42.2491	60.2491
Brady		73110	CHESANING UNION SCHOOLS	29.7390	47.7390	31.2390	49.2390
Brady	OAKLEY	73110	CHESANING UNION SCHOOLS	34.3227	52.3227	35.8227	53.8227
Brant		73110	CHESANING UNION SCHOOLS	30.4852	48.4852	31.9852	49.9852
Brant		73230	MERRILL COMM SCHOOL DISTRICT	31.9883	49.9883	33.4883	51.4883
Brant		73240	ST CHARLES COMMUNITY SCHOOLS	29.4883	47.4883	30.9883	48.9883
Brant	ST CHARLES	73240	ST CHARLES COMMUNITY SCHOOLS	44.4883	62.4883	45.9883	63.9883
Bridgeport		73180	BRIDGEPORT-SPAULDING C S D	32.7569	50.6165	32.7569	50.6165
Buena Vista		09010	BAY CITY SCHOOL DISTRICT	40.6301	58.6301	40.6301	58.6301
Buena Vista		73012	SAGINAW (BUENA VISTA DEBT)	42.3402	60.3402	42.3402	60.3402
Buena Vista		73180	BRIDGEPORT-SPAULDING C S D	40.4738	58.3334	40.4738	58.3334
Buena Vista		73182	BRIDGEPORT-SPAULDING (BUENA VISTA DEBT)	37.5002	37.5002	37.5002	37.5002
Buena Vista		73190	FRANKENMUTH SCHOOL DISTRICT	41.5766	59.5766	41.5766	59.5766
Buena Vista		73192	FRANKENMUTH (BUENA VISTA DEBT)	37.5002	37.5002	37.5002	37.5002
Buena Vista		79110	REESE PUBLIC SCHOOLS	40.6938	58.6938	40.6938	58.6938
Carrollton		73030	CARROLLTON SCHOOL DISTRICT	38.0772	56.0772	49.0772	67.0772
Chapin		19120	OVID ELSIE AREA SCHOOLS	33.0885	50.9680	33.0885	50.9680
Chapin		29020	ASHLEY COMMUNITY SCHOOLS	35.4028	53.4028	35.4028	53.4028
Chapin		73110	CHESANING UNION SCHOOLS	31.4295	49.4295	31.4295	49.4295
Chesaning		73110	CHESANING UNION SCHOOLS	30.7727	48.7727	32.2727	50.2727



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Chesaning	CHESANING	73110	CHESANING UNION SCHOOLS	50.9503	68.9503	52.4503	70.4503
Chesaning		78070	NEW LOTHROP AREA PUBLIC SD	35.9734	53.9734	37.4734	55.4734
Frankenmuth		73190	FRANKENMUTH SCHOOL DISTRICT	31.3289	49.3289	31.3289	49.3289
Fremont		73210	HEMLOCK PUBLIC SCHOOL DIST	29.3974	47.3974	29.3974	47.3974
Fremont		73230	MERRILL COMM SCHOOL DISTRICT	31.2474	49.2474	31.2474	49.2474
Fremont		73240	ST CHARLES COMMUNITY SCHOOLS	28.7474	46.7474	28.7474	46.7474
James		73255	SWAN VALLEY SCHOOL DISTRICT	33.2577	51.2577	33.2577	51.2577
Jonesfield		29040	BRECKENRIDGE COMM SCHOOLS	29.9902	47.9902	33.7402	51.7402
Jonesfield		73230	MERRILL COMM SCHOOL DISTRICT	32.0700	50.0700	35.8200	53.8200
Jonesfield	MERRILL	73230	MERRILL COMM SCHOOL DISTRICT	45.8440	63.8440	49.5940	67.5940
Kochville		09010	BAY CITY SCHOOL DISTRICT	27.7136	45.7136	30.7136	48.7136
Kochville		73010	SAGINAW CITY SCHOOL DISTRICT	37.6784	55.6784	40.6784	58.6784
Kochville		73200	FREELAND COMM SCHOOL DIST	27.5656	45.5656	30.5656	48.5656
Lakefield		73230	MERRILL COMM SCHOOL DISTRICT	34.0598	52.0598	37.8098	55.8098
Maple Grove		25260	MONTROSE COMMUNITY SCHOOLS	31.4830	48.8734	31.4830	48.8734
Maple Grove		73110	CHESANING UNION SCHOOLS	29.7104	47.7104	29.7104	47.7104
Maple Grove		78070	NEW LOTHROP AREA PUBLIC SD	34.9111	52.9111	34.9111	52.9111
Marion		29020	ASHLEY COMMUNITY SCHOOLS	38.5002	56.5002	38.5002	56.5002
Marion		73111	TR-CHESANING/ASHLEY DEBT	43.7471	61.7471	43.7471	61.7471
Marion		73230	MERRILL COMM SCHOOL DISTRICT	36.0300	54.0300	36.0300	54.0300
Marion		73240	ST CHARLES COMMUNITY SCHOOLS	33.5300	51.5300	33.5300	51.5300
Richland		73200	FREELAND COMM SCHOOL DIST	29.2478	47.2478	34.6478	52.6478
Richland		73210	HEMLOCK PUBLIC SCHOOL DIST	31.1659	49.1659	36.5659	54.5659
Saginaw		73040	SAGINAW TWP COMMUNITY SCHOOL	33.4337	51.4337	35.5337	53.5337
Saint Charles		73110	CHESANING UNION SCHOOLS	30.6257	48.6257	32.1257	50.1257
Saint Charles		73240	ST CHARLES COMMUNITY SCHOOLS	29.6288	47.6288	31.1288	49.1288
Saint Charles	ST CHARLES	73240	ST CHARLES COMMUNITY SCHOOLS	44.6288	62.6288	46.1288	64.1288
Spaulding		73180	BRIDGEPORT-SPAULDING C S D	29.4924	47.3520	29.4924	47.3520
Swan Creek		73210	HEMLOCK PUBLIC SCHOOL DIST	30.2131	48.2131	31.7131	49.7131
Swan Creek		73240	ST CHARLES COMMUNITY SCHOOLS	29.5631	47.5631	31.0631	49.0631
Swan Creek	ST CHARLES	73240	ST CHARLES COMMUNITY SCHOOLS	44.5631	62.5631	46.0631	64.0631
Swan Creek		73255	SWAN VALLEY SCHOOL DISTRICT	32.3131	50.3131	33.8131	51.8131
Taymouth		73170	BIRCH RUN AREA SCHOOL DIST	28.2483	46.2483	28.2483	46.2483
Thomas		73200	FREELAND COMM SCHOOL DIST	31.1331	49.1331	31.1331	49.1331
Thomas		73210	HEMLOCK PUBLIC SCHOOL DIST	33.0512	51.0512	33.0512	51.0512



Board of Commissioners – October 17, 2023

Thomas	73255	SWAN VALLEY SCHOOL DISTRICT	35.1512	53.1512	35.1512	53.1512
Tittabawassee	09010	BAY CITY SCHOOL DISTRICT	32.0550	50.0550	32.0550	50.0550
Tittabawassee	73200	FREELAND COMM SCHOOL DIST	31.9070	49.9070	31.9070	49.9070
Zilwaukee	09010	BAY CITY SCHOOL DISTRICT	31.9517	49.9517	31.9517	49.9517
Frankenmuth	73190	FRANKENMUTH SCHOOL DISTRICT	38.2812	56.2812	38.2812	56.2812
Saginaw	73010	SAGINAW CITY SCHOOL DISTRICT	47.1301	65.1301	54.6301	72.6301
Zilwaukee	73010	SAGINAW CITY SCHOOL DISTRICT	48.5445	66.5445	48.5445	66.5445

<u>Local Municipality (Twp/City/Vlg)</u>	<u>ALL Purpose(s) of Qualifying Special Assessment Millage Rates for the Local Municipality Listed</u>	<u>Total of All Special Assessment Rates Levied UNITWIDE</u>
Birch Run	Fire – 119	1.0000
Brady	Fire – 119	1.5000
Brant	Fire – 119	1.5000
Carrollton	Fire – 119	3.0000
Carrollton	Police/Public Safety – 115	8.0000
Chesaning	Fire – 119	1.5000
Jonesfield	Fire – 119	3.7500
Kochville	Fire – 119	1.0000
Kochville	Fire – 119	2.0000
Lakefield	Fire – 119	3.7500
Richland	Fire – 119	2.3000
Richland	Police/Public Safety – 115	3.1000
Saginaw	Fire – 119	2.1000
Saint Charles	Fire – 119	1.5000
Swan Creek	Fire – 119	1.5000
BIRCH RUN	Other	2.0000
BIRCH RUN	Roads – 114	1.5000
REESE	Fire – 119	1.5000
REESE	Sidewalk – 125	0.5000
Saginaw	Police/Public Safety – 115	7.5000



4. **Budget/Audit Committee – D. Krafft, Chair; J. Tany, Vice-Chair**

- 4.1) **MAINTENANCE**, re: Approval to relocate Maintenance to 1312 Gratiot, former site of Animal Care & Control; amend its budget by \$35,000 to cover utilities, internet and waste disposal; and amend the FY 2024 Capital Improvement budget by \$90,000 to complete the interior renovations and air handler replacement
- 4.2) **FINANCE DIRECTOR/TREASURER**, re: Approval of Financial Transactions paid by the county for July, August and September 2023
- 4.3) **HEALTH DEPARTMENT**, re: Approval to amend its Fee Schedule to create new fees in its Immunization Program to offer COVID-19 vaccines

- **Commissioner Krafft moved, seconded by Commissioner Tany, to approve 4.1. Motion carried.**
- **Commissioner Krafft moved, seconded by Commissioner Matthews, to approve 4.2. Motion carried.**
- **Commissioner Krafft moved, seconded by Commissioner Matthews, to approve 4.3. Motion carried with a nay vote from Commissioner Piotrowski.**

FROM: COMMITTEE ON BUDGET/AUDIT – 4.1

OCTOBER 17, 2023

Your committee met and considered Communication No. 10-17-28 from Tony DePelsMaeker, Maintenance Director, requesting amendment of the FY 2024 Maintenance budget (10126505) by \$35,000 to cover utilities, internet and waste disposal at 1312 Gratiot (former site of Animal Care & Control); and amendment of the FY 2024 Capital Improvement budget of \$90,000 to complete the interior renovations and air handler replacement at that location.

Your committee met with Mr. DePelsMaeker and discussed the improvements necessary before moving operations to the site, as well as the utility budget. Maintenance and Mosquito Control currently share occupancy of the facility on Congress Avenue, which has been sold, leaving fifteen (15) months to vacate the property. This is necessitating Maintenance to move to a different location. Currently, the Maintenance budget is only \$16,500 due to the current responsibility of only paying one-third of the shared utility costs at the Mosquito facility.

We recommend approval of the FY 2024 amendment to the Maintenance budget (10126505) by \$35,000 from the General Fund to cover utilities, internet and waste disposal at 1312 Gratiot; and amendment of the FY 2024 Capital Improvement budget of \$90,000 to complete the interior renovations and air handler replacement at that location; and to allow Maintenance to move immediately.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Tracey L. Slodowski
Christopher S. Boyd

Jack B. Tany, Vice-Chair
Richard A. Spitzer



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

OCTOBER 17, 2023

In accordance with State Statute and County Policy, your Budget/Audit Committee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
10-17-15	Vendor Transactions	July 1 – 31, 2023	\$ 9,899,373.60
10-17-16	Vendor Transactions	Aug. 1 – 31, 2023	\$22,854,215.86
10-17-17	Vendor Transactions	Sept. 1 – 30, 2023	\$20,020,540.73

We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Administrator's Office.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Tracey L. Slodowski
Christopher S. Boyd

Jack B. Tany, Vice-Chair
Richard A. Spitzer

FROM: COMMITTEE ON BUDGET/AUDIT – 4.3

OCTOBER 17, 2023

Your committee met and considered Communication No. 10-17-19 from Christina Harrington, Health Officer, Health Department, requesting approval of proposed changes to its Fee Schedule that creates new fees in its Immunization Program to offer COVID-19 vaccines, allowing continued access and availability due to the vaccines no longer being provided free to health care providers.

Your committee met with Tawnya Simon, Personal and Preventive Health Services Director, and reviewed the rates set on the fee schedule. Since the pandemic has ended in the United States the COVID-19 vaccine has been commercialized and no longer provided free to health care providers. It is now up to each healthcare provider to acquire and purchase the vaccine to continue access and availability of the vaccine for the public. Saginaw County Health Department is committed to purchasing and providing COVID-19 vaccines to all members of the community that wish to receive it. Creating the new fee in the Immunization Program to offer COVID-19 vaccines which will cover the costs of the agency for purchasing and administering the vaccine. The fees below have been determined after research with third party insurance reimbursements, comparable fee charges in the area, and actual vaccine costs.

Pfizer Brand COVID-19	SCHD Fee*
6 months – 4 years	\$75
5 years – 11 years	\$95
12 years and up	\$150
Moderna Brand COVID-19	SCHD Fee*
6 months – 11 years	\$150
12 years and up	\$150

**SCHD approved administration fees are added when charged*

We recommend approval of the proposed changes to the Health Department's Fee Schedule that creates the new fees in its Immunization Program to offer COVID-19 vaccines, as stated above.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Tracey L. Slodowski

Jack B. Tany, Vice-Chair
Richard A. Spitzer

Christopher S. Boyd



5. **Labor Relations Committee – M. Webster, Chair; S. Matthews, Vice-Chair**

- 5.1) **HEALTHCARE COMMITTEE**, re: Approval of new 2024 employee rates and an additional HSA contribution of \$300, for a total of \$800 per participating employee
- 5.2) **CIVIL/LABOR COUNSEL**, re: Approval of two (2) Memorandums of Understanding with TPOAM and discussion of one (1) Memorandum of Understanding with UAW Local 455 – Unit 48 (*Changed to approval upon approval by the union*)

- ***Commissioner Webster moved, seconded by Commissioner Matthews, to approve 5.1. Motion carried with nay votes from Commissioner Krafft and Commissioner Piotrowski.***
- ***Commissioner Webster moved, seconded by Commissioner Little, to approve 5.2. Motion carried.***

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

OCTOBER 17, 2023

Your Labor Relations Committee received Communication No. 10-17-21 from Saginaw County Healthcare Committee, requesting an additional Health Savings Account (HSA) contribution of \$300 for participating employees (individuals and couples/families) to help offset the deductible and premium increases.

Your committee met with Patricia Johnson and Brian Keenan-Lechel and broke down the employee healthcare and health savings accounts figures. The 2023 employee claims are tracking over \$1 million below projections that were used to set 2023's rates. This is good news for county employees and the county budget. Although the proposed employee premiums are set to increase \$10 per month and deductibles by \$100 - \$200, the Union Management Committee felt comfortable with the premium increase given the much larger increases incurred in the last few years. The new employee premium shares are: Single Coverage - \$40.00; Double Coverage - \$160.00; and Family Coverage - \$120.00.

Given the sizable savings to the county's healthcare fund in 2023, the Union Management Committee is requesting an additional HSA contribution for participating employees of \$300 for participating individuals and couples/families. This HSA increase is within the means of the FY 2024 budget approved at September's Board of Commissioners meeting. It would also help to offset the deductible and premium increases while celebrating a healthier workforce in 2023 resulting in less employee claims.

We recommend approval of the employee rates stated above and an additional HSA contribution of \$300, for a total of \$800 per participating employee, to help offset the deductible and premium increases.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chair
Denny M. Harris
Christopher S. Boyd

Sheldon Matthews, Vice-Chair
Gerald D. Little



Amended during Board Session due to union approval

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2 *AMENDED OCTOBER 17, 2023

Your Labor Relations Committee received Communication No. 10-17-27 from Dave Gilbert, Civil/Labor Counsel, submitting two (2) Memorandums of Understanding for approval:

- (1) MOUs between Saginaw County and TPOAM regarding step/level increases and compensation increases for the Chief Deputy Register and Deputy Register positions
**Approved by union prior to Board Session*
~~Have not received union approval – to be discussed at the Board Session~~
- (2) MOU between Saginaw County and UAW Local 455 – Unit 48 regarding step/level increase and compensation increase for the Probate Register

We recommend approval of the three (3) Memorandums of Understanding as attached.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chair

Denny M. Harris

Christopher S. Boyd

Sheldon Matthews, Vice-Chair

Gerald D. Little

[MOUs begin on Next Page]



**MEMORANDUM OF UNDERSTANDING
AND AGREEMENT**

This MEMORANDUM OF UNDERSTANDING AND AGREEMENT made and entered into this _____ day of _____, 2023 by and among the COUNTY OF SAGINAW (“FUNDING UNIT”), the 10th CIRCUIT COURT, PROBATE COURT (“EMPLOYER”) and UAW LOCAL 455 – UNIT 48 (“UNION”), representing Managers.

WHEREAS, FUNDING UNIT, EMPLOYER and UNION are parties to a Collective Bargaining Agreement (“CBA”), which covers the time period December 14, 2021 through September 30, 2024;

WHEREAS, FUNDING UNIT and EMPLOYER are desirous of increasing the Step/Level and compensation for the Register of Probate from a B20-3 to a B22-1;

WHEREAS, the UNION is also desirous of increasing the Step/Level and compensation for the Register of Probate from a B20-3 to a B22-1;

THEREFORE, it is hereby agreed as follows:

1. The Step/Level for the Register of Probate shall be increased from a B20-3 to a B22-1, with the corresponding increase in compensation retroactive to September 19, 2023.
2. This MOU shall be binding upon the FUNDING UNIT, EMPLOYER and UNION; shall not be considered a precedent setting; and shall not affect the CBA in any other manner than that which is specifically set forth herein.

FOR THE FUNDING UNIT:
Christopher S. Boyd, Chairman
Board of Commissioners
Koren Thurston – Finance Director

FOR THE UNION:
Jason VanBocxlaer – Business Agent

FOR THE EMPLOYER:
Judge Patrick J. McGraw
David M. Gilbert – Labor Specialist



**MEMORANDUM OF UNDERSTANDING
AND AGREEMENT**

This MEMORANDUM OF UNDERSTANDING AND AGREEMENT made and entered into this _____ day of _____, 2023 by and among the COUNTY OF SAGINAW (“FUNDING UNIT”), the 10th CIRCUIT COURT, PROBATE COURT (“EMPLOYER”) and the TECHNICAL, PROFESSIONAL OFFICE WORKERS ASSOCIATION OF MICHIGAN (“UNION”).

WHEREAS, FUNDING UNIT, EMPLOYER and UNION are parties to a Collective Bargaining Agreement (“CBA”), which covers the time period December 14, 2021 through September 30, 2024;

WHEREAS, FUNDING UNIT and EMPLOYER are desirous of increasing the Step/Level and compensation for the Chief Deputy Register from a T13-3 to a T15-1;

WHEREAS, the UNION is also desirous of increasing the Step/Level and compensation for the Chief Deputy Register from a T13-3 to a T15-1;

THEREFORE, it is hereby agreed as follows:

1. The Step/Level for the Chief Deputy Register shall be increased from a T13-3 to a T15-1, with the corresponding increase in compensation retroactive to September 19, 2023.
2. This MOU shall be binding upon the FUNDING UNIT, EMPLOYER and UNION; shall not be considered a precedent setting; and shall not affect the CBA in any other manner than that which is specifically set forth herein.

FOR THE FUNDING UNIT:
Christopher S. Boyd, Chairman
Board of Commissioners
Koren Thurston – Finance Director

FOR THE UNION:
Jim Cross – Business Agent

Blanca Echevarria-Fulgencio - President

FOR THE EMPLOYER:
Judge Patrick J. McGraw
David M. Gilbert – Labor Specialist



**MEMORANDUM OF UNDERSTANDING
AND AGREEMENT**

This MEMORANDUM OF UNDERSTANDING AND AGREEMENT made and entered into this _____ day of _____, 2023 by and among the COUNTY OF SAGINAW (“FUNDING UNIT”), the 10th CIRCUIT COURT, PROBATE COURT (“EMPLOYER”) and the TECHNICAL, PROFESSIONAL OFFICE WORKERS ASSOCIATION OF MICHIGAN (“UNION”).

WHEREAS, FUNDING UNIT, EMPLOYER and UNION are parties to a Collective Bargaining Agreement (“CBA”), which covers the time period December 14, 2021 through September 30, 2024;

WHEREAS, FUNDING UNIT and EMPLOYER are desirous of increasing the Step/Level and compensation for the Deputy Registers from a T8-3 to a T9-3;

WHEREAS, the UNION is also desirous of increasing the Step/Level and compensation for the Deputy Registers from a T8-3 to a T9-3;

THEREFORE, it is hereby agreed as follows:

1. The Step/Level for the Deputy Registers shall be increased from a T8-3 to a T9-3, with the corresponding increase in compensation retroactive to September 19, 2023.
2. This MOU shall be binding upon the FUNDING UNIT, EMPLOYER and UNION; shall not be considered a precedent setting; and shall not affect the CBA in any other manner than that which is specifically set forth herein.

FOR THE FUNDING UNIT:
Christopher S. Boyd, Chairman
Board of Commissioners
Koren Thurston – Finance Director

FOR THE UNION:
Jim Cross – Business Agent

Blanca Echevarria-Fulgencio - President

FOR THE EMPLOYER:
Judge Patrick J. McGraw
David M. Gilbert – Labor Specialist



6. **Executive Committee – C. Boyd, Chair**

- 6.1) **FINANCE DIRECTOR**, re: Approval to reallocate unspent American Rescue Plan Act (ARPA) funds, both internal and external
- 6.2) **MAINTENANCE**, re: Approval of Option #2 provided by MacMillan & Associates regarding the County Governmental Center HVAC Renovation Project

[Note: Resolution 2023 – 19, from Executive Committee is submitted under the regular order of business under Resolutions]

- **Commissioner Krafft moved, seconded by Commissioner Spitzer, to approve 6.1. Motion carried.**
- **Commissioner Krafft moved, seconded by Commissioner Tany, to approve 6.2. Motion carried.**

Added After Special Executive Committee held October 16, 2023

FROM: EXECUTIVE COMMITTEE -- 6.1

OCTOBER 17, 2023

Your committee considered Communication No. 10-17-29 from Koren Thurston, Finance Director, and Jaime Ceja, Executive Assistant, requesting the re-allocation of \$2,511,454.43 in unspent American Rescue Plan Act (ARPA) funds, both internal and external.

We met with Koren Thurston and reviewed the unspent ARPA funds totaling \$1,411,454.43. The committee discussed the request to reallocate to other projects and needs. \$1,411,454.43 will be taken from internal projects that are completed with funds remaining or that have not shown any progress, as follows:

<u>Department</u>	<u>Request</u>	<u>Spent</u>	<u>Remaining</u>	<u>Notes</u>
Board of Commissioners	Premium Pay	\$2,100,000	<u>\$613,098.19</u>	Complete
Board of Commissioners	Vaccination Bonus	\$281,500	<u>\$49,464.48</u>	Complete
Controller	Air Purification Units	\$48,860	<u>\$834.80</u>	Complete
Controller	PPE-Masks	\$4,965	<u>\$2,500</u>	Complete
Controller	Covid-19 Screening	\$66,548	<u>\$54,275.96</u>	Complete
Controller	Asst. Mntc Director	\$691,281	<u>\$691,281</u>	No Progress

Mrs. Thurston explained that Guidehouse prepared a risk assessment for Youth Development Corporation and has advised the county to reallocate the \$100,000 unspent funds previously granted to Youth Development Corporation.

The committee approved the below allocations of unspent ARPA funds:

- a. \$250,000 additional allocation to Guidehouse to continue assisting the Finance Director in determining project eligibility, working with and monitoring sub-recipients to be in compliance with federal guidelines
- b. \$1,261,454.43 allocated to the HVAC project
- c. \$249,722.90 to the hotel site in Buena Vista, available from unspent external ARPA funds.

We recommend approval of the above-listed reallocations of ARPA funding.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Christopher S. Boyd, Chairman

Gerald D. Little

Dennis H. Krafft

Jack B. Tany

Michael A. Webster



Added After Special Executive Committee Held October 16, 2023

FROM: EXECUTIVE COMMITTEE -- 6.2

OCTOBER 17, 2023

Your committee considered Communication 10-17-25 from Tony DePelsMaeker, Maintenance Director, submitting information from MacMillan & Associates and an update on the HVAC Renovation Project, with an amendment to the original proposal of Option Two.

We met with Tony DePelsMaeker and Ron Moulton, MacMillan & Associates, and discussed the scope of the project. The amendment to the original proposal of Option Two includes new and improved mechanical components with higher efficiency while also resulting in cost savings to the overall budget. The amended Option Two would also be less intrusive to the courthouse structure and building operations.

We recommend approval to modify the previous action regarding the scope of the HVAC project by choosing Option Two.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Christopher S. Boyd, Chairman

Jack B. Tany

Gerald D. Little

Michael A. Webster

Dennis H. Krafft

7. **Rules Committee – C. Boyd, Chair**

None

8. **Legislative Committee – S. Matthews, Chair; M. Webster, Vice-Chair**

None

9. **Intergovernmental Cooperation Committee – J. Tany, Chair; S. Matthews, Vice-Chair**

None

10. **Committee Compensation**

10-17-23.1) September 3, 2023 – September 16, 2023

10-17-23.2) September 17, 2023 – September 30, 2023

- ***Commissioner Slodowski moved, seconded by Commissioner Little, to approve the Committee Compensation Reports. Motion carried.***

[Committee Compensation Reports on Next Page]



COMMITTEE COMPENSATION - 10.17.23.1

October 17, 2023

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held September 3 - September 16, 2023.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	9/5/2023	Human Services Committee	Little	\$50.00	1
			Slodowski	\$50.00	1
			Webster	\$50.00	1
			Coney	\$50.00	1
			Boyd	\$50.00	1
2	9/5/2023	Courts & Public Safety Committee	Tany	\$50.00	1
			Matthews	\$50.00	1
			Spitzer	\$50.00	1
			Piotrowski	\$50.00	1
3	9/6/2023	Saginaw CVB	Boyd	\$25.00	1
			Spitzer	\$50.00	1
4	9/7/2023	Parks & Recreation Commission*	Matthews	\$150.00	1
5	9/7/2023	Budget/Audit Committee	Krafft	\$50.00	1
			Tany	\$50.00	1
			Slodowski	\$50.00	1
			Spitzer	\$50.00	1
6	9/11/2023	Labor Relations Committee	Boyd	\$50.00	1
			Webster	\$50.00	1
			Matthews	\$50.00	1
			Harris	\$50.00	1
			Little	\$50.00	1
7	9/12/2023	Executive Committee	Boyd	\$50.00	1
			Tany	\$50.00	1
			Little	\$50.00	1
			Webster	\$50.00	1
8	9/14/2023	SC - CHAP	Krafft	\$50.00	1
			Coney	\$50.00	1
9	9/15/2023	MAC Finance Via Zoom	Krafft	\$50.00	1
			TOTAL	\$1,525.00	29

*Department Pay

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (9-15-23)



COMMITTEE COMPENSATION - 10.17.23.2

October 17, 2023

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held September 17 - September 30, 2023.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	9/19/2023	Board Session <i>Boyd, Harris, Krafft, Little, Matthews, Piotrowski, Slodowski, Spitzer, Tany, Webster</i> <i>Abs: Coney</i>	10 Present	\$500.00	10
2	9/20/2023	Castle Museum	Tany	\$50.00	1
3	9/20/2023	GLBR CVB	Spitzer	\$50.00	1
4	9/20/2023	Saginaw Zoological Board/AEC	Little Slodowski	\$50.00 \$50.00	1 1
5	9/20/2023	Animal Control Advisory	Slodowski	\$25.00	1
6	9/21/2023	9-1-1 Authority Board/Central Dispatch	Matthews Boyd	\$50.00 \$50.00	1 1
7	9/21/2023	Commission on Aging	Little	\$50.00	1
8	9/21/2023	City/County/School Liaison	Coney Matthews	\$50.00 \$25.00	1 1
9	9/21/2023	Community Action Committee	Little	\$50.00	1
10	9/22/2023	MAC Transportation via Zoom	Matthews	\$50.00	1
11	9/25/2023	MAC Health & Human Services via Zoom	Webster	\$50.00	1
12	9/26/2023	MAC Judiciary & Public Safety via Zoom	Boyd	\$50.00	1
13	9/26/2023	Board of Health*	Matthews	\$50.00	1
14	9/27/2023	Union/Management Committee	Matthews	\$50.00	1
TOTAL				\$1,250.00	26

*Department Pay

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (9-29-23)

[End of Committee Compensation Reports]



**RESOLUTIONS
SAGINAW COUNTY**

RESOLUTION 2023 – 19

OPERATION GREEN LIGHT FOR VETERANS

Christopher S. Boyd, Jack B. Tany, Lisa R. Coney, Dennis M. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Michael A. Webster

**At a regular meeting of the Board of Commissioners of the
County of Saginaw, Michigan, held on October 17, 2023.**

PRESENT: Christopher S. Boyd, Lisa R. Coney, Dennis M. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Jack B. Tany, Michael A. Webster

**The following resolution was offered by Commissioner Krafft and
seconded by Commissioner Piotrowski:**

WHEREAS, the residents of Saginaw County have great respect, admiration, and the utmost gratitude for all the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of those who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, the Saginaw County Board of Commissioners seeks to honor individuals who have made countless sacrifices for freedom by placing themselves in harm's way for the good of all; and

WHEREAS, veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veterans Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS, approximately 200,000 service members transition to civilian communities annually; and

WHEREAS, an estimated 20 percent increase of service members will transition to civilian life in the near future; and

WHEREAS, studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life; and



WHEREAS, active military service members transitioning from military service are at a high risk for suicide during their first year after military service; and

WHEREAS, the National Association of Counties encourages all counties, parishes and boroughs to recognize Operation Green Light for Veterans; and

WHEREAS, the County of Saginaw appreciates the sacrifices of our United States military personnel and believes specific recognition should be granted;

THEREFORE, BE IT RESOLVED, with designation as a Green Light for Veterans, the Saginaw Board of Commissioners hereby declares each year from November 1-13, a time to salute and honor the service and sacrifices of our men and women in uniform transitioning from active service;

BE IT FURTHER RESOLVED, that in observance of Operation Green Light, Saginaw County encourages its citizens, in patriotic tradition, to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying green lights in a window of their place of business or residence.

Yeas: Boyd, Coney, Harris, Krafft, Little, Matthews, Piotrowski, Slodowski, Spitzer, Tany, Webster – 11

Nays: - 0

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
) SS
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a majority vote of the members elect at a regular meeting of the Saginaw County Board of Commissioners, held on October 17, 2023, the original of which is on file in my office.

I further certify that notice of the meeting was given in accordance with the Open Meetings Act.

Vanessa Guerra, Saginaw County Clerk

UNFINISHED BUSINESS

September 19, 2023 BOARD SESSION

Executive Committee – C. Boyd, Chair

- 6.5) **CHAIRMAN BOYD**, re: Approval of the proposal from Shaheen Development to lease the Concentric Building for county administrative offices



- *After discussion, Commissioner Matthews exerted Commissioner Privilege and 6.5 will appear under Unfinished Business on the October 17, 2023 Board Agenda.*

October 17, 2023 BOARD SESSION

- *Commissioner Krafft moved, seconded by Commissioner Coney, to postpone 9-19-23-6.5 indefinitely. Motion carried.*

~~COMMISSIONER PRIVILEGED – UNFINISHED BUSINESS AT OCT. 17, 2023 BOARD SESSION~~

~~FROM: EXECUTIVE COMMITTEE – 6.5~~ ~~SEPTEMBER 19, 2023~~

~~Your committee considered a recommendation from Chairman Boyd to approve the proposal submitted by Shaheen Development to lease property at 4800 Concentric Avenue, Saginaw, Michigan (“Concentric Building”) for administrative offices to use while the courthouse undergoes renovations of its HVAC system.~~

~~We met and discussed various issues regarding the relocation of county administrative offices to the Concentric Building. Representatives from Shaheen Development met with the following departments and provided two (2) different schematic designs for use of the office space: Board of Commissioners, Controller & Finance, Treasurer, Register of Deeds, Equalization, Parks & Recreation, Information Technology, Public Works, and County Clerk.~~

~~The property is 40,000 square feet, has a flexible floor plan, with large breakroom and training rooms, a dedicated service/receiving area, new roof, new HVAC, 342 parking spaces, among other amenities. This would include a 15-year lease, with rent and occupancy commencing when the renovation is completed and the building is occupied. Base/Expense Rent is as follows:~~

<u>Years</u>	<u>Rate</u>	<u>Monthly</u>	<u>Annual</u>
1-5	\$11.00	\$36,666.67	\$440,000
6-10	\$12.00	\$40,000.00	\$480,000
11-15	\$13.00	\$43,333.33	\$520,000

~~Saginaw County is responsible for paying all utilities, property taxes, insurance and exterior maintenance including snow plowing and lawn care, and janitorial, in addition to base rent.~~

~~We recommend approval of the proposal from Shaheen Development to lease the Concentric Building as set forth above.~~

~~Respectfully Submitted,~~

~~EXECUTIVE COMMITTEE~~

~~Christopher S. Boyd, Chairman~~ _____ ~~Jack B. Tany~~
~~Gerald D. Little~~ _____ ~~Michael A. Webster~~
~~Dennis H. Krafft~~

PROCLAMATIONS

OCTOBER 2023 AS DOMESTIC VIOLENCE AWARENESS MONTH

No Survivor Justice Without Radical Justice

October is National Domestic Violence Awareness Month, which first began in 1981 by the National Coalition Against Domestic Violence as a Day of Unity to connect battered women’s advocates across the country. Domestic violence affects millions of women, men and children of



every race, religion, culture and status. It's not just punches and black eyes – it's yelling, humiliation, stalking, manipulation, threats, and isolation. It's stealing a paycheck, keeping tabs online, non-stop texting, constant use of the silent treatment, or calling someone stupid so often they believe it.

Many survivors have been asked why they stayed. There is never a simple answer because there are often several circumstances that lead each of them to stay with an abuser. Many stay for their children, not even thinking about the devastating effect the verbal and emotional abuse it would have on all of them. The bruises all heal but the mental abuse lasts a lifetime.

There are few actions that require as much bravery as walking away from an abusive relationship. To recognize that you are in need of help, and then take the steps needed to get it, is not weakness – it's a sign of strength.

For over 40 years, Underground Railroad, Inc. has been the only provider of emergency shelter and services to victims of domestic violence in Saginaw County. Though many things have changed in 40 years, a shocking reality remains: the services are just as necessary today as they were when the doors opened in December 1977. Time and time again, victims say that it was one person who changed the trajectory of their lives. It only needs to be one person who does one thing.

The Saginaw County Board of Commissioners hereby proclaims October 2023 as Domestic Violence Awareness Month and calls upon the people of the County of Saginaw to recommit to our community by increasing awareness and understanding of domestic violence by supporting victims and their families and increasing the support for agencies and shelters that provide services to the victims in our community.

Respectfully Submitted,

Presented & Adopted: October 17, 2023

Saginaw County

Board of Commissioners

Christopher S. Boyd

Chairman, District #9

APPOINTMENTS

(By the Chair)

None

ELECTIONS

(By the Board)

- Commissioner Krafft nominated Bethany Charlton to the **Board of Health** to fill a vacancy for a term to expire December 31, 2025. There were no further nominations and the Board of Commissioners unanimously elected Ms. Charlton to the position.

CHAIR ANNOUNCEMENTS

- ❖ Chairman Boyd confirmed with Commissioners that Mosquito Abatement has been advised to meet with R.C. Hendrick & Son and, after the information is compiled, a Committee of the Whole will be scheduled. He also thanked Commissioner Matthews for providing chili and cupcakes to commissioners and staff at the meeting tonight.



COMMISSIONER AUDIENCES

- Vice-Chair Tany commended Marissa Sawdon, Assistant Board Coordinator, for promptly preparing a Certificate of Recognition for him to present to the Fordney Club. He also informed Commissioner Krafft that there is a second recipient of the Dr. Tom Slade Athlete of the Year Award from Frankenmuth, and Commissioner Krafft will pursue presenting him with a Certificate of Recognition at a future meeting. Vice-Chair Tany also advised commissioners to be cognizant of time spent with department heads when asking for information.
- Commissioner Krafft announced the reception hosted by Saginaw County, in conjunction with the Chamber of Commerce “Business after Hours,” October 19, 2023 at Harry Browne Airport from 5:00 p.m. – 7:00 p.m. Saginaw County’s HWB Airport received the Airport of the Year award from MDOT and there will be a ceremony at 6:00 p.m. with a DJ, food, drinks and cupcakes!
- Commissioner Little announced the “Zoo Boo” event at the Saginaw Children’s Zoo the last three weekends in October and invited everyone to attend and bring their family. Commissioner Slodowski announced she will be at the Zoo Boo dressed as “Jaws.”
- Commissioner Spitzer announced the Saginaw Township “Trunk or Treat” event scheduled for this Saturday, October 21, 2023 from 4:30 p.m. – 7:30 pm at the Saginaw Township Soccer Complex, 3575 McCarty Rd.
- Commissioner Slodowski advised commissioners of a house fire in her district with a tragic loss of life, the first fatality in that community in over 20 years.

By Commissioner Harris, seconded by Commissioner Coney: That the Board adjourn. Motion Carried. Thereupon, the Board adjourned at 6:42 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

**CHRISTOPHER S. BOYD
CHAIRMAN**

**VANESSA GUERRA
COUNTY CLERK**

Prepared by: Suzy Koeplinger, Deputy County Clerk

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN



SPECIAL SESSION
NOVEMBER 15, 2023

A Special Session of the Board of Commissioners of Saginaw County, Michigan, held Wednesday, November 15, 2023 at 5:00 p.m. with the Honorable Christopher S. Boyd in the Chair. This meeting was held at the Saginaw County Governmental Center, 111 S. Michigan Ave., Saginaw, Michigan to consider the November 15, 2023 Special Session Agenda. Board Coordinator/Deputy Clerk Suzy Koeplinger took roll, quorum present as follows:

PRESENT: *Christopher S. Boyd, Jack B. Tany, Lisa R. Coney, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer and Michael A. Webster - 10*

ABSENT: *Dennis M. Harris – 1*

TOTAL: - 11

Others Present: Dave Gilbert, Jennifer Broadfoot, Frank Walsh and Suzy Koeplinger

- Commissioner Little gave the invocation and led the Pledge of Allegiance to the Flag.
- Chairman Boyd announced Jack Tany’s birthday and he was presented with a cake.

PETITION



November 4, 2023

Vanessa Guerra
Saginaw County Clerk
111 S. Michigan Avenue
Saginaw, MI 48602

November 15, 2023
Special Session



Dear Clerk Guerra:

Pursuant to Article II, Section 2.8 of the 2023 Rules of the Saginaw County Board of Commissioners (MCL 46.10), the undersigned members of the Board respectfully petition that a Special Meeting of the Board of Commissioners be held **Wednesday, November 15, 2023 at 5:00 p.m.** in Closed Session pursuant to MCL 15.268(f) to review and consider the contents of several applications for employment with Saginaw County to fill the current vacancy of County Administrator, as all of the candidates to be considered have requested their application remain confidential, and any other matters brought before the Board. The undersigned affirm the intent of the Board of Commissioners to hold a Special Meeting on this matter. This meeting is being held consistent with PA 267 of 1976 (MCL 15.263) to consider the agenda, and for any other matters brought before the committee.

Respectfully submitted,

Gerald D. Little, Commissioner
Jack B. Tany, Vice-Chair
Christopher S. Boyd, Chairman

Dennis H. Krafft, Commissioner
Michael A. Webster, Commissioner

CLERK'S CALL OF SESSION

Public Notice of Special Board Session

The Saginaw County Board of Commissioners will convene for a Special Session on
Wednesday, November 15, 2023 at 5:00 p.m.

in the Board Chambers, Second Floor - Room 200

Saginaw County Governmental Center, Saginaw, MI per PA 267 of 1976
in Closed Session pursuant to MCL 15.268(f) to review and consider the contents of several
applications for employment with Saginaw County to fill the current vacancy of County
Administrator, as all of the candidates to be considered have requested their application
remain confidential, and any other matters brought before the Board.

This Special Meeting is being held consistent with Article II, Section 2.8 (MCLA 46.10) of the
2023 Rules of the Saginaw County Board of Commissioners as authorized by petition of at least
one third (1/3rd) of the members of the Board.

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office
at (989) 790-5267 or by email to boc@saginawcounty.com prior to
12:00 p.m. the day of the meeting.

If you are disabled and need accommodation to provide you with an opportunity to participate,
please call the Board of Commissioners at (989) 790-5267.

Respectfully submitted,

Vanessa Guerra

Vanessa Guerra, County Clerk

November 4, 2023
Posted 11-4-23 by MCS



AUDIENCES

None

LAUDATORY RESOLUTIONS

None

INITIATORY MOTIONS

None

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chair hears none; it is so ordered.

- **PETITION** for Special Board Session on Wednesday, November 15, 2023 at 5:00 p.m.
- **PUBLIC NOTICE** of Special Board Session on Wednesday, November 15, 2023 at 5:00 p.m.
- Closed Session pursuant to MCL 15.268(f) to review and consider the contents of several applications for employment with Saginaw County to fill the current vacancy of County Administrator, as all the candidates to be considered have requested their application remain confidential, and any other matters brought before the Board.

---The Chair announced the need to meet in Closed Session as noted above. Moved by Krafft, seconded by Tany, to go into closed session. Roll-call was unanimous at 5:05 p.m.

---The Committee entered open session at 7:30 p.m. Spitzer moved, seconded by Webster, to authorize filling the vacant position of County Administrator by conducting interviews of Candidates #11, #12, #37, and #46. Motion carried. (Names on file remain confidential until the candidates are notified and allow publication of their identity)

---Further discussion was held regarding the candidates and the addition of a fifth candidate to the interview list. Piotrowski moved, seconded by Matthews, to add Candidate #42 for consideration. Motion carried with a nay vote recorded for Spitzer.

---Discussion was held regarding a date and time to conduct the interviews, as well as the length of the interviews. After discussion, a consensus was reached to schedule the interviews for Monday, November 27, 2023 beginning at 3:00 p.m. Walsh & Associates, along with the Personnel Director, will provide a schedule for the agenda after conferring with the candidates.



REPORTS OF COMMITTEES

None

RESOLUTIONS

None

UNFINISHED BUSINESS

None

PROCLAMATIONS

None

APPOINTMENTS

None

ELECTIONS

None

ANNOUNCEMENTS BY THE CHAIR

None

COMMISSIONERS' AUDIENCES

- Commissioner Tany mentioned that Drug Court Graduation took place on the 4th Floor this afternoon and invited commissioners to attend in the future.

By Commissioner Coney, seconded by Commissioner Tany: That the Board adjourn. Motion Carried. Thereupon, the Special Board Session adjourned at 7:58 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

CHRISTOPHER S. BOYD

CHAIRMAN

VANESSA GUERRA

COUNTY CLERK

Prepared by: Suzy Koepplinger, Board Coordinator/Deputy Clerk

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN



NOVEMBER SESSION 2023



First day of the November Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, November 21, 2023. The Board met pursuant to call of the County Clerk at 5:00 p.m. at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Christopher S. Boyd in the Chair.

PRESENT: Christopher S. Boyd, Lisa R. Coney, Dennis M. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Jack B. Tany, Michael A. Webster – **11**

ABSENT: – **0**

TOTAL: – **11**

OTHERS: Dave Gilbert, Koren Thurston, Brian Wendling, Jennifer Broadfoot, Patricia Johnson, Kelly Suppes, Jessica Sargent, Sheila Harris, Jennifer Stewart, Brian Kennan – Lechel, Sam Tany, Candis Thomas, Christopher V. Pryor, David Sommers, Dan Streeter, Beverly Westbrook, Rhonda Farrell-Butler, Brian Wendling, Hurley Coleman III, Suzy Koeplinger, Marissa Sawdon, Catherine Hicks, and others

 Commissioner Tany gave the invocation and led the Pledge of Allegiance to the Flag.

CLERK'S CALL OF SESSION

Public Notice of Regular Board Session

The Saginaw County Board of Commissioners will convene for its Regular Session on

Tuesday, November 21, 2023 at 5:00 p.m.

111 S. Michigan Ave.

Room 200

Saginaw, MI 48602

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting. Please include your phone number.

This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the November 21, 2023 Board Agenda.



If you are disabled and need accommodation to provide you with an opportunity to participate, please call the Board of Commissioners at 989.790.5267.

Respectfully submitted,
Vanessa Guerra, County Clerk

Nov. 9, 2023
Posted 11-17-23 by MCS

By the Chair: That the Notice of Meeting from the County Clerk be received and filed if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

- ***Commissioner Slodowski moved, seconded by Commissioner Tany, to approve the Minutes of the October 17, 2023 Board Session. Motion carried.***

NOTICE OF PUBLIC HEARING

Saginaw County and six local jurisdictions within Saginaw County, including Bridgeport Charter Township, Carrollton Township, Maple Grove Township, Spaulding Township, Taymouth Township, and Zilwaukee Township, have undertaken a multi-jurisdictional five-year Parks and Recreation Plan which describes the physical features, existing recreation facilities, and the desired actions to be taken to improve and maintain recreation facilities during the period between 2024 and 2028.

Public input was received via an online survey that was available from June 8, 2023 through July 10, 2023 to provide an opportunity for citizens to share ideas and express opinions regarding the future of parks and recreation in Saginaw County and local jurisdictions.

The draft plan was made available for review from October 13, 2023 through November 13, 2023 at the Saginaw County Courthouse and each jurisdiction's Township Hall, and online at the Saginaw County website. Saginaw County and the local jurisdictions have developed this Parks and Recreation Plan for the benefit of the entire community and wish to adopt the plan as a document to assist in meeting the recreation needs of the community.

Public participation is encouraged. The Saginaw County Board of Commissioners will hold a public hearing on Tuesday, November 21, 2023 at 5:00 p.m. in Room 200 of the Saginaw County Governmental Center, 111 S. Michigan Ave, Saginaw, MI 48602 to provide an opportunity for citizens to express opinions, ask questions, and discuss all aspects of the Multi-Jurisdictional Parks and Recreation Plan.

PUBLIC HEARING

At 5:02 p.m., Chairman Boyd opened a public hearing on the multi-jurisdictional five-year Parks and Recreation Plan. Chairman Boyd asked if there was anyone wishing to speak; hearing none, he announced the hearing would remain open.



AUDIENCES

- Sam Tany, Saginaw County Chamber of Commerce, presented a Certificate from the Chamber of Commerce in recognition of Harry Browne Airport & MDOT Airport of the Year Award
- Chairman Boyd presented Register of Deeds Katie Kelly with a Certificate of Recognition for her election as the 2024 President of the Michigan Association of Registers of Deeds (MARD)
- Commissioner Coney presented Dan Streeter, Rescue Ministries of Saginaw, with a Proclamation in recognition of November as Homeless Awareness Month
- Dan Streeter, Rescue Ministries of Saginaw, spoke on behalf of his group, Higher Purpose, and its purpose of seeking affordable housing in Saginaw County
- Dr. Candis Thomas, Social Action Chair, and other members of Delta Sigma Theta Sorority, Inc., expressed thanks to the Board of Commissioners for a Certificate of Recognition that was presented by Commissioner Coney at its 55th Anniversary - Laced with Service Sneaker Ball Soiree

INITIATORY MOTIONS

None

LAUDATORY RESOLUTIONS

CERTIFICATE OF RECOGNITION

Thomas Township Nature Center & Preserve

~ Striving to give the community the best programs and parks possible ~

Thomas Township has taken on the venture of developing the 67-acre island preserve and the building at 6660 Gratiot Road into The Thomas Township Nature Center and Preserve. It is only the beginning, as trails will be woven through the planting areas, and a 1.3-mile trail along the berm with observation areas will allow visitors to observe the natural world. The proposed planting areas include a floodplain forest, a shore-bird area, a sunflower meadow, a floodplain prairie, a children's interactive area, a pollinator garden, and a serenity garden.

The Saginaw County Board of Commissioners congratulates Thomas Township on its hard work in building the nature preserve and giving community residents a place to relax and learn.

Respectfully Submitted,

Saginaw County

Presented: November 6, 2023

Board of Commissioners

Christopher S. Boyd

Chairman, District #9

Adopted: November 21, 2023

Tracey L. Slodowski

Commissioner, District #5



CERTIFICATE OF RECOGNITION
Saginaw County Sports Hall of Fame
Class of 2023

WHEREAS, The Saginaw County Board of Commissioners is honored to recognize the Saginaw County Sports Hall of Fame as it celebrates the induction of its 21st class of outstanding athletes/teams; and,

WHEREAS, On Sunday, November 5, 2023 at the Horizons Conference Center the “Class of 2023” will be inducted into the Sports Hall of Fame –

Hugh Bernreuter

Alfonso Boone

Larry Graf

Tori Jankoska

Jenni (Rasmussen) Kammer

Jason Richardson

Ken Tolfree

Don Voorheis

Nouvel Girls Basketball (2006 – 2008)

WHEREAS, Each outstanding athlete/team has displayed a lifetime loyalty to the Saginaw community and a commitment to the integrity of the sport. We commend each and every inductee on their achievement.

NOW, THEREFORE, BE IT RESOLVED, That a unanimous accolade of tribute be hereby accorded to the Saginaw County Sports Hall of Fame as we recognize not only its presence in our community but its support of our family of athletes. We join the community in supporting and encouraging its work; and,

BE IT FURTHER RESOLVED, That this expression of recognition be placed in the minutes of the November 21, 2023 session and given to the Saginaw County Sports Hall of Fame in celebration of its 21st class of inductees.

Respectfully Submitted,

Saginaw County

Board of Commissioners

Christopher S. Boyd

Chairman, District #9

Presented: November 5, 2023

Adopted: November 21, 2023

CERTIFICATE OF RECOGNITION
“Come Out, Stay Out”

Serve wholeheartedly, as if you were serving the Lord, not men. -Ephesians 6:8

WHEREAS, Bishop Timothy D. Holden is the Founder and Senior Pastor of Anointed Temple Ministries; and

WHEREAS, 2017 was the launch of the T. D. Holden Jail & Prison Ministries and the “Come Out, Stay Out” program. The program was created to celebrate men, women and youth who were once offenders, yet successfully dispelled stigmas. The ministry encourages returning citizens to rebuild communities, create and invest in their own businesses, return to school to learn a skill or trade, be mentors, ministers, husbands, and wives, and to follow their dreams and goals; and



WHEREAS, the “Come Out, Stay Out” program is celebrating its five-year milestone. For the last five years the program has honored men and woman who have been successfully rehabilitated while encouraging current and future releases to follow in their footsteps. The resources provided by the ministry include encouragement, education, GED preparation, skilled trade training, jobs, and housing. The 2023 Honors Banquet is on November 18, 2023 at SVSU’s Curtis Hall, a celebration of those who are and have maintained themselves as productive members in their communities.

NOW, THEREFORE, BE IT RESOLVED, that the Saginaw County Board of Commissioners acknowledges Bishop Timothy D. Holden and the contribution he makes to the community with the outreach of the “Come Out, Stay Out” program.

THEREFORE, BE IT FURTHER RESOLVED, that the Saginaw County Board of Commissioners recognizes Bishop D. Holden and the T. D. Holden Jail and Prison Ministry on the five-year milestone of the program.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Christopher S. Boyd
Chairman, District #9

Presented: November 18, 2023
Adopted: November 21, 2023
Sheldon Matthews
Commissioner, District #4

CERTIFICATE OF RECOGNITION

Barbara Klimaszewski Criminal Defense Attorney

Barb Klimaszewski has represented indigent defendants for more than 30 years. Barbara began working as an attorney in legal services prior to opening a practice with her partner William Street in Saginaw in 1978. Barbara served as a CDAM Board Member for approximately 20 years, she regularly serves as a CDAM Trial College Trainer, and is highly respected by members of the bench and bar for her skills and experience as a criminal defense attorney.

Barb Klimaszewski is a graduate of Oakland University and the University of Michigan Law School. Since January 2016, Barb has been the Regional Manager for the Michigan Indigent Defense Commission (MIDC) for mid-Michigan. She practiced in Saginaw from 1976 to 2015 in the firm of Klimaszewski & Street. She specialized in criminal defense and family law. Barb often lectures at CDAM conferences. In the Fall of 2013, she presented on the specifics of cell phone location and common fallacies of the testimony offered by police experts in cases involving cell phone evidence. Barb serves as faculty and presenter at CDAM’s Trial College and often facilitates CDAM Spring and Fall Conference Trial College Small Group Break-Out Sessions, a hands-on practice session designed to help Trial College graduates practice strategies and techniques. Barb is a certified senior citizen whose interests include gardening, crochet and jury selection.

Barb Klimaszewski realized in 1976 that there was a need for emergency shelter for battered woman and their children, as victims had little recourse for legal intervention. The solution was to protect the woman and their children by providing temporary shelter. Barb was part of a group of women from Saginaw that established the Underground Railroad with the goal “to provide and operate a shelter for battered woman and their children.” In December of 1977, the doors were open at 528 South Warren Street.



Barb Klimaszewski, when asked in a spotlight interview with SADO, gave advice to other defense attorneys to know everything they can about their case. She says a winning case is a balance between the tedious work of thorough preparation and using creativity to approach what you have found out. She goes on, saying to use voir dire to open minds and, most importantly, to listen to jurors. Ultimately, be brave and try not to worry about what the judge will think, and make a record, make a record, make a record.

The Saginaw County Board of Commissioners congratulates Barbara A. Klimaszewski on her retirement and thanks her for her hard work and dedication to citizens of Saginaw County and the justice system.

Respectfully Submitted,

Saginaw County

Board of Commissioners

Christopher S. Boyd, Chairman, District #9

Presented: November 17, 2023

Adopted: November 21, 2023

CERTIFICATE OF RECOGNITION

2024 Michigan Association of Registers of Deeds President

Katheryn Kelly

Katie Kelly has been a lifelong resident of Saginaw, a graduate of Michigan State University and is currently living in Swan Creek Township with her husband Jeff and two children, Kenzie & Weston. As a family they love to travel, ski, watch their kids play sports and get out on the beautiful water in northern Michigan.

Katie's career began with sales for a Fortune 500 Logistics Company where she earned recognition for being a top 10 salesperson and was awarded Salesperson of the Year. After leaving the corporate world to pursue owning her own business, Katie was approached to run for County Commissioner and was elected in 2014. Although her two-year term went quickly, she learned that she could make a difference at a local level and decided to run for Register of Deeds. Since her elected life began, Katie has accepted invitations to join various boards in the community, including the Saginaw Valley Agricultural Association and the Saginaw Valley Zoological Society.

As Saginaw County Register of Deeds, her accomplishments include the implementation of electronic recording, GIS integration, fraud alert, security upgrades, indexing simplification and was selected for a Gubernatorial appointment to sit on the Michigan State Historical Records Advisory Board. Katie has been involved with the Property Records Industry Association (PRIA) development for the white paper on GIS integration and has presented at multiple venues throughout the United States. Katie is an active member of the Michigan Association of Registers of Deeds (MARD) and served as the 1st Vice Chair until being elected the association's 2024 President.

The Saginaw County Board of Commissioners congratulates Katheryn Kelly on her election as 2024 President of the Michigan Association of Register of Deeds and thanks her for her hard work, dedication, and initiative.

Respectfully Submitted,

Saginaw County

Board of Commissioners

Christopher S. Boyd, Chairman, District #9

Presented: November 21, 2023

Adopted: November 21, 2023



PUBLIC HEARING

2nd Call

At 5:15 p.m., Chairman Boyd announced the second call of a public hearing on the multi-jurisdictional five-year Parks and Recreation Plan. He asked if there was anyone wishing to speak; hearing none, he announced the hearing would remain open.

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chairman heard none; it is so ordered.

11-21-1 EMERGENCY MANAGEMENT requesting a Public Hearing on an application to the Michigan Economic Development Corporation (MEDC) for a grant to survey and create interactive inundation maps (second phase).

-- Courts & Public Safety (*Public Hearing held at Courts & Public Safety Committee*)

11-21-2 PUBLIC WORKS requesting approval by Resolution of the Apportionment of Operational Costs and Accepting for file the FY 2024 Budget of the Saginaw Area Storm Water Authority.

-- County Services (**Res. 2023-20**)

11-21-3 ADMINISTRATOR'S OFFICE submitting a resolution authorizing the Board of Commissioners to sign MDOT Contract No. 2023-0752, Weather Observation Data Dissemination System at Saginaw County H.W. Browne Airport.

-- County Services (**Res. 2023-21**)

11-21-4 SAGINAW FUTURE submitting the 4th quarter report (July 1, 2023 – September 30, 2023) providing performance-based funding metrics pursuant to the Third Amendment to the Saginaw County and Saginaw Future Services Agreement; SFI earned out its annual contribution at the conclusion of the 3rd quarter, no funding request.

-- County Services (*Receive & File*)

11-21-5 CITY OF MIDLAND submitting its proposed Master Plan Amendment with request for review and comment.

-- County Services (*Receive & File*)

11-21-6 MOBILE MEDICAL RESPONSE providing an operational update and requesting review and renewal of a proposed Ambulance Service Agreement. (*On file in the Board Office*)

-- Courts & Public Safety (**11-21-2.1**)

11-21-7 SAGINAW COUNTY TRIAL COURT to provide an update on appointments made by the Chief Judges of the Saginaw County Trial Court.

-- Courts & Public Safety (*Receive & File*)

11-21-8 TREASURER/FINANCE sending the electronic transactions and voucher payments transmittal form in the amount of \$29,870,085.60 for the month of October 2023.

-- Budget/Audit (**11-21-4.1**)

11-21-9 FINANCE DIRECTOR submitting the 4th quarter report of budget adjustments as well as grants accepted on behalf of the County for informational purposes (July 1, 2023 – September 30, 2023).

-- Budget/Audit (*Receive & File*)



- 11-21-10 COUNTY CLERK** requesting approval to create separate Early Vote Center revenue and expenditure accounts and pre-fund the implementation cost of \$528,876 to be reimbursed by the 30 participating local governments following the 2024 election cycle.
-- Budget/Audit **(11-21-4.2)**
- 11-21-11 HEALTH DEPARTMENT** requesting approval to accept grant funding from MDHHS for various grant programs and amendment of its FY24 budget.
-- Budget/Audit **(11-21-4.3)**
- 11-21-12 10TH CIRCUIT COURT – FAMILY DIVISION** requesting approval to (1) change authorization provided for a Legal Clerk 2 position to authorization of a Legal Specialist 1 position; and (2) to utilize ARPA funds by \$23,000 to cover installation of a Sally Port.
-- Budget/Audit **(11-21-4.4)**
- 11-21-13 COUNTY CLERK** seeking approval of requests regarding the Early Vote Center to: (1) Formally designate 618 Cass St. as the site of the Early Vote Center; (2) Approve exemption from County Policy 243 to allow food purchases; (3) Approve open use of the gated county parking lot to allow free parking; and (4) Approve the purchase of vests for county-employed election workers.
-- County Services **(11-21-3.1)**
- 11-21-14 PERSONNEL DIRECTOR** submitting the November 2023 Employment Status Report covering labor statistics for the month of October 2023.
-- Labor Relations *(Receive & File)*
- 11-21-15 HEALTH DEPARTMENT** requesting approval to extend the current contract with retiree Maria Cisneros, former Office Assistant in Environmental Health, through March 29, 2024.
-- Labor Relations **(11-21-5.1)**
- 11-21-16 RETIREMENT AND BENEFITS ADMINISTRATOR** requesting approval of a Resolution exempting Saginaw County from the requirements of Public Act 152 of 2011, known as the Publicly Funded Health Insurance Contributions Act.
-- Labor Relations **(Res. 2023 - 23)**
- 11-21-17 CIVIL/LABOR COUNSEL** requesting approval of fourteen (14) Memorandums of Understanding to reflect an additional HSA contribution of \$300 for participating employees (individuals and couples/families) to help offset the deductible and premium increases; and a \$10.00 per month increase in employee premium shares.
-- Labor Relations **(11-21-5.2)**

INITIATORY MOTIONS

None

REPORTS OF COMMITTEES

1. Human Services Committee – G. Little, Chair; T. Slodowski, Vice-Chair
None



2. **Courts and Public Safety Committee – J. Tany, Chair; S. Matthews, Vice-Chair**

2.1) **CIVIL COUNSEL**, re: Approval of Ambulance Service Agreement with Mobile Medical Response effective January 1, 2024 – December 31, 2028

- **Commissioner Tany moved, seconded by Commissioner Spitzer, to approve 2.1 subject to Civil Counsel review. Motion carried.**

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY 2.1

NOVEMBER 21, 2023

Your committee considered Communication No. 11-21-6 from Eric Snidersich, Vice President of Operations, Mobile Medical Response (MMR), providing an operational update and requesting review of a proposed Ambulance Service Agreement.

We met with Mr. Snidersich and Laurie Thiel, CEO of MMR, and reviewed the reports and figures related to emergency responses within the county. Mr. Snidersich also detailed the impact of the educational programs offered by MMR and staffing. The committee also discussed the proposed Ambulance Service Agreement, which is set to be renewed next year but was brought forward for early review and negotiation. The proposed updates include modified reporting and there are no costs to the county.

We recommend approval of the Ambulance Service Contract with MMR, as reviewed and approved by County Civil Counsel.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Jack B. Tany, Chair

Sheldon Matthews, Vice-Chair

Richard A. Spitzer

Mark S. Piotrowski

Christopher S. Boyd

3. **County Services Committee – M. Webster, Chair; D. Krafft, Vice-Chair**

3.1) **COUNTY CLERK**, re: Approval of requests regarding the Early Vote Center to include (1) Formal designation of 618 Cass St., Saginaw, MI 48602; (2) Exemption from County Policy 243 to allow food purchases; (3) Open use of the gated county parking lot to allow free parking; and (4) Purchase of vests for county employed election workers

[Note: Resolution 2023 – 20, Resolution 2023 – 21, and Resolution 2023 – 22 from County Services Committee are submitted under the regular order of business under Resolutions]

- **Commissioner Webster moved, seconded by Commissioner Little, to approve 3.1. Motion carried.**

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

NOVEMBER 21, 2023

Your committee considered Communication No. 11-21-13 from Vanessa Guerra, County Clerk, and Kyle Bostwick, Chief Deputy Clerk, requesting approval on items related to the Early Vote Center.



The committee met with Vanessa Guerra and Kyle Bostwick and discussed the responsibilities now placed on counties by the state regarding early voting. An Early Vote Center must be established, and the following requests were made:

- Formally designate 618 Cass St. as the site of the Early Vote Center
- Approve exemption from County Policy 243 to allow food purchases
- Approve open use of the gated county parking lot to allow free parking
- Approve the purchase of vests for county employed election workers

We recommend approval of the requests detailed above regarding the Early Vote Center.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chairman
Dennis M. Harris
Christopher S. Boyd

Dennis H. Krafft, Vice-Chair
Sheldon Matthews

4. **Budget/Audit Committee – D. Krafft, Chair; J. Tany, Vice-Chair**

- 4.1) **FINANCE DIRECTOR/TREASURER**, re: Approval of Financial Transactions paid by the county for October 2023
- 4.2) **COUNTY CLERK**, re: Approval to create Early Vote Center revenue and expenditure accounts and pre-fund the implementation cost of \$528,876 to be reimbursed by the 30 participating local governments following the 2024 election cycle
- 4.3) **HEALTH DEPARTMENT**, re: Approval to accept grant funding from MDHHS in the amount of \$1,260,335 for various programs and to amend its FY 2024 Budget accordingly
- 4.4) **10th CIRCUIT COURT – FAMILY/JUVENILE DIVISION**, re: Approval to (1) change authorization of a Legal Clerk 2 position to a Legal Specialist 1 position; and (2) claw back \$60,000 ARPA funding to CrimeStoppers, using \$23,000 to install a Sally Port at Juvenile and the remaining \$37,000 to the Courthouse HVAC Project

- ***Commissioner Krafft moved, seconded by Commissioner Matthews, to approve 4.1 through 4.4 leaving room for exceptions. There were none and the motion carried.***

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

NOVEMBER 21, 2023

In accordance with State Statute and County Policy, your Budget/Audit Committee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
11-21-8	Vendor Transactions	October 1 – 31, 2023	\$29,870,085.60

We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Administrator's Office.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Tracey L. Slodowski
Christopher S. Boyd

Jack B. Tany, Vice-Chair
Richard A. Spitzer



FROM: COMMITTEE ON BUDGET/AUDIT – 4.2

NOVEMBER 21, 2023

Your committee met and considered Communication No. 11-21-10 from Vanessa Guerra, County Clerk, requesting approval to create separate early vote center revenue and expenditure accounts and pre-fund the implementation cost of \$528,876 to be reimbursed by the 30 participating local governments following the 2024 election cycle.

The committee met with Vanessa Guerra and Kyle Bostwick, Chief Deputy County Clerk, and discussed the responsibilities now placed on counties by the state regarding early voting. All municipalities within the county have agreed to the reimbursement as this plan saves them resources. The Clerk will continue to seek out grant funding opportunities.

We recommend approval to create separate early vote center revenue and expenditure accounts and pre-fund the implementation cost of \$528,876 to be reimbursed by the 30 participating local governments following the 2024 election cycle.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer

FROM: COMMITTEE ON BUDGET/AUDIT – 4.3

***REVISED**

NOVEMBER 21, 2023

Your committee met and considered Communication No. 11-21-11 from Christina Harrington, Health Department, requesting approval to accept grant funding from MDHHS in the amount of \$849,226 and amendment of its FY24 budget for Regional Perinatal Care, Strengthening Public Health Workforce and Infrastructure, Regional Lab Workforce, and Essential Local Public Health Services to be used for food protection, public water supply, infectious disease control, STD control and prevention, and immunizations.

We met with Connie Sullivan, Accounting Supervisor, who amended the request in committee to accept grant funding of \$1,260,335 and amend its FY 2024 Budget accordingly. The increase in funding is due to an additional \$411,109 for the Regional Perinatal Care grant.

We recommend approval to accept grant funding from MDHHS in the amount of \$1,260,335 and to amend the Health Department's FY 2024 budget accordingly.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer

FROM: COMMITTEE ON BUDGET/AUDIT – 4.4

NOVEMBER 21, 2023

Your committee met and considered Communication No. 11-21-12 from Todd Borders, Court Administrator, 10th Circuit Court – Family/Juvenile Division, requesting approval to (1) change authorization provided for a Legal Clerk 2 position to a Legal Specialist 1 position and (2) to increase ARPA claw back funds by \$23,000 to cover installation of a Sally Port.



We met with Todd Borders and discussed the request to authorize a Legal Specialist 1 position to replace the Legal Clerk 2 position due to current tasks needed for the Court. The needs align with the Legal Specialist 1 position. The pay for this position is two pay grades lower than the Legal Clerk 2 which will save general fund dollars.

Your committee also discussed with Todd Borders the timeline and quotes for the fence project at the Juvenile Detention Center. The Sally Port was recommended by the security consultant, indicating this as a critical need. This will allow the emergency exit in the front of the detention center to be closed off for security. To fund the request, the committee decided on the following action items:

- Claw back \$60,000 from CrimeStoppers and use a portion of those funds for the addition of a Sally Port at Family Division/Juvenile.
- Use \$23,000 of ARPA funds for the installation of the Sally Port.
- Contribute the remaining ARPA funds of \$37,000 to the Courthouse HVAC project.

We recommend approval to replace the Legal Clerk 2 position with a Legal Specialist 1 position. Further, we recommend approval to fund the Sally Port project as noted above and authorize the Finance Director to make the appropriate budget adjustments.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer

5. **Labor Relations Committee – M. Webster, Chair; S. Matthews, Vice-Chair**

- 5.1) **HEALTH DEPARTMENT**, re: Approval to extend the current contract with retiree Maria Cisneros, former Office Assistant in Environmental Health, through March 29, 2024
- 5.2) **CIVIL/LABOR COUNSEL**, re: Approval of fourteen (14) Memorandums of Understanding to reflect an additional HSA contribution of \$300 to help offset deductible and premium increases and a \$10 per month increase in employee premium shares previously approved at the October 17, 2023 Board Session

[Note: Resolution 2023 – 23, from Labor Relations Committee is submitted under the regular order of business under Resolutions]

- ***Commissioner Webster moved, seconded by Commissioner Matthews, to approve 5.1 and 5.2 leaving room for exceptions. There were no exceptions and the motion carried with a nay vote from Commissioner Piotrowski.***

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

NOVEMBER 21, 2023

Your Labor Relations Committee received Communication No. 11-21-15 from Christina Harrington, Health Officer, requesting approval to extend the current contract with retiree Maria Cisneros, former Office Assistant in Environmental Health, through March 29, 2024.



Your committee met with Christina Harrington and she explained that the request to temporarily extend the current contract would help provide office coverage in the Environmental Health Services Division during a position vacancy and reduced work schedule of another full-time employee. Ms. Cisneros was originally brought on through a contract to cover during a staff member's maternity leave until November, in which the staff member has returned at a reduced work schedule. Additionally, a second Office Assistant position has recently been vacated due to a staff member moving to another position in the department. The contract with Ms. Cisneros would be terminated once the full-time position is filled and fully onboarded, no later than March 2024.

We recommend approval to extend the current contract with retiree Maria Cisneros, former Office Assistant in Environmental Health, through March 29, 2024.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chair

Denny M. Harris

Christopher S. Boyd

Sheldon Matthews, Vice-Chair

Gerald D. Little

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

NOVEMBER 21, 2023

Your Labor Relations Committee received Communication No. 11-21-17 from Dave Gilbert, Civil/Labor Counsel, submitting fourteen (14) Memorandums of Understanding for approval.

We met with Dave Gilbert to discuss the union responses to the additional HSA contribution of \$300 for participating employees (individuals and couples/families) to help offset the deductible and premium increases/ and a \$10.00 per month increase in employee premium shares, as approved at the October 17, 2023 Board Session.

We recommend approval of the fourteen (14) Memorandums of Understanding, as attached, subject to union approval.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chair

Denny M. Harris

Christopher S. Boyd

Sheldon Matthews, Vice-Chair

Gerald D. Little

[Memorandums of Understanding begin on next page]



MEMORANDUM OF UNDERSTANDING
AND AGREEMENT

This MEMORANDUM OF UNDERSTANDING AND AGREEMENT made and entered into this ___ day of _____, 2023 by and between the COUNTY OF SAGINAW (“EMPLOYER”) and SAGINAW COUNTY ANIMAL CONTROL OFFICERS ASSOCIATION, representing Animal Control Employees (“UNION”).

WHEREAS, the EMPLOYER and the UNION are parties to a Collective Bargaining Agreement (“CBA”) which covers the time period January 18, 2022 through September 30, 2024;

WHEREAS, EMPLOYER is desirous of increasing the Employer’s 2024 contribution to each eligible employee’s Health Savings Account from \$500 to \$800;

WHEREAS, the EMPLOYER is desirous of increasing the payment received in lieu of a Health Savings Account contribution from \$500 to \$800 for those County employees age 65 years and older, who are Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account;

WHEREAS, EMPLOYER is also desirous of establishing employee premium shares for 2024 as follows:

- Single - \$40.00
- Double - \$160.00
- Family - \$120.00

WHEREAS, UNION also desires increasing the Employer’s 2024 contribution to each eligible employee’s Health Savings Account from \$500 to \$800;

WHEREAS, UNION is also desirous increasing the payment received in lieu of a Health Savings Account contribution from \$500 to \$800 for those County employees age 65 years and older, who are Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account;

WHEREAS, UNION also desires to establish employee premium shares for 2024 as follows:

- Single - \$40.00
- Double - \$160.00
- Family - \$120.00

THEREFORE, it is agreed as follows:

1. Article 20, of the CBA shall be modified to provide that the Employer will make a \$800 contribution on or about January 1, 2024, to each eligible employee’s Health Savings Account.

2. Effective January 1, 2024, the MOU modifying Article 20 of the CBA shall be further amended to provide that each employee age 65 years and older, who is Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account, will receive \$800 annually in lieu of the \$800 Health Savings Account contribution.

3. Employee premium shares are established for 2024 as follows:

- Single - \$40.00
- Double - \$160.00
- Family - \$120.00

4. This MOU shall expire on September 30, 2024.

5. This MOU shall be binding upon the UNION and EMPLOYER; shall not be considered precedent setting; and shall not affect the CBA in any other manner than that which is specifically set forth herein.

FOR EMPLOYER:
Christopher Boyd, Chairman
Board of Commissioners

FOR THE UNION:
Dan Kuhn

David M. Gilbert, Labor Specialist



MEMORANDUM OF UNDERSTANDING
AND AGREEMENT

This MEMORANDUM OF UNDERSTANDING AND AGREEMENT made and entered into this ___ day of _____, 2023 by and between the COUNTY OF SAGINAW and the SAGINAW COUNTY SHERIFF’S DEPARTMENT (“EMPLOYER”) and COMMAND OFFICERS ASSOCIATION OF MICHIGAN, representing the Sergeants (“UNION”).

WHEREAS, the EMPLOYER and the UNION are parties to a Collective Bargaining Agreement (“CBA”) which covers the time period June 20, 2023 through September 30, 2025;

WHEREAS, EMPLOYER is desirous of increasing the Employer’s 2024 contribution to each eligible employee’s Health Savings Account from \$500 to \$800;

WHEREAS, the EMPLOYER is desirous of compensating those County employees age 65 years and older, who are Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account, by offering \$800 annually in lieu of the \$800 Health Savings Account contribution;

WHEREAS, EMPLOYER is also desirous of establishing employee premium shares for 2024 as follows:

- Single - \$40.00
- Double - \$160.00
- Family - \$120.00

WHEREAS, UNION also desires increasing the Employer’s 2024 contribution to each eligible employee’s Health Savings Account from \$500 to \$800;

WHEREAS, UNION is also desirous of having those County employees age 65 years and older, who are Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account, by offering \$800 annually in lieu of the \$800 Health Savings Account contribution;

WHEREAS, UNION also desires to establish employee premium shares for 2024 as follows:

- Single - \$40.00
- Double - \$160.00
- Family - \$120.00

THEREFORE, it is agreed as follows:

1. Article 16, of the CBA shall be modified to provide that the Employer will make a \$800 contribution on or about January 1, 2024, to each eligible employee’s Health Savings Account.
2. Effective January 1, 2024, Article 16 of the CBA shall be modified to provide that each employee age 65 years and older, who is Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account, will receive \$800 annually in lieu of the \$800 Health Savings Account contribution.
3. Employee premium shares are established for 2024 as follows:
 - Single - \$40.00
 - Double - \$160.00
 - Family - \$120.00
4. The Employer will not reimburse for any FICA taxes that may be due and owing on either of the \$800 Health Savings Account payment or the \$800 payment in lieu of the \$800 Health Savings Account contribution.
5. This MOU shall expire on September 30, 2024.



6. This MOU shall be binding upon the UNION and EMPLOYER; shall not be considered precedent setting; and shall not affect the CBA in any other manner than that which is specifically set forth herein.

FOR THE EMPLOYER:
Christopher S. Boyd, Chairman
Board of Commissioners

FOR THE UNION:
Steven Sellers

SAGINAW COUNTY SHERIFF'S DEPARTEMENT
William L. Federspiel - Sheriff

David M. Gilbert – Labor Specialist



MEMORANDUM OF UNDERSTANDING
AND AGREEMENT

This MEMORANDUM OF UNDERSTANDING AND AGREEMENT made and entered into this ____ day of _____, 2023 by and between the SAGINAW COUNTY 70th DISTRICT COURT ("EMPLOYER"), SAGINAW COUNTY BOARD OF COMMISSIONERS ("FUNDING UNIT") and the GOVERNMENTAL EMPLOYEES LABOR COUNCIL 70th DISTRICT COURT PROBATION OFFICERS UNIT ("UNION").

WHEREAS, the EMPLOYER and the UNION are parties to a Collective Bargaining Agreement ("CBA") which covers the time period December 14, 2021 through September 30, 2024;

WHEREAS, EMPLOYER is desirous of increasing the Employer's 2024 contribution to each eligible employee's Health Savings Account from \$500 to \$800;

WHEREAS, the EMPLOYER is desirous of increasing the payment received in lieu of a Health Savings Account contribution from \$500 to \$800 for those County employees age 65 years and older, who are Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account;

WHEREAS, EMPLOYER is also desirous of establishing employee premium shares for 2024 as follows:

- Single - \$40.00
- Double - \$160.00
- Family - \$120.00

WHEREAS, UNION also desires increasing the Employer's 2024 contribution to each eligible employee's Health Savings Account from \$500 to \$800;

WHEREAS, UNION is also desirous increasing the payment received in lieu of a Health Savings Account contribution from \$500 to \$800 for those County employees age 65 years and older, who are Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account;

WHEREAS, UNION also desires to establish employee premium shares for 2024 as follows:

- Single - \$40.00
- Double - \$160.00
- Family - \$120.00



THEREFORE, it is agreed as follows:

1. Article 17, of the CBA shall be modified to provide that the Employer will make a \$800 contribution on or about January 1, 2024, to each eligible employee’s Health Savings Account.
2. Effective January 1, 2024, the MOU modifying Article 17 of the CBA shall be further amended to provide that each employee age 65 years and older, who is Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account, will receive \$800 annually in lieu of the \$800 Health Savings Account contribution.
3. Employee premium shares are established for 2024 as follows:
 - Single - \$40.00
 - Double - \$160.00
 - Family - \$120.00
4. The Employer will not reimburse for any FICA taxes that may be due and owing on either of the \$800 Health Savings Account payment or the \$800 payment in lieu of the \$800 Health Savings Account contribution.
5. This MOU shall expire on September 30, 2024.
6. This MOU shall be binding upon the UNION and EMPLOYER; shall not be considered precedent setting; and shall not affect the CBA in any other manner than that which is specifically set forth herein.

FOR THE FUNDING UNIT:
Christopher Boyd, Chairman
Board of Commissioners

FOR THE UNION:
Jake Reitano

FOR THE EMPLOYER
Linda James, District Court Administrator
Terry Clark, Chief Judge

David M. Gilbert, Labor Specialist



MEMORANDUM OF UNDERSTANDING
AND AGREEMENT

This MEMORANDUM OF UNDERSTANDING AND AGREEMENT made and entered into this ___ day of _____, 2023 by and between the COUNTY OF SAGINAW and THE SAGINAW COUNTY PROSECUTOR (“EMPLOYER”) and the POLICE OFFICERS ASSOCIATION OF MICHIGAN, ASSISTANT PROSECUTING ATTORNEYS UNIT, (“UNION”).

WHEREAS, the EMPLOYER and the UNION are parties to a Collective Bargaining Agreement (“CBA”) which covers the time period January 18, 2022 through September 30, 2024;

WHEREAS, EMPLOYER is desirous of increasing the Employer’s 2024 contribution to each eligible employee’s Health Savings Account from \$500 to \$800;

WHEREAS, the EMPLOYER is desirous of compensating those County employees age 65 years and older, who are Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account, by offering \$800 annually in lieu of the \$800 Health Savings Account contribution;



WHEREAS, EMPLOYER is also desirous of establishing employee premium shares for 2024 as follows:

Single - \$40.00

- Double - \$160.00
- Family - \$120.00

WHEREAS, UNION also desires increasing the Employer's 2024 contribution to each eligible employee's Health Savings Account from \$500 to \$800;

WHEREAS, UNION is also desirous of having those County employees age 65 years and older, who are Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account, by offering \$800 annually in lieu of the \$800 Health Savings Account contribution;

WHEREAS, UNION also desires to establish employee premium shares for 2024 as follows:

- Single - \$40.00
- Double - \$160.00
- Family - \$120.00

THEREFORE, it is agreed as follows:

1. Article VI, of the CBA shall be modified to provide that the Employer will make a \$800 contribution on or about January 1, 2024, to each eligible employee's Health Savings Account.

2. Effective January 1, 2024, Article VI of the CBA shall be modified to provide that each employee age 65 years and older, who is Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account, will receive \$800 annually in lieu of the \$800 Health Savings Account contribution.

3. Employee premium shares are established for 2024 as follows:

- Single - \$40.00
- Double - \$160.00
- Family - \$120.00

4. The Employer will not reimburse for any FICA taxes that may be due and owing on either of the \$800 Health Savings Account payment or the \$800 payment in lieu of the \$800 Health Savings Account contribution.

5. This MOU shall expire on September 30, 2024.

6. This MOU shall be binding upon the UNION and EMPLOYER; shall not be considered precedent setting; and shall not affect the CBA in any other manner than that which is specifically set forth herein.

FOR THE EMPLOYER:
Christopher Boyd, Chairman
Board of Commissioners

FOR THE UNION:
Jim Cross

John A. McColgan, Jr.
Prosecuting Attorney

David M. Gilbert, Labor Specialist



MEMORANDUM OF UNDERSTANDING
AND AGREEMENT

This MEMORANDUM OF UNDERSTANDING AND AGREEMENT made and entered into this ___ day of _____, 2023 by and between the 10TH CIRCUIT COURT FAMILY DIVISION, SAGINAW COUNTY JUVENILE DETENTION CENTER (“EMPLOYER”) and COUNTY OF SAGINAW (“FUNDING UNIT”) and the POLICE OFFICERS ASSOCIATION OF MICHIGAN, DETENTION SUPERVISORS UNIT, SAGINAW COUNTY JUVENILE DETENTION CENTER (“UNION”).

WHEREAS, the EMPLOYER and the UNION are parties to a Collective Bargaining Agreement (“CBA”) which covers the time period December 14, 2021 through September 30, 2024;

WHEREAS, EMPLOYER is desirous of increasing the Employer’s 2024 contribution to each eligible employee’s Health Savings Account from \$500 to \$800;

WHEREAS, the EMPLOYER is desirous of increasing the payment received in lieu of a Health Savings Account contribution from \$500 to \$800 for those County employees age 65 years and older, who are Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account;

WHEREAS, EMPLOYER is also desirous of establishing employee premium shares for 2024 as follows:

- Single - \$40.00
- Double - \$160.00
- Family - \$120.00

WHEREAS, UNION also desires increasing the Employer’s 2024 contribution to each eligible employee’s Health Savings Account from \$500 to \$800;

WHEREAS, UNION is also desirous increasing the payment received in lieu of a Health Savings Account contribution from \$500 to \$800 for those County employees age 65 years and older, who are Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account;

WHEREAS, UNION also desires to establish employee premium shares for 2024 as follows:

- Single - \$40.00
- Double - \$160.00
- Family - \$120.00

THEREFORE, it is agreed as follows:

1. Article 16, of the CBA shall be modified to provide that the Employer will make a \$800 contribution on or about January 1, 2024, to each eligible employee’s Health Savings Account.
2. Effective January 1, 2024, the MOU modifying Article 16 of the CBA shall be further amended to provide that each employee age 65 years and older, who is Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account, will receive \$800 annually in lieu of the \$800 Health Savings Account contribution.
3. Employee premium shares are established for 2024 as follows:
 - Single - \$40.00
 - Double - \$160.00
 - Family - \$120.00
4. The Employer will not reimburse for any FICA taxes that may be due and owing on either of the \$800 Health Savings Account payment or the \$800 payment in lieu of the \$800 Health Savings Account contribution.
5. This MOU shall expire on September 30, 2024.



6. This MOU shall be binding upon the UNION and EMPLOYER; shall not be considered precedent setting; and shall not affect the CBA in any other manner than that which is specifically set forth herein.

FOR THE FUNDING UNIT:
Christopher Boyd, Chairman
Board of Commissioners

FOR THE UNION:
Jim Cross

FOR THE EMPLOYER:
Todd Borders, Court Administrator
Family Division

Julie Gafkay, Chief Judge

David M. Gilbert, Labor Specialist



MEMORANDUM OF UNDERSTANDING
AND AGREEMENT

This MEMORANDUM OF UNDERSTANDING AND AGREEMENT made and entered into this ___ day of _____, 2023 by and between the 10TH CIRCUIT COURT FAMILY DIVISION, SAGINAW COUNTY JUVENILE DETENTION CENTER (“EMPLOYER”) and COUNTY OF SAGINAW (“FUNDING UNIT”) and the POLICE OFFICERS ASSOCIATION OF MICHIGAN, DETENTION YOUTH CARE SPECIALIST UNIT (“UNION”).

WHEREAS, the EMPLOYER and the UNION are parties to a Collective Bargaining Agreement (“CBA”) which covers the time period December 14, 2021 through September 30, 2024;

WHEREAS, EMPLOYER is desirous of increasing the Employer’s 2024 contribution to each eligible employee’s Health Savings Account from \$500 to \$800;

WHEREAS, the EMPLOYER is desirous of increasing the payment received in lieu of a Health Savings Account contribution from \$500 to \$800 for those County employees age 65 years and older, who are Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account;

WHEREAS, EMPLOYER is also desirous of establishing employee premium shares for 2024 as follows:

- Single - \$40.00
- Double - \$160.00
- Family - \$120.00

WHEREAS, UNION also desires increasing the Employer’s 2024 contribution to each eligible employee’s Health Savings Account from \$500 to \$800;

WHEREAS, UNION is also desirous increasing the payment received in lieu of a Health Savings Account contribution from \$500 to \$800 for those County employees age 65 years and older, who are Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account;

WHEREAS, UNION also desires to establish employee premium shares for 2024 as follows:

- Single - \$40.00
- Double - \$160.00
- Family - \$120.00



THEREFORE, it is agreed as follows:

1. Article 16, of the CBA shall be modified to provide that the Employer will make a \$800 contribution on or about January 1, 2024, to each eligible employee’s Health Savings Account.
2. Effective January 1, 2024, the MOU modifying Article 16 of the CBA shall be further amended to provide that each employee age 65 years and older, who is Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account, will receive \$800 annually in lieu of the \$800 Health Savings Account contribution.
3. Employee premium shares are established for 2024 as follows:
 - Single - \$40.00
 - Double - \$160.00
 - Family - \$120.00
4. The Employer will not reimburse for any FICA taxes that may be due and owing on either of the \$800 Health Savings Account payment or the \$800 payment in lieu of the \$800 Health Savings Account contribution.
5. This MOU shall expire on September 30, 2024.
6. This MOU shall be binding upon the UNION and EMPLOYER; shall not be considered precedent setting; and shall not affect the CBA in any other manner than that which is specifically set forth herein.

FOR THE FUNDING UNIT:
Christopher Boyd, Chairman
Board of Commissioners

FOR THE UNION:
Jim Cross

FOR THE EMPLOYER:
Todd Borders, Court Administrator
Family Division

Julie Gafkay, Chief Judge

David M. Gilbert, Labor Specialist



MEMORANDUM OF UNDERSTANDING
AND AGREEMENT

This MEMORANDUM OF UNDERSTANDING AND AGREEMENT made and entered into this ___ day of _____, 2023 by and between the 10TH CIRCUIT COURT FAMILY DIVISION, (“EMPLOYER”) and SAGINAW COUNTY BOARD OF COMMISSIONERS (“FUNDING UNIT”) and the POLICE OFFICERS ASSOCIATION OF MICHIGAN, FAMILY DIVISION PROBATION OFFICERS UNIT (“UNION”).

WHEREAS, the EMPLOYER and the UNION are parties to a Collective Bargaining Agreement (“CBA”) which covers the time period December 14, 2021 through September 30, 2024;

WHEREAS, EMPLOYER is desirous of increasing the Employer’s 2024 contribution to each eligible employee’s Health Savings Account from \$500 to \$800;



WHEREAS, the EMPLOYER is desirous of increasing the payment received in lieu of a Health Savings Account contribution from \$500 to \$800 for those County employees age 65 years and older, who are Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account;

WHEREAS, EMPLOYER is also desirous of establishing employee premium shares for 2024 as follows:

- Single - \$40.00
- Double - \$160.00
- Family - \$120.00

WHEREAS, UNION also desires increasing the Employer's 2024 contribution to each eligible employee's Health Savings Account from \$500 to \$800;

WHEREAS, UNION is also desirous increasing the payment received in lieu of a Health Savings Account contribution from \$500 to \$800 for those County employees age 65 years and older, who are Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account;

WHEREAS, UNION also desires to establish employee premium shares for 2024 as follows:

- Single - \$40.00
- Double - \$160.00
- Family - \$120.00

THEREFORE, it is agreed as follows:

1. Article 16, of the CBA shall be modified to provide that the Employer will make a \$800 contribution on or about January 1, 2024, to each eligible employee's Health Savings Account.

2. Effective January 1, 2024, the MOU modifying Article 16 of the CBA shall be further amended to provide that each employee age 65 years and older, who is Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account, will receive \$800 annually in lieu of the \$800 Health Savings Account contribution.

3. Employee premium shares are established for 2024 as follows:

- Single - \$40.00
- Double - \$160.00
- Family - \$120.00

4. The Employer will not reimburse for any FICA taxes that may be due and owing on either of the \$800 Health Savings Account payment or the \$800 payment in lieu of the \$800 Health Savings Account contribution.

5. This MOU shall expire on September 30, 2024.

6. This MOU shall be binding upon the UNION and EMPLOYER; shall not be considered precedent setting; and shall not affect the CBA in any other manner than that which is specifically set forth herein.

FOR THE FUNDING UNIT:
Christopher Boyd, Chairman
Board of Commissioners

FOR THE UNION:
Jim Cross

FOR THE EMPLOYER:
Todd Borders, Court Administrator
Family Division

Julie Gafkay, Chief Judge

David M. Gilbert, Labor Specialist



MEMORANDUM OF UNDERSTANDING
AND AGREEMENT

This MEMORANDUM OF UNDERSTANDING AND AGREEMENT made and entered into this _____ day of _____, 2023 by and between the COUNTY OF SAGINAW and the SAGINAW COUNTY SHERIFF'S DEPARTMENT ("EMPLOYER") and POLICE OFFICERS ASSOCIATION OF MICHIGAN UNIT 312, representing full-time Deputies ("UNION").

WHEREAS, the EMPLOYER and the UNION are parties to a Collective Bargaining Agreement ("CBA") which covers the time period January 17, 2023 through September 30, 2025;

WHEREAS, EMPLOYER is desirous of increasing the Employer's 2024 contribution to each eligible employee's Health Savings Account from \$500 to \$800;

WHEREAS, the EMPLOYER is desirous of compensating those County employees age 65 years and older, who are Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account, by offering \$800 annually in lieu of the \$800 Health Savings Account contribution;

WHEREAS, EMPLOYER is also desirous of establishing employee premium shares for 2024 as follows:

Single - \$40.00

- Double - \$160.00
- Family - \$120.00

WHEREAS, UNION also desires increasing the Employer's 2024 contribution to each eligible employee's Health Savings Account from \$500 to \$800;

WHEREAS, UNION is also desirous of having those County employees age 65 years and older, who are Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account, by offering \$800 annually in lieu of the \$800 Health Savings Account contribution;

WHEREAS, UNION also desires to establish employee premium shares for 2024 as follows:

- Single - \$40.00
- Double - \$160.00
- Family - \$120.00

THEREFORE, it is agreed as follows:

1. Article 17, of the CBA shall be modified to provide that the Employer will make a \$800 contribution on or about January 1, 2024, to each eligible employee's Health Savings Account.

2. Effective January 1, 2024, Article 17 of the CBA shall be modified to provide that each employee age 65 years and older, who is Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account, will receive \$800 annually in lieu of the \$800 Health Savings Account contribution.

3. Employee premium shares are established for 2024 as follows:

- Single - \$40.00
- Double - \$160.00
- Family - \$120.00

4. The Employer will not reimburse for any FICA taxes that may be due and owing on either of the \$800 Health Savings Account payment or the \$800 payment in lieu of the \$800 Health Savings Account contribution.



5. This MOU shall expire on September 30, 2024.

6. This MOU shall be binding upon the UNION and EMPLOYER; shall not be considered precedent setting; and shall not affect the CBA in any other manner than that which is specifically set forth herein.

FOR THE EMPLOYER:
Christopher S. Boyd, Chairman
Board of Commissioners

FOR THE UNION:
Steven Sellers

SAGINAW COUNTY SHERIFF'S DEPARTEMENT
William L. Federspiel - Sheriff

David M. Gilbert – Labor Specialist



MEMORANDUM OF UNDERSTANDING
AND AGREEMENT

This MEMORANDUM OF UNDERSTANDING AND AGREEMENT made and entered into this ___ day of _____, 2023 by and between the COUNTY OF SAGINAW and the SAGINAW COUNTY SHERIFF'S DEPARTMENT ("EMPLOYER") and POLICE OFFICERS ASSOCIATION OF MICHIGAN NON-312 representing full-time Corrections Officers and clerical employees ("UNION").

WHEREAS, the EMPLOYER and the UNION are parties to a Collective Bargaining Agreement ("CBA") which covers the time period December 14, 2021 through September 30, 2024;

WHEREAS, EMPLOYER is desirous of increasing the Employer's 2024 contribution to each eligible employee's Health Savings Account from \$500 to \$800;

WHEREAS, the EMPLOYER is desirous of increasing the payment received in lieu of a Health Savings Account contribution from \$500 to \$800 for those County employees age 65 years and older, who are Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account;

WHEREAS, EMPLOYER is also desirous of establishing employee premium shares for 2024 as follows:

- Single - \$40.00
- Double - \$160.00
- Family - \$120.00

WHEREAS, UNION also desires increasing the Employer's 2024 contribution to each eligible employee's Health Savings Account from \$500 to \$800;

WHEREAS, UNION is also desirous increasing the payment received in lieu of a Health Savings Account contribution from \$500 to \$800 for those County employees age 65 years and older, who are Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account;

WHEREAS, UNION also desires to establish employee premium shares for 2024 as follows:

- Single - \$40.00
- Double - \$160.00
- Family - \$120.00

THEREFORE, it is agreed as follows:

1. Article 17, of the CBA shall be modified to provide that the Employer will make a \$800 contribution on or about January 1, 2024, to each eligible employee's Health Savings Account.



2. Effective January 1, 2024, the MOU modifying Article 17 of the CBA shall be further amended to provide that each employee age 65 years and older, who is Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account, will receive \$800 annually in lieu of the \$800 Health Savings Account contribution.

3. Employee premium shares are established for 2024 as follows:

- Single - \$40.00
- Double - \$160.00
- Family - \$120.00

4. This MOU shall expire on September 30, 2024.

5. This MOU shall be binding upon the UNION and EMPLOYER; shall not be considered precedent setting; and shall not affect the CBA in any other manner than that which is specifically set forth herein.

FOR THE EMPLOYER:

Christopher S. Boyd, Chairman
Board of Commissioners

FOR THE UNION:

Steven Sellers

FOR THE SAGINAW COUNTY SHERIFF'S
DEPARTMENT:

William Federspiel, Sheriff

David M. Gilbert, Labor Specialist

MEMORANDUM OF UNDERSTANDING
AND AGREEMENT

This MEMORANDUM OF UNDERSTANDING AND AGREEMENT made and entered into this ___ day of _____, 2023 by and between the SAGINAW COUNTY BOARD OF COMMISSIONERS and SAGINAW COUNTY SHERIFF ("EMPLOYER") and POLICE OFFICERS ASSOCIATION OF MICHIGAN (COMMAND UNIT III) ("UNION").

WHEREAS, the EMPLOYER and the UNION are parties to a Collective Bargaining Agreement ("CBA") which covers the time period February 22, 2022 through September 30, 2024;

WHEREAS, EMPLOYER is desirous of increasing the Employer's 2024 contribution to each eligible employee's Health Savings Account from \$500 to \$800;

WHEREAS, the EMPLOYER is desirous of compensating those County employees age 65 years and older, who are Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account, by offering \$800 annually in lieu of the \$800 Health Savings Account contribution;

WHEREAS, EMPLOYER is also desirous of establishing employee premium shares for 2024 as follows:

- Single - \$40.00
- Double - \$160.00
- Family - \$120.00

WHEREAS, UNION also desires increasing the Employer's 2024 contribution to each eligible employee's Health Savings Account from \$500 to \$800;



WHEREAS, UNION is also desirous of having those County employees age 65 years and older, who are Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account, by offering \$800 annually in lieu of the \$800 Health Savings Account contribution;

WHEREAS, UNION also desires to establish employee premium shares for 2024 as follows:

- Single - \$40.00
- Double - \$160.00
- Family - \$120.00

THEREFORE, it is agreed as follows:

1. Article 17, of the CBA shall be modified to provide that the Employer will make a \$800 contribution on or about January 1, 2024, to each eligible employee's Health Savings Account.
2. Effective January 1, 2024, Article 17 of the CBA shall be modified to provide that each employee age 65 years and older, who is Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account, will receive \$800 annually in lieu of the \$800 Health Savings Account contribution.
3. Employee premium shares are established for 2024 as follows:
 - Single - \$40.00
 - Double - \$160.00
 - Family - \$120.00
4. The Employer will not reimburse for any FICA taxes that may be due and owing on either of the \$800 Health Savings Account payment or the \$800 payment in lieu of the \$800 Health Savings Account contribution.
5. This MOU shall expire on September 30, 2024.
6. This MOU shall be binding upon the UNION and EMPLOYER; shall not be considered precedent setting; and shall not affect the CBA in any other manner than that which is specifically set forth herein.

FOR THE EMPLOYER:
Christopher S. Boyd, Chairman
Board of Commissioners

FOR THE UNION:
Steven Sellers

SAGINAW COUNTY SHERIFF'S DEPARTMENT
William Federspiel, Sheriff

David M. Gilbert, Labor Specialist



MEMORANDUM OF UNDERSTANDING
AND AGREEMENT

This MEMORANDUM OF UNDERSTANDING AND AGREEMENT made and entered into this ___ day of _____, 2023 by and between the COUNTY OF SAGINAW, SAGINAW COUNTY CLERK, SAGINAW COUNTY PROSECUTING ATTORNEY, SAGINAW COUNTY REGISTER OF DEEDS, SAGINAW COUNTY TREASURER, SAGINAW COUNTY SHERIFF, SAGINAW COUNTY PUBLIC WORKS COMMISSIONER, 10TH CIRCUIT COURT, PROBATE COURT, and 70TH DISTRICT COURT, collectively ("EMPLOYER") and TECHNICAL PROFESSIONAL AND OFFICEWORKERS ASSOCIATION OF MICHIGAN ("UNION").



WHEREAS, the EMPLOYER and the UNION are parties to a Collective Bargaining Agreement (“CBA”) which covers the time period December 14, 2021 through September 30, 2024;

WHEREAS, EMPLOYER is desirous of increasing the Employer’s 2024 contribution to each eligible employee’s Health Savings Account from \$500 to \$800;

WHEREAS, the EMPLOYER is desirous of increasing the payment received in lieu of a Health Savings Account contribution from \$500 to \$800 for those County employees age 65 years and older, who are Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account;

WHEREAS, EMPLOYER is also desirous of establishing employee premium shares for 2024 as follows:

- Single - \$40.00
- Double - \$160.00
- Family - \$120.00

WHEREAS, UNION also desires increasing the Employer’s 2024 contribution to each eligible employee’s Health Savings Account from \$500 to \$800;

WHEREAS, UNION is also desirous increasing the payment received in lieu of a Health Savings Account contribution from \$500 to \$800 for those County employees age 65 years and older, who are Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account;

WHEREAS, UNION also desires to establish employee premium shares for 2024 as follows:

- Single - \$40.00
- Double - \$160.00
- Family - \$120.00

THEREFORE, it is agreed as follows:

1. Article 14, of the CBA shall be modified to provide that the Employer will make a \$800 contribution on or about January 1, 2024, to each eligible employee’s Health Savings Account.

2. Effective January 1, 2024, the MOU modifying Article 14 of the CBA shall be further amended to provide that each employee age 65 years and older, who is Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account, will receive \$800 annually in lieu of the \$800 Health Savings Account contribution.

3. Employee premium shares are established for 2024 as follows:

- Single - \$40.00
- Double - \$160.00
- Family - \$120.00

4. The Employer will not reimburse for any FICA taxes that may be due and owing on either of the \$800 Health Savings Account payment or the \$800 payment in lieu of the \$800 Health Savings Account contribution.

5. This MOU shall expire on September 30, 2024.

6. This MOU shall be binding upon the UNION and EMPLOYER; shall not be considered precedent setting; and shall not affect the CBA in any other manner than that which is specifically set forth herein.

FOR THE COUNTY OF SAGINAW:
Christopher S. Boyd, Chairman
Board of Commissioners

FOR THE UNION:
Jim Cross

Blanca Echevarria-Fulgencio - President

FOR THE SAGINAW COUNTY COURTS
Julie Gafkay - Chief Judge



REGISTER OF DEEDS

Katie A. Kelly

TREASURER

Timothy M. Novak

COUNTY CLERK

Vanessa Guerra

PROSECUTING ATTORNEY

John A. McColgan, Jr.

PUBLIC WORKS COMMISSIONER

Brian Wendling

David M. Gilbert – Labor Specialist

**MEMORANDUM OF UNDERSTANDING
AND AGREEMENT**

This MEMORANDUM OF UNDERSTANDING AND AGREEMENT made and entered into this ___ day of _____, 2023 by and between the COUNTY OF SAGINAW, SAGINAW COUNTY CLERK, SAGINAW COUNTY PROSECUTING ATTORNEY, SAGINAW COUNTY REGISTER OF DEEDS, SAGINAW COUNTY TREASURER, SAGINAW COUNTY PUBLIC WORKS COMMISSIONER, SAGINAW COUNTY SHERIFF, 10TH CIRCUIT COURT, PROBATE COURT, 10TH CIRCUIT COURT FAMILY DIVISION AND 70TH DISTRICT COURT collectively (“EMPLOYER”) and UAW LOCAL 455, UNIT 48 MANAGERS (“UNION”).

WHEREAS, the EMPLOYER and the UNION are parties to a Collective Bargaining Agreement (“CBA”) which covers the time period December 14, 2021 through September 30, 2024;

WHEREAS, EMPLOYER is desirous of increasing the Employer’s 2024 contribution to each eligible employee’s Health Savings Account from \$500 to \$800;

WHEREAS, the EMPLOYER is desirous of increasing the payment received in lieu of a Health Savings Account contribution from \$500 to \$800 for those County employees age 65 years and older, who are Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account;

WHEREAS, EMPLOYER is also desirous of establishing employee premium shares for 2024 as follows:

- Single - \$40.00
- Double - \$160.00
- Family - \$120.00

WHEREAS, UNION also desires increasing the Employer’s 2024 contribution to each eligible employee’s Health Savings Account from \$500 to \$800;

WHEREAS, UNION is also desirous increasing the payment received in lieu of a Health Savings Account contribution from \$500 to \$800 for those County employees age 65 years and older, who are Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account;



WHEREAS, UNION also desires to establish employee premium shares for 2024 as follows:

- Single - \$40.00
- Double - \$160.00
- Family - \$120.00

THEREFORE, it is agreed as follows:

1. Article 14, of the CBA shall be modified to provide that the Employer will make a \$800 contribution on or about January 1, 2024, to each eligible employee's Health Savings Account.
2. Effective January 1, 2024, the MOU modifying Article 14 of the CBA shall be further amended to provide that each employee age 65 years and older, who is Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account, will receive \$800 annually in lieu of the \$800 Health Savings Account contribution.
3. Employee premium shares are established for 2024 as follows:
 - Single - \$40.00
 - Double - \$160.00
 - Family - \$120.00
4. The Employer will not reimburse for any FICA taxes that may be due and owing on either of the \$800 Health Savings Account payment or the \$800 payment in lieu of the \$800 Health Savings Account contribution.
5. This MOU shall expire on September 30, 2024.
6. This MOU shall be binding upon the UNION and EMPLOYER; shall not be considered precedent setting; and shall not affect the CBA in any other manner than that which is specifically set forth herein.

FOR THE COUNTY OF SAGINAW:
Christopher S. Boyd, Chairman
Board of Commissioners

FOR THE UNION:
Jason VanBocxlaer

FOR THE SAGINAW COUNTY COURTS

Julie Gafkay - Chief Judge

REGISTER OF DEEDS

Katie A. Kelly

TREASURER

Timothy M. Novak

COUNTY CLERK

Vanessa Guerra

PROSECUTING ATTORNEY

John A. McColgan, Jr.

PUBLIC WORKS COMMISSIONER

Brian Wendling

SHERIFF

William Federspiel

David M. Gilbert – Labor Specialist



MEMORANDUM OF UNDERSTANDING
AND AGREEMENT

This MEMORANDUM OF UNDERSTANDING AND AGREEMENT made and entered into this ___ day of _____, 2023 by and between the COUNTY OF SAGINAW AND 10TH CIRCUIT COURT FAMILY DIVISION collectively (“EMPLOYER”) and UAW LOCAL 455, UNIT 49 PARAPROFESSIONALS (“UNION”).

WHEREAS, the EMPLOYER and the UNION are parties to a Collective Bargaining Agreement (“CBA”) which covers the time period December 14, 2021 through September 30, 2024;

WHEREAS, EMPLOYER is desirous of increasing the Employer’s 2024 contribution to each eligible employee’s Health Savings Account from \$500 to \$800;

WHEREAS, the EMPLOYER is desirous of increasing the payment received in lieu of a Health Savings Account contribution from \$500 to \$800 for those County employees age 65 years and older, who are Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account;

WHEREAS, EMPLOYER is also desirous of establishing employee premium shares for 2024 as follows:

Single - \$40.00

- Double - \$160.00
- Family - \$120.00

WHEREAS, UNION also desires increasing the Employer’s 2024 contribution to each eligible employee’s Health Savings Account from \$500 to \$800;

WHEREAS, UNION is also desirous increasing the payment received in lieu of a Health Savings Account contribution from \$500 to \$800 for those County employees age 65 years and older, who are Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account;

WHEREAS, UNION also desires to establish employee premium shares for 2024 as follows:

- Single - \$40.00
- Double - \$160.00
- Family - \$120.00

THEREFORE, it is agreed as follows:

1. Article 14, of the CBA shall be modified to provide that the Employer will make a \$800 contribution on or about January 1, 2024, to each eligible employee’s Health Savings Account.

2. Effective January 1, 2024, the MOU modifying Article 14 of the CBA shall be further amended to provide that each employee age 65 years and older, who is Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account, will receive \$800 annually in lieu of the \$800 Health Savings Account contribution.

3. Employee premium shares are established for 2024 as follows:

- Single - \$40.00
- Double - \$160.00
- Family - \$120.00

4. The Employer will not reimburse for any FICA taxes that may be due and owing on either of the \$800 Health Savings Account payment or the \$800 payment in lieu of the \$800 Health Savings Account contribution.

5. This MOU shall expire on September 30, 2024.



6. This MOU shall be binding upon the UNION and EMPLOYER; shall not be considered precedent setting; and shall not affect the CBA in any other manner than that which is specifically set forth herein.

FOR THE EMPLOYER:
Christopher S. Boyd, Chairman
Board of Commissioners

FOR THE UNION:
Jason VanBocxlaer

FOR THE SAGINAW COUNTY COURTS
Julie Gafkay, Chief Judge

David M. Gilbert, Labor Specialist

MEMORANDUM OF UNDERSTANDING
AND AGREEMENT

This MEMORANDUM OF UNDERSTANDING AND AGREEMENT made and entered into this ____ day of _____, 2023 by and between the COUNTY OF SAGINAW, SAGINAW COUNTY PROSECUTING ATTORNEY, SAGINAW COUNTY PUBLIC WORKS COMMISSIONER, 10TH CIRCUIT COURT, PROBATE COURT, and 10TH CIRCUIT COURT FAMILY DIVISION collectively (“EMPLOYER”) and UAW LOCAL 455, UNIT 50 PROFESSIONAL EMPLOYEES (“UNION”).

WHEREAS, the EMPLOYER and the UNION are parties to a Collective Bargaining Agreement (“CBA”) which covers the time period December 14, 2021 through September 30, 2024;

WHEREAS, EMPLOYER is desirous of increasing the Employer’s 2024 contribution to each eligible employee’s Health Savings Account from \$500 to \$800;

WHEREAS, the EMPLOYER is desirous of increasing the payment received in lieu of a Health Savings Account contribution from \$500 to \$800 for those County employees age 65 years and older, who are Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account;

WHEREAS, EMPLOYER is also desirous of establishing employee premium shares for 2024 as follows:

- Single - \$40.00
- Double - \$160.00
- Family - \$120.00

WHEREAS, UNION also desires increasing the Employer’s 2024 contribution to each eligible employee’s Health Savings Account from \$500 to \$800;

WHEREAS, UNION is also desirous increasing the payment received in lieu of a Health Savings Account contribution from \$500 to \$800 for those County employees age 65 years and older, who are Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account;

WHEREAS, UNION also desires to establish employee premium shares for 2024 as follows:

- Single - \$40.00
- Double - \$160.00
- Family - \$120.00

THEREFORE, it is agreed as follows:

1. Article 14, of the CBA shall be modified to provide that the Employer will make a \$800 contribution on or about January 1, 2024, to each eligible employee’s Health Savings Account.



2. Effective January 1, 2024, the MOU modifying Article 14 of the CBA shall be further amended to provide that each employee age 65 years and older, who is Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account, will receive \$800 annually in lieu of the \$800 Health Savings Account contribution.

3. Employee premium shares are established for 2024 as follows:

- Single - \$40.00
- Double - \$160.00
- Family - \$120.00

4. The Employer will not reimburse for any FICA taxes that may be due and owing on either of the \$800 Health Savings Account payment or the \$800 payment in lieu of the \$800 Health Savings Account contribution.

5. This MOU shall expire on September 30, 2024.

6. This MOU shall be binding upon the UNION and EMPLOYER; shall not be considered precedent setting; and shall not affect the CBA in any other manner than that which is specifically set forth herein.

FOR THE EMPLOYER:

Christopher S. Boyd, Chairman
Board of Commissioners

FOR THE UNION:

Jason VanBocxlaer

FOR THE SAGINAW COUNTY COURTS

Julie Gafkay, Chief Judge

PROSECUTING ATTORNEY

John A. McColgan, Jr.

PUBLIC WORKS COMMISSIONER

Brian Wendling

David M. Gilbert, Labor Specialist

[End of Memorandums of Understanding]



6. **Executive Committee – C. Boyd, Chair**

6.1) **CHAIRMAN BOYD**, re: Approval to close County offices early on December 8, 2023 for the Saginaw County Holiday Gathering

- **Commissioner Coney moved, seconded by Commissioner Little, to approve 6.1. Motion carried.**

FROM: EXECUTIVE COMMITTEE -- 6.1

NOVEMBER 21, 2023

Your committee met and considered an update from Chairman Boyd regarding the 2023 County Employee Holiday Gathering.

We discussed the plan to hold the Holiday Gathering on December 8, 2023 at Horizons Conference Center and referenced that last year the county administrative offices closed early to allow employees to attend.

We recommend approval to close all county offices at 1:30 p.m. on December 8, 2023, with consent of the Chief Judge.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Christopher S. Boyd, Chairman

Jack B. Tany

Gerald D. Little

Michael A. Webster

Dennis H. Krafft

7. **Rules Committee – C. Boyd, Chair**

None

8. **Legislative Committee – S. Matthews, Chair; M. Webster, Vice-Chair**

None

9. **Intergovernmental Cooperation Committee – J. Tany, Chair; S. Matthews, Vice-Chair**

None

10. **Committee Compensation**

11-21-23.1) October 1, 2023 – October 14, 2023

11-21-23.2) October 15, 2023 – October 28, 2023

11-21-23.3) October 29, 2023 – November 11, 2023

- **Commissioner Tany moved, seconded by Commissioner Spitzer, to approve the Committee Compensation Reports. Motion carried.**



Board of Commissioners – November 21, 2023

COMMITTEE COMPENSATION - 11.21.23.1

November 21, 2023

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held October 1 - October 14, 2023.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	10/5/2023	Parks & Recreation Commission	Matthews	*	*
2	10/9/2023	Human Services Committee	Webster	\$50.00	1
			Slodowski	\$50.00	1
			Coney	\$50.00	1
3	10/10/2023	Courts & Public Safety Committee	Tany	\$50.00	1
			Matthews	\$50.00	1
			Spitzer	\$50.00	1
			Boyd	\$50.00	1
4	10/11/2023	County Services Committee	Webster	\$50.00	1
			Krafft	\$50.00	1
			Harris	\$50.00	1
			Matthews	\$50.00	1
			Boyd	\$50.00	1
5	10/12/2023	Budget/Audit Committee	Krafft	\$50.00	1
			Tany	\$50.00	1
			Spitzer	\$50.00	1
			Boyd	\$50.00	1
6	10/12/2023	Labor Relations	Little	\$50.00	1
			Harris	\$50.00	1
			Boyd	\$25.00	1
7	10/13/2023	MAC Environmental via Zoom	Webster	\$50.00	1
			TOTAL	\$975.00	20

*Department Pay

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (10-13-23)



Board of Commissioners – November 21, 2023

COMMITTEE COMPENSATION - 11.21.23.2

November 21, 2023

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held October 15 - October 28, 2023.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	10/16/2023	Executive Committee	Tany	\$50.00	1
			Little	\$50.00	1
			Matthews	\$50.00	1
			Krafft	\$50.00	1
			Boyd	\$50.00	1
2	10/17/2023	Board Session	11 Present	\$550.00	11
		<i>Boyd, Coney, Harris, Krafft, Little, Matthews, Piotrowski, Slodowski, Spitzer, Tany, Webster</i>			
3	10/18/2023	GLBR CVB	Spitzer	\$50.00	1
4	10/18/2023	Saginaw Zoological Board	Slodowski	\$50.00	1
			Little	\$50.00	1
5	10/18/2023	Animal Control	Slodowski	\$25.00	1
6	10/19/2023	Frankenmuth CVB	Krafft	\$50.00	1
7	10/19/2023	Commission on Aging	Little	\$50.00	1
8	10/23/2023	MAC Health & Human Services via Zoom	Webster	\$50.00	1
9	10/23/2023	MAC Judiciary & Public Safety via Zoom	Boyd	\$50.00	1
10	10/26/2023	Mosquito Abatement Commission*	Boyd	\$50.00	1
11	10/27/2023	MAC Transportation via Zoom	Matthews	\$50.00	1
TOTAL				\$1,275.00	26

*Department Pay

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (10-27-23)



Board of Commissioners – November 21, 2023

COMMITTEE COMPENSATION - 11.21.23.3

November 21, 2023

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held October 29 - November 11, 2023.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	10/30/2023	MAC Agricultural & Tourism via Zoom	Slodowski	\$50.00	1
2	10/31/2023	Community Corrections Advisory	Boyd	\$50.00	1
3	11/1/2023	Crime Prevention Council	Boyd	\$50.00	1
4	11/1/2023	Saginaw CVB	Spitzer	\$50.00	1
5	11/2/2023	Parks & Recreation Commission*	Matthews	*	*
6	11/3/2023	Saginaw Future Board	Webster	\$50.00	1
7	11/6/2023	Human Services Committee	Little	\$50.00	1
			Slodowski	\$50.00	1
			Webster	\$50.00	1
			Coney	\$50.00	1
			Boyd	\$50.00	1
8	11/7/2023	Courts & Public Safety Committee	Tany	\$50.00	1
			Matthews	\$50.00	1
			Spitzer	\$50.00	1
			Piotrowski	\$50.00	1
			Boyd	\$50.00	1
9	11/8/2023	County Services Committee	Webster	\$50.00	1
			Krafft	\$50.00	1
			Matthews	\$50.00	1
			Boyd	\$50.00	1
10	11/9/2023	Budget/Audit Committee	Krafft	\$50.00	1
			Tany	\$50.00	1
			Slodowski	\$50.00	1
			Spitzer	\$50.00	1
			Boyd	\$50.00	1
TOTAL				\$1,200.00	24

*Department Pay

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (11-9-23)

[End of Committee Compensation Reports]



PUBLIC HEARING

3rd Call – Closing

At 5:34 p.m., Chairman Boyd announced the third and final call of a public hearing on the multi-jurisdictional five-year Parks and Recreation Plan. He asked if there was anyone wishing to speak; hearing none, he announced the public hearing closed at 5:34 p.m.

RESOLUTIONS

SAGINAW COUNTY

RESOLUTION 2023 - 20

RESOLUTION APPROVING APPORTIONMENT OF OPERATIONAL COSTS and ACCEPTING FOR FILE THE FISCAL 2024 BUDGET OF THE SAGINAW AREA STORM WATER AUTHORITY

Christopher S. Boyd, Jack B. Tany, Lisa R. Coney, Dennis M. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Michael A. Webster

**At a regular meeting of the Board of Commissioners of the
County of Saginaw, Michigan, held on November 21, 2023.**

PRESENT: Christopher S. Boyd, Lisa R. Coney, Dennis M. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Jack B. Tany, Michael A. Webster

Commissioner Webster offered the following resolution and moved for adoption. The motion was seconded by Commissioner Krafft.

WHEREAS, Saginaw County has previously joined the Saginaw Area Storm Water Authority, hereafter “Authority”, and is a constituent municipality pursuant to the Articles of Incorporation adopted by the Authority; and

WHEREAS, two-thirds (2/3) of the legislative bodies of the Member Municipalities are required to approve the apportionment of the annual operating costs of the Authority; and

WHEREAS, the authority is required to file with the legislative bodies of the Member Municipalities an annual budget for the next fiscal year covering the proposed expenditures to be made for the organization and operation of the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Saginaw County Board of Commissioners as follows:

1. The apportionment of the 2024 annual operational costs for the Authority is approved as presented.



2. The 2024 annual budget of the Authority is received and accepted as presented.

Yeas: Boyd, Coney, Harris, Krafft, Little, Matthews, Piotrowski, Slodowski, Spitzer, Tany, Webster – 11

Nays: - 0

Total: - 11

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
) SS
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a majority vote of the members elect at a regular meeting of the Saginaw County Board of Commissioners, held on November 21, 2023, the original of which is on file in my office.

I further certify that notice of the meeting was given in accordance with the Open Meetings Act.

Vanessa Guerra, Saginaw County Clerk

**SAGINAW COUNTY
RESOLUTION 2023 – 21
MDOT CONTRACT NO. 2023-0752**

Christopher S. Boyd, Jack B. Tany, Lisa R. Coney, Dennis M. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Michael A. Webster

**At a regular meeting of the Board of Commissioners of the
County of Saginaw, Michigan, held on November 21, 2023.**

PRESENT: Christopher S. Boyd, Lisa R. Coney, Dennis M. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Jack B. Tany, Michael A. Webster

Commissioner Webster offered the following resolution and moved for adoption. The motion was seconded by Commissioner Coney.

WHEREAS, MDOT contract No. 2023-0752 has been submitted by the Michigan Department of Transportation, which requires the County of Saginaw to adopt a resolution indicating its willingness to enter into a contract for the purpose of setting forth obligations and intent of MDOT and the AGENCY as they pertain to the lease, operation and maintenance of a Weather Observation Data Dissemination System at the Saginaw County H.W. Browne Airport in Saginaw, Michigan to enhance aviation safety and efficiency and naming the official authorized to sign such contract.



NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners for the County of Saginaw does hereby approve MDOT Contract No. 2023-0752 submitted by the Michigan Department of Transportation; and

BE IT FURTHER RESOLVED, the Chair of the Saginaw County Board of Commissioners is authorized to sign MDOT Contract No. 2023-0752 and all related documents on behalf of Saginaw County.

Yeas: Boyd, Coney, Harris, Krafft, Little, Matthews, Piotrowski, Slodowski, Spitzer, Tany, Webster – **11**

Nays: - **0**

Total: - **11**

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
) SS
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a majority vote of the members elect at a regular meeting of the Saginaw County Board of Commissioners, held on November 21, 2023, the original of which is on file in my office.

I further certify that notice of the meeting was given in accordance with the Open Meetings Act.

Vanessa Guerra, Saginaw County Clerk

**SAGINAW COUNTY
RESOLUTION 2023 – 22**

RESOLUTION TO RECOMMEND ADOPTION OF PARKS AND RECREATION PLAN

Christopher S. Boyd, Jack B. Tany, Lisa R. Coney, Dennis M. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Michael A. Webster

**At a regular meeting of the Board of Commissioners of the
County of Saginaw, Michigan, held on November 21, 2023.**

PRESENT: Christopher S. Boyd, Lisa R. Coney, Dennis M. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Jack B. Tany, Michael A. Webster

**The following resolution was offered by Commissioner Webster and seconded by
Commissioner Harris:**



I further certify that notice of the meeting was given in accordance with the Open Meetings Act.

Vanessa Guerra, Saginaw County Clerk

**SAGINAW COUNTY
RESOLUTION 2023 – 23**

**RESOLUTION FOR EXEMPTION FROM THE REQUIREMENTS
OF PUBLIC ACT 152 OF 2011**

Christopher S. Boyd, Jack B. Tany, Lisa R. Coney, Dennis M. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Michael A. Webster

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan held in the City of Saginaw on the 21st day of November 2023.

PRESENT: Christopher S. Boyd, Lisa R. Coney, Dennis M. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Jack B. Tany, Michael A. Webster

Commissioner Webster offered the following resolution and moved for adoption. The Motion was seconded by Commissioner Krafft.

WHEREAS, the Publicly Funded Health Insurance Contribution Act 152 of 2011, enacted by the legislature of the State of Michigan on September 27, 2011, is intended to limit a public employer's expenditures for employee medical benefit plans; to provide the power and duties of certain state agencies and officials; to provide for exceptions; and to provide for sanctions; and

WHEREAS, under the provisions of Public Act 152 of 2011 public employers in the State of Michigan are to adopt, by January 1 of each new year, provisions providing for compliance with the requirements of Public Act 152 of 2011; and

WHEREAS, mandates within the Act require that public employers choose certain cost-sharing obligations for public employee health insurance premiums; and

WHEREAS, Section 8 of Public Act 152 allows that, by a 2/3 vote of its governing body each year prior to the beginning of the medical benefit plan coverage year, a local unit of government may exempt itself from the requirements of this Act for the next succeeding medical benefit plan coverage year; and

WHEREAS, Saginaw County has historically recognized, in its role as a steward for the public funds entrusted to it, that it must efficiently manage those limited resources and traditionally engages in reviews of employee compensation packages to maximize both employee satisfaction and fiscal responsibility, and



UNFINISHED BUSINESS

None

PROCLAMATIONS

November 2023 as Homeless Awareness Month We Each Have a Role in Ending Homelessness

WHEREAS, for more than twenty years the Michigan Coalition Against Homelessness and its partners have actively promoted Homeless Awareness Month throughout the state of Michigan; and

WHEREAS, the purpose of the proclamation is to educate the public about the many reasons people are homeless, including the shortage of affordable housing in Saginaw County for very low-income residents, and to encourage support for homeless assistance service providers as well as community service opportunities for students and school service organizations; and

WHEREAS, there are many organizations committed to sheltering, providing supportive services as well as meals and food supplies to the homeless, including The Saginaw County Consortium of Homelessness Assistance Providers; and

WHEREAS, the theme of Homeless Awareness Month 2023 is We Each Have a Role in Ending Homelessness; and

WHEREAS, we recognize that homelessness continues to be a serious problem for many individuals and families in Saginaw County; and

WHEREAS, the intent of Homeless Awareness Month is consistent with the activities of The Consortium of Homeless Assistance Providers.

NOW, THEREFORE, BE IT RESOLVED, that the Saginaw County Board of Commissioners hereby proclaims November 2023 as Homeless Awareness Month.

BE IT FURTHER RESOLVED, that the Saginaw County Board of Commissioners encourages all citizens to recognize that many people do not have housing and need support from citizens and private/public nonprofit service entities.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Christopher S. Boyd
Chairman, District #9

Presented & Adopted:
November 21, 2023

Lisa R. Coney
Commissioner, District #10

APPOINTMENTS

(By the Chair)

Animal Control Advisory Council

- ✓ Tammy Brown (*To fill the vacancy of William Ostash*) effective November 15, 2023 with a term to expire 12/31/24
- ✓ Cynthia Winiecke (*To fill the vacancy of Patricia O'Brien*) effective November 15, 2023 with a term to expire 12/31/24



Mosquito Abatement Commission

- ✓ David Gutierrez (*Reappointment*) with a term to expire 1/1/27

Solid Waste Management Planning Committee

[Appointments Effective November 10, 2023]

- ✓ Sarah Archer (*Solid Waste Industry*) with a term to expire 12/31/24
- ✓ Kimberly Bostek (*Industrial Waste Industry*) with a term to expire 12/31/24
- ✓ Matt Cabello (*Solid Waste Industry*) with a term to expire 12/31/24
- ✓ Dennis Fent (*Township Government*) with a term to expire 12/31/24
- ✓ John Gall (*Solid Waste Industry*) with a term to expire 12/31/24
- ✓ Chris Klawuhn (*Environmental Interest*) with a term to expire 12/31/24

[Reappointed]

- ✓ Phil Karwat (*City Government*) with a term to expire 12/31/24
- ✓ Tom McIntyre (*General Public*) with a term to expire 12/31/24
- ✓ Katharine Tessin (*Solid Waste Industry*) with a term to expire 12/31/24

ELECTIONS

(By the Board)

- Chairman Boyd announced the election to fill a vacancy on the Saginaw County Parks and Recreation Commission and asked for nominations from the floor.
Commissioner Piotrowski nominated David Sommers; Commissioner Tany nominated Charles Stack. The Board Clerk was instructed to conduct a roll call vote of the members present on those nominated, with the results as follows:
Sommers: Piotrowski, Spitzer, Matthews, Slodowski, Harris, Krafft - 6
Stack: Tany, Little, Coney, Webster, Boyd - 5
Total: - 11
- David Sommers was elected to the **Parks and Recreation Commission** to fill a vacancy for a term to expire January 1, 2025

CHAIR ANNOUNCEMENTS

- ❖ Chairman Boyd confirmed the Board of Commissioners will conduct interviews at a Special Board Session on Monday, November 27, 2023 beginning at 3:00 p.m. Suggested questions have been distributed to all commissioners and any comments should be directed to Jennifer Broadfoot, Personnel Director. Additionally, applicant résumés have been sent to all commissioners.



COMMISSIONER AUDIENCES

- Commissioner Little announced an Open House at Michigan Works! on Monday, November 27, 2023 at 3:00 p.m. at 312 E. Genesee, Saginaw, across from the Delta Campus.
- Commissioner Coney thanked the Saginaw County employees who helped facilitate the League of Women Voters group who visited and toured the Courthouse last week.
- Commissioner Webster thanked Board Staff for extra-curricular assistance with groups like the League of Women Voters, Boy/Girl Scout troops, and other tours of the Courthouse.
- Commissioner Spitzer announced the Saginaw Township “Winter Party on McCarty” event at the Saginaw Township Soccer Complex, 3575 McCarty Rd. on Friday, December 1, 2023 from 2:30 p.m. – 7:00 p.m. with food trucks, heated tents, and more! Entry is \$5 or an unwrapped toy donation; Saturday, December 2, 2023 from 12:00 p.m. – 4:00 p.m. for the free Tree Lighting event with Santa and fireworks; and Sunday, December 3, 2023 is a free Pancake Breakfast with Santa (first 500 people) from 6:00 a.m. – 10:00 a.m., and unwrapped toys or cash donations are appreciated.
- Commissioner Krafft recommended everyone come to Frankenmuth and appreciate the holiday lights, as it is free of charge to drive or walk through town. The Ice Rink is open and the holiday lights will remain until after Snow Fest in late January.
- Vice-Chair Tany commended Jaime Ceja, Executive Assistant in the Administrator’s Office, for doing an excellent job keeping everyone informed, especially during the Administrator vacancy.

By Commissioner Coney, seconded by Commissioner Harris: That the Board adjourn. Motion Carried. Thereupon, the Board adjourned at 5:54 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

**CHRISTOPHER S. BOYD
CHAIRMAN**

**VANESSA GUERRA
COUNTY CLERK**

Prepared by: Suzy Koeplinger, Deputy County Clerk

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN



SPECIAL SESSION

NOVEMBER 27 & 28, 2023

A Special Session of the Board of Commissioners of Saginaw County, Michigan, held Monday, November 27, 2023 at 3:02 p.m. with the Honorable Christopher S. Boyd in the Chair. This meeting was held at the Saginaw County Governmental Center, 111 S. Michigan Ave., Saginaw, Michigan to consider the November 27, 2023 Special Session Agenda. Board Coordinator/Deputy Clerk Suzy Koeplinger took roll, quorum present as follows:

PRESENT: *Christopher S. Boyd, Jack B. Tany, Lisa R. Coney, Dennis M. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer and Michael A. Webster - 11*

ABSENT: - 0

TOTAL: - 11

Others Present: Dave Gilbert, Koren Thurston, Jennifer Broadfoot, Frank Walsh, Jaime Ceja, Randy Pfau, Norm Bamberger, Mary McLaughlin, Kelly Suppes, Tony DePelsMaeker, Mark Justin, Jason Saksewski, Jane DiSessa, Jacob VanBoxel, Mary Catherine Hannah, Judge Julie Gafkay, Justin Engel – Mlive, Suzy Koeplinger, and others

- Commissioner Little gave the invocation and led the Pledge of Allegiance to the Flag.

CLERK'S CALL OF SESSION



Public Notice of Special Board Session

The Saginaw County Board of Commissioners will convene for a Special Session on
Monday, November 27, 2023 at 3:00 p.m.
in the Board Chambers, Second Floor - Room 200



Saginaw County Governmental Center, Saginaw, MI per PA 267 of 1976
to conduct interviews for the vacancy of County Administrator, and
any other matters brought before the Board.

This Special Meeting is being held consistent with Article II, Section 2.8 (MCLA 46.10) of the
2023 Rules of the Saginaw County Board of Commissioners as authorized
during a regular session of the Board.

A Closed Session may be held, pursuant to MCL 15.268(f) to review and consider the contents
of additional applications for employment with Saginaw County to fill the current vacancy of
County Administrator, if any additional candidates to be considered have requested their
application remain confidential.

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office
at (989) 790-5267 or by email to boc@saginawcounty.com
prior to 12:00 p.m. (noon) the day of the meeting.

If you are disabled and need accommodation to provide you with an opportunity to participate,
please call the Board of Commissioners at (989) 790-5267.

Respectfully submitted,

Vanessa Guerra

Vanessa Guerra, County Clerk

November 21, 2023

Posted 11-22-23 by MCS

AUDIENCES

None

LAUDATORY RESOLUTIONS

None

INITIATORY MOTIONS

None

PETITIONS AND COMMUNICATIONS

***By the Chair: That the following communications received by the Board of Commissioners are referred
as designated, if there are no objections. The Chair hears none; it is so ordered.***

- **PUBLIC NOTICE** of Special Board Session on Monday, November 27, 2023 at 3:00 p.m.



- **APPLICANT INTERVIEWS** were held with the five (5) candidates as noted below.

- 3:00 p.m. - Mark Justin
Former County Administrator, Gladwin County, Michigan
- 4:00 p.m. - Jason Saksewski
Former Director of Operations, Grand Traverse Road Commission,
Grand Traverse County, Michigan
- 5:00 p.m. - Jane DiSessa
Former Deputy Mayor/Chief of Staff, City of Lansing, Michigan
- 6:00 p.m. - Break for Dinner

CLOSED SESSION

---The Chair announced the need to meet in Closed Session as noted above. *Moved by Coney, seconded by Matthews, to go into closed session. Motion carried with a nay vote recorded for Piotrowski and the Board of Commissioners entered Closed Session at 6:01 p.m.*

---The Committee entered open session at 6:42 p.m. with no action and the interviews continued.

- 6:30 p.m. - Jacob VanBoxel
Neighborhood Services Director, City of Coldwater, Michigan
- 7:30 p.m. - Mary Catherine Hannah
County Administrator, County of Alpena, Michigan

---Harris moved, seconded by Spitzer, to recess the meeting until Tuesday, November 28, 2023 at 6:00 p.m. Motion carried.

[BOARD RECESSED @ 8:45 P.M. UNTIL TUES., NOVEMBER 28, 2023 AT 6:00 P.M.]

Public Notice of Recessed Special Board Session

The Saginaw County Board of Commissioners convened for a Special Session on Monday, November 27, 2023 to conduct interviews for the vacancy of County Administrator.

Upon conclusion of the interviews, the Board of Commissioners recessed to allow for consideration of the candidates prior to making a determination until



Tuesday, November 28, 2023 at 6:00 p.m.

in the Board Chambers, Second Floor - Room 200
Saginaw County Governmental Center, Saginaw, MI per PA 267 of 1976
to select a new County Administrator
and any other matters brought before the Board.

This Special Meeting is being held consistent with Article II, Section 2.8 (MCLA 46.10) of the
2023 Rules of the Saginaw County Board of Commissioners

as authorized during a regular session of the Board.

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office
at (989) 790-5267 or by email to boc@saginawcounty.com

prior to 12:00 p.m. (noon) the day of the meeting.

If you are disabled and need accommodation to provide you with an opportunity to participate,
please call the Board of Commissioners at (989) 790-5267.

Respectfully submitted,

Vanessa Guerra

Vanessa Guerra, County Clerk

November 28, 2023

Posted 11-28-23 by SEK

6:00 p.m. - Discussion/Next Steps

---Discussion was held regarding the candidate interviews and commissioners were asked to state their top two (2) choices. The two (2) most favored candidates were Jason Saksewski and Mary Catherine Hannah.

---Further discussion was held regarding scheduling a second interview for Jason Saksewski and Mary Catherine Hannah next week to meet with elected officials, department heads, and members of the community stakeholders committee. Frank Walsh of Walsh & Associates, along with the Personnel Director, will contact the candidates for available dates and times and will provide a schedule to the named groups and commissioners.

---After discussion, a consensus was reached to schedule a Special Board Session in lieu of Executive Committee for Tuesday, December 12, 2023 at 4:00 p.m. to review information from the candidate meetings with elected officials, department heads, and community stakeholders and to make a selection of a new County Administrator.



REPORTS OF COMMITTEES

None

RESOLUTIONS

None

UNFINISHED BUSINESS

None

PROCLAMATIONS

None

APPOINTMENTS

None

ELECTIONS

None

ANNOUNCEMENTS BY THE CHAIR

None

COMMISSIONERS' AUDIENCES

- Commissioners Tany and Krafft commended Frank Walsh and Jennifer Broadfoot on providing an excellent choice of candidates.

By Commissioner Matthews, seconded by Commissioner Harris: That the Board adjourn.

Motion Carried. Thereupon, the Special Board Session adjourned at 8:02 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

CHRISTOPHER S. BOYD

CHAIRMAN

VANESSA GUERRA

COUNTY CLERK

Prepared by: Suzy Koeplinger, Board Coordinator/Deputy Clerk

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN



SPECIAL SESSION
DECEMBER 12, 2023

A Special Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, December 12, 2023 at 4:00 p.m. with the Honorable Christopher S. Boyd in the Chair. This meeting was held at the Saginaw County Governmental Center, 111 S. Michigan Ave., Saginaw, Michigan to consider the December 12, 2023 Special Session Agenda. Board Coordinator/Deputy Clerk Suzy Koeplinger took roll, quorum present as follows:

PRESENT: *Christopher S. Boyd, Jack B. Tany, Lisa R. Coney, Dennis M. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer and Michael A. Webster - 11*

ABSENT: - 0

TOTAL: - 11

Others Present: Dave Gilbert, Koren Thurston, Jennifer Broadfoot, Judge Julie Gafkay, Sheriff Federspiel, Ron Colvin, Brian Wending, Vanessa Guerra, Kyle Bostwick, Christina Harrington, Veronica Horn, Joanne Crary, Darcie Graham, Mike Slodowski, Amado Arceo, Justin Engel – MLive, ABC 12 News, Marissa Sawdon, Catherine Hicks, Suzy Koeplinger, and others

- Commissioner Webster gave the invocation and led the Pledge of Allegiance to the Flag.



CLERK'S CALL OF SESSION

Public Notice of Special Board Session

The Saginaw County Board of Commissioners will convene for a Special Session on

Tuesday, December 12, 2023 at 4:00 p.m.

in the Board Chambers, Second Floor - Room 200

Saginaw County Governmental Center, Saginaw, MI per PA 267 of 1976 to review information and make a selection of County Administrator, and with a Closed Session pursuant to MCL 15.268(f) to review and consider the contents of applications for employment with Saginaw County to fill the current vacancy of County Administrator, as the candidates to be considered have requested their application remain confidential, and any other matters brought before the Board.

This Special Meeting is being held consistent with Article II, Section 2.8 (MCLA 46.10) of the 2023 Rules of the Saginaw County Board of Commissioners as authorized during a regular session of the Board.

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. (noon) the day of the meeting.

If you are disabled and need accommodation to provide you with an opportunity to participate, please call the Board of Commissioners at (989) 790-5267.

Respectfully submitted,

Vanessa Guerra

Vanessa Guerra, County Clerk

December 8, 2023
Posted 12-8-23 by SEK

AUDIENCES

None

LAUDATORY RESOLUTIONS

None

INITIATORY MOTIONS

None



PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chair hears none; it is so ordered.

- **PUBLIC NOTICE** of Special Board Session on Tuesday, December 12, 2023 at 4:00 p.m.
- Discussion and selection of County Administrator

---Commissioner Tany moved, seconded by Commissioner Webster, to extend a conditional offer of employment as Saginaw County Administrator to Mary Catherine Hannah, contingent upon successful completion of all county pre-employment processes and contract negotiations.

Commissioner Piotrowski stated he would like to continue the search for another candidate. Chairman Boyd invited County Clerk Vanessa Guerra to speak on the selection process and she stated all elected officials overwhelmingly agreed that Mary Catherine Hannah was the best fit and had the most knowledge of county government. Veronica Horn, President of the Saginaw County Chamber of Commerce and a member of the panel of community stakeholders that vetted the candidates, was offered the opportunity to speak. She stated Mary Catherine Hannah has extensive maturity, is a problem solver and consensus builder, and with her selection employees will have a voice.

Chief Circuit Judge Julie Gafkay and Christina Harrington, Health Officer, were also offered the opportunity to provide comments on the selection of Ms. Hannah and both spoke favorably. Commissioner Spitzer reached out to stakeholders and stated Ms. Hannah has the ability to work with others and understands department dynamics and key county issues.

---After discussion, the Chairman directed the Clerk to take a roll-call vote. The motion carried as follows:

Yes: Tany, Spitzer, Matthews, Harris, Krafft, Little, Coney, Webster, Boyd - 9

No: Piotrowski, Slodowski - 2

Total: - 11

---Commissioner Webster moved, seconded by Commissioner Coney, to authorize County Legal Counsel Dave Gilbert, Board Chairman Christopher Boyd, and Vice-Chair Jack Tany to enter into negotiations with Mary Catherine Hannah for the purpose of hiring her as Saginaw County Administrator. Further, to enter into a contract with her within the parameters of the established salary range and standard benefits as associated with that position. Motion carried with "No" votes recorded for Piotrowski and Slodowski.

REPORTS OF COMMITTEES

None



RESOLUTIONS

None

UNFINISHED BUSINESS

None

PROCLAMATIONS

None

APPOINTMENTS/ELECTIONS

None

ANNOUNCEMENTS BY THE CHAIR

- Chairman Boyd reminded everyone that the next board session will be held next week on December 19th and thanked Commissioner Matthews for his significant contribution of auction items to the Saginaw County Employee Holiday Gathering.

COMMISSIONERS' AUDIENCES

- Commissioner Tany thanked Board Staff - Suzy Koeplinger, Marissa Sawdon, and Catherine Hicks - for planning the 2023 Saginaw County Employee Holiday Gathering.

By Commissioner Harris, seconded by Commissioner Piotrowski: That the Board adjourn.

Motion Carried. Thereupon, the Special Board Session adjourned at 4:36 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

CHRISTOPHER S. BOYD

CHAIRMAN

VANESSA GUERRA

COUNTY CLERK

Prepared by: Suzy Koeplinger, Board Coordinator/Deputy Clerk

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN



DECEMBER SESSION 2023



First day of the December Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, December 19, 2023. The Board met pursuant to call of the County Clerk at 5:00 p.m. at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Christopher S. Boyd in the Chair.

PRESENT: Christopher S. Boyd, Lisa R. Coney, Dennis M. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Jack B. Tany, Michael A. Webster – **11**

ABSENT: – **0**

TOTAL: – **11**

OTHERS: Dave Gilbert, Koren Thurston, Brian Wendling, Jennifer Broadfoot, Jessica Sargent, Dennis Borchard, Rene DeSander, Bill Stanuszek, Chris Harrington, Isaac Blackmon, Sgt. Jim Hogue, Brian Keenan – Lechel, Sam Tany, Suzy Koepplinger, Marissa Sawdon, Catherine Hicks, and others

 Commissioner Matthews gave the invocation and led the Pledge of Allegiance to the Flag.

CLERK'S CALL OF SESSION

Public Notice of Regular Board Session

The Saginaw County Board of Commissioners will convene for its Regular Session on

Tuesday, December 19, 2023 at 5:00 p.m.

111 S. Michigan Ave., Room 200

Saginaw, MI 48602

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting. Please include your phone number.

This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the December 19, 2023 Board Agenda.



If you are disabled and need accommodation to provide you with an opportunity to participate, please call the Board of Commissioners at 989.790.5267.

Respectfully submitted,
Vanessa Guerra, County Clerk

Dec. 8, 2023
Posted 12-15-23 by MCS

By the Chair: That the Notice of Meeting from the County Clerk be received and filed if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

- ***Commissioner Tany moved, seconded by Commissioner Piotrowski, to approve the Minutes of the November 15, 2023 Special Board Session; November 21, 2023 Board Session; and November 27/28, 2023 Special Board Session. Motion carried.***

PUBLIC HEARING

None

AUDIENCES

None

INITIATORY MOTIONS

None

LAUDATORY RESOLUTIONS

CERTIFICATE OF RECOGNITION

Ron Vondette

Ron Vondette began his storied basketball coaching career in Carrollton in 1960 at the junior high level. In 1965 he was named the varsity boys coach at the high school and held that position until 1994 (27 years). Along the way he racked up an impressive 425-164 record, with 20 league championships, seven district titles, four regional titles, and his 1969-70 Cavalier team was the Class B runner-up, finishing the season with a splendid 23-1 record.

Ron Vondette, who was named Class B Coach of the Year in 1982-83, also coached golf, girls' basketball and softball at Carrollton. He would go on to coach men's basketball at Delta College for five years where he finished with a 72-63 record with one league championship and one state runner-up finish.

In 1976, he was the first director and co-founder of the Basketball Coaches Association of Michigan (BCAM) and was an Executive Director of the Basketball Coaches Association of Michigan for 20 years.



Ron Vondette was inducted into the Basketball Coaches Association of Michigan Hall of Fame in 1990, the Michigan High School coaches Hall of Fame in 1993, the Saginaw County Sports Hall of Fame in 2011, and the Arthur Hill High School Letterwinners Hall of Fame in 2012. The National High School Basketball Coaches Association’s Court of Honor was established to recognize individuals who have contributed to the growth of the NHSBCA and had an impact on scholastic basketball nationally. Vondette was inducted in 2020 – just the third person from the state of Michigan to attain such an honor.

Ron Vondette has enjoyed his retirement years playing golf and spending time with his six children, 16 grandchildren, and four great grandchildren.

Beginning December 19, 2023, the Carrollton High School gymnasium floor will now be called Ron Vondette Court.

Therefore, the Saginaw County Board of Commissioners recognizes Ron Vondette for his commitment to the community and congratulates him on his legacy.

Respectfully Submitted,

Saginaw County
Board of Commissioners
Christopher S. Boyd
Chairman, District #9

Presented: December 19, 2023
Adopted: December 19, 2023
Jack B. Tany
Commissioner, District #2

CERTIFICATE OF RECOGNITION

Lisa Schroeder

Saginaw County Friend of the Court

Chief Account Specialist

Lisa Schroeder began her career with Saginaw County on 8/3/81 as a Clerk Typist I. She remained in that position until 9/12/83 when she took the Clerk Typist II position. From there, she became Caseworker on 2/18/85 through 12/16/85 which is when she accepted the position of Account Clerk. On 9/23/93, she accepted the position of Account Specialist. On 5/16/03, she was promoted to the Chief Account Specialist/Bookkeeper until her retirement. Her entire 42 years has been spent in the Friend of the Court Office.

In her retirement, Lisa would like to start a sewing/crafting business. She is also looking forward to spending more time with her family and friends.

The Saginaw County Board of Commissioners congratulates Lisa Schroeder on her retirement after 42 years of dedication to the citizens of Saginaw County.

Respectfully Submitted,

Saginaw County
Board of Commissioners
Christopher S. Boyd
Chairman, District #9

Presented: December 15, 2023
Adopted: December 19, 2023
Jack B. Tany
Commissioner, District #2



CERTIFICATE OF RECOGNITION
Jamice Burns - Landrum
Saginaw County Health Department
Environmental Health Specialist

Jamice Landrum first started with the Saginaw County Health Department in 1998 as a Nutritionist for the WIC Program. After hard work and dedication, she joined Environmental Health Services as an Environmental Health Specialist in 2001 in various capacities such as food service inspections, complaint investigations, day care and adult foster care inspections, public swimming pool inspections and community health education at career and health fairs.

Jamice Landrum served on the Michigan Environmental Health Association Executive Board as Secretary from March 2013 until February 2014. She also served on the Southeastern Michigan Environmental Health Association Executive Board.

Jamice Landrum is a proud mother to a 29-year-old son, Robert, who is currently serving in the U.S. Navy as an IT Specialist. She is a spiritual woman who is active in her church.

The Saginaw County Board of Commissioners thanks Jamice Landrum for 25+ years of service, along with her hard work and dedication to the Saginaw County Health Department. Jamice will be greatly missed by her co-workers and everyone she assisted in the community.

Respectfully Submitted,

Saginaw County
Board of Commissioners
Christopher S. Boyd
Chairman, District #9

Presented: December 20, 2023
Adopted: December 19, 2023
Sheldon Matthews
Commissioner, District #4

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chairman heard none; it is so ordered.

12-19-1 MSU EXTENSION providing public quarterly data reports for July – September 2023 as well as 2022 programming information.

-- Human Services **(12-19-1.1)**

12-19-2 MOSQUITO ABATEMENT COMMISSION submitting information and requesting consideration and support of 705 N. Towerline Road, Buena Vista, as the future Mosquito Control facility site.

-- Human Services **(12-19-1.2)**

12-19-3 10th CIRCUIT COURT requesting the assignment of two full-time Sheriff Deputies to the 4th floor of the courthouse to address concerns with security in Circuit Court.

-- Courts & Public Safety *(Referred to Budget/Audit - No action)*

12-19-4 SAGINAW TRANSIT AUTHORITY REGIONAL SERVICES (STARS) submitting a presentation on Saginaw Transit Authority Regional Services (STARS) current services, statistics, and plans to redevelop Potter Street Station as the new STARS HQ as part of a larger revitalization project.

-- County Services *(Receive & File)*



12-19-5 BIRCH RUN TOWNSHIP DDA submitting notice of a Special Meeting – Informational Session, Sewer Upgrade project, and review & act on a Birch Run/Bridgeport Chamber of Commerce financial request on December 6, 2023.

-- County Services (*Receive & File*)

12-19-6 VILLAGE OF BIRCH RUN DDA sending notice in accordance with Public Act 57 of 2018 of an informational meeting during its regular DDA meeting on Thursday, December 14, 2023.

-- County Services (*Receive & File*)

12-19-7 VILLAGE OF BIRCH RUN DDA submitting its Annual Report on Status of Tax Increment Financing Plan for fiscal year ending in 2023.

-- County Services (*Receive & File*)

12-19-8 FINANCE DIRECTOR submitting the Saginaw County 2022 Cost Allocation Plan, which is used to allocate indirect costs, and the 2022 IT Rate Calculation, which is used to allocate IT services for the 2024 Budget cycle, and requesting approval of the necessary budget adjustment; Further, to approve the county's General Fund Maintenance of Effort contribution to the Health Department in the amount of \$1,799,148 which is an increase of \$199,148 from the current budgeted amount of \$1,600,000.

-- Budget/Audit (**12-19-4.1**)

12-19-9 COMMISSION ON AGING requesting adjustment of its Restricted Funds for Senior Center Activities budget by \$5,500 to reflect revenue collected from the National Energy Foundation for participation in the Consumers Energy Smart Service Program.

-- Budget/Audit (**12-19-4.3**)

12-19-10 10TH CIRCUIT COURT requesting approval to increase the Sheriff's Office budget by \$200,000 annually to fund two (2) additional Sheriff Deputy positions to be assigned exclusively to Circuit Court on the 4th floor for security purposes.

-- Budget/Audit [Request postponed to January]

12-19-11 HEALTH DEPARTMENT requesting approval to increase the department's vaccine administration fee and approve new fees to the Health Department's fee schedule.

-- Budget/Audit (**12-19-4.4**)

12-19-12 EMERGENCY MANAGEMENT/MAINTENANCE requesting approval to increase the FY 2024 Budget by \$30,000 (total of \$60,000) to replace the panic alarms in the Courthouse, upgrade the emergency notification system with ALERTUS, and add analytic functionality to a portion of the Courthouse security cameras.

-- Budget/Audit (**Withdrawn – No action**)

12-19-13 TREASURER/FINANCE sending the electronic transactions and voucher payments transmittal form in the amount of \$13,806,608.32 for the month of November 2023.

-- Budget/Audit (**12-19-4.2**)

12-19-14 PERSONNEL DIRECTOR submitting the December 2023 Employment Status Report covering labor statistics for the month of November 2023.

-- Labor Relations (*Receive & File*)



12-19-15 CIVIL/LABOR COUNSEL requesting consideration and approval of three (3) Memorandums of Understanding with POAM Unit 312 regarding (1) the County paying for and being reimbursed for law enforcement training academy; (2) the transfer of two employees from POAM Non 312 to POAM 312 bargaining unit; and (3) amending Article 8 of the CBA to remove the restriction on non FTO certified officers and amending the provision on extending the twelve (12) month probationary period.

-- Labor Relations (**12-19-5.1**)

INITIATORY MOTIONS

None

REPORTS OF COMMITTEES

1. Human Services Committee – G. Little, Chair; T. Slodowski, Vice-Chair

- 1.1) **MSU EXTENSION**, re: Approval of \$111,449 for FY 2023 pursuant to agreement
- 1.2) **MOSQUITO ABATEMENT**, re: Approval to negotiate the purchase of 705 Towerline, Buena Vista, and to negotiate a design-build and purchase of a renovated building on the site

- **Commissioner Little moved, seconded by Commissioner Coney, to approve 1.1. Motion carried with no votes recorded for Piotrowski, Krafft, and Tany.**
- **Commissioner Little moved, seconded by Commissioner Matthews, to approve 1.2. Motion carried.**

FROM: COMMITTEE ON HUMAN SERVICES – 1.1

DECEMBER 19, 2023

Your committee has considered Communication No. 12-19-1 from Mark Rankin, MSU Extension, District 9 Director, providing quarterly data reports for July – September 2023 as well as 2022 programming information.

We met with Mr. Rankin and reviewed the quarterly data reports for 2023 as well as the programming information. The committee determined that the reports are sufficient to meet the contractual requirements to release the 2023 allocated funding of \$111,449 to MSU Extension. We recommend approval of the allocated \$111,449 for FY 2023 to MSU Extension and direct the proper county officials to facilitate the payment.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Gerald D. Little, Chair
Michael A. Webster
Christopher S. Boyd

Tracey L. Slodowski, Vice-Chair
Lisa R. Coney



FROM: COMMITTEE ON HUMAN SERVICES – 1.2

DECEMBER 19, 2023

Your committee has considered Communication No. 12-19-2 from William Stanuszek, Director, Mosquito Abatement Commission, submitting information and requesting consideration and support of 705 N. Towerline Road, Buena Vista, as the future Mosquito Control facility site.

We met with William Stanuszek and discussed the benefits of choosing the Towerline property as the future site. The committee considered the idea of purchasing only a portion of the property as the full 30 acres is not needed by Mosquito Control to be operational. Mr. Stanuszek supported the idea of purchasing a portion of the property and will advise Civil Counsel on the exact acreage needed. Further, the committee discussed the timeline to complete the project and move to the site. The process could be expedited if Saginaw Public Schools began renovations to the current building and the county purchased it as a design-build. Civil Counsel will move forward and, if an agreement is reached, bring it to the full board for approval.

We recommend approval to allow Civil Counsel to proceed with negotiations on (1) 705 N. Towerline Road for a portion of the property and (2) a design-build with Saginaw Public Schools for purchase of a renovated building.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Gerald D. Little, Chair

Michael A. Webster

Christopher S. Boyd

Tracey L. Slodowski, Vice-Chair

Lisa R. Coney

2. **Courts and Public Safety Committee – J. Tany, Chair; S. Matthews, Vice-Chair**

None

3. **County Services Committee – M. Webster, Chair; D. Krafft, Vice-Chair**

None

4. **Budget/Audit Committee – D. Krafft, Chair; J. Tany, Vice-Chair**

4.1) **FINANCE DIRECTOR**, re: Approval of the Saginaw County 2022 Cost Allocation Plan, the 2022 IT Rate Calculation along with the necessary budget adjustment, and the General Fund Maintenance of Effort contribution to the Health Department

4.2) **FINANCE DIRECTOR/TREASURER**, re: Approval of Financial Transactions paid by the county for November 2023

4.3) **COMMISSION ON AGING**, re: Approval to adjust its Restricted Funds for Senior Center Activities budget by \$5,500 to reflect revenue from the National Energy Foundation for participation in the Consumers Energy Smart Service Program

4.4) **HEALTH DEPARTMENT**, re: Approval to increase the department's vaccine administration fee and approve new fees to the fee schedule

- **Commissioner Tany moved, seconded by Commissioner Matthews, to approve 4.1 through 4.4 leaving room for exceptions. Commissioner Krafft excepted 4.1 and the motion carried as to 4.2, 4.3, and 4.4.**



Respectfully Submitted,
COMMITTEE ON BUDGET/AUDIT
Dennis H. Krafft, Chair
Tracey L. Slodowski
Christopher S. Boyd

Jack B. Tany, Vice-Chair
Richard A. Spitzer

FROM: COMMITTEE ON BUDGET/AUDIT – 4.3

DECEMBER 19, 2023

Your committee met and considered Communication No. 12-19-9 from Jessica Sargent, Director, Commission on Aging, requesting adjustment of its Restricted Funds for Senior Center Activities budget by \$5,500 to reflect revenue collected from the National Energy Foundation for participation in the Consumers Energy Smart Service Program.

The committee met with Jessica Sargent about the Smart Service Program. Consumers Energy presented to each senior center on how to conserve energy in homes and provided free kits with essentials such as light bulbs, window insulation, etc. This was very well received throughout the community. The program has empowered participants to learn about energy-saving tips, new technology, opportunities to save money, and have an overall impact on energy use as a community. Each center was awarded \$500 if more than 50 participants attended each session. This goal was met and the centers are being encouraged to participate in determining how they would like this money to be spent in their own center.

We recommend approval to adjust the Commission on Aging Restricted Funds for Senior Center Activities budget by \$5,500 to reflect revenue collected from the National Energy Foundation for participation in the Consumers Energy Smart Service Program.

Respectfully Submitted,
COMMITTEE ON BUDGET/AUDIT
Dennis H. Krafft, Chair
Tracey L. Slodowski
Christopher S. Boyd

Jack B. Tany, Vice-Chair
Richard A. Spitzer

FROM: COMMITTEE ON BUDGET/AUDIT – 4.4

DECEMBER 19, 2023

Your committee met and considered Communication No. 12-19-11 from Christina Harrington, Health Department Officer, requesting approval to increase the department's vaccine administration fee and approve new fees to the Health Department's fee schedule.

We met with Christina Harrington and reviewed the proposed changes to the fee schedule as stated below:

- Increase general vaccine administration fee from \$20 to \$23
- Increase COVID-19 vaccine administration fee from \$20 to \$40
VFC Eligible children (<18 years) COVID-19 administration fee - \$23
- Add new fees
 - RSV – Abrysvo: \$310*
 - RSV – Arexvy: \$295*
 - RSV – Antibody (Nirsevimab): \$510*

*SCHD approved administration fees are added when charged



The recent changes in billable administration fees are set by private and public insurances and the Health Department would like to capture additional allowable expenses for services provided to clients. These fees are billed to insurances and intended to capture the staff time spent educating and administering the vaccine. Further, new RSV vaccines have become available for order and fees must be implemented to begin offering them to the public.

We recommend approval to increase the department’s vaccine administration fee and approve new fees to the Health Department’s fee schedule.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany, Vice-Chair

Tracey L. Slodowski

Richard A. Spitzer

Christopher S. Boyd

5. **Labor Relations Committee – M. Webster, Chair; S. Matthews, Vice-Chair**

5.1) **CIVIL COUNSEL**, re: Approval of Memorandum of Understanding with POAM

- ***Commissioner Webster moved, seconded by Commissioner Coney, to approve 5.1. Motion carried.***

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

DECEMBER 19, 2023

Your Labor Relations Committee received Communication No. 12-19-15 from Dave Gilbert, Civil/Labor Counsel, submitting three (3) Memorandums of Understanding for approval.

We met with Dave Gilbert to discuss the agreements with POAM Unit 312. The committee decided to approve all of the agreements, contingent on union approval. To date, only one MOU, regarding the transfer of two employees from POAM Non 312 to POAM 312 bargaining unit, has been granted union approval.

We recommend approval of the attached Memorandum of Understanding, as approved by the union.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chair

Sheldon Matthews, Vice-Chair

Denny M. Harris

Gerald D. Little

Christopher S. Boyd

[Memorandum of Understanding on Next Page]



MEMORANDUM OF UNDERSTANDING
AND AGREEMENT

This MEMORANDUM OF UNDERSTANDING AND AGREEMENT made and entered into this ___ day of _____, 2023 by and between the COUNTY OF SAGINAW and the SHERIFF OF SAGINAW COUNTY (“EMPLOYER”) and POLICE OFFICERS ASSOCIATION OF MICHIGAN UNIT 312, representing full-time Deputies (“UNION”).

WHEREAS, EMPLOYER and UNION are parties to a Collective Bargaining Agreement (“CBA”), which covers the time period January 18, 2022 through September 30, 2024;

WHEREAS, EMPLOYER is desirous of transferring Quinton Marino and Jason Huskins from the POAM Non 312 bargaining unit to the POAM 312 bargaining unit, representing Deputies;

WHEREAS, UNION is also desirous of transferring Quinton Marino and Jason Huskins from the POAM Non 312 bargaining unit, representing Corrections Officers, to the POAM 312 bargaining unit, representing Deputies;

THEREFORE, it is agreed to as follows:

1. Quinton Marino and Jason Huskins will be transferred from the POAM Non 312 bargaining unit, representing Corrections Officers, to the POAM 312 bargaining unit, representing Deputies, effective the date of this MOU.

2. Quinton Marino and Jason Huskins will not be required to complete the Field Officers Training Program as a condition of continued employment as provided in Article 8, Section 1, of the CBA.

3. This MOU shall be binding upon the EMPLOYER and UNION; shall not be considered precedent setting; and shall not affect the CBA in any other manner than that which is specifically set forth herein.

FOR THE EMPLOYER:

Christopher S. Boyd, Chairman
Board of Commissioners

Koren Thurston – Finance Director

William L. Federspiel – Sheriff

Approved as to Form:

David M. Gilbert – Labor Counsel
Gilbert & Smith, P.C.

FOR THE UNION:

Steve Sellers



6. **Executive Committee – C. Boyd, Chair**

None

7. **Rules Committee – C. Boyd, Chair**

None

8. **Legislative Committee – S. Matthews, Chair; M. Webster, Vice-Chair**

None

9. **Intergovernmental Cooperation Committee – J. Tany, Chair; S. Matthews, Vice-Chair**

None

10. **Committee Compensation**

12-19-23.1) November 12, 2023 – November 25, 2023

12-19-23.2) November 26, 2023 – December 9, 2023

- ***Commissioner Slodowski moved, seconded by Commissioner Spitzer, to approve the Committee Compensation Reports. Motion carried.***

[Compensation Reports begin on Next Page]



Board of Commissioners – December 19, 2023

COMMITTEE COMPENSATION - 12.19.23.1

December 19, 2023

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held November 12 - November 25, 2023.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	11/13/2023	MAC Environmental via Zoom	Webster	\$25.00	1
2	11/13/2023	Solid Waste Management Committee*	Piotrowski	\$50.00	1
3	11/13/2023	Labor Relations Committee	Webster	\$50.00	1
			Matthews	\$50.00	1
			Little	\$50.00	1
			Boyd	\$50.00	1
4	11/14/2023	Executive Committee	Boyd	\$50.00	1
			Tany	\$50.00	1
			Little	\$50.00	1
			Webster	\$50.00	1
			Krafft	\$50.00	1
5	11/15/2023	Castle Museum	Tany	\$25.00	1
6	11/15/2023	Saginaw Zoo Board	Little	\$25.00	1
			Slodowski	\$25.00	1
7	11/15/2023	Animal Control Advisory	Slodowski	\$25.00	1
8	11/15/2023	Special Board Session <i>re:Administrator Vacancy</i> <i>Boyd, Coney, Krafft, Little, Matthews, Piotrowski, Slodowski, Spitzer, Tany, Webster Abs: Harris</i>	10 Present	\$500.00	10
9	11/16/2023	Commission on Aging	Little	\$50.00	1
10	11/16/2023	Community Action Committee	Little	\$25.00	1
11	11/20/2023	HealthSource Saginaw Advisory Committee	Slodowski	\$50.00	1
12	11/21/2023	Board Session <i>Boyd, Coney, Harris, Krafft, Little, Matthews, Piotrowski, Slodowski, Spitzer, Tany, Webster</i>	11 Present	\$550.00	11
TOTAL				\$1,800.00	39

*Department Pay

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (11-24-23)



COMMITTEE COMPENSATION - 12.19.23.2

December 19, 2023

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held November 26 - December 9, 2023.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	11/27/2023	MAC Health & Human Services via Zoom	Webster	\$25.00	1
2	11/27/2023	GLB Michigan Works! Joint Board	Little	\$25.00	1
			Matthews	\$25.00	1
			Spitzer	\$25.00	1
			Tany	\$25.00	1
			Webster	\$25.00	1
3	11/27/2023	Special Board Session re: Administrator Vacancy <i>Boyd, Coney, Harris, Krafft, Little, Matthews, Piotrowski, Slodowski, Spitzer, Tany, Webster</i>	11 Present	\$550.00	11
4	11/28/2023	Board of Health*	Matthews	\$50.00	1
5	11/28/2023	Special Board Session re: Administrator Vacancy <i>Boyd, Coney, Harris, Krafft, Little, Matthews, Piotrowski, Slodowski, Spitzer, Tany, Webster</i>	11 Present	\$275.00	11
6	12/1/2023	Saginaw Future	Webster	\$50.00	1
7	12/1/2023	MAC Transportation via Zoom	Matthews	\$50.00	1
8	12/4/2023	Human Services Committee	Little	\$50.00	1
			Webster	\$50.00	1
			Coney	\$50.00	1
			Boyd	\$50.00	1
9	12/5/2023	Courts & Public Safety Committee	Tany	\$50.00	1
			Matthews	\$50.00	1
			Spitzer	\$50.00	1
			Piotrowski	\$50.00	1
			Boyd	\$50.00	1
10	12/6/2023	County Services Committee	Webster	\$50.00	1
			Harris	\$50.00	1
			Matthews	\$50.00	1
			Boyd	\$50.00	1
11	12/7/2023	Parks & Recreation Commission*	Matthews	\$150.00	1
12	12/7/2023	Budget/Audit Committee	Tany	\$50.00	1
			Spitzer	\$50.00	1
			Boyd	\$50.00	1
TOTAL				\$2,075.00	48

*Department Pay

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (12-8-23)



RESOLUTIONS

None

UNFINISHED BUSINESS

None

PROCLAMATIONS

None

APPOINTMENTS

(By the Chair)

Brownfield Redevelopment Authority

[Terms to expire 12-31-26]

- ✓ James Totten
- ✓ Tom Miller, Sr.
- ✓ Chair of County Services

Michigan Works! Consortium Board

- ✓ Sheldon Matthews
- ✓ Gerald Little
- ✓ Rich Spitzer
- ✓ Jack Tany
- ✓ Michael Webster

Mosquito Abatement Commission

- ✓ Christopher Boyd

Tri City Area Joint Zoning Board

[Terms to expire 12-31-25]

- ✓ Mark Piotrowski, County Commissioner
- ✓ Al Kaufman, H.W. Browne Airport Manager
- ✓ Jeff Turner, H.W. Browne Airport Advisory Board

ELECTIONS

(By the Board)

- ***Commissioner Little moved, seconded by Commissioner Tany, to elect Shane Hunt, Chief Nursing Officer at Ascension St. Mary's, to the Board of Health to fill the vacancy created by the resignation of Dr. Stephanie Duggan with a term to expire December 31, 2024. Motion carried unanimously.***



- ***Commissioner Matthews moved, seconded by Commissioner Spitzer, to re-elect Alvaretta Lewis, Barb Kemp-Lauria, Samuel Shaheen, M.D., and Renee Johnston, CEO to the Board of Health for a term to expire December 31, 2026. Motion carried unanimously.***
- ***Commissioner Krafft moved, seconded by Commissioner Piotrowski, to re-elect Jamie Forbes and Kathleen McGraw to HealthSource Saginaw, Inc. for a term to expire December 31, 2026 Motion carried unanimously***
- ***Commissioner Matthews moved, seconded by Commissioner Little, to re-elected Ruth Averill and Rob Brown to the Parks & Recreation Commission for a term to expire January 1, 2027 Motion carried unanimously.***

CHAIR ANNOUNCEMENTS

- ❖ Chairman Boyd confirmed the hiring of Mary Catherine Hannah as our new Saginaw County Administrator. After negotiations with her and the Alpena County Board of Commissioners, she will begin her tenure in Saginaw County on January 22, 2024.
- ❖ Chairman Boyd commented on the large attendance at the County Employee Holiday Gathering at Horizons Conference Center. He met with the elected officials, and they wanted to extend their thanks to the Board of Commissioners. He also thanked county employees and board members for their service and wished everyone a Merry Christmas, Happy Holidays, and Happy New Year!

COMMISSIONER AUDIENCES

- Commissioner Krafft stated that with his recent surgery he has had time to reflect on our Board of Commissioners members. Compared to dissension that is occurring in boards around the country, he is thankful that we can all work together and is looking forward to working with everyone in 2024.
- Chairman Boyd and Commissioner Coney thanked the Board Staff and presented them with gifts on behalf of the Board of Commissioners.

By Commissioner Krafft, seconded by Commissioner Tany: That the Board adjourn. Motion Carried. Thereupon, the Board adjourned at 5:48 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

CHRISTOPHER S. BOYD

CHAIRMAN

VANESSA GUERRA

COUNTY CLERK

Prepared by: Suzy Koeplinger, Deputy County Clerk