

MINUTES

COUNTY SERVICES COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

Wednesday, April 2, 2025 - 4:00 p.m.

Present: Michael Webster – Chair, Dennis Harris – Vice-Chair, Gerald Little, Jack Tany
Absent: John Kaczynski
Others: Mary Catherine Hannah, Koren Thurston, Dave Gilbert, Darcie Totten, Mark Angliss, Liz Gooch, Andrew Klaczkiwicz, Chris Klawuhn, Katharine Tessin, Jaime Ceja, Suzy Koepplinger, Renee Sharkey, and Catherine Hicks

- I. Call to order---***Chair Webster at 4:02 p.m.***
- II. Welcome
- III. Correction/Approval of Minutes (***March 5, 2025***)
 - ***Moved by Tany, seconded by Harris, to approve. Motion carried.***
- IV. Public Comment ---***None***
- V. Agenda

1. **Chris Klawuhn, Environmental Health Services Director**, re:

- **4-15-4** Requested approval of the Saginaw County Materials Management Plan Work Program to become eligible for the reimbursement grant of \$60,000 plus \$.50/per capita from the Michigan Department of Environment, Great Lakes and Energy (EGLE).
- ***Moved by Little, seconded by Tany, to approve. Motion carried. (Board Report)***

2. **Andrew Klaczkiwicz, Information Technology Director**, re:

- **4-15-5** Requested approval of new County Policy #501 titled “Cybersecurity Awareness and Training” and to establish a new 500 Policy Category for Information Technology.
- **Director Klaczkiwicz updated the committee on ongoing Security Awareness Proficiency Assessment (SAPA) training.**
- **Commissioner Harris questioned the use of the word “appears” in the last section of the policy and recommended it be changed. Members discussed whether to modify it then determined this is common language used in Saginaw County policies. Administrator Hannah and Civil Counsel will review it.**
- ***Moved by Tany, seconded by Little, to approve the policy as submitted. Motion carried. (Board Report)***

3. **Liz Gooch, Deputy Equalization Director**, re:

- **4-15-6** Requested approval of Form L-4024, Preliminary 2025 Statement of Valuation: the Report of Equalization for all townships and cities in Saginaw County.
- ***Moved by Little, seconded by Harris, to approve based on the expectation that actual numbers will be provided to the Board at the April 15, 2025 session. Motion carried. (Board Report)***

4. **INFORMATIONAL COMMUNICATIONS**

- **4-15-7 SAGINAW FUTURE** submitted the Economic Development Corporation of Saginaw County's 2024 Annual Report pursuant to Section 23 of PA 388 of 1974 as amended, as well as its 2025 meeting calendar, list of EDC officers and members, and a requested to reappoint Michael Webster for a six-year term.
- ***Moved by Tany, seconded by Harris, to receive and file. Motion carried.***

5. Any other matters to come before the committee ---***None***

VI. Miscellaneous ---***None***

VII. Adjournment

- ***Moved by Little, seconded by Tany, to adjourn. Motion carried; time being 4:27 p.m.***

Respectfully submitted,
Michael A. Webster, Committee Chair
Suzy Koepplinger, Committee Clerk