

**OFFICIAL PROCEEDINGS
OF THE**
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN



SEPTEMBER SESSION 2025

First day of the September Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, September 16, 2025. The Board met pursuant to call of the County Clerk at 5:03 p.m. at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Jack B. Tany in the Chair.

PRESENT: Lisa R. Coney, Denny M. Harris, John L. Kaczynski, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Jack B. Tany, and Michael A. Webster - **10**

ABSENT: Christopher S. Boyd - **1**

TOTAL: - **11**

OTHERS: Vanessa Guerra, Mary Catherine Hannah, Dave Gilbert, Koren Thurston, Dennis Borchard, Bill Stanuszek, Jaime Ceja, Alycia Norton, Brian Keenan-Lechel, Toni Prabucki, Ralph Angst, Grace Smith, Steve Hensley, Darcie Totten, Nicole Lee, Katharine Tessin, Suzy Koepplinger, Renee Sharkey, Catherine Hicks, and others

 Commissioner Piotrowski gave the invocation and led the Pledge of Allegiance to the Flag.

CLERK'S CALL OF SESSION

Public Notice of Regular Board Session

The Saginaw County Board of Commissioners will convene for its Regular Session on
Tuesday, September 16, 2025 at 5:00 p.m.

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting. Please include your phone number.

This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the September 16, 2025 Board Agenda. If you are disabled and need accommodation to provide you with an opportunity to participate, please call the Board of Commissioners at (989) 790 5267.

Respectfully submitted,

Vanessa Guerra, County Clerk

September 5, 2025

Posted 9-12-25

By the Chair: That the Notice of Meeting from the County Clerk be received and filed if there are no objections. The Chair hears none; it is so ordered.



CORRECTION AND APPROVAL OF MINUTES

- ***Commissioner Coney moved, seconded by Commissioner Piotrowski, to approve Minutes of the August 19, 2025 Committee of the Whole, and the August 19, 2025 Regular Board Session. Motion carried.***

AUDIENCES

- Commissioner Tracey Slodowski presented Ralph Angst, Programmer Analyst in I.T., with a Proclamation for October as Cybersecurity Awareness Month.
- Rosalind McNichols, Tri Cities Concierge Service LLC, disclosed her perception that a county employee is improperly using county resources to gain information on her.
- Ericka Newman, Saginaw Community Action Committee, introduced a new lead removal program and provided commissioners and the public with an application to share with residents.

LAUDATORY RESOLUTIONS

CERTIFICATE OF RECOGNITION

Richard C. DeLong

Lions of Michigan Hall of Fame

Richard DeLong has been inducted into the Lions of Michigan Hall of Fame. The Lions of Michigan Hall of Fame recognizes and honors individuals who have made significant contributions to Lionism in Michigan. It is the highest honor bestowed upon a Michigan Lion and is managed by the Lions of Michigan Foundation. The Hall of Fame was established to celebrate the rich history of Michigan Lions and preserve the memory of their service at local, state, district, and international levels. Each year, up to four individuals are selected for induction, including both living and deceased individuals. In Michigan, there are eleven (11) districts, and each can submit one living and one deceased nominee every year for the final selection. Richard DeLong was nominated by District 11D1 and endorsed by the District Cabinet.

The Saginaw County Board of Commissioners commends Richard C. DeLong on his induction into the Lions of Michigan Hall of Fame and for his outstanding dedication to the Lions organization, the citizens of Zilwaukee, and Saginaw County.

Lions Clubs International is a volunteer organization dedicated to leadership development through community service. Lions are an international network of over 1.4 million men and women in 210 countries who work together to answer the needs that challenge communities around the world. They are known for working to end preventable blindness. Lions participate in a vast variety of projects important to their communities. These projects range from cleaning up local parks to providing supplies to victims of natural disasters. There are over 12,000 members in 500+ clubs throughout Michigan.

The Lions of Michigan Foundation is a public charity that was created in 1984 to help Michigan Lions Clubs provide community services. We work in partnership with our member Lions Clubs and other organizations to provide disadvantaged individuals and families with access to affordable medical care and services designed to help improve their quality of life. While our programs encompass many areas, through screening, diagnosis, treatment, education and research, we primarily help underserved populations and financially struggling individuals who require assistance with eye care, hearing aids or an unexpected life event. Our services are offered statewide with a focus on helping Michigan residents succeed academically, develop normally, maintain independence and prosper in life.



The Zilwaukee Lions Club was chartered on April 9, 1956. In the first year they started the first boat dock located on the Saginaw River in Zilwaukee. It started out as one wooden dock and has progressed to a four-launch site with steel retaining walls and handicapped fishing ramps. The Zilwaukee Lions have put over \$60,000.00 in the site along with grants from the State of Michigan

Since then, the club has provided eye glasses, donated items such as a baby bed and mattress, donated toward a tape library for the blind, purchased picnic tables for the city park, purchased rain coats and helmets for the Safety Patrol, built a pavilion in the City park, distributed food baskets and/or flowers for shut ins at Christmas, holds an annual Senior Citizens' Christmas Dinner, Easter Egg Hunt and many other activities.

The Lions Club supports many local, state and international projects including Special Needs Vision Clinic in Bridgeport Michigan, Leader Dogs for the Blind, Michigan Eye Bank, Drug Awareness, Lions Club International Foundation, Lions of Michigan Foundation, Diabetes Awareness and many others. It has also been involved with the local school on such projects as a family picnic/movie night and sent students to a band camp.

The Zilwaukee Lions continue to be an active organization in the community. Lions Clubs International is the world's largest service club organization with more than 1.4 million members in approximately 46,000 clubs in more than 200 countries and geographical areas around the world.

Respectfully Submitted,
Saginaw County, Board of Commissioners
Jack B. Tany, Chairman, District #2

Presented: September 2, 2025
Adopted: September 16, 2025

CERTIFICATE OF RECOGNITION

William Doran

Bill Doran has been a Police Officer for the Carrollton Township Police Department since July 24, 1977 because of a Federal Law Enforcement Assistance Grant Program. After a 48-year law enforcement career, at the age of 70, Bill Doran will retire and “Be part of the family and enjoy life!”

- ❖ 1984 - U.S. Marine Corps sent a Certificate of Appreciation for his assistance effecting the arrest /detainment of a Marine Corps absentee/deserter.
- ❖ 1985 - Saginaw Exchange Club honored Bill Doran with “OFFICER OF THE YEAR.”
- ❖ 1985 - Many Letters of Commendation from the City of Saginaw, 2003 City of Zilwaukee, Carrollton Twp. Police Chief, Saginaw Twp. Police Chief, BAYANET, Hon. M.T. Thompson, Jr. of the 70th District Court, and many others
- ❖ 1986 - American Police Hall of Fame honored Bill Doran with three awards: Silver Star for Bravery, Merit Award for Excellent Arrest, and Outstanding Commendation Award.
- ❖ 1996 - Federal Bureau of Investigation sent a commendation to William Doran for “Service in the Public Interest” for his work with the Carrollton Police Department and the Saginaw Gang Task Force.
- ❖ 2001 - Saginaw Exchange Club honored Bill Doran with “OFFICER OF THE YEAR.”
- ❖ 2017 - Saginaw Township Police Chief and Carrollton Twp. Board of Trustees commended Officer Doran for his exceptional service and work to apprehend a bank robbery suspect.

Bill Doran’s dedication to Carrollton Township is a testament to his deep-rooted love for our community. His journey reflects a lifetime of service, leadership, and unwavering commitment to the people of Carrollton and Saginaw County.



The Saginaw County Board of Commissioners congratulates Bill Doran on his well-deserved retirement after 48 years of service, and thanks him for his hard work & dedication to the citizens of Carrollton Township and Saginaw County.

Respectfully Submitted,
Saginaw County, Board of Commissioners
Jack B. Tany, Chairman, District #2

Presented: August 25, 2025
Adopted: September 16, 2025

CERTIFICATE OF RECOGNITION

Saginaw Branch National Association for the Advancement of Colored People (NAACP)

The National Association for the Advancement of Colored People (NAACP) is a civil rights organization that is committed to ensuring the political, educational, social, and economic equality of rights of all persons and to eliminate race-based discrimination.

It is with well wishes and support that we acknowledge the significance of the Saginaw Branch NAACP 54th Annual Freedom Fund Celebration and its impact on our community by bringing together a melting pot of diverse participants throughout our region. This gala event serves as a constant reminder that there is work yet to be done in the fight for freedom and equality for all of mankind. It will be held at Horizon's Conference Center, 6200 State Street, Saginaw, MI on Sunday, September 28, 2025 at 5:00pm. This year's theme is "The Fierce Urgency of Now" and the keynote speaker will be Michigan Supreme Court Justice Noah P. Hood.

The NAACP is now 116 years old, the oldest civil rights organization in the history of the United States. In that time, the NAACP has impacted many things, and the organization has changed the course of American history. Since the Springfield Race Riot of 1908, the NAACP has led the way in thought and action for civil rights. They are the nation's conscience to civil and human rights, and the world's example of advocacy. The NAACP's vision is to ensure a society in which all individuals have equal rights without discrimination based on race. The organization continues to work to remove all barriers of racial discrimination through democratic processes.

On behalf of the Saginaw County Board of Commissioners we salute the NAACP for its continued efforts for equality for all.

Respectfully Submitted,
Saginaw County, Board of Commissioners
Jack B. Tany, Chairman, District #2

Adopted: September 16, 2025
Presented: September 28, 2025

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chair hears none; it is so ordered.

9-16-1 SAGINAW FUTURE requesting action to abolish the 2017 Brownfield Plan for 107, 111, and 121 S. Water Street, Saginaw MI, pursuant to P.A. 381 of 1996.

-- County Services **(9-16-3.1 / Resolution 2025 - 15)**

9-16-2 SAGINAW FUTURE submitting its third quarter report for Apr. 1, 2025 – June 30, 2025 and requesting a disbursement of \$20,388.06 in performance-based funding pursuant to amended Saginaw County and Saginaw Future Inc. Services Agreement.

-- County Services **(9-16-3.2)**



- 9-16-3 ENVIRONMENTAL HEALTH SERVICES** providing an update on the status of the Saginaw County Materials Management Plan and requesting permission to form a work group to work on proposed updates to County Ordinance #108 – Solid Waste Management.
- County Services **(9-16-3.3)**
- 9-16-4 INFORMATION TECHNOLOGY** submitting a refreshed County of Saginaw Logo that will be copyrighted and used primarily as a brand indicator for message identification to enhance security and public trust in County email communication.
- County Services **(9-16-3.4)**
- 9-16-5 INFORMATION TECHNOLOGY** requesting approval of new County Policy 502 – “Account Management” to manage user accounts and credentials that access Saginaw County’s Digital Assets.
- County Services **(9-16-3.5)**
- 9-16-6 INFORMATION TECHNOLOGY** requesting approval of new County Policy 503 – “Access Control Management” to ensure that access is only provided when properly authorized and aligns the county with federal standards and best practices for information security.
- County Services **(9-16-3.6)**
- 9-16-7 COUNTY ADMINISTRATOR** providing an update on the process towards compliance with the decision by the Great Lakes Bay Michigan Works! Board to switch their fiduciary agent from Saginaw County to Isabella County.
- County Services **(9-16-3.7)**
- 9-16-8 CITY OF SAGINAW** providing notice of a public hearing on Monday, August 25, 2025 at 6:30 p.m. at the Andersen Enrichment Center on the application of Menard, Inc. on its application for an Industrial Facilities Tax Exemption (IFTE) Certificate for property at 1808 Veterans Memorial Parkway.
- County Services *(Informational)*
- 9-16-9 PURCHASING/RISK MANAGER** requesting approval to increase the revenue and expenditures of the FY25 Risk Management Budget by \$653,604 to account for increases in property, vehicle and liability claims.
- Budget/Audit **(9-16-4.3)**
- 9-16-10 ANIMAL CARE & CONTROL** requesting an increase to its FY25 donation budget of \$100,000 to allow for essential repairs and improvements to the landscaping and fencing at the shelter.
- Budget/Audit **(9-16-4.4)**
- 9-16-11 FINANCE DIRECTOR** submitting FY25 year-end budget adjustments, none of which impact the General Fund or use of General Fund Balance.
- Budget/Audit **(9-16-4.2)**
- 9-16-12 CITY OF SAGINAW** providing notice of a public hearing on Monday, September 8, 2025 at 6:30 p.m. at the Andersen Enrichment Center on its intent to create a Neighborhood Enterprise Zone Covenant 3, entire blocks 28, 29, 37, 38, 39, 40 & 41, Penoyer Farm.
- County Services *(Informational)*
- 9-16-13 FINANCE DIRECTOR/TREASURER** requesting approval of vendor transactions for Aug. 1 – 31, 2025 in the amount of \$14,734,984.55.
- Budget/Audit **(9-16-4.1)**
- 9-16-14 FINANCE DIRECTOR** submitting the Monthly Financial Statement for August 2025.
- Budget/Audit *(Received & Filed)*
- 9-16-15 PERSONNEL DIRECTOR** submitting the Employment Status Report, Exit Interviews, Employee Groups, and Retiree Employment Contracts covering the month of August, 2025.
- Labor Relations *(Receive & File)*



- 9-16-16 TREASURER** requesting an extension of the contract with retiree Maureen Haas for up to a year to train a promoted employee, help with bank reconciliations and balance personal property taxes.
-- Labor Relations **(9-16-5.1)**
- 9-16-17 COMMUNITY CORRECTIONS** requesting approval to authorize the Community Corrections Advisory Board (CCAB) to implement, maintain, and adopt an Onboarding Manual for Community Corrections staff and delegate the CCAB to exercise this responsibility on behalf of the county.
-- Labor Relations **(9-16-5.2)**
- 9-16-18 CIVIL/LABOR COUNSEL** submitting a Memorandum of Understanding (MOU) between County of Saginaw and UAW Local 455 – Unit 50 regarding a step increase for Judge Gafkay’s law clerk.
-- Labor Relations **(9-16-5.3)**
- 9-16-19 COUNTY ADMINISTRATOR & GALLAGHER** requesting a review of the County’s Compensation Plan in open and closed session.
-- Labor Relations *(Informational - No action)*

INITIATORY MOTIONS

[Requires 2/3 majority vote of the members present for adoption, pursuant to Board Rules]

- Commissioner Kaczynski moved, seconded by Commissioner Matthews, to approve proposed Resolution 2025-16 in opposition to the State House of Representatives’ FY2026 budget cuts to county revenue sharing.
- ***After discussion, the motion carried with the following roll call vote:***
Yes: Webster, Tany, Piotrowski, Matthews, Slodowski, Harris, Kaczynski, Little and Coney - 9
Abstained: Spitzer - 1; Absent: Boyd - 1
Total: - 11

SAGINAW COUNTY RESOLUTION 2025 – 16

RESOLUTION RE: OPPOSING HOUSE OF REPRESENTATIVES’ FY26 BUDGET CUTS TO COUNTY REVENUE SHARING

SAGINAW COUNTY BOARD OF COMMISSIONERS

Jack B. Tany, Christopher S. Boyd, Lisa R. Coney, Denny M. Harris, John L. Kaczynski, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer and Michael A. Webster

At a regular meeting of the Board of Commissioners of the County of Saginaw, Michigan, held on September 16, 2025.

PRESENT: Jack B. Tany, Lisa R. Coney, Denny M. Harris, John L. Kaczynski, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer and Michael A. Webster

ABSENT: Christopher S. Boyd

The following resolution was offered by Commissioner Kaczynski and seconded by Commissioner Matthews:

WHEREAS, counties are mandated by the State of Michigan to provide essential public services including courts, jails, elections, public health, public safety and human services; and

WHEREAS, unlike cities, villages and townships, counties do not receive constitutionally guaranteed revenue sharing and instead rely solely on statutory revenue sharing, leaving counties uniquely vulnerable to annual state budget decisions; and



WHEREAS, the House of Representatives' version of the Fiscal Year 2026 state budget proposes a \$34.9 million reduction in county statutory revenue sharing, wiping out the long-overdue progress made in FY25 to restore revenue sharing to sustainable levels; and

WHEREAS, the House plan, if enacted, would leave counties with just over \$256 million in statutory revenue sharing statewide, while constitutional revenue sharing for cities, villages and townships (CVTs) is set to reach \$1.1 billion, and when combined with statutory revenue sharing, CVTs would get \$1.4 billion; and

WHEREAS, the House plan shifts \$40 million into restricted sheriff funding with strings attached, requiring counties to maintain higher law enforcement funding levels, even as flexible revenue sharing is reduced, thereby further straining already-limited general funds; and

WHEREAS, public safety dollars directed exclusively to sheriffs are not equivalent to revenue sharing, since they cannot be used to support the wide range of mandated services counties must provide; and

WHEREAS, the Senate budget proposal provides just over \$320 million in county statutory revenue sharing, an increase of \$29.1 million over FY25, and includes \$60 million for public safety that can be allocated at the discretion of county boards of commissioners rather than bypassing them; and

WHEREAS, the Senate approach respects county governance, strengthens general fund flexibility, and better equips counties to meet their broad statutory responsibilities.

THEREFORE, BE IT RESOLVED, that Saginaw County Board of Commissioners strongly urges the Michigan Legislature and governor to reject the House revenue sharing cuts and support the Senate's proposal to increase county revenue sharing and provide flexible funding for public safety needs; and

BE IT FURTHER RESOLVED, that copies of this resolution be transmitted to Governor Gretchen Whitmer, Senate Majority Leader Winnie Brinks, House Speaker Matt Hall and Chairs of the House and Senate Appropriations Committees.

Adopted by the Saginaw County Board of Commissioners this September 16, 2025.

Yeas: Jack B. Tany, Lisa R. Coney, Denny M. Harris, John L. Kaczynski, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, and Michael A Webster - 9

Nay: None - 0

Absent: Christopher S. Boyd - 1

Abstain: Richard A. Spitzer - 1

Total: - 11

STATE OF MICHIGAN)
)ss

COUNTY OF SAGINAW)

I, the undersigned, the duly qualified County Clerk of the County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 16th day of September 2025. Public notice of said meeting was given pursuant to and in compliance with Act No. 267 Public Acts of 1976, as amended.

I further certify that notice of the meeting was given and the meeting was conducted in accordance with the Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 16th day of September 2025.

Vanessa Guerra, County Clerk
County of Saginaw



REPORTS OF COMMITTEES

1. **Human Services Committee – T. Slodowski, Chair; G. Little, Vice-Chair**
None
2. **Courts and Public Safety Committee – C. Boyd, Chair; S. Matthews, Vice-Chair**
None
3. **County Services Committee – M. Webster, Chair; D. Harris, Vice-Chair**
 - 3.1) **SAGINAW FUTURE**, re: Approval to abolish the 2017 Brownfield Plan for 107, 111, and 121 S. Water Street
 - 3.2) **SAGINAW FUTURE**, re: Approval of \$20,388.06 in performance-based funding pursuant to agreement
 - 3.3) **ENVIRONMENTAL HEALTH**, re: Approval to form a workgroup with the Materials Management Planning Committee, Saginaw County Health Department, and Fishbeck to propose updates to County Ordinance #108 – Solid Waste Management
 - 3.4) **INFORMATION TECHNOLOGY**, re: Approval of updated Saginaw County logo
 - 3.5) **INFORMATION TECHNOLOGY**, re: Approval of new County Policy No. 502 – Account Management
 - 3.6) **INFORMATION TECHNOLOGY**, re: Approval of new County Policy No. 503 – Access Control Management
 - 3.7) **COUNTY ADMINISTRATOR**, re: Approval to allow the County Administrator, during the transfer of fiduciary for Great Lakes Bay Michigan Works!, to serve as the signatory and to sign the agreement moving the MERS account to Isabella County
 - ***Commissioner Webster moved, seconded by Commissioner Piotrowski, to approve 3.1 and 3.2. After discussion, the motion carried.***
 - ***Commissioner Webster moved, seconded by Commissioner Piotrowski, to approve 3.3. Motion carried.***
 - ***Commissioner Webster moved, seconded by Commissioner Matthews, to approve 3.4, 3.5, and 3.6. After discussion, the motion carried.***
 - ***Commissioner Webster moved, seconded by Commissioner Harris, to approve 3.7. Motion carried.***

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

SEPTEMBER 16, 2025

Your committee considered communication No. 9-16-1 from Tom Miller Jr., President and CEO, Saginaw Future, Inc., requesting to abolish the 2017 Brownfield Plan for 107, 111, and 121 S. Water Street in downtown Saginaw, Michigan. The corresponding parcel numbers are 903007600000, 90300075000100, and 90300075000200.

The committee met with Tom Miller who disclosed that the developer, Dave Mayer of Saginaw River Development LLC, chose to demolish the existing building at his own expense instead of using the Brownfield revolving loan fund. Tom Miller reported that the purpose for which the plan was set up was accomplished and there are no bonds outstanding and no unpaid financing obligations. Civil Council, Dave Gilbert, advised that the existing Brownfield plan can be abolished. On July 29, 2025, the Saginaw County Brownfield Redevelopment Authority approved the abolishment and in accordance with Public Act 381 of 1996, the final action must be taken by the County Board of Commissioners to formally abolish the plan.



We recommend approval to abolish the 2017 Brownfield Plan for addresses 107, 111, and 121 South Water Street in downtown Saginaw, Michigan. A resolution is submitted under the regular order of business to accomplish same.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chairman

John L. Kaczynski

Jack B. Tany

Dennis M. Harris, Vice-Chair

Gerald D. Little

FROM: COMMITTEE ON COUNTY SERVICES – 3.2

SEPTEMBER 16, 2025

Your committee considered communication No. 9-16-2 from Tom Miller Jr., President & CEO, Saginaw Future Inc., submitting its third quarter report for April 1, 2025 – June 30, 2025, and requesting a disbursement totaling \$20,388.06 in performance-based funding pursuant to the Fourth Amendment of the Saginaw County and Saginaw Future Inc. Services Agreement.

The committee met with Tom Miller Jr., who communicated that the request for disbursement follows the organization's most recent strategic planning session to update and refine goals to better serve Saginaw County and its communities. The performance-based funding metrics address job creation, project development and value of government contracts awarded. During the third quarter, Job-Creation was noted at 664, New Investments reached \$866,053,235 and Government Contracts were awarded in the amount of \$7,325,530.

We recommend approval of \$20,388.06 for the third quarter performance-based funding pursuant to the Fourth Amendment of the Saginaw County and Saginaw Future Services Agreement and authorize the proper county officials to facilitate the request.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chairman

John L. Kaczynski

Jack B. Tany

Dennis M. Harris, Vice-Chair

Gerald D. Little

FROM: COMMITTEE ON COUNTY SERVICES – 3.3

SEPTEMBER 16, 2025

Your committee considered communication No. 9-16-3 from Chris Klawuhn, Environmental Health Services Director, requesting permission to form a work group to work on proposed updates to County Ordinance #108 – Solid Waste Management.

The committee met with Chris Klawuhn, who communicated that compliance with the state's Materials Management Plan requires an updated Solid Waste Ordinance. He requests that the Materials Management Planning work group (Materials Management Planning Committee, Saginaw County Health Department and Fishbeck) work on proposed updates to the ordinance to align it with the Materials Management Plan.

We recommend approval to form a workgroup with Materials Management Planning Committee, Saginaw County Health Department and Fishbeck to work on proposed updates to County Ordinance #108 – Solid Waste Management.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chairman

John L. Kaczynski

Jack B. Tany

Dennis M. Harris, Vice-Chair

Gerald D. Little



FROM: COMMITTEE ON COUNTY SERVICES – 3.4

SEPTEMBER 16, 2025

Your committee considered communication No. 9-16-4 from Andrew Klaczekiewicz, Information Technology Director, introducing an updated Saginaw County logo to be copyrighted and used to enhance security and public trust in county email communications, be integrated into the upcoming county website, and strengthen Saginaw County's digital presence and visibility of communications.

The committee met with Director Klaczekiewicz who communicated the updated logo maintains the recognizable look of the current logo and a new font, Microgramma, that resembles the original font as well as the following updated colors drawn from the Saginaw County flag; Brown 663300, Red be143c, Yellow elbe37, Green 006e3c, and Blue 3c7db9.

We recommend approval to adopt the proposed new Saginaw County logo.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chairman

John L. Kaczynski

Jack B. Tany

Dennis M. Harris, Vice-Chair

Gerald D. Little

FROM: COMMITTEE ON COUNTY SERVICES – 3.5

SEPTEMBER 16, 2025

Your committee considered communication No. 9-16-5 from Andrew Klaczekiewicz, Information Technology Director, requesting approval of proposed new County Policy No. 502 Account Management. The committee met with Director Klaczekiewicz who communicated that the policy establishes county-wide standards and outlines responsibilities, scope, and procedures to protect sensitive information, ensure accountability, and align the county with federal standards and best practices for information security. Legal Counsel has reviewed and approved the policy that includes the following provisions:

- Maintaining an accurate inventory of all users, administrator, and service accounts
- Enforcing strict password requirements and prohibiting generic/shared accounts
- Disabling dormant, orphaned, or unused accounts within defined timelines
- Enforcing immediate revocation of access upon employee separation

We recommend approval of proposed new County Policy No. 502 Account Management.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chairman

John L. Kaczynski

Jack B. Tany

Dennis M. Harris, Vice-Chair

Gerald D. Little



Title: Account Management

Effective Date:

Amended:

Issuing Authority: Board of Commissioners

Responsible Officer: Director, Information Technology

Category: 500

Number: 502

Purpose

This policy establishes standards for the management of credentials and user accounts to ensure compliance with rules for interaction with, and usage of county owned Digital Assets, thus facilitating the protection of sensitive information.



Responsibility

County of Saginaw Information Technology (COSIT) is responsible for all user account and credential management functions. Account information is relayed to other county-wide elected and department units within the County of Saginaw, as required or needed.

Scope

This policy applies to the following covered individuals: all County of Saginaw Elected Officials, Judges, employees, contracted individuals or entities, third-party vendors, and anyone else who has a County of Saginaw user account and/or an account to County of Saginaw applications. Anyone covered individual who fails to comply with this, or any County of Saginaw policy, is subject to disciplinary action outlined in the County of Saginaw Standards of Conduct.

Policy

This policy establishes rules and controls for managing credentials and user accounts that access the County of Saginaw's Digital Assets.

A. Establishment and Maintenance of an Inventory of Accounts

1. The user account inventory includes the following types of accounts:
 - a. User
 - b. Administrative
 - c. Service
2. The user account inventory at a minimum contains the following details:
 - a. Account type
 - b. Person's name
 - c. Assigned username
 - d. Start/Stop dates
 - e. Business Unit
 - f. Account Status (i.e., enabled, disabled)
 - g. Validate all active accounts are authorized
3. As a foundational security principle to ensure individual accountability, protect sensitive information, and mitigate risks associated with unauthorized access, the use of generic user accounts is prohibited. Exceptions to this policy may be authorized only under extraordinary circumstances where operational necessity or technical constraints necessitate such access. Granting such a request is solely at the discretion of the Director of Information Technology.
 - a. An authorized exception granting use of a generic user account must be documented, accompanied by a formal risk assessment, and subjected to periodic review to ensure compliance with organizational security standards.

B. Use Unique Passwords Required

1. COSIT is responsible for updating, enforcing, and communicating any password requirement modifications as necessary.
2. Password Requirements:
 - a. All default passwords must be changed at initial login.
 - b. Be unique.
 - c. Passwords that are created by users must not also be used for personal accounts.
 - d. Passwords must not be shared by users.
 - e. Passwords must never be written down.



C. Dormant Accounts

1. Any accounts that are inactive for a period of 45 days, shall be deleted or disabled.
2. Accounts of individuals on extended leave, as defined by Human Resources, must be disabled.
3. All user accounts that have not been accessed within 14 business days of creation, must be disabled.
4. Department heads must routinely validate user accounts and provide COSIT written confirmation of active accounts. The process of validating user accounts will occur at a minimum quarterly, or as determined appropriate by COSIT.
5. COSIT will utilize scripts to detect accounts that are inactive for 30, 60, or 90 days, orphaned accounts or accounts with no login activity or ownership.

D. Restrict Administrator Privileges

1. Administrator and privileged accounts shall be utilized for authorized installation and maintenance activities and must be secured with multi-factor authentication (MFA).
2. Administrator accounts must be unique and assigned to a specific individual, unless technically constrained by a system or application.

E. Inventory of Service Accounts

1. The service account inventory must contain the following:
 - a. Department Owner
 - b. Review Date
 - c. Service Account Purpose
2. Regular reviews of service accounts should be performed at a minimum of quarterly but can occur more frequently if needed or requested by COSIT.

F. Centralized Account Management

1. User accounts should be managed through a central directory or identity service whenever it is possible.

G. Account Termination

1. In the event of user separation of any kind, when appropriately notified by the responsible department, COSIT will provide procedures for revoking user account access.
2. Each County Departments shall notify COSIT immediately upon an employee's separation.
3. All user credentials must be revoked immediately upon employee separation.
4. Password self-service mechanisms (if deployed) must not allow separated employees to re-enable their own account(s).

H. Just-in-Time Access Expiration

1. Just-in-time expiration will be implemented by COSIT to ensure elevated privileges are **granted only when needed** and **automatically expire** after a predefined time or a specific purpose has been fulfilled.

County Administrator / Legal Counsel Review

The County Administrator has determined that this Policy, as submitted to the Board of Commissioners, contains the necessary substance in order to carry out the purpose of the policy. County Civil Counsel has determined that this Policy, as submitted, contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Administrator

Approved as to Legal Content:
Saginaw County Civil Counsel

[See Policy #502 for Reference Sources and Definitions]



FROM: COMMITTEE ON COUNTY SERVICES – 3.6

SEPTEMBER 16, 2025

Your committee considered communication No. 9-16-6 from Andrew Klaczekiewicz, Information Technology Director, requesting approval of proposed new County Policy No. 503 Access Control Management.

Your committee met with Director Klaczekiewicz who communicated that Policy 503 establishes uniform standards for granting, managing, and revoking access to Saginaw County systems, networks, and data. It ensures access is only provided when it is properly authorized and aligns the County with federal standards and best practices for information security. Legal Counsel has reviewed and approved policy 503 which mandates centralized identity management, role-based access controls, multifactor authentication (MFA) for all remote, administrative, and externally accessible applications, and prohibits the use of generic accounts except under rare, documented exceptions.

We recommend approval of proposed new County Policy No. 503 Access Control Management.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chairman

John L. Kaczynski

Jack B. Tany

Dennis M. Harris, Vice-Chair

Gerald D. Little



Title: Access Control Management

Effective Date:

Amended:

Issuing Authority: Board of Commissioners

Responsible Officer: Director, Information Technology

Category: 500

Number: 503

Purpose

This policy establishes standards for granting, managing, and revoking user access to County of Saginaw Digital Assets, including but not limited to: systems, networks, applications, and data.

Responsibility

The County of Saginaw Information Technology (**COSIT**) is responsible for confirming that the requested access is appropriate for the job role and employs Least Privilege methodology.

Scope

This policy applies to the following covered individuals: all County of Saginaw Elected Officials, Judges, employees, contracted individuals or entities, third-party vendors, and anyone else who has a County of Saginaw user account and/or an account to County of Saginaw applications. Anyone covered individual who fails to comply with this, or any County of Saginaw policy, is subject to disciplinary action outlined in the County of Saginaw Standards of Conduct.

Policy

This policy establishes rules and controls to create, modify, or remove access to County of Saginaw Digital Assets.

A. Grant Access

1. Access to systems or data must be requested through the IT Help Desk ticket system and must include the following information:
 - Identity of the requester.
 - Business justification.
 - Requested system(s) or data access.
 - Start and end dates if temporary.



1. All access must be approved by the system owner, data steward, or information owner.
2. Access must be provisioned based on the principle of **Least Privilege**.
3. **Role-Based Access Control (RBAC)** should be implemented where technically feasible.
4. Custom or non-standard access must be explicitly justified and documented.
5. The use of generic user accounts is strictly prohibited as a foundational security principle to ensure individual accountability, protect sensitive information, and mitigate risks associated with unauthorized access. Exceptions to this policy may be authorized only under extraordinary circumstances where operational necessity or technical constraints necessitate such access, and solely at the discretion of the Director of Information Technology. Any authorized exceptions must be documented, accompanied by a formal risk assessment, and subjected to periodic review to ensure compliance with organizational security standards.

B. Revocation of Access

1. When appropriately notified by a County department, COSIT will institute procedures for revoking user account access. Revocation of access applies to employee or contractor separation of any kind.
2. All access will be revoked *immediately* upon:
 - Termination of employment or contract.
 - Role changes that no longer require access.
 - Conclusion of temporary or project-based assignments.
 - Detection of unauthorized or malicious activity.
3. Target timeframe for revocation is:
 - *Within 2 business hours* of separation notice to COSIT.
 - *Immediately* after notice, if termination is *involuntary*.
4. Department heads, managers, and supervisors will support COSIT by routinely validating user accounts and providing confirmation of active accounts and NOTICE of any change in the user relationship to the County that would or may require revocation of an account or access. The process of validating user accounts will occur at a minimum quarterly, or as determined appropriate by COSIT. Failure to provide validation of user accounts *may* result in revocation of same.
5. COSIT may utilize scripts to detect accounts that are inactive for 30, 60, or 90 days, orphaned accounts or accounts with no login activity or ownership.
6. Password self-service mechanisms (if deployed) must not allow separated employees to re-enable their own account(s).

C. Requirement of Multi-Factor Authentication (MFA) for Externally Exposed Applications

1. MFA is required for all externally accessible applications and services, regardless of the user's role or the system's sensitivity level.
2. Acceptable forms of second-factor authentication include:
 - Time-based One-Time Passwords.
 - Hardware or software tokens.
 - Push notification-based approvals.

D. Require MFA for Remote Network Access

1. Must use a centralized authentication system.
2. All enterprise user accounts, including remote, on-prem, & hybrid, must authenticate through this system.



3. Password policies, session timeouts, and lockout rules must be centrally managed and enforced through the enterprise managed authentication.
4. Disable or heavily restrict local authentication mechanisms.

E. Require MFA for Administrative Access

1. MFA for privileged accounts is required and will be enforced regardless of internal or external access paths.
2. Privileged or administrative accounts, including but not limited to the following, must always use MFA:
 - Domain administrators.
 - Cloud root or super-admin roles.
 - Database administrators.
 - Network or firewall administrators.
3. MFA technologies used must be pre-approved by the IT Security team.
4. Due to susceptibility to interception or SIM swapping, SMS-based MFA will generally not be approved unless no other method is feasible.

F. Create and Maintain Inventory of Authentication Systems

1. Access to systems and data will generally be granted based on defined roles and not on a per user basis, to minimize the excess privilege and enforce consistent access management.
2. Access will generally be managed through the enterprise-managed authentication system to minimize role overlaps or unintended privilege escalation.

G. Centralized Access Control

1. All systems, applications, and platforms must integrate with a centralized identity provider or another approved IAM platform.
2. All user authentication and access provisioning must be performed through the centralized access control system.
3. Stand alone or siloed authentication systems are prohibited unless an exception is documented, justified, and approved by IT Security.
4. Whenever technically feasible, systems should use Single Sign-On backed by centralized directory services to simplify user experience and enhance security.
5. All centralized access systems must include the following:
 - Password complexity and expiration policies
 - Multi-Factor Authentication (MFA) for externally accessible systems
 - Session timeouts and idle lockouts
6. Failed login attempts must be logged, and account lockout thresholds must be defined.
7. Any legacy systems that cannot integrate with the centralized access control system must:
 - Be documented and assessed for risk
 - Have compensating controls in place (e.g., MFA, VPN restriction)
 - Be prioritized for upgrade or retirement

H. Role-Based Access Control

1. Access must be granted based on *defined roles or security groups*, rather than individual user assignments whenever possible.
2. Role definitions and group membership must be documented and reviewed annually for accuracy and relevance.



County Administrator / Legal Counsel Review

The County Administrator has determined that this Policy, as submitted to the Board of Commissioners, contains the necessary substance in order to carry out the purpose of the policy. County Civil Counsel has determined that this Policy, as submitted, contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Administrator

Approved as to Legal Content:
Saginaw County Civil Counsel

[See Policy #503 for Reference Sources and Definitions]

FROM: COMMITTEE ON COUNTY SERVICES – 3.7

SEPTEMBER 16, 2025

Your committee met with Mary Catherine Hannah, County Administrator, who provided an update regarding the assets and liabilities transfer to Isabella County, especially as it relates to the retirees, to ensure all accounts are transferred. It was reported that this will not have a negative impact on Saginaw County as it relates to MERS. There is only a small pool from retiree health care moving. Retirees will receive the same benefits that they have been receiving from Saginaw County. This process is on track and will be officially moved by the end of fiscal year 2025. At the end of September, they will become Isabella County employees. The only action item that Mary Catherine Hannah requests from the Board is to allow her to sign off on the transfer from MERS.

We recommend approval to allow Administrator Hannah to serve as the signatory and to sign the agreement moving the MERS account to Isabella County.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chairman
John L. Kaczynski
Jack B. Tany

Dennis M. Harris, Vice-Chair
Gerald D. Little

4. **Budget Audit Committee – C. Boyd, Chair; T. Slodowski, Vice-Chair**

- 4.1) **FINANCE DIRECTOR/TREASURER**, re: Approval of vendor transactions for August 2025 in the amount of \$14,734,984.55
- 4.2) **FINANCE DIRECTOR**, re: Approval of FY25 year-end budget amendments
- 4.3) **PURCHASING/RISK MANAGER**, re: Approval to increase the revenue and expenditures of the FY25 Risk Management Budget by \$653,604 to account for increases in property, vehicle and liability claims
- 4.4) **ANIMAL CARE & CONTROL**, re: Approval to increase its FY25 donation budget by \$100,000 to allow for essential repairs and improvements to landscaping and fencing at the shelter
 - ***Commissioner Slodowski moved, seconded by Vice-Chair Little, to approve 4.1. Motion carried.***
 - ***Commissioner Slodowski moved, seconded by Commissioner Matthews, to approve 4.2. After discussion, the motion carried.***
 - ***Commissioner Slodowski moved, seconded by Commissioner Harris, to approve 4.3. motion carried.***
 - ***Commissioner Slodowski moved, seconded by Commissioner Harris, to approve 4.4. After discussion, the motion carried.***



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

SEPTEMBER 16, 2025

Your Budget/Audit Committee received Communication No. 9-16-13. In accordance with State Statute and County Policy, your Budget/Audit Committee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
9-16-13	Vendor Transactions	August 1 – 31, 2025	\$14,734,984.55

We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Administrator's Office.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Christopher S. Boyd, Chair

John L. Kaczynski

Jack B. Tany

Tracey L. Slodowski, Vice-Chair

Michael A. Webster

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

SEPTEMBER 16, 2025

Your committee considered Communication No. 9-16-11 from Koren Thurston, Finance Director, requesting year end budget adjustments that will not impact the General Fund or use of General Fund fund balance.

We met with Koren Thurston who explained in her communication that there is a need to amend several budgets for FY2025. These amendments include:

- An increase to the Castle Museum and Historical Society fund (\$35,000), the Saginaw Children's Zoo fund (\$50,000) and the 911 Authority Mileage fund (\$80,000) due to an increase in property taxes and interest earnings.
- An increase to the Accommodation Tax fund of \$591,000 due to an increase in revenues received with an increase to the respective expenditure lines to transfer dollars to the Saginaw Convention & Visitor's Bureau of \$304,000 and to the Frankenmuth Convention and Visitor's Bureau of \$287,000.
- The County received a Final Grant closeout from MDOT for the Unified Work Program grant covering FY2016, FY2018, FY2019, and FY2020. The request is for the Planning Department's budget to be increased by \$76,700, offset by the receipt of \$5,251 from the State and use of unobligated program income funds from the Planning CDBG Grant activity to make the payment to the State of Michigan.
- A Special Revenue Fund for collecting and distributing Road millage dollars has been established. The request is to establish a budget for the new fund in an amount of \$13,000,000 to cover the distributions to Cities, Villages and the Road Commission of property tax revenues received as well as interest earned on those dollars while being held by the County.
- FY 2025 saw a higher apportionment to the Public Libraries of Saginaw as compared to the original budget requiring an increase in the County Library (Board) Fund of \$5,000 to account for the increased revenue and payment of penal fines.
- Fuel sales in the Harry W. Browne Airport Fund are higher than budgeted. An increase of \$30,000 for the fuel sales revenue and the corresponding expenditure of purchases for resale for FY 2025 was requested.

We recommend approving the request for adjustments to the FY 2025 budget and authorize the proper county officials to amend the budget accordingly.



Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Christopher S. Boyd, Chair

John L. Kaczynski

Jack B. Tany

Tracey L. Slodowski, Vice-Chair

Michael A. Webster

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.3

SEPTEMBER 16, 2025

The Budget/Audit Committee met and considered Communication No. 9-16-9 from Kelly Suppes, Purchasing/Risk Manager, requesting approval to increase the revenue and expenditures of the FY25 Risk Management Budget (Org Code #67786500) by \$653,604 to account for increases in property, vehicle and liability claims.

Kelly Suppes communicated to the committee that after analysis of the Risk Management Budget, the fund had several circumstances which created changes in the budget including increases in property, vehicle and liability claims that also increased the required reserves.

We recommend approval to increase the revenue and expenditures of the FY25 Risk Management Budget by \$653,604 to account for increases in property, vehicle and liability claims and authorize the proper county officials to adjust the budget accordingly.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Christopher S. Boyd, Chair

John L. Kaczynski

Jack B. Tany

Tracey L. Slodowski, Vice-Chair

Michael A. Webster

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.4

SEPTEMBER 16, 2025

The Budget/Audit Committee met and considered Communication No. 9-16-10 from Rachel Horton, Director, Animal Care & Control, requesting an increase to its FY25 donation budget of \$100,000 to allow for essential repairs and improvements to landscaping and fencing at the shelter.

We met with Director Horton who communicated that the area where the generator is floods and they would like to tile this area and bring in gravel to prevent water accumulation to protect it and make it easier to access. She would like to replace the dirt-based outdoor dog runs with pea gravel to allow for safe, sanitary, and durable outdoor areas. She also requests to add gates and fencing to expand playgroup spaces so more dogs can exercise outside simultaneously without escaping.

We recommend approval to increase the Saginaw County Animal Care and Control donation budget by \$100,000 and authorize the proper county officials to adjust the budget accordingly.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Christopher S. Boyd, Chair

John L. Kaczynski

Jack B. Tany

Tracey L. Slodowski, Vice-Chair

Michael A. Webster



5. **Labor Relations Committee – G. Little, Chair; S. Matthews, Vice-Chair**

- 5.1) **TREASURER**, re: Approval to extend retiree contract with Maureen Haas
- 5.2) **COMMUNITY CORRECTIONS**, re: Authorization for the Community Corrections Advisory Board (CCAB) to implement, maintain, and adopt an Onboarding Manual for CCAB staff
- 5.3) **CIVIL/LABOR COUNSEL**, re: Approval of Memorandum of Understanding between County of Saginaw and UAW Local 455 – Unit 50 regarding a step increase for Judge Gafkay’s law clerk
 - ***Vice-Chair Little moved, seconded by Commissioner Slodowski, to approve 5.1. Motion carried.***
 - ***Vice-Chair Little moved, seconded by Commissioner Piotrowski, to approve 5.2. Motion carried.***
 - ***Vice-Chair Little moved, seconded by Commissioner Piotrowski, to approve 5.3. Motion carried.***

FROM: COMMITTEE ON LABOR RELATIONS 5.1

SEPTEMBER 16, 2025

Your committee considered Communication No. 9-16-16 from Timothy Novak, Treasurer, requesting an extension of the contract with retiree Maureen Haas for up to a year.

We met with Timothy Novak who communicated that the contract with Maureen Haas expires this month (September), and the 526 fund will pay for the contract so no funds are required from the County’s General Fund. Maureen will continue to train a promoted employee, help with bank reconciliations, and balance personal property taxes for approximately 6-12 hours per week.

We recommend approval to extend the contract with retiree Maureen Haas for up to a year.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Gerald D. Little, Chair

Dennis M. Harris

Jack B. Tany

Sheldon Matthews, Vice-Chair

Mark S. Piotrowski

FROM: COMMITTEE ON LABOR RELATIONS 5.2

SEPTEMBER 16, 2025

Your Labor Relations Committee considered Communication No. 9-16-17 from Mary McLaughlin, Manager/Coordinator, Community Corrections, requesting approval to authorize the Community Corrections Advisory Board (CCAB) to implement, maintain, and adopt an Onboarding Manual for Community Corrections staff and delegate the CCAB to exercise this responsibility on behalf of the county.

We met with Mary McLaughlin who communicated that the proposed manual is intended to serve as a comprehensive reference providing clear expectations for employees conduct and performance, standards for the administration and delivery of programs and services, and guidance on day-to-day operational procedures. Consistent and structured onboarding process is essential to ensure staff preparedness, enhance program effectiveness, and promote accountability in service delivery. By assigning the CCAB the authority to maintain this manual, updates may be made efficiently to align with evolving best practices, regulatory requirements, and community needs.

It is the recommendation of your Labor Relations Committee to authorize the Community Corrections Advisory Board (CCAB) to implement, maintain, and adopt an Onboarding Manual for Community Corrections staff and delegate the CCAB to exercise this responsibility on behalf of the county.



Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Gerald D. Little, Chair

Dennis M. Harris

Jack B. Tany

Sheldon Matthews, Vice-Chair

Mark S. Piotrowski

FROM: COMMITTEE ON LABOR RELATIONS 5.3

SEPTEMBER 16, 2025

The Labor Relations Committee considered Communication No. 9-16-18 from Dave Gilbert, Civil/Labor Counsel, requesting consideration and approval of a Memorandum of Understanding (MOU) between County of Saginaw and UAW Local 455 – Unit 50 representing Professional Employees regarding a step increase for Judge Gafkay's law clerk, Timothy Cary.

The Committee met with Dave Gilbert who communicated that Timothy Cary has nearly ten years of experience and Judge Gafkay desires to move him from a Step 1 to Step 3 of the B-19 wage scale which is still below the wages of other law clerks. The union desires that he remain at Step 3 for two years before moving to Step 4 of the B19 wage scale. Upon approval of the MOU, he will move from a Step 1 to Step 3 of the B-19 wage scale effective the date of the MOU and he will remain at Step 3 for two years from his date of hire before moving to Step 4 of the B-19 wage scale. With the exception of the wage scale, Timothy Cary will be treated as a new hire with respect to seniority and all other benefits provided by Saginaw County.

It is the recommendation of your committee to approve the Memorandum of Understanding between County of Saginaw and UAW Local 455 – Unit 50 representing Professional Employees regarding a step increase for Judge Gafkay's law clerk, Timothy Cary.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Gerald D. Little, Chair

Dennis M. Harris

Jack B. Tany

Sheldon Matthews, Vice-Chair

Mark S. Piotrowski

**MEMORANDUM OF UNDERSTANDING
AND AGREEMENT**

This MEMORANDUM OF UNDERSTANDING AND AGREEMENT made and entered into this 16th day of September, 2025 by and among the County of Saginaw ("Funding Unit"), Saginaw County Trial Court ("EMPLOYER") and UAW LOCAL 455 – UNIT 50, representing Professional Employees ("UNION").

WHEREAS, Judge Gafkay recently hired Timothy Cary as a law clerk in her courtroom;

WHEREAS, Timothy Cary has nearly ten (10) years of experience;

WHEREAS, given the experience of Timothy Cary, Judge Gafkay is desirous of moving him from Step 1 to Step 3 of the B-19 wage scale, which is still below the other law clerks;

WHEREAS, the Union is desirous that if Timothy Cary moves from Step 1 to Step 3 of the B-19 wage scale, then he will remain at Step 3 for two (2) years before he may move to Step 4 of the B-19 wage scale;

WHEREAS, EMPLOYER and the UNION are parties to a Collective Bargaining Agreement ("CBA"), that expires on September 30, 2027;

WHEREAS, Article 21 of the CBA provides that job classification seniority for progression on the salary schedule shall commence with the employee's first full day of work within that classification on a regular basis for the EMPLOYER;



THEREFORE, it is agreed to as follows:

1. Based on the experience of Timothy Cary for the law clerk position with Judge Gafkay, Timothy Cary will be moved from Step 1 to Step 3 of the B-19 wage scale, effective the date of this MOU.
2. Timothy Cary shall remain at a Step 3 level for two (2) years from his date of hire, at which point he will be eligible to move to Step 4 of the B-19 wage scale.
3. With the exception of the wage scale, Timothy Cary will be treated as a new hire with respect to seniority and all other benefits provided by EMPLOYER.
4. This MOU shall be binding upon the EMPLOYER and UNION; shall not be considered precedent setting; and shall not affect the CBA in any other manner than that which is specifically set forth herein.

For the Funding Unit:

Jack Tany, Chairman

Saginaw County Board of Commissioners

For the Court:

Julie Gafkay, Chief Judge

County Administrator

Approved as to Form:

David M. Gilbert – Labor Counsel

Gilbert & Smith, P.C.

For the Union:

Tim Maike – Business Agent

Marcia Coughlin – Chief Steward

6. **Executive Committee – J. Tany, Chair**

None

7. **Rules Committee – J. Tany, Chair; S. Matthews, Vice-Chair**

None

8. **Legislative Committee – G. Little, Chair; M. Webster, Vice-Chair**

None

9. **Intergovernmental Cooperation Committee – L. Coney, Chair; S. Matthews, Vice-Chair**

None

10. **Committee Compensation**

9-16-25.1) August 3, 2025 – August 16, 2025

9-16-25.2) August 17, 2025 – August 30, 2025

- ***Commissioner Coney moved, seconded by Commissioner Piotrowski, to approve Committee Compensation Reports 9-16-25.1 and 9-16-25.2. Motion Carried.***

[Reports begin on next page]



Board of Commissioners – September 16, 2025

COMMITTEE COMPENSATION 9-16-25.1

September 16, 2025

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held August 3, 2025 - August 16, 2025.

<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>
8/5/2025	Courts and Public Safety Committee	Boyd	\$50.00
8/7/2025	Budget/Audit Committee	Boyd	\$50.00
8/12/2025	Executive Committee	Boyd	\$50.00
8/4/2025	Human Services Committee	Coney	\$50.00
8/6/2025	County Services Committee	Harris	\$50.00
8/11/2025	Labor Relations Committee	Harris	\$50.00
8/13/2025	HWB Airport Board	Kaczynski	\$50.00
8/4/2025	Human Services Committee	Little	\$50.00
8/6/2025	County Services Committee	Little	\$50.00
8/11/2025	Labor Relations Committee	Little	\$50.00
8/12/2025	Executive Committee	Little	\$50.00
8/13/2025	HWB Airport Board	Little	\$50.00
8/5/2025	Courts and Public Safety Committee	Matthews	\$50.00
8/7/2025	Parks & Recreation Commission*	Matthews	*
8/11/2025	Labor Relations Committee	Matthews	\$50.00
8/13/2025	HWB Airport Board	Matthews	\$50.00
8/5/2025	Courts and Public Safety Committee	Piotrowski	\$50.00
8/11/2025	Labor Relations Committee	Piotrowski	\$50.00
8/4/2025	Human Services Committee	Slodowski	\$50.00
8/7/2025	Budget/Audit Committee	Slodowski	\$50.00
8/12/2025	Executive Committee	Slodowski	\$50.00
8/5/2025	Courts and Public Safety Committee	Spitzer	\$50.00
8/4/2025	Human Services Committee	Tany	\$50.00
8/5/2025	Courts and Public Safety Committee	Tany	\$50.00
8/6/2025	County Services Committee	Tany	\$50.00
8/7/2025	Budget/Audit Committee	Tany	\$50.00
8/11/2025	Labor Relations Committee	Tany	\$50.00
8/12/2025	Executive Committee	Tany	\$50.00
8/4/2025	Human Services Committee	Webster	\$50.00
8/6/2025	County Services Committee	Webster	\$50.00
8/7/2025	Budget/Audit Committee	Webster	\$50.00
8/12/2025	Executive Committee	Webster	\$50.00
TOTAL			\$1,550.00

*Department Pay

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (8-15-25)



Board of Commissioners – September 16, 2025

COMMITTEE COMPENSATION 9-16-25.2

September 16, 2025

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held August 17, 2025 - August 30, 2025.

<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>
8/19/2025	Committee of the Whole	Boyd	\$50.00
8/19/2025	Board Session	Boyd	\$25.00
8/19/2025	Committee of the Whole	Coney	\$50.00
8/19/2025	Board Session	Coney	\$25.00
8/28/2025	Land Bank Authority	Coney	\$50.00
8/19/2025	Committee of the Whole	Harris	\$50.00
8/19/2025	Board Session	Harris	\$25.00
8/19/2025	Committee of the Whole	Kaczynski	\$50.00
8/19/2025	Board Session	Kaczynski	\$25.00
8/19/2025	Committee of the Whole	Little	\$50.00
8/19/2025	Board Session	Little	\$25.00
8/20/2025	Saginaw Zoo Board	Little	\$50.00
8/21/2025	Commission on Aging	Little	\$50.00
8/28/2025	Mosquito Abatement Commission	Little	\$50.00
8/27/2025	STMCA Dispatch Committee	Matthews	\$50.00
8/19/2025	Committee of the Whole	Piotrowski	\$50.00
8/19/2025	Board Session	Piotrowski	\$25.00
8/25/2025	MI Works! Joint Board of Directors	Piotrowski	\$50.00
8/18/2025	HSS Advisory Board	Slodowski	\$50.00
8/19/2025	Committee of the Whole	Slodowski	\$50.00
8/19/2025	Board Session	Slodowski	\$25.00
8/20/2025	Saginaw Zoo Board	Slodowski	\$50.00
8/20/2025	Animal Control Advisory Board	Slodowski	\$25.00
8/19/2025	Committee of the Whole	Spitzer	\$50.00
8/19/2025	Board Session	Spitzer	\$25.00
8/19/2025	Committee of the Whole	Tany	\$50.00
8/19/2025	Board Session	Tany	\$25.00
8/20/2025	Castle Museum Board	Tany	\$50.00
8/25/2025	MI Works! Joint Board of Directors	Tany	\$50.00
8/19/2025	Committee of the Whole	Webster	\$50.00
8/19/2025	Board Session	Webster	\$25.00
8/21/2025	Community Action Committee	Webster	\$50.00
8/25/2025	MI Works! Joint Board of Directors	Webster	\$50.00
TOTAL			\$1,375.00

*Department Pay

Respectfully Submitted, Suzy Koepplinger, Board Coordinator (9-2-25)



RESOLUTIONS

SAGINAW COUNTY RESOLUTION 2025 – 15

RESOLUTION RE: TERMINATION OF BROWNFIELD PLAN [PROJECT #4143S] ADOPTED IN 2017 FOR 107 S. WATER, 111 S. WATER, AND 121 S. WATER

Jack B. Tany, Christopher S. Boyd, Lisa R. Coney, Denny M. Harris, John L. Kaczynski, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer and Michael A Webster

At a regular meeting of the Board of Commissioners of the County of Saginaw, Michigan, held on September 16, 2025.

PRESENT: Lisa R. Coney, Denny M. Harris, John L. Kaczynski, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Rich A. Spitzer, Jack B. Tany, and Michael A. Webster - **10**

ABSENT: Christopher S. Boyd - **1**

The following resolution was offered by Commissioner Webster and seconded by Commissioner Harris:

WHEREAS, the Saginaw County Brownfield Redevelopment Authority (BRA) adopted Brownfield Plan [Project #4143S] (the “Plan”) for the eligible properties located at 107 S. WATER, 111 S. WATER, AND 121 S. WATER, which is described as:

Eligible Property Information

Address	Tax Identification Number	Basis of Brownfield Eligibility	Approximate Acreage
107 S Water Street	03 0076 00000	Facility	0.299
111 S Water Street	03 0075 00100	Adjacent and Contiguous	0.171
121 S Water Street	03 0075 00200	Facility	0.723

WHEREAS, the Plan was approved by the Saginaw County Brownfield Redevelopment Authority on June 29, 2017; and

WHEREAS, the objectives and eligible activities identified in the Plan have been successfully completed, and all tax increment revenues authorized for capture have been used to reimburse eligible project costs; and

WHEREAS, the Saginaw County Board of Commissioners has determined that it is in the best interest of the public and all affected taxing jurisdictions to abolish the Plan and cease the capture of tax increment revenues for this specific project.

NOW, THEREFORE, BE IT RESOLVED, by the Saginaw County Board of Commissioners as follows:

- 1. Termination of Brownfield Plan:** The Saginaw County Board of Commissioners terminates Brownfield Plan [Project #4143S] for the identified property, effective immediately.
- 2. Distribution of Funds:** Any remaining captured tax increment revenues and other funds collected under the Plan will be distributed to the appropriate taxing jurisdictions according to state law.
- 3. Future Development:** A new Brownfield Plan may be created if a new project is proposed for the property.
- 4. Rescission:** Conflicting resolutions are rescinded.
- 5. Recording and Filing:** The County Clerk is directed to file a certified copy of this resolution with the Saginaw County Clerk and other applicable state agencies and take necessary actions to formally close out the Plan.



Adopted by the Saginaw County Board of Commissioners this September 16, 2025.

YEAS: Lisa R. Coney, Denny M. Harris, John L. Kaczynski, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Jack B. Tany, and Michael A. Webster - **9**

NAYS: None - **0**

ABSENT: Christopher S. Boyd - **1**

ABSTAIN: Richard A. Spitzer - **1**

Total: - **11**

STATE OF MICHIGAN)
)ss

COUNTY OF SAGINAW)

I, the undersigned, the duly qualified County Clerk of the County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 16th day of September 2025. Public notice of said meeting was given pursuant to and in compliance with Act No. 267 Public Acts of 1976, as amended.

I further certify that notice of the meeting was given and the meeting was conducted in accordance with the Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 16th day of September 2025.

Vanessa Guerra, County Clerk
County of Saginaw

UNFINISHED BUSINESS

August 19, 2025 BOARD SESSION

Budget Audit Committee – C. Boyd, Chair; T. Slodowski, Vice-Chair

- ***Draft #2 of the FY 2026 Budget, along with Budget Resolutions A – D, were laid on the table pursuant to Board Report 8-19-25-4.2, until the September 16, 2025 Board Session under Unfinished Business. (Available for review in the Board Office)***

2026 County Budget (Draft #2 as amended) and Resolutions A-B-C-D, as amended

- "A" FY 2025/2026 Budget (*amended*)
- "B" FY 2025/2026 Salary Schedule
- "C" FY 2025/2026 Capital Improvement Plan
- "D" FY 2025/2026 Fee Schedule

September 16, 2025 BOARD SESSION

- ***Commissioner Slodowski moved, seconded by Commissioner Webster, to take the Unfinished Business of Draft #2 of the FY 2026 Saginaw County Budget off the table for consideration and approve Resolutions A, B, C, and D as amended. Motion carried.***



UNFINISHED BUSINESS

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

SEPTEMBER 16, 2025

~~AUGUST 19, 2025~~

Your Budget/Audit Committee received Communication No. 8-19-17 from Koren Thurston, CPA, Finance Director, submitting requests for action in order to prepare Draft #2 of the recommended Fiscal Year 2026 Budget. Draft #2 of the Budget contains proposed changes to Draft #1, which was submitted in June 2025 with all funds in balance, including those funds that anticipate use of fund balance. Each committee reviewed Draft #1 of the proposed Fiscal Year 2026 Budget and a Committee of the Whole session was held June 23, 2025. The Budget was previously distributed to each commissioner and is available for review in the Office of the Board of Commissioners. The Budget/Audit Committee reviewed the Budget as submitted, considered information presented at the Committee of the Whole meeting, considered additional requests from departments, and have made amendments to Draft #1 of the 2026 Budget. The changes contained in Draft #2 of the FY 2026 Budget include:

- General Fund Amendments: Staff realignments in District Court Probation, County Clerk, Circuit Court and Maintenance resulting in an overall decrease of \$14,300; Provide \$60,000 in funding to the YMCA to continue Veterans services; Overall increase to the GF of \$45,700
- Animal Care & Control Fund: Staffing and operational realignment resulting in small decrease of \$890, thus reducing the use of fund balance from \$109,219 to \$108,329
- Opioid Settlement Fund: Increase to the Opioid Settlement Fund of \$500,000 for spending on opioid remediation
- Health Department: Increase to the Health Department fund of \$58,255 to account for changes in grant funding of various programs, reducing the use of fund balance from \$939,427 to \$868,357
- Commission on Aging: Decrease to its net budget of \$1,044,902 due to the elimination of federal grant funding for the Foster Grandparent Program (two full-time positions and operational line items)
- Public Improvement Fund: Reallocation of \$200,000 in funding for the purposes of creating a Master Plan for the County, with no change to the use of fund balance of \$1,485,185
- Fee Schedule: Equalization – Increase from \$1,500 to \$2,000 for Electronic Transfer of Assessment Information; Family Division/Detention – Establishing a rate of \$375 per day; Treasurer – Increase from \$20 to \$40 for the NSF Check Fee; and Medical Examiner – Increase from \$63 to \$75 for the Cremation Fee

Resolution A* contains the amended total budget for the County including the General Fund. The amended total County Budget for Fiscal 2026 is \$297,146,964 which is a 2.69% percent decrease from the current amended Fiscal 2025 Budget. The amended General Fund Budget for Fiscal 2026 is \$62,169,506 which represents an increase of \$984,888 or 1.61% percent over the current amended Fiscal 2025 Budget. **Draft #2** of the General Fund budget includes the use of **\$564,014** in **reserves to balance budgeted revenues with budgeted expenses**. Resolution A also contains the proposed County millage rates to be levied December 1, 2025 and July 1, 2026, as well as the authorization of the 9-1-1 surcharge to fund operations as set forth in the 2026 Budget. ***An updated version of Resolution A has been prepared, showing the revised numbers and additional amendments as discussed.**

Resolution B lists salaries for elected/appointed officials including judges and non-union employees. The salaries of elected/appointed officials have been set by the Saginaw County Board of Commissioners and the salaries of judges have been set by the State Officers Compensation Commission.



Resolution C sets forth the prioritized Capital Improvement Budget for Fiscal Year 2026, which totals \$9,149,780, a \$376,058 increase over the current amended FY 2025 budget.

Resolution D sets fees for all departments controlled by the Saginaw County Board of Commissioners, as amended from year to year.

A public hearing was held at the August 19, 2025 session to allow comment on the proposed FY 2026 Budget, as amended, and on the proposed millages to be levied in December 2025 and July 2026. Notice was previously published in *The Saginaw News (MLive)* and copies of the budget material will be made available to the public at the meeting.

It is the recommendation of your committee that Draft #2 of the Administrator's recommended Fiscal Year 2026 Budget, as amended, containing Budget Resolutions A, B, C and D ~~be laid on the table and scheduled for formal adoption~~ **be adopted at the September 16, 2025 Board Session.**

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Christopher S. Boyd, Chair

John L. Kaczynski

Jack B. Tany

Tracey L. Slodowski, Vice-Chair

Michael A. Webster

**RESOLUTION A
FY 2026 Budget
September 16, 2025**



WHEREAS, The Saginaw County Board of Commissioners ("Board") has examined the 2024 annual financial report, the year-to-date fiscal year 2025 reports, and reviewed budget requests for the 2026 Fiscal Year for the various departments, agencies, offices, and activities ("Budgetary Centers"), which it by law or by policy must finance or assist in financing; and

WHEREAS, The Board has taken into consideration the fact that there are certain required functions of county government or operations which must be budgeted at serviceable levels in order to provide statutory and constitutionally required services and programs; and

WHEREAS, The Uniform Budget and Accounting Act ("UBAA"), MCLA 141.421, et seq., requires that the Board enact a General Appropriation Act designed to appropriate for all County expenditures in the General Fund and all Special Revenue Funds; and

WHEREAS, The Board has the authority to enact a Special Appropriations Act designed to appropriate for all County expenditures in other County funds; and

WHEREAS, The Board has reviewed the Budget/Audit Committee's recommended Budget for Fiscal 2026 and believes the same to contain funds sufficient to finance all mandatory County funded services at or beyond a serviceable level.

NOW, THEREFORE, BE IT RESOLVED, That the Fiscal 2026 Saginaw County Budget as summarized below and set forth in the Budget/Audit Committee's recommended budget dated September 16, 2025, which is incorporated by reference herein, is hereby adopted on a fund and activity basis for all funds, subject to all County policies regarding the expenditure of funds and the conditions set forth in this Resolution. The County Administrator shall monitor each fund on an activity and a category basis and also provide appropriate interim financial reports.

[The FY 2026 Budget Summary begins on the next page]



SAGINAW COUNTY FISCAL 2026 BUDGET SUMMARY

<u>FUND NAME</u>	<u>2026 BUDGET</u>	<u>GENERAL FUND APPRO.</u>
101-General Operating	\$ 62,168,870	\$ 53,155,160
204-Road Millage	13,209,752	-
207-Law Enforcement	12,945,341	572,345
208-Parks & Recreation	2,446,463	-
211-GIS System	279,539	-
213-Animal Care & Control	3,680,680	55,000
215-Friend of the Court	5,740,907	1,645,469
221-Health Department	17,956,365	1,991,562
225-River Preservation	4,220	-
228-Materials Management	693,329	-
229-Lodging Excise Tax	3,984,000	-
230-Principal Resident Exempt Denial	8,628	-
232-Event Center	3,049,571	-
233-Courthouse Preservation Technology	75,000	-
238-Commission on Aging	7,586,872	-
240-Mosquito Abatement Commission	6,057,083	-
242-Planning	30,600	-
243-Brownfield Redevelopment Authority	28,300	-
244-Economic Development Corp	34,424	-
252-Land Reutilization Fund	1,517,810	-
256-Register of Deeds Automation Fund	199,796	-
260-Indigent Defense System Fund	8,941,084	-
261-E-911 Telephone Surcharge	7,705,119	-
263-Concealed Pistol Licensing	129,942	-
264-Local Correction Officers Training	92,305	-
266-LE Mobile Data Maint/Replace	574,550	-
269-Law Library	57,500	51,000
270-Castle Museum & Historical Society	1,380,236	-
271-County Library (Board)	50,000	-
272-Saginaw Children's Zoo Millage	1,370,975	-
* 274-MI Works Service Centers	1,383,400	-
* 276-Michigan Works Administration	19,492,754	-
277-Remonumentation Grant	92,100	-
278-Special Projects	1,577,088	259,326
280-Sheriff Special Projects	718,334	50,000
282-Prosecutor Special Projects	294,344	24,249
283-Opioid Settlement Fund	1,122,230	-
284-Corrections Special Projects	706,073	-
285-American Rescue Plan Act Fund	11,581,428	-
290-Social Welfare	18,400	18,400
292-Child Care Probate/Juvenile Home	7,683,120	3,338,359
293-Veterans Relief	8,000	8,000
408-Parks & Recreation Construction	913,900	-



Board of Commissioners – September 16, 2025

436-Mainframe Conversion Project	100,000	-
445-Public Improvement	2,539,407	1,000,000
514-Parking System	67,035	-
516-Delinquent Tax Revolving	30,505,401	-
526-Delinquent Property Tax Foreclosure	2,869,222	-
536-Land Bank Authority	11,559,974	-
569-Building Authority	126,557	-
581-Airport	2,065,781	-
595-Inmate Services	1,410,171	-
627-Retiree Health Savings Plan	631,200	-
636-Information Technology	6,391,501	-
641-Soil Erosion	251,696	-
643-Local Site Remediation Revolving	284,300	-
661-Motor Pool	437,090	-
677-Risk Management	2,145,770	-
692-Investment Services	82,795	-
698-Employee Benefits	11,309,800	-
711-HealthSource Saginaw	749	-
721-Library (Penal)	681,500	-
731-MERS Retirement Fund	6,968,622	-
733-DC Retirement Fund	4,855,972	-
736-Post Employment Health Benefits	<u>4,225,114</u>	-
TOTAL	<u>\$ 297,100,089</u>	<u>\$ 62,168,870</u>

- Anticipating fiduciary change for Michigan Works! to Isabella County effective October 1, 2025.



BE IT FURTHER RESOLVED #1, That the electronic copy of said Budget as presented to each member of the Board be designated as an official copy; and

BE IT FURTHER RESOLVED #2, That the following tax rates are hereby authorized to be levied for the 2025 tax year (Fiscal 2026 budget year) for a total County levy of 12.9912 mills including authorized debt service as summarized below:

2025 AUTHORIZED TAX RATES - FISCAL 2025 BUDGET MILLAGE SUMMARY		
<u>Purpose</u>	<u>Millage</u>	<u>Fund</u>
General Govt Operations-July 2026	4.8485 Mill**	General Operating
County Parks	.2937 Mill	Parks & Recreation
Castle Museum	.1994 Mill	Castle Museum & Historical Society
Mosquito Control	1.0000 Mill	Mosquito Abatement
Senior Citizens	.6900 Mill	Commission on Aging
County Event Center	.4493 Mill	Event Center
Sheriff Services	1.7473 Mill	Law Enforcement
Animal Control	.4243 Mill	Animal Control
Saginaw Children's Zoo	.2000 Mill	Saginaw Children's Zoo
Saginaw County 9-1-1 Authority	.2795 Mill	9-1-1 Authority
Health Department	.4792 Mill	Health Department
County Roads	<u>2.0000 Mill</u>	Saginaw County Road Commission
Total, Operating Millages	<u>12.6112 Mill</u>	
Debt-Hospital Bonds	<u>.3800 Mill</u>	Hospital Construction Debt
Total, Debt Millages	<u>.3800 Mill</u>	
GRAND TOTAL	<u>12.9912 Mill</u>	

** July 2026 General Operating levy subject to the provisions of the Headlee Adjustment.

BE IT FURTHER RESOLVED #3, That the Board of Commissioners hereby authorizes a 9-1-1 Emergency Services Funding Assessment in an amount not to exceed \$2.65 per month. This charge shall be placed upon all devices capable of E 9-1-1 service. This charge may further be subject to the Michigan Public Service Commission modification and approval; and

BE IT FURTHER RESOLVED #4, That the sum of \$297,100,089 as set forth in the Budget adopted by this Board is hereby appropriated for the use of several departments, for the purpose of defraying and paying boards of the County of Saginaw for all costs and expenses of every kind and nature, incident to every County function for the fiscal year beginning October 1, 2025, and ending September 30, 2026; and

BE IT FURTHER RESOLVED #5, That said sum is appropriated to and shall be available for expenditures from several funds in accordance with the law, and no obligation or liability shall be incurred, nor any vouchers drawn in payment thereof by any County department, which shall not be confined to the objects or categories of expenditures but, which shall exceed the amount appropriated therefore, as set forth in the categories of said budget; and

BE IT FURTHER RESOLVED #6, That all budgeted funds are appropriated contingent upon compliance with County Policies, as authorized by law; and

BE IT FURTHER RESOLVED #7, That the approved employee positions as contained in the Budget, set forth the number of employees who can be employed, and no funds are appropriated for any position or employee not contained in the approved budget; and



BE IT FURTHER RESOLVED #8, That the authorized positions contained in each budget indicates the authorized maximum number of employees in their respective classifications for that budget. Any deviations must be specifically approved by the Board; and

BE IT FURTHER RESOLVED #9, That certain positions which are supported in some part by a grant, cost sharing, childcare reimbursement, or other source of outside funding, are only approved contingent upon the County receiving the budgeted revenues. In the event outside funding is not received, or the County is notified that it will not be received, then said positions shall be considered unfunded and removed; and

BE IT FURTHER RESOLVED #10, That the County Administrator is authorized upon request of the respective elected official or department head to transfer persons from certain positions, which are supported in some part by grant, cost sharing, childcare reimbursement or other source of outside funding, to another grant funded position in order to reduce County cost or if the change is expense neutral to the General Fund; and

BE IT FURTHER RESOLVED #11, That revenues received by the County under Public Act 106 and 107, 1985 (Convention Facility Tax revenues) shall not be used to reduce the County's operating millage levy (2026 Budget Year) as defined by Public Act 2, 1986; and

BE IT FURTHER RESOLVED #12, That in accordance with Public Act 106 of 1985 and Public Act 2 of 1986, if 40% or approximately \$552,253 of the estimated \$1,380,633 Convention Facility Tax revenues is not used to reduce the County's operating tax rate, then it shall be transmitted to the Saginaw County Substance Abuse Coordinating Agency with remaining revenues to be deposited in the County's General Fund; and

BE IT FURTHER RESOLVED #13, That the County Administrator be, and hereby is appointed "Budget Administrator," pursuant to the Uniform Budget and Accounting Act, MCLA 141.421 et seq., with power to administer such duties in connection with said budget; and

BE IT FURTHER RESOLVED #14, That the Budget Administrator be directed to disburse to the various agencies, the approved County appropriation on the basis of need as determined by the cash balances within their respective funds; and

BE IT FURTHER RESOLVED #15, That the County Administrator be authorized to transfer monies when it shall be deemed necessary as follows: from one category to another within an activity and between activities within the same fund; and for the general fund, from one category to another within an activity and between activities overseen by the same department. A quarterly report of all such budget adjustments/transfers shall be made to the Budget/Audit Committee; and

BE IT FURTHER RESOLVED #16, For new grants up to \$100,000 with a local match of no more than 10%, the County Administrator shall be authorized to accept and/or approve such grants, cause to be executed any necessary grant agreements or documents and record any and all necessary budget adjustments. A quarterly report of all budget adjustments and grants shall be made to the Budget/Audit Committee; and

BE IT FURTHER RESOLVED #17, That the County Administrator is authorized to cause the drafting of contracts where necessary and appropriate within established budgetary limitations and that the Chairman of the Board is authorized to sign said contracts after the appropriate Elected Official/Department Head approves each contract as to lawful expenditure and the County Administrator approves each contract as to substance and the County Attorney approves each contract as to legal form; and



BE IT FURTHER RESOLVED #18, That the County Administrator is required and directed to automatically reduce any department each time a reduction is made in Federal, State and local funds. The affected department head shall promptly make the necessary layoffs and advise those affected by the service that those services are being discontinued as a result of Federal, State, or local fund cutbacks; and

BE IT FURTHER RESOLVED #19, That upon approval of the County Administrator, appropriations made for the available balances and outstanding encumbrances at fiscal year-end for grants are continued in full force and effect and shall carry over to successive fiscal years until the grants are completed or otherwise terminated; and

BE IT FURTHER RESOLVED #20, That upon approval of the County Administrator, appropriations made for the available balances and outstanding encumbrances at fiscal year-end for capital projects are continued in full force and effect and shall carry over to successive fiscal years until the projects are completed or otherwise terminated; and

BE IT FURTHER RESOLVED #21, That upon approval of the County Administrator, appropriations made for outstanding purchase orders and contractual encumbrances at fiscal year-end in the operating funds are continued in full force and effect and shall carry over to successive fiscal years until the projects are completed or otherwise terminated; and

BE IT FURTHER RESOLVED #22, That the Sheriff Department be authorized to enter into law enforcement contracts which shall not result in any appropriation from the General Fund and that each separate contract for law enforcement services shall be approved by the County Administrator, Chairman of the Board, and County Attorney, and further provided that the Sheriff is authorized with the concurrence of the County Administrator, to add additional staff to perform the work as specified in the contract provided that said contract will generate all funds necessary to support the added position; and

BE IT FURTHER RESOLVED #23, The Sheriff is hereby authorized to rent beds at the Saginaw County Jail to the United States Marshal Service/federal government or other outside agencies to house inmates at a negotiated rate with proceeds to remain in the General Fund to support jail expenses; and

BE IT FURTHER RESOLVED #24, The Board of Commissioners hereby ratified or implemented the following labor agreements: TPOAM Courthouse Employees – expires 2027; COAM-Sheriff Unit II Sergeants – expires 2025; Teamsters Local 214 Health Department and Commission on Aging – expires 2027; Teamsters Local 214 Public Health Nurses – expires 2027; COAM-Sheriff Unit III Captains & Lieutenants – expires 2027; POAM-Sheriff Unit I (312 eligible) – expires 2025; POAM Detention Youth Care Specialists – expires 2027; POAM-Animal Control Officers – expires 2027; POAM-Family Division Probation Officers – expires 2027; GELC-District Court Probation Officers – expires 2027; POAM-Prosecutors – expires 2027; POAM-Detention Supervisors – expires 2027; UAW Managers – expires 2027; UAW Professionals – expires 2027; UAW Paraprofessionals – expires 2027; POAM-Sheriff Unit I (corrections and clerical) – expires 2027; County Administrator – expires 2027; and Health Officer Contract – expired October 2020 (*term automatically renews annually); and

BE IT FURTHER RESOLVED #25, That it is the determination of the Board of Commissioners for the 2026 Fiscal Year that the County will opt out of Public Act 152 of 2011 and set our own contribution rates.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Jack B. Tany, Chairman

Adopted: September 16, 2025



RESOLUTION B
FY 2026 Budget
September 16, 2025

WHEREAS, The Board of Commissioners has established salaries of all officials and employees of Saginaw County, with the exception of unsettled bargaining units of the County; and

WHEREAS, It is the intent of the Board of Commissioners that the salaries established are in lieu of any and all fees, either County or State, collected by any said employee or official; and

WHEREAS, The Board of Commissioners of Saginaw County desires at this time to adopt a salary schedule for the fiscal year beginning October 1, 2025 and ending September 30, 2026.

NOW, THEREFORE, BE IT RESOLVED, That the respective departments are hereby restricted to the staffing levels as provided in the Departmental Personnel Schedule in the 2026 Budget and at approved rates of compensation as set forth in approved Bargaining Agreements covering the time period of October 1, 2025 and ending September 30, 2026.

BE IT FURTHER RESOLVED #1, That fees and/or remunerations of any kind received by a County employee or official in the performance of his/her official duties shall be forthwith turned over to the Treasurer of Saginaw County by said employee or official and same shall be credited to the General Fund of Saginaw County. The exceptions would be those fees or remunerations (i.e. per diems) specifically established by law or authorized by the Board of Commissioners, which shall be allowed; and

BE IT FURTHER RESOLVED #2, That the elected officials, appointees, and employees shall be paid for the fiscal year on a bi-weekly basis in the grades and steps as appropriate and incorporated into the 2026 Budget; and

BE IT FURTHER RESOLVED #3, That all salaries paid to said employees shall be based on length of service with Saginaw County in accordance with the Salary Schedules, except as otherwise provided in the Personnel Policy Manual; and

BE IT FURTHER RESOLVED #4, That County wide Elected and Appointed Official's compensation shall be set by the County Board of Commissioners as shown in attached Elected/Appointed Officials Compensation Table; and

BE IT FURTHER RESOLVED #5, That the proper County officials be authorized and directed to adjust the budgets of the departments staffed by members of bargaining units in accordance with the contracts approved by the Board of Commissioners.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Jack B. Tany, Chairman

Adopted: September 16, 2025

[Salary Schedule / Compensation is on the next page]



RESOLUTION B
FY 2026 Budget
September 16, 2025
COUNTY OF SAGINAW
ELECTED/APPOINTED OFFICIALS COMPENSATION



NUMBER	TITLE	01/01/2025 AMOUNT	01/01/2026 AMOUNT
1	Chairman, Board of Commissioners	\$ 14,137	\$ 14,137
4	Vice Chair (1), Committee Chair (3), Board of Commissioners	11,689	11,689
6	Member, Board of Commissioners	10,874	10,874
5	Circuit Court Judge *	180,741	180,741
5	District Court Judge *	180,741	180,741
2	Probate Court Judge *	180,741	180,741
1	Clerk	102,806	115,007
1	Register of Deeds	90,682	96,189
1	Treasurer	106,405	119,032
1	Public Works Commissioner	106,282	118,897
1	Sheriff	123,366	133,765
1	Prosecutor	154,467	171,006
3	Veterans Relief Commission	1,200	1,200
1	Chairman, Road Commission	6,000	6,000
4	Member, Road Commission	5,000	5,000
3	Member, Department of Human Services Board (paid quarterly)	4,000	4,000

* Judges' annual salaries are paid pursuant to State law.



RESOLUTION C
FY 2026 Budget
September 16, 2025



WHEREAS, The Saginaw County Board of Commissioners (“Board”) has examined the 2026-2030 Capital Improvement Plan for the 2026 Fiscal Year as submitted by the Saginaw County Administrator’s Office; and

WHEREAS, The State of Michigan, Public Act 2 of 1968, as amended, known as the Uniform Budget and Accounting Act requires local units of government to develop, update and adopt a plan each year in conjunction with the regular budget process. The Capital Improvement Plan is a five-year outline of recommended projects, estimated costs and proposed means of financing. The intent is to identify needs and plan for expenditures to meet those needs in an orderly, but flexible, manner.

NOW, THEREFORE, BE IT RESOLVED, That the County of Saginaw Capital Improvement Plan for the 2026 Fiscal Year is hereby adopted, subject to the availability of funds.

BE IT FURTHER RESOLVED, That the proper County officials be authorized and directed to proceed with the approved projects for the 2026 Fiscal Year.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Jack B. Tany, Chairman

Adopted: September 16, 2025

RESOLUTION D
FY 2026 BUDGET
September 16, 2025



WHEREAS, The Board of Commissioners has established fees for services for all elected offices and departments of Saginaw County; and

WHEREAS, It is the intent of the Board of Commissioners that the fees for services established are to be approved annually through the budget adoption process; and

WHEREAS, The Board of Commissioners has incorporated as part of the Fiscal 2026 Budget a County Fee Schedule which shall set the various fees of the County for the fiscal year beginning October 1, 2025 and ending September 30, 2026; and

WHEREAS, The fees listed in the County Fee Schedule shall not be changed without full Board of Commissioner approval during the year.

NOW, THEREFORE, BE IT RESOLVED, That the fees to be charged and collected by the various elected offices and departments of Saginaw County are those fees contained with the County Fee Schedule which is made part of the Fiscal 2026 Budget.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Jack B. Tany, Chairman

Adopted: September 16, 2025



PROCLAMATION

September 2025

CYBERSECURITY AWARENESS MONTH

WHEREAS, in 2004, the President of the United States and Congress first designated October as Cybersecurity Awareness Month to help individuals protect themselves online amid growing threats to technology systems and confidential data; and

WHEREAS, the County of Saginaw recognizes its vital role in identifying, protecting against, and responding to cybersecurity threats that can significantly affect the safety, privacy, and well-being of its residents; and

WHEREAS, cybersecurity education and awareness are essential for not only every County of Saginaw employee, but also large corporations, small businesses, financial institutions, schools, government agencies, tribal organizations, non-profit entities—who rely on internet-connected devices such as computers, mobile phones, and smart technology; and

WHEREAS, individuals and organizations can reduce their risk of cyber threats such as phishing, ransomware, malware, financial loss, and data breaches by completing Security Awareness Training, being mindful of online activity, keeping software up to date, using strong passwords and password managers, and enabling multi-factor authentication for online accounts; and

WHEREAS, throughout the year, but especially in October, the County of Saginaw is committed to providing the necessary training and educational programs for all Elected Officials, Judges, and Employees to further cybersecurity awareness within our organization. We will provide employees with the resources necessary to improve our ability to identify potential cybersecurity events. The County of Saginaw's information technology team is at the leading edge of protecting the systems that support vital services for our residents and only by working together can we continue to strengthen our cybersecurity posture.

Now, Therefore, Be It Resolved, that the County of Saginaw Board of Commissioners hereby proclaims October as Cybersecurity Awareness Month in Saginaw County.

In Witness Whereof, the seal of the County of Saginaw will be affixed and the Proclamation adopted by the Board of Commissioners on the 16th day of September in the year of our Lord, two thousand twenty-five.

Respectfully Submitted,
Saginaw County, Board of Commissioners
Jack B. Tany, Chairman, District #2

Presented & Adopted: September 16, 2025



APPOINTMENTS

None

ELECTIONS

- ✓ Elected Judith Lincoln (Democrat) and Terie A. Elbers (Republican) by ballot to the **Board of Canvassers** with terms to expire October 31, 2029

CHAIR ANNOUNCEMENTS

- ❖ Chairman Tany thanked Commissioner Piotrowski for attending the STAR Recovery Court graduation on Thursday, August 21st at Wickes Park in Saginaw Township with him. He acknowledged the program for its impact.
- ❖ Chairman Tany acknowledged Chief Assistant Prosecutors Blair Stevenson and Assistant Prosecutors Melissa Hoover and Leslie Card for attending Police Officer Bill Doran's retirement party on Friday, August 22nd, and he disclosed there were a couple hundred people that showed up at a local watering hole to celebrate with Bill. Chairman Tany presented a County Proclamation at the Carrollton Board of Trustees meeting celebrating Bill's 48 years of service.
- ❖ Chairman Tany announced that on Wednesday, August 27th, he attended the Frankenmuth Convention & Visitors Bureau (CVB) meeting where additional information and sponsorship updates on the Frankenmuth Sports Complex were revealed. CVB Board Member and County Commissioner John Kaczynski was in attendance, as were County Commissioners Webster, Piotrowski, and Spitzer.
- ❖ Chairman Tany recognized and thanked Commissioners Webster and Coney and Undersheriff Gomez who attended the Pre-Labor Day Event at the Saginaw Art Museum with him.
- ❖ Chairman Tany and Commissioners Piotrowski and Matthews attended the Recovery Court Graduation on Monday, September 8th. He acknowledged the outstanding job that Commissioner Matthews did as the featured speaker. Chairman Tany said he is drawn to the team aspect of these graduations. Judge Trice, Judge Dicken, Prosecutor John McColgan, and former Recovery Court Coordinator, Sue Smith, who is now retired from the program, came to support the graduates. Charman Tany shared that Bay County Executive Jim Barcia, having heard of Saginaw County's success with the program, was in attendance to see how the graduations were conducted. Chairman Tany commented that, "Imitation is the sincerest form of flattery."
- ❖ Chairman Tany congratulated Parks & Recreation Director Brian Keenan-Lechel who was recently named Saginaw Community Foundation's "Volunteer of the Year." He announced that the commissioners are very happy to have him as an employee and a department head. The room was filled with loud applause after the news.
- ❖ Chairman Tany thanked all of the commissioners who were present, and attorneys Dave Gilbert and Bill Smith, and Saginaw County Administrator Mary Catherine Hannah for attending the Tri-County Commissioners event in Midland, Michigan. He credited them for the great turnout.
- ❖ Chairman Tany asked that commissioners give copies of the Lead Services Application and materials presented under Audiences from Community Action Committee, to municipalities in their district.



COMMISSIONER AUDIENCES

- ❖ Vice-Chair Little announced the Open House and Ribbon Cutting planned Thursday, September 18th from 3:00 p.m. until 7:00 p.m. at the former Buena Vista High School location, 3945 East Holland Avenue.
- ❖ Vice-Chair Little also announced Saginaw's Hunger Solution Center, home of the East Side Soup Kitchen and Hidden Harvest expansion groundbreaking at 9:00 a.m. Thursday, September 18, 2025 at 940 E. Genesee Street in Saginaw. He commented on the Commission on Aging partnership with them for food distribution.
- ❖ Commissioner Slodowski announced Hemlock Sawdust Days Festival taking place September 19 - 21, 2025 in Hemlock. The annual event features a pancake breakfast, parade, car/truck/motorcycle/tractor show, live music, beer tent, food trucks/vendors, chainsaw carving demonstrations, Inflatables, petting zoo, cake walk, bingo, beards and braids contest, face painting and other family fun.

ADMINISTRATOR REMARKS

- ❖ Administrator Hannah asked that commissioners contact our State Representatives regarding passing the FY 2026 budget. The revenue sharing payment comes to us from the state; if it shuts down, Saginaw County will not receive funds. A shut down will have the most impact on the Commission on Aging and the Health Department. She also advised that Saginaw County has not received reimbursement for the FY25 Veteran's Association grant (over \$85,000) and reported that Saginaw County is not the only county having this issue. Administrator Hannah hoped that if more people contact them, it will help. Commissioner Spitzer asked Administrator Hannah to provide a short summary of the issues so he will know what to communicate with State Representatives.

By Commissioner Matthews, seconded by Commissioner Piotrowski; that the Board adjourn. Motion Carried. Thereupon, the Board adjourned at 5:59 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

JACK B. TANY
CHAIRMAN

VANESSA GUERRA
COUNTY CLERK

Prepared by: Renee Sharkey, Assistant Board Coordinator/Deputy Clerk
Suzy Koeplinger, Board Coordinator/Deputy Clerk