

Saginaw County
Governmental Center
111 S. Michigan Avenue
Saginaw, MI 48602

County of Saginaw

Board of Commissioners



Jack B. Tany, Chairman

PHONE (989) 790-5267

BOC@SAGINAWCOUNTY.COM

FAX (989) 790-5569

January 14, 2025

COMMISSIONERS

CANCELLATION NOTICE

DISTRICT #1
MARK S. PIOTROWSKI

COUNTY SERVICES COMMITTEE

DISTRICT #2
JACK B. TANY

TO: Michael Webster, Chair
Dennis Harris, Vice-Chair
John Kaczynski
Gerald Little
Jack Tany

DISTRICT #3
RICHARD A. SPITZER

DISTRICT #4
SHELDON MATTHEWS

DISTRICT #5
TRACEY L. SLODOWSKI

As addressed -

DISTRICT #6
DENNIS M. HARRIS

Please be advised that the **Wednesday, January 15, 2025** meeting of the County Services Committee has been **CANCELLED** due to lack of agenda items.

DISTRICT #7
JOHN L. KACZYNSKI

Should you have any questions, do not hesitate to call me.

DISTRICT #8
GERALD D. LITTLE

Sincerely,

DISTRICT #9
CHRISTOPHER S. BOYD

Suzy Koeplinger
Board Coordinator

DISTRICT #10
LISA R. CONEY

DISTRICT #11
MICHAEL A. WEBSTER

c: Mary Catherine Hannah, Administrator
Koren Thurston, Finance Director
Jennifer Broadfoot, Personnel Director
Civil Counsel
Agenda/Summary Distribution List

BOARD STAFF

SUZY KOEPLINGER
BOARD COORDINATOR

RENEE SHARKEY
ASSISTANT
BOARD COORDINATOR

CATHERINE HICKS
BOARD ASSISTANT

MINUTES

DRAFT

COUNTY SERVICES COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

Wednesday, February 5, 2025 - 4:00 p.m.

Members: Michael Webster – Chair, John Kaczynski, Gerald Little, Jack Tany
Absent: Dennis Harris – Vice-Chair
Others: Mary Catherine Hannah, Dave Gilbert, Syndi Thayer, Katharine Tessin, Jaime Ceja, Brian Keenan-Lechel, Suzy Koeplinger and Renee Sharkey

- I. Call to order---***Chair Webster at 4:02 p.m.***
- II. Welcome/Roll-call ---***Chair Webster congratulated Administrator Hannah on her 1-year anniversary with Saginaw County***
- III. Correction/Approval of Minutes ***(December 4, 2024)***
---Moved by Little, seconded by Tany, to approve. Motion carried.
- IV. Public Comment---**None**
- V. Agenda
 1. **Katharine Tessin, Director, Mid Michigan Waste Authority**, re:
 - **2-18-2** Discussed special waste informational reports showing history/cost/tonnage and hazardous waste disposal, shredding, and electronics recycling.
---Moved by Tany, seconded by Kaczynski, to receive and file. Motion carried.
 2. **INFORMATIONAL COMMUNICATIONS (To be discussed in committee)**
 - **2-18-3** Reviewed Thomas Township 5-Year Parks and Recreation Master Plan for 2025 – 2030. Discussion was held. The full report can be reviewed at:
<https://www.thomastwp.org/wp-content/uploads/2025-5-year-Rec-Plan2.pdf>
---Moved by Little, seconded by Kaczynski, to receive and file. Motion carried.
 3. Any other matters to come before the committee ---**None**
- VI. Miscellaneous ---***The Marksmanship Challenge begins February 6, 2025.***
- VII. Adjournment ---***Moved by Tany, seconded by Little, to adjourn. Motion carried; time being 4:56 p.m.***

Respectfully submitted,
Michael A. Webster, Committee Chair
Suzy Koeplinger, Committee Clerk

MINUTES

COUNTY SERVICES COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

Wednesday, March 5, 2025 - 4:00 p.m.

Present: Michael Webster – Chair, Dennis Harris – Vice-Chair, John Kaczynski, Gerald Little, Jack Tany
Others: Tracey Slodowski, Christopher Boyd, Mark Piotrowski, Lt. Przybylski, Jamie Furbush, Mary Catherine Hannah, Koren Thurston, Brian Wendling, Dave Gilbert, Darcie Totten, Jody Becker, Katharine Tessin, Jaime Ceja, Suzy Koepplinger, Renee Sharkey, and Catherine Hicks

- I. Call to order ---**Chair Webster at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**February 5, 2025**)
---**Moved by Little, seconded by Tany, to approve. Motion carried.**
- IV. Public Comment (*Speakers limited to 3 minutes*) ---**None**
- V. Agenda
 1. **Brian J. Wendling, Public Works Commissioner, re:**
 - **3-18-4** Submitting the 2024 Drain Annual Report
 - **Moved by Kaczynski, seconded by Tany, to receive and file. Motion carried.**
 2. **Jamie Furbush, President/CEO, Chamber of Commerce and Convention & Visitors Bureau, re:**
 - **3-18-5** Presented the FY24 Audit of the Frankenmuth Convention & Visitors Bureau
 - There was discussion about signage on I-75 and how effective it is. It was reported that the Bavarian Blast Waterpark in Frankenmuth is close to opening.
 - **Moved by Tany, seconded by Harris, to receive and file. Motion carried.**
 3. **INFORMATIONAL COMMUNICATIONS: (To be Received & Filed in Committee)**
 - **3-18-6 LIPPERT COMPONENTS, INC.** sending notice of the permanent closure of Plant #96 at 1103 W. Pearl St. and 200 S. First St., Chesaning, Michigan affecting 159 employees, with layoffs to occur between April 4, 2025 and June 30, 2025
 - Discussion was held. Chair Webster will share this information with Saginaw Future.
 - **Moved by Little, seconded by Harris, to receive and file. Motion carried.**
 4. Any other matters to come before the committee
- VI. Miscellaneous
 - **Administrator Hannah reported that painting on the first floor of the courthouse has begun. Department heads were given a color palette and allowed to choose the color of their office door. This will help with wayfinding and help give clearer directions within the courthouse.**
- VII. Adjournment
 - **Moved by Harris, seconded by Tany, to adjourn. Motion carried; time being 4:18 p.m.**

Respectfully submitted,
Michael A. Webster, Committee Chair
Suzy Koepplinger, Committee Clerk

MINUTES

COUNTY SERVICES COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

Wednesday, April 2, 2025 - 4:00 p.m.

Present: Michael Webster – Chair, Dennis Harris – Vice-Chair, Gerald Little, Jack Tany
Absent: John Kaczynski
Others: Mary Catherine Hannah, Koren Thurston, Dave Gilbert, Darcie Totten, Mark Angliss, Liz Gooch, Andrew Klaczkiwicz, Chris Klawuhn, Katharine Tessin, Jaime Ceja, Suzy Koepplinger, Renee Sharkey, and Catherine Hicks

- I. Call to order---***Chair Webster at 4:02 p.m.***
- II. Welcome
- III. Correction/Approval of Minutes (***March 5, 2025***)
 - ***Moved by Tany, seconded by Harris, to approve. Motion carried.***
- IV. Public Comment ---***None***
- V. Agenda

1. **Chris Klawuhn, Environmental Health Services Director**, re:

- **4-15-4** Requested approval of the Saginaw County Materials Management Plan Work Program to become eligible for the reimbursement grant of \$60,000 plus \$.50/per capita from the Michigan Department of Environment, Great Lakes and Energy (EGLE).
- ***Moved by Little, seconded by Tany, to approve. Motion carried. (Board Report)***

2. **Andrew Klaczkiwicz, Information Technology Director**, re:

- **4-15-5** Requested approval of new County Policy #501 titled “Cybersecurity Awareness and Training” and to establish a new 500 Policy Category for Information Technology.
- **Director Klaczkiwicz updated the committee on ongoing Security Awareness Proficiency Assessment (SAPA) training.**
- **Commissioner Harris questioned the use of the word “appears” in the last section of the policy and recommended it be changed. Members discussed whether to modify it then determined this is common language used in Saginaw County policies. Administrator Hannah and Civil Counsel will review it.**
- ***Moved by Tany, seconded by Little, to approve the policy as submitted. Motion carried. (Board Report)***

3. **Liz Gooch, Deputy Equalization Director**, re:

- **4-15-6** Requested approval of Form L-4024, Preliminary 2025 Statement of Valuation: the Report of Equalization for all townships and cities in Saginaw County.
- ***Moved by Little, seconded by Harris, to approve based on the expectation that actual numbers will be provided to the Board at the April 15, 2025 session. Motion carried. (Board Report)***

4. **INFORMATIONAL COMMUNICATIONS**

- **4-15-7 SAGINAW FUTURE** submitted the Economic Development Corporation of Saginaw County's 2024 Annual Report pursuant to Section 23 of PA 388 of 1974 as amended, as well as its 2025 meeting calendar, list of EDC officers and members, and a requested to reappoint Michael Webster for a six-year term.
- ***Moved by Tany, seconded by Harris, to receive and file. Motion carried.***

5. Any other matters to come before the committee ---***None***

VI. Miscellaneous ---***None***

VII. Adjournment

- ***Moved by Little, seconded by Tany, to adjourn. Motion carried; time being 4:27 p.m.***

Respectfully submitted,
Michael A. Webster, Committee Chair
Suzy Koepplinger, Committee Clerk

MINUTES

DRAFT

COUNTY SERVICES COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

Wednesday, May 7, 2025 - 4:00 p.m.

Present: Michael Webster – Chair, Dennis Harris – Vice-Chair, Gerald Little, Jack Tany
Absent: John Kaczynski
Others: Mary Catherine Hannah, Koren Thurston, Dave Gilbert, Brian Wendling, Lacey Ziola, Dan Armentrout, Katharine Tessin, Brian Keenan-Lechel, Steve Hensley, Tom Miller Jr., Jaime Ceja, Suzy Koepplinger and Catherine Hicks

- I. Call to order---***Chair Webster at 4:00 p.m.***
- II. Welcome
- III. Correction/Approval of Minutes (***April 2, 2025***)
 - ***Moved by Tany, seconded by Harris, to approve. Motion carried.***
- IV. Public Comment (*Speakers limited to 3 minutes*)
- V. Agenda

1. **Brian Wendling, Public Works Director**, re:

- **5-20-1** Submitted for approval a Resolution pledging full faith and credit of the county for the Marsh Creek #2 Drain Drainage District of bonds in the aggregate principal amount of not to exceed \$1,520,000
- ***Moved by Little, seconded by Harris, to approve. Motion carried. (Res. 2025 - 4)***

2. **Lacey Ziola, Director of Finance & Benefits, and Dan Armentrout, Director of Engineering/Deputy Managing Director, Saginaw County Road Commission**, re:

- **5-20-2** Submitted the SCRC 2024 Annual Report (*On file in Board Office*)
- Discussion was held regarding: \$10m in expenses for the new salt barns; round-about at Curtis Rd. & Dixie Hwy.; How more funding is needed for road commissions, waiting for a bill to go through; and how more can be accomplished at the local level with the millage
- ***Moved by Harris, seconded by Tany, to receive and file. Motion carried. (Receive & File)***

3. **Brian Keenan-Lechel, Parks and Recreation Director**, re:

- **5-20-3** Requested approval of the Saginaw County Parks and Recreation Commission Rules, as amended, including opting in to allow class 1-3 electronic bicycles on Saginaw County Parks and Recreation Commission properties
- Discussion was held regarding the ability of Parks & Rec to add project costs onto the Road Commission bids for paving, saving between 20% - 30%; use of e-bikes has quadrupled from 2018 - present. Ch. 9 has been added to the Rules in accordance with State of Michigan guidelines; additional discussion regarding safety, enforcement of rules, signage.
- ***Moved by Tany, seconded by Little, to approve. Motion carried. (Board Report)***

4. **Tom Miller Jr., President & CEO and Steve Hensley, Community and Economic Development Director, Saginaw Future**, re:

- **5-20-4** Submitted its first and second quarter reports Oct. 1, 2024 – Dec. 31, 2024 (Q1) and Jan. 1, 2025 – Mar. 31, 2025 (Q2) and requested a disbursement totaling \$127,111.94 in performance-based funding pursuant to the Fourth Amendment of the Saginaw County and Saginaw Future Inc. Services Agreement
- Discussion was held regarding the SFI strategic planning session; jobs and investment; talent most important; Corning 1,200 jobs with solar component manufacturing facility; Need to address housing, childcare and transportation; Michigan does not have a good supply of industrial sites for development; Great Lakes Tech Park; correlation b/w taxes and investment of \$1 billion being invested
- ***Moved by Tany, seconded by Little, to approve. Motion carried. (Board Report)***

5. Any other matters to come before the committee---***None***

VI. Miscellaneous---***None***

VII. Adjournment

- ***Moved by Harris, seconded by Little, to adjourn. Motion carried; time being 5:04 p.m.***

Respectfully submitted,
Michael A. Webster, Committee Chair
Suzy Koepplinger, Committee Clerk

MINUTES

COUNTY SERVICES COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

Wednesday, June 4, 2025 - 4:00 p.m.

Present: Michael Webster – Chair, Dennis Harris – Vice-Chair, John Kaczynski, Gerald Little, Jack Tany
Others: Vanessa Guerra, Mary Catherine Hannah, Koren Thurston, Dave Gilbert, Brian Wendling, Chris Klawuhn, Thomas Raymond, Jaime Ceja, Katharine Tessin, Andrew Klaczekiewicz, Suzy Koeplinger, Renee Sharkey and Catherine Hicks

- I. Call to order---***Chair Webster at 4:03 p.m.***
- II. Welcome
- III. Correction/Approval of Minutes (***May 7, 2025***)
 - ***Moved by Kaczynski, seconded by Tany, to approve. Motion carried.***
- IV. Public Comment ---***None***
- V. Agenda

1. **Brian Wendling, Public Works Commissioner**, re:

- **6-17-6** Submitted for approval a Resolution authorizing the Public Works Commissioner to certify and sign all related grant documents with the MEDC for CDBG-Disaster Recovery funding required to carry out and complete the SCPWC/Proposed Flood Protection Zone project (*Resolution 2025 - 6*)
- Discussion was held regarding this project that needs to be done due to flooding and how it impacts the area, including Wickes Park and M-13, which is a main route to the hospitals. The project is expected to take three years. If the grant is awarded, it will cover \$4,975,100 of the estimated \$6,000,000 costs; the remaining, estimated cost will be covered by an assessment. This resolution is only to be used for this specific grant. How the changes will affect properties on each side of the Flood Protection Zone project will be investigated prior to getting the permit to do the work. Chairman Tany expressed that he and the Drain Commissioner think that running the funds through the county is the best course of action. Chair Webster requested Brian Wendling bring updates on the project back to the County Services Committee.
- ***Moved by Tany, seconded by Little, to approve. Motion carried. (Res. 2025 - 6)***
- **6-17-7** Submitted for approval a Resolution pledging full faith and credit of the County for the Cheboyganing Creek Drain Project (*Resolution 2025 - 7*)
- Chair Webster requested Brian Wendling include coordinates/townships for the location of the Cheboyganing Creek Drain to the Board so that commissioners are prepared to answer those who inquire about it. Chairman Tany referenced the May 18, 2025 article in the Tri-County Citizen regarding the Youngs Intercounty Drain Project and thanked Drain Commissioner Brian Wendling for sticking up for the residents of Saginaw County.
- ***Moved by Kaczynski, seconded by Harris, to approve. Motion carried. (Res. 2025 - 7)***

2. **Thomas Raymond, Village Manager, Village of Reese**, re:

- **6-17-8** Submitted a Petition, Resolution, and Request for Public Hearing on the annexation of property from Township of Blumfield to Village of Reese, owners Trevor and Abbey Gruber, for the purpose of connecting to the sewer system, 1660 S. Reese Rd., Reese, Michigan, 48457, Parcel #06-12-6-12-1004-00 3 (*Resolution 2025 - 8*)
- **6-17-9** Submitted a Petition, Resolution, and Request for Public Hearing on the annexation of property from Township of Blumfield to Village of Reese, owner Kelly Bull, for the purpose of connecting to the sewer system, 2032 S. Reese Rd., Reese, Michigan, 48457, Parcel #06-12-6-13-1017-000 (*Resolution 2025 - 9*)
- **6-17-10** Submitted a Petition, Resolution, and Request for Public Hearing on the annexation of property from Township of Blumfield to Village of Reese, owner Janelle Hudson, for the purpose of connecting to the sewer system, 2038 S. Reese Rd., Reese, Michigan, 48457, Parcel #06-12-6-13-1028-000 (*Resolution 2025 - 10*)
- **6-17-11** Submitted a Petition, Resolution, and Request for Public Hearing on the annexation of property from Township of Blumfield to Village of Reese, owner Louise Hunt, for the purpose of connecting to the sewer system, 2070 S. Reese Rd., Reese, Michigan, 48457, Parcel #06-12-6-13-1034-000 (*Resolution 2025 - 11*)
- Thomas Raymond notified the committee that, at present, three of the four properties have already tied into the village sewer system. The fourth property is in the process of being divided from farmland to construct a house. He reported that there is no negative financial impact from these residents connecting to the village sewer system as the work has already been done and paid for. He welcomes them to the Village of Reese. Chris Klawuhn, Environmental Health Director, was called on by Chair Webster and stated he is supportive of the resolutions.
- ***Moved by Little, seconded by Tany, to approve resolutions 2025 – 8 through 2025 – 11. Motion carried. (Res. 2025 – 8, Res. 2025 – 9, Res. 2025 – 10, Res. 2025 – 11)***

3. **INFORMATIONAL COMMUNICATIONS** (*To be Received & Filed by the Committee*)

- **6-17-12 MAPLE GROVE TOWNSHIP** provided notification that it has prepared a draft update to its Master Plan pursuant to Public Act 33 of 2008, Michigan Planning Enabling Act, with a Public Hearing scheduled for Wed., August 13, 2025
- **6-17-13 VILLAGE OF BIRCH RUN DDA** provided, in accordance with Public Act 57 of 2018, the Birch Run Downtown Development Authority (DDA) will have an informational meeting during its regular DDA meeting on June 19, 2025 at 7:30 a.m.
- ***Moved by Kaczynski, seconded by Harris, to receive and file 6-17-12 and 6-17-13. Motion carried. (Receive & File)***

4. Any other matters to come before the committee---***None***

VI. Miscellaneous

- Commissioner Harris commented on how full the gated parking lot has been and that it is impossible to find a parking spot. Administrator Hannah announced that the recommendation from the wayfinding study will be presented to the Committee of the Whole on June 17, 2025 at 4:00 p.m.

VII. Adjournment

- ***Moved by Harris, seconded by Little, to adjourn. Motion carried; time being 4:37 p.m.***

Respectfully submitted,

Michael A. Webster, Committee Chair

Vanessa Guerra, Committee Clerk

MINUTES

COUNTY SERVICES COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

Wednesday, August 6, 2025 - 4:00 p.m.

Present: Michael Webster – Chair, Dennis Harris – Vice-Chair, Gerald Little, Jack Tany
Absent: John L. Kaczynski
Others: Vanessa Guerra, Mary Catherine Hannah, Koren Thurston, William Smith, Andrew Klaczekiewicz, Jaime Ceja, Katharine Tessin, Jonathan Webb, Jamie Furbush, Roxanne Steinhoff, Lydia Walker, Brian Keenan-Lechel, Darcy Totten, Linda James, Suzy Koepplinger and Catherine Hicks

- I. Call to order---***Chair Webster at 4:00 p.m.***
- II. Welcome
- III. Correction/Approval of Minutes (***June 4, 2025***) [*Note: No meeting in July*]
 - ***Moved by Tany, seconded by Little, to approve. Motion carried.***
- IV. Public Comment ---***None***
- V. Agenda

1. **Mary Catherine Hannah, County Administrator; Jamie Furbush, CEO of Frankenmuth CVB**, re:
 - **8-19-8** Requesting approval to revise the Frankenmuth Separate Management Agreement to update the original document, to include criteria created for Convention & Visitors Bureau (CVB) recognition, and amendments to the County Accommodations Tax Ordinance (*Board Report*)
 - ***Discussion was held regarding separate criteria that were established for CVBs in 2019 and terms of the recent amendments to the Management Agreement. Ms. Furbush spoke on Tourism Economic Development (TED) and showed a short video highlighting the Frankenmuth Sports Complex project.***
 - ***Tany moved, seconded by Little, to approve the revised Management Agreement between County of Saginaw and Frankenmuth CVB. Motion carried. (Board Report)***
2. **Brian Keenan-Lechel, Parks and Recreation Director**, re:
 - **8-19-9** Providing an informational update on the BayZil Trailhead project in Zilwaukee Township funded by a Michigan Natural Resources Trust Fund grant with matching funds committed from the Great Lakes Bay Regional Trail nonprofit and Saginaw Bay Watershed Initiative Network (*Receive & File*)
 - ***Tany moved, seconded by Little, to receive and file. Motion carried. (Receive & File)***
3. **INFORMATIONAL COMMUNICATIONS (To be Received & Filed in Committee)**
 - **8-19-10 BAY CITY PUBLIC SCHOOLS** submitting signed Form L-4029 detailing the property tax levies for Bay City Public Schools.
 - ***Little moved, seconded by Harris, to receive and file. Motion carried. (Receive & File)***
4. **Jonathan Webb, President & CEO of Castle Museum**, re:
 - **8-19-30** Presenting the 2024 Annual Report of the Historical Society of Saginaw County (***On file in the Board Office***)

- Jonathan Webb presented the 2024 Annual Report and discussion was held with commissioners. *(No action)*

5. Any other matters to come before the committee

VI. Miscellaneous

- Commissioner Harris asked the Administrator for an update on Animal Care & Control and the Director. The Administrator provided an update.

VII. Adjournment

- ***Moved by Harris, seconded by Tany, to adjourn. Motion carried; time being 5:22 p.m.***

Respectfully Submitted,
Michael Webster, Committee Chair
Vanessa Guerra, Committee Clerk

MINUTES

COUNTY SERVICES COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

Wednesday, September 3, 2025 - 4:00 p.m.

Present: Michael Webster – Chair, Dennis Harris – Vice-Chair, John Kaczynski, Gerald Little, Jack Tany
Others: Vanessa Guerra, Mary Catherine Hannah, Koren Thurston, Dave Gilbert, Tom Miller, Chris Klawuhn, Jerry Maxson, Mark Angliss, Andrew Klaczewicz, Christina Harrington, Katharine Tessin, Jaime Ceja, Grace Smith, Steve Hensley, Suzy Koeppinger, Renee Sharkey, Catherine Hicks and others

- I. Call to order – ***Chair Webster at 4:00 p.m.***
- II. Welcome
- III. Correction/Approval of Minutes (***August 6, 2025***)
 - ***Moved by Chairman Tany, seconded by Commissioner Harris, to approve. Motion carried.***
- IV. Public Comment – **None**
- V. Agenda
 1. **Tom Miller, President & CEO; Grace Smith, Economic Development Coordinator; & Steve Hensley, Community and Economic Development Director, Saginaw Future**, re:
 - **9-16-1** Requesting action to abolish the 2017 Brownfield Plan for 107, 111, and 121 S. Water Street, Saginaw MI, pursuant to P.A. 381 of 1996
 - Tom Miller reported that the property owner chose to demolish the existing building at his own expense instead of using the Brownfield revolving loan fund. The property will be redeveloped with an indoor/outdoor venue with garage doors that roll up. Civil Council Dave Gilbert advised that so long as the purpose for which the plan was set up was accomplished, the existing plan can be abolished; if the project was abandoned, per statute, a public hearing would be required. Tom Miller confirmed the objectives and eligible activities identified in the plan have been successfully completed; he is seeking county support to abolish the existing plan, then it will be brought to Saginaw City Council for approval. Dave Gilbert stated as long as there are no bonds out or financing, he doesn't see any issue. Redevelopment is being done by the same developer, Dave Mayer of Saginaw River Development LLC, that demolished the previous structure.
 - ***Moved by Tany, seconded by Little, to approve. Motion carried. (Board Report)***
 - **9-16-2** Submitting its third quarter report for April 1, 2025 – June 30, 2025 and requesting a disbursement of \$20,388.06 in performance-based funding pursuant to amended Saginaw County and Saginaw Future Inc. Services Agreement
 - ***Moved by Tany, seconded by Harris, to approve the report and disbursement. Motion carried. (Board Report)***
 2. **Chris Klawuhn, Environmental Health Services Director**, re:
 - **9-16-3** Providing an update on the status of the Saginaw County Materials Management Plan and requesting permission to form a work group to work on proposed updates to County Ordinance #108 – Solid Waste Management
 - ***Moved by Little, seconded by Kaczynski, to receive and file the update provided on the Saginaw County Materials Management Plan. Motion carried. (Receive & File)***

- Compliance with the state's Materials Management Plan requires an updated Solid Waste Ordinance. Health Services Director, Chris Klawuhn, requested permission to form a work group to review and update County Ordinance 108. The County Services Committee agreed to allow the MMPC group to lead the workgroup effort. Chair Webster suggested that the process stay with MMPC and Fishbeck, Inc. to first update the Ordinance and see if the agreement with Fishbeck can be expanded to advise and consult on rewriting the ordinance so that it includes what the county desires to incentivize or prohibit and allow for potential future revenue.
- ***Moved by Harris, seconded by Tany, to allow MMPC to begin the work. Motion carried. (Board Report)***

3. **Andrew Klackiewicz, Information Technology**, re:

- **9-16-4** Submitting a refreshed County of Saginaw Logo that will be copyrighted and used primarily as a brand indicator for message identification to enhance security and public trust in County email communication
- Director Klackiewicz acknowledged Eric Gustafson's great work in updating the Saginaw County Seal. He disclosed that Mary Catherine Hannah chose the font style that closely resembles the previous, unknown, font. The county website needs to comply with ADA accessibility requirements and is in the process of being updated. Existing materials printed with the old seal may still be used. As new items are created, the new seal should be used instead of the old one. Chairman Tany requested that the IT office be the keeper of the new logo and those requesting it will go through that office to obtain it. A copyright may be obtained now that the color and font names are known.
- ***Moved by Tany, seconded by Kaczynski, to approve. Motion carried. (Board Report)***
- **9-16-5** Requesting approval of new County Policy 502 – "Account Management" to manage user accounts and credentials that access Saginaw County's Digital Assets
- ***Moved by Little, seconded by Harris, to approve. Motion carried. (Board Report)***
- **9-16-6** Requesting approval of new County Policy 503 – "Access Control Management" to ensure that access is only provided when properly authorized and aligns the county with federal standards and best practices for information security
- ***Moved by Little, seconded by Harris, to approve. Motion carried. (Board Report)***

4. **Mary Catherine Hannah, County Administrator**, re:

- **9-16-7** Providing an update on the process towards compliance with the decision by the Great Lakes Bay Michigan Works! Board to switch their fiduciary agent from Saginaw County to Isabella County
- Administrator Hannah provided an update regarding the assets and liabilities transfer to Isabella County, especially as it relates to the retirees, to ensure all those accounts are transferred. She confirmed this will not have a negative impact on Saginaw County as it relates to MERS. There is only a small pool from retiree health care moving. Retirees will receive the same benefits that they have been receiving from Saginaw County. This process is on track and will be officially moved by the end of fiscal year 2025. At the end of this month, they will become Isabella County employees. The only action item that Mary Catherine Hannah requests from the Board is to allow her to sign off on the transfer from MERS.
- ***Moved by Tany, seconded by Kaczynski, to allow Mary Catherine Hannah to serve as the signatory and to sign the agreement moving the MERS account to Isabella County. Motion carried. (Board Report)***

5. **INFORMATIONAL COMMUNICATIONS** *(To be Received & Filed by the Committee)*

- **9-16-8 CITY OF SAGINAW** providing notice of a public hearing on Monday, August 25, 2025 at 6:30 p.m. at the Andersen Enrichment Center on the application of Menard, Inc. on its application for an Industrial Facilities Tax Exemption (IFTE) Certificate for property at 1808 Veterans Memorial Parkway
- **9-16-12 CITY OF SAGINAW** providing notice of a public hearing on Monday, September 8, 2025 at 6:30 p.m. at the Andersen Enrichment Center on its intent to create a Neighborhood Enterprise Zone Covenant 3, entire blocks 28, 29, 37, 38, 39, 40 & 41, Penoyer Farm
- ***Moved by Tany, seconded by Little, to receive and file. Motion carried. (Receive & File)***

VI. Miscellaneous

- The committee enthusiastically discussed presenting a Certificate of Recognition to a Health Department employee to recognize her years of service.

VII. Adjournment

- ***Moved by Harris, seconded by Little, to adjourn. Motion carried; time being 5:12 P.M.***

Respectfully Submitted,
Michael Webster, Committee Chair
Vanessa Guerra, Committee Clerk

MINUTES

COUNTY SERVICES COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

Wednesday, October 8, 2025 - 4:00 p.m.

Present: Michael Webster – Chair, Dennis Harris – Vice-Chair, John Kaczynski, Gerald Little, Jack Tany
Others: Vanessa Guerra, Mary Catherine Hannah, Koren Thurston, Dave Gilbert, Jamie Furbush, Liz Gooch, Denise Joseph, Jaime Ceja, Brian Keenan-Lechel, Jody Becker, Darcie Totten, Brian Wendling, Suzy Koeplinger, Renee Sharkey, Catherine Hicks and others

- I. Call to order – ***Chair Webster at 4:00 p.m.***
- II. Welcome
- III. Correction/Approval of Minutes (***September 3, 2025***)
 - ***Moved by Commissioner Little, seconded by Commissioner Harris, to approve. Motion carried.***
- IV. Public Comment – **None**
- V. Agenda
 1. **Jamie Furbush, President/CEO, Frankenmuth CVB**, re:
 - **10-21-2** Submitting its FY 2026 Budget for approval by the Board of Commissioners
 - An overview of the 2026 Frankenmuth CVB Budget was given. Jamie Furbush announced the opening of a new restaurant in Frankenmuth, gave an update on the Sports Complex, and stated the new Hilton Home should be open by the end of the month.
 - ***Moved by Tany, seconded by Kaczynski, to approve. Motion carried. (Board Report)***
 2. **Brian Wendling, Public Works Director**, re:
 - **10-21-3** Submitting for approval a Resolution pledging full faith and credit of the county for the issuance of bonds for the Richland Sewage Disposal System Improvements in the aggregate principal amount not to exceed \$3,700,000
 - Brian Wendling advised the cost is well within reason noting that there is a considerable cost to mechanical products now and expected supply chain limitations. The project is expected to take 1 ½ years to complete. He reported that the Wickes Park issues have not been resolved but there has been progress.
 - ***Moved by Little, seconded by Harris, to approve. Motion carried. (Res. 2025-17)***
 3. **Brian Keenan-Lechel, Parks & Recreation Director**, re:
 - **10-21-4** Requesting approval to pursue an adjacent land acquisition in Bridgeport Township bordering Price Nature Center, parcel #09-11-5-30-2001-001
 - Brian Keenan-Lechel informed the committee that the land for sale is 13+ acres on Moore Rd. If purchased, the park's rustic campground can be expanded, wooded acres will be added to the park, and it could provide opportunities for cross-country skiing and snowshoeing on a trail that could be expanded by one-half mile. The property is not land locked and he disclosed there is not an immediate need for the land but the chance to purchase land adjacent to parks doesn't happen often. The property has been for sale for two weeks. The committee advised that he could bring a proposed Purchase Agreement to the Board of Commissioners on October 21st. There is sufficient Parks & Recreation fund balance for an offer.
 - ***Moved by Tany, seconded by Kaczynski, to approve. Motion carried. (Board Report)***

4. **Denise Joseph, Equalization Director, and Liz Gooch, Deputy Director,** re:

- **10-21-5** Requesting approval of the 2025 Saginaw County Apportionment Report, along with the Certified Tax Rates
- ***Moved by Tany, seconded by Kaczynski, to approve. Motion carried. (Board Report)***

5. **INFORMATIONAL COMMUNICATIONS**

- **10-21-6 CITY OF SAGINAW** providing notice of a public hearing held Monday, September 8, 2025 at 6:30 p.m. at the Andersen Enrichment Center on the application of Metro Multi Property Management on its application for an Obsolete Property Rehabilitation Act (OPRA) Certificate for property at 301 N. Hamilton St. with an estimated expenditure of \$3,504,000
- **Moved by Little, seconded by Kaczynski, to receive and file. Motion carried. (Receive and File)**

6. Any other matters to come before the committee – **None**

VI. Miscellaneous – **None**

VII. Adjournment

- ***Moved by Harris, seconded by Little, to adjourn. Motion carried; time being 4:28 P.M.***

Respectfully Submitted,
Michael Webster, Committee Chair
Vanessa Guerra, Committee Clerk

MINUTES

DRAFT

COUNTY SERVICES COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

Wednesday, November 5, 2025 - 4:00 p.m.

Present: Michael Webster – Chair, Dennis Harris – Vice-Chair, John Kaczynski, Gerald Little, Jack Tany
Others: Mary Catherine Hannah, Koren Thurston, Dave Gilbert, Andrew Klaczekiewicz, Grace Smith, Steve Hensley, Ann Bruzewski, Jessie Hund, Jaime Ceja, Brian Keenan-Lechel, Darcie Totten, Suzy Koepplinger, Catherine Hicks and others

- I. Call to order – **Chair Webster at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**October 8, 2025**)
 - ***Moved by Chairman Tany, seconded by Commissioner Harris, to approve. Motion carried.***
- IV. Public Comment – **None**
- V. Agenda

1. **Ann Bruzewski, President/CEO, Saginaw County Convention & Visitors Bureau**, re:
 - **11-18-1** Submitting its 2024 Audited Financial Statements and its proposed 2026 Budget for approval
 - Ann Bruzewski brought gourmet cookies from Krav’n Cookies in the SVRC Marketplace to the County Services Committee meeting. Commissioners appreciated the courtesy.
 - ***Moved by Kaczynski, seconded by Little, to receive and file the 2024 Audited Financial Statements. Motion carried. (Receive and File)***
 - ***Moved by Tany, seconded by Harris, to approve its proposed 2026 Budget. Motion carried. (Board Report)***
2. **Steve Hensley/Grace Smith, Saginaw Future**, re:
 - **11-18-2** Submitting its fourth quarter report for July 1, 2025 – September 30, 2025 and requesting disbursement of \$52,500 in performance-based funding pursuant to amended Saginaw County and Saginaw Future Inc. Services Agreement
 - Discussion was held; Saginaw Future has exceeded all previously set goals by 25% or more; Job creation by over 200%, project development by 33%, and government contracts by 25.7%.
 - ***Moved by Tany, seconded by Kaczynski, to approve. Motion carried. (Board Report)***
3. **Andrew Klaczekiewicz, Director, Information Technology**, re:
 - **11-18-3** Submitting new County Policy #504 - “Mobile Device Management Policy” for review and approval
 - This policy ensures the protection of county data, compliance with security standards, and appropriate use of mobile devices. Discussion was held regarding the number of stipends paid for county cell phones, the number of county mobile devices, including smartphones, tablets, and other portable devices, and the cost. The Administrator’s Office and I.T. will provide an account at the December County Services Committee meeting for further discussion prior to advancing this request to the full board.
 - ***Moved by Harris, seconded by Little, to table this item to the December County Services Committee meeting. Motion carried.***

4. **INFORMATIONAL COMMUNICATIONS** - *None*

5. Any other matters to come before the committee - None

VI. Miscellaneous - None

VII. Adjournment

- ***Moved by Harris, seconded by Little, to adjourn. Motion carried; time being 4:50 P.M.***

Respectfully Submitted,

Michael Webster, Committee Chair

Suzy Koeplinger, Committee Clerk

MINUTES

COUNTY SERVICES COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

Wednesday, December 3, 2025 - 4:00 p.m.

Present: Michael Webster – Chair, Dennis Harris – Vice-Chair, John Kaczynski, Gerald Little, Jack Tany
Others: Mary Catherine Hannah, Dave Gilbert, Dennis Borchard, Ed Wasmiller, Dan Armentrout, Lacey Ziola, Darcie Totten, Jaime Ceja, Suzy Koeplinger, and Catherine Hicks

- I. Call to order – ***Chair Webster at 4:00 p.m.***
- II. Welcome
- III. Correction/Approval of Minutes (***November 5, 2025***)
 - ***Moved by Vice-Chair Little, seconded by Commissioner Harris, to approve. Motion carried.***
- IV. Public Comment – ***None***
- V. Agenda
 1. **Brian Wendling, Public Works Director, re:**
 - **12-16-1** Requesting approval of (1) Resolution Approving Apportionment of Operational Costs and Accepting for File the FY 2026 Budget of the Saginaw Area Storm Water Authority; and (2) Resolution Appointing Trustee and Alternate Trustee of the SASWA Board of Trustees (*Res. 2025-19/Res. 2025-20*)
 - ***Moved by Chairman Tany, seconded by Vice-Chair Little, to approve. Administrator Hannah asked that the motion include an increase to the FY 2026 budget of \$4,723. Motion carried. (Board Report/Res. 2025 - 19)***
 - ***Moved by Commissioner Kaczynski, seconded by Chairman Tany, to approve. Motion carried. (Resolution 2025 - 20)***
 2. **Dennis Borchard, Managing Director; Dan Armentrout, Director of Engineering; Lacey Ziola, Director of Finance; and Board Member Ed Wasmiller Saginaw County Road Commission, re:**
 - **12-16-2** Submitting its report on how additional funding will impact our roads and a list of 2026 proposed primary road projects (***On file***)
 - ***Moved by Vice-Chair Little, seconded by Commissioner Kaczynski, to receive and file. (Receive & File)***
 3. **INFORMATIONAL COMMUNICATIONS - None**
 4. Any other matters to come before the committee – ***None***
- VI. Miscellaneous – ***None***
- VII. Adjournment
 - ***Moved by Harris, seconded by Kaczynski, to adjourn. Motion carried; time being 4:44 P.M.***

Respectfully Submitted,
Michael Webster, Committee Chair
Suzy Koeplinger, Committee Clerk