

MINUTES

COUNTY SERVICES COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

Wednesday, March 4, 2026 - 4:00 p.m.

Present: Michael Webster – Chair, Dennis Harris – Vice-Chair, Gerald Little, Jack Tany
Absent: John Kaczynski
Others: Vanessa Guerra, Mary Catherine Hannah, Dave Gilbert, Richard Spitzer, Brian Wendling, Tom Miller Jr., Koren Thurston, Darcie Totten, Kelly Suppes, Jaime Ceja, Gilbert Ramirez II, Jennifer Broadfoot, Lt. Mark Przybylski, Suzy Koeplinger, Renee Sharkey and Catherine Hicks

- I. Call to order – ***Chair Webster at 4:00 p.m.***
- II. Welcome
- III. Correction/Approval of Minutes (***February 4, 2026***)
 - ***Moved by Little, seconded by Harris, to approve. Motion carried.***
- IV. Public Comment – None
- V. Agenda
 1. **Brian J. Wendling, Public Works Commissioner**, re:
 - **3-17-2** Submitting the 2025 Drain Annual Report
 - ***Moved by Tany, seconded by Harris, to receive and file. Motion carried. (Receive & file)***
 2. **Brian Keenan Lechel, Parks & Recreation Director**, re:
 - **3-17-3** Requesting approval of two resolutions authorizing grant applications, (1) Michigan Natural Resources Trust Fund Development application for Price Nature Center, and (2) Recreation Passport application for Ringwood Forrest
 - Due to Director Lechel attending the MParks Conference, Administrator Hannah presented the resolutions and advised there are no General Fund implications with these two resolutions.
 - ***Moved by Tany, seconded by Little, to approve Resolutions 2026-3 and 2026-4. Motion carried. (Res. 2026-3 & Res. 2026-4)***
 3. **Tom Miller Jr., President & CEO, Saginaw Future**, re:
 - **3-17-4** Submitting Saginaw Future’s 2025 Annual Report for the Economic Development Corporation of the County of Saginaw, and requesting appointments to the Economic Development Corporation Board
 - ***Moved by Harris, seconded by Tany, to receive and file. Motion carried. (Receive & file)***
 4. **Mary Catherine Hannah, County Administrator**, re:
 - **3-17-5** Submitting for review a proposed County Facility Security and Access policy, Hard Key Form, and the Access ID Badge Form
 - Administrator Hannah informed the committee that the building has not been re-keyed since it was built, and it is unknown who has physical keys. No appropriate security policies exist for door access. The best practice is that the least access required to do the job is granted. Access to County of Saginaw buildings must be controlled and will be granted via job title.

All employees have new badges and, once the policy is approved, the badges will be issued. Electronic access and locks can be deactivated immediately; there will be no need to collect the I.D. or keys as done in the past. Chair Webster expressed his interest in having a progressive plan to change all access to electronic access instead of having both keys and electronic I.D. Administrator Hannah is requesting this policy be approved prior to re-coring all the locks that have physical keys next year.

- ***Moved by Tany, seconded by Little, to approve. Motion carried. (Board Report)***

5. **INFORMATIONAL COMMUNICATIONS (To be Received & Filed by the Committee)**

- **3-17-6 NORTH SHADE TWP. PLANNING COMMISSION** providing notification that it will hold a special public hearing during its regularly scheduled meeting on April 20, 2026, at 6:00 p.m. pursuant to Act 33 of the 2008, MCL 125.3801
- **3-17-7 CITY OF SAGINAW** providing notification of a public hearing regarding approval of Obsolete Property Rehabilitation Exemption Certificates under Public Act 146 of 2000, as amended. The City Council meeting and public hearing were rescheduled to Monday, February 23, 2026, at 6:30 p.m.
- **3-17-8 GREATER GRATIOT DEVELOPMENT, INC.** providing a draft of the Gratiot Countywide Master Plan in accordance with Section 41 of the Michigan Planning and Enabling Act, Public Act 33 of 2008, MCL 125.3841(2)(e)
- ***Moved by Little, seconded by Harris, to receive and file informational communications. Motion carried. (Receive & file)***

6. Any other matters to come before the committee – None

VI. Miscellaneous – None

VII. Adjournment

- ***Harris moved, seconded by Little, to adjourn. Motion carried; time being 4:28 p.m.***

Respectfully Submitted,
Michael Webster, Committee Chair
Vanessa Guerra, County Clerk