

MINUTES

BUDGET/AUDIT COMMITTEE

DRAFT

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, January 16, 2025 – 4:00 p.m.

Present: Christopher Boyd – Chair, Tracey Slodowski – Vice-Chair, John Kaczynski, Michael Webster, Jack Tany

Others: Mary Catherine Hannah, Koren Thurston, Dave Gilbert, Vanessa Guerra, Darcie Totten, Jaime Ceja, Renee Sharkey, and Catherine Hicks

I. Call to Order --- **at 4:00 p.m.**

II. Welcome – Welcome to John Kaczynski (1st Committee meeting)

III. Correction/Approval of Minutes (**December 5, 2024**)

---Moved by Tany, seconded by Slodowski. Motion carried.

IV. Public Comment (*Speakers limited to 3 minutes*) ---**None**

V. Agenda

1. **Koren Thurston, Finance Director**, re:

- **1-21-3** Approval of Vendor Transactions, Dec. 1 – 31, 2024 - \$10,499,541.77

---Moved by Webster, seconded by Tany, to approve. Motion carried. (Board Report)

- **1-21-4** Submitting the Monthly Financial Statement for September 2024, including unaudited information for the 2025 fiscal year through September and summarizing revenues and expenditures for the County's General Fund to provide management with an overview of the preliminary year-end financial status

---Moved by Webster, seconded by Kaczynski, to receive and file. Motion carried. (Receive & File)

- **1-21-5** Submitting the Monthly Financial Statement for December 2024, including unaudited information for the 2025 fiscal year through December and summarizing revenues and expenditures for the County's General Fund to provide management with an overview of the preliminary year-end financial status

---Moved by Webster, seconded by Kaczynski, to receive and file. Motion carried. (Receive & File)

- **1-21-6** Submitting a report of budget adjustments approved by the County Administrator (or their designee) including grants accepted on behalf of the County for October 1, 2024 through December 31, 2024 and approved budget adjustments carried forward from fiscal 2024 as outlined in Budget Resolution "A"

---Moved by Tany, seconded by Webster, to receive and file. Motion carried. (Receive & File)

- **1-21-7** Submitting proposed changes to County Policy #351 Travel

- Policy title to include other employee expense reimbursements
- Clarified expense reimbursement submissions and deadlines
- Meal reimbursement to be based on **actual** cost incurred up to a \$50 daily maximum
- Detailed receipts for meals and all expenses incurred are required

***---Moved by Webster, seconded by Tany, to approve as amended. Motion carried.
(Board Report)***

2. **Mary Catherine Hannah, County Administrator**, re:

- **1-21-8** Requesting an amendment to the approved FY 2024-2025 budget (no impact on the General Fund) by allocating \$80,000 from the Public Improvement Fund balance of \$1,250,744 to the parking and wayfinding study approved by the Board of Commissioners

***---Moved by Slodowski, seconded by Webster, to approve. Motion carried.
(Board Report)***

3. Any other matters to come before the committee ***---None***

VI. Miscellaneous ***---None***

VII. Adjournment ***---Moved by Tany, seconded by Webster, to adjourn; time being 4:55 p.m.***

Respectfully Submitted,
Christopher Boyd, Committee Chair
Vanessa Guerra, Committee Clerk

MINUTES

BUDGET/AUDIT COMMITTEE

DRAFT

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, February 6, 2025 – 4:00 p.m.

Present: Tracey Slodowski – Vice-Chair, John Kaczynski, Michael Webster, Jack Tany
Absent: Christopher Boyd – Chair
Others: Vanessa Guerra, Mary Catherine Hannah, Koren Thurston, Dave Gilbert, Susan Caister, Christina Harrington, Dana Westendorf, Debra Henning, Todd Borders Jaime Ceja, Suzy Koeplinger and Renee Sharkey

- I. Call to Order ---**Tracey Slodowski, Vice-Chair @ 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**January 16, 2025**)
---**Moved by Webster, seconded by Kaczynski, to approve. Motion carried.**
- IV. Public Comment (*Speakers limited to 3 minutes*) ---None
- V. Agenda

1. **Koren Thurston, Finance Director**, re:

- **2-18-4** Approval of Vendor Transactions, Jan. 1 – 31, 2025 (*Distributed prior to meeting*)
---**Moved by Tany, seconded by Webster, to approve. Motion carried.**
(Board Report)
- **2-18-5** Requesting approval of the FY 2026 Budget Calendar
---**Moved by Kaczynski, seconded by Tany, to approve. Motion carried.**
(Board Report)
- **2-18-9** Monthly Financial Statement for January 2025 was distributed.
---**Webster asked if the Finance Director was able to produce a side-by-side comparison of these monthly statements. It had been discussed at a prior meeting that pulling data from Munis to Excel was complicated and time consuming. The data exists, but a side-by-side comparison of data is not easily produced.**
---**Moved by Tany, seconded by Webster, to receive and file. Motion carried.**

2. **Susan Caister, Nutrition Program Manager, Commission on Aging**, re:

- **2-18-6** Request to use \$50,482 from the Commission on Aging unrestricted fund balance to purchase a new food truck delivery vehicle to replace the one that was in an accident in January 2025
---**Discussion was held; it was determined to be more cost effective to purchase a new truck than to lease or to repair the damaged one. The truck will be customized to deliver food. \$28,875 was collected from the insurance claim. Webster asked the status of the Marie Davis building. Ms. Caister reported there is work left to do but she can see progress.**
---**Moved by Tany, seconded by Kaczynski, to approve. Motion carried.**
(Board Report)

3. **Christina Harrington, MPH, Health Officer**, re:

- **2-18-7** Requesting approval to add new laboratory fees to the Health Department's fee schedule:
 - Fentanyl II Urine Drug Testing Fee - \$25
 - Repeat Sample Collection Fee - \$5

---Ms. Harrington reported that due to new capabilities in testing, there is a need for additional fees to cover their costs. She reports that the fees are similarly priced to that of other counties, but many don't have the capability to do the Fentanyl II test.

---Moved by Webster, seconded by Tany, to approve. Motion carried. (Board Report)

- County Administrator Hannah introduced an additional item regarding elevator repair at the Health Department. The Board of Commissioners approved initial repairs to the elevator at the Health Department in November 2024. When those repairs began, it was found that the pump motor was also bad and in need of replacement. Requesting \$17,000 from the Health Department Building Improvement Fund.

---Moved by Tany, seconded by Webster, to approve. Motion carried. (Board Report)

4. **Todd Borders, Family Court Administrator**, re:

- **2-18-8** Approval to accept State Grant Funding in the amount of \$200,000 and authorization to increase the Juvenile and Family Division Budget accordingly
---The grant money will be used to improve infrastructure by replacing doors and locks that have not been updated since the juvenile building was constructed.
---Moved by Webster, seconded by Kaczynski, to accept State grant funding in the amount of \$200,000. Motion carried.
---Moved by Tany, seconded by Webster, to increase the Juvenile and Family Division Budget accordingly. Motion carried.
(Board Report)

5. Any other matters to come before the committee **---None**

VI. Miscellaneous ***---Vice-Chair Slodowski acknowledged Chairman Tany for a job well done this morning at the State of the County.***

VII. Adjournment ***---Moved by Webster, seconded by Tany, to adjourn; time being 4:47 p.m.***

Respectfully submitted,
Tracey Slodowski, Committee Vice-Chair
Suzy Koeplinger, Committee Clerk

MINUTES

BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Wednesday, March 5, 2025 – 4:30 p.m.

Present: Christopher Boyd – Chair, Tracey Slodowski – Vice-Chair, John Kaczynski, Michael Webster, Jack Tany

Others: Mark Piotrowski, Denny Harris, Mary Catherine Hannah, Koren Thurston, Lt. Przybylski, Dave Gilbert, Todd Borders, Jody Becker, Jason Salzwedel, Diedra Tyler, Kion Turner, Jana Barry, Darcie Totten, Katharine Tessin, Suzy Koepplinger, Renee Sharkey, and Catherine Hicks

I. Call to Order ---**Chair Boyd @ 4:34 p.m.**

II. Welcome

III. Correction/Approval of Minutes (**February 6, 2025**)

- **Moved by Webster, seconded by Slodowski, to approve. Motion carried.**

IV. Public Comment (*Speakers limited to 3 minutes*) ---**None**

V. Agenda

1. **Rehmann, re:**

- **3-18-11** Presentation of the Draft FY 2024 Audited Financial Statements
- **No action. Received preliminary audit with the final, filed audit to be provided to the Board Office and available on the County website.**

2. **Koren Thurston, Finance Director, re:**

- **3-18-9** Approval of Vendor Transactions, Feb. 1 – 28, 2025 - \$10,242,007.47
- **Moved by Tany, seconded by Kaczynski, to approve. Motion carried.**
- **3-18-10** Submission of Monthly Financial Report for February 2025
- **No Action**

3. **Lt. Mark Przybylski, Emergency Management Coordinator, re:**

- **3-18-7** Requesting approval to reduce the Emergency Services Federal Grant Account from \$38,400 to \$13,800 because of roughly 54% cuts for FY24 and potential 20% cuts in FY25; and increase the FY25 Emergency Services General Fund Account from \$137,294 to \$161,884, an increase of \$24,600 to cover the expected shortfall in grant funds
- **Moved by Webster, seconded by Tany, to reduce the Emergency Services Federal Grant line from \$38,400 to \$13,800 and increase the amount in the General Fund to \$180,000 to fund the Emergency Services Coordinator position. Motion carried.**

4. **Todd Borders, Court Administrator, 10th Circuit Court – Family Division, re:**

- **3-18-8** Requesting approval to increase the Detention Facility Contracted Medical Account for FY25 by \$18,470 from the General Fund to account for a shortfall in payment to Wellpath for medical services
- **Moved by Slodowski, seconded by Tany, to approve an increase in Detention Facility Contracted Medical Account for FY25 by \$18,470. Motion carried.**

5. Any other matters to come before the committee

VI. Miscellaneous

VII. Adjournment

- ***Moved by Webster, seconded by Tany, to adjourn; time being 5:53 p.m.***

Respectfully submitted,

Michael A. Webster, Committee Chair

Suzy Koeplinger, Committee Clerk

MINUTES

BUDGET/AUDIT COMMITTEE

DRAFT

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, April 3, 2025 – 4:00 p.m.

Present: Christopher Boyd – Chair, Tracey Slodowski – Vice-Chair, Michael Webster, Jack Tany
Absent: John Kaczynski
Others: Mary Catherine Hannah, Koren Thurston, Jana Barry, Dave Gilbert, Christina Harrington, Jessica Sargent, Jaime Ceja, Jen Kreiner, Anna McGrath, Andrew Klaczekiewicz, Mark Angliss, Christina Harrington, Kelley Severs, Darcie Totten, Mike Slodowski, Suzy Koepplinger, Renee Sharkey and Catherine Hicks

- I. Call to Order ---**Chair Boyd @ 4:03 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**March 5, 2025**)
 - ***Moved by Tany, seconded by Slodowski, to approve. Motion carried.***
- IV. Public Comment
 - **Dr. William Morrone, Bay County Medical Examiner, addressed the committee and acknowledged the Saginaw County Board of Commissioners for its transparency, balance and validity of process in distributing Opioid Settlement funds. Chair Boyd thanked Dr. Marrone for sharing his thoughts.**

V. Agenda

1. **Koren Thurston, Finance Director**, re:
 - **4-15-13** Approval of Vendor Transactions, Mar. 1 – 31, 2025 - \$14,987,750.79
 - ***Moved by Tany, seconded by Webster, to approve. Motion carried. (Board Report)***
 - **4-15-14** Submission of Monthly Financial Report for March 2025.
 - **(Informational-no action)**
2. **Christina Harrington, Health Officer**, re:
 - **4-15-8** Requested to add a new fee to the Health Department fee schedule for water testing, Rapid E. coli Re-Test Fee of \$40 per sample.
 - **Christina Harrington communicated with the committee that every public swimming pool is tested weekly in Saginaw County and retested if issues are present. Certain locations have requested expedited services to reduce the amount of time pools are closed. The fee will provide financial means to grant the requests.**
 - ***Moved by Tany, seconded by Slodowski, to approve. Motion carried. (Board Report)***
 - **4-15-9** Requested approval to enter into an agreement to disburse opioid settlement funds to Parent Education Program Inc. for \$150,000 and Shaping Solutions LLC for \$100,000
 - **Christina Harrington explained that for the disbursement of settlement funds they have refined the application process and improved the questions and timeline which has helped narrow their selection to 2 of 5 applicants.**
 - ***Moved by Tany, seconded by Slodowski, to approve. Motion carried. (Board Report)***

3. **Undersheriff Gomez, Sheriff's Office**, re:

- **4-15-10** Requesting an increase in its 20731500 Account to accept revenue generated from the sale of vehicles in the total amount of \$63,157 as follows: \$32,395 (64209 – Surplus Sales) and \$30,762 (67606 – Ins. Recoveries)
- **Pulled-no action**

4. **Jana Barry, Deputy County Treasurer**, re:

- **4-15-11** Along with Kelley Severs, Chief Deputy Treasurer, submitted a proposed Resolution of Agency and a proposed Resolution to Borrow Against Delinquent 2024 Real Property Taxes in the amount of \$18,570,000.
- **The Treasurer's office will provide updated figures for the Board on April 15, 2025. The committee was advised that separate motions and roll call votes will be needed at the full Board Session.**
- ***Moved by Webster, seconded by Slodowski, to approve. Motion carried.***

5. **Jessica Sargent, Director, Commission on Aging**, re:

- **4-15-12** Requested authorization to utilize unrestricted fund balance up to \$25,000 to purchase new mobile equipment/radio dispatch system for the Transportation and Meals on Wheels programs and necessary budget adjustments.
- **Director Sargent communicated that the radio dispatch system being used by Meals on Wheels and the Transportation program are no longer serviceable. COA has been purchasing used radios and paying a usage fee for the City of Saginaw's radio tower. It was intended to include the purchase of new radios in the FY26 budget. She was given the option of purchasing the old City of Saginaw radios but there were additional costs and no guarantee how long they would work. The City of Saginaw purchased more radios than they needed, which opened up an opportunity to purchase those radios at the price the city was given a year ago. If COA purchases the new units now, vs. in FY26, it will be savings of about \$2,000 and is the more cost-effective option. Up to \$25,000 of the Commission on Aging Unrestricted Fund Balance will be used for the purchase and there are sufficient resources to support this request.**
- ***Moved by Tany, seconded by Webster, to approve. Motion carried. (Board Report)***

6. Any other matters to come before the committee ---None

VI. Miscellaneous

- ***Moved by Tany, seconded by Webster, to receive and file Saginaw County Community Mental Health Authority's Audit for the years ended September 30, 2024 and 2023 prepared by Yeo & Yeo. Motion carried. (Receive & File)***

VII. Adjournment

- ***Moved by Slodowski, seconded by Tany, to adjourn; time being 4:49 p.m.***

Respectfully submitted,
Christopher S. Boyd, Committee Chair
Suzy Koeplinger, Committee Clerk

MINUTES

BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, May 8, 2025 – 4:00 p.m.

Present: Christopher Boyd – Chair, Tracey Slodowski – Vice-Chair, John Kaczynski, Michael Webster, Jack Tany

Others: Mary Catherine Hannah, Koren Thurston, Dave Gilbert, Mark Piotrowski, Darcie Totten, Brian Keenan-Lechel, Jaime Ceja, Mark Angliss, Jennifer Broadfoot, Jessica Sargent, Andrew Klaczekiewicz, Suzy Koepplinger, and Catherine Hicks

- I. Call to Order---***Chair Boyd @ 4:00 p.m.***
- II. Welcome
- III. Correction/Approval of Minutes (***April 3, 2025***)
 - ***Moved by Kaczynski, seconded by Tany, to approve. Motion carried.***
- IV. Public Comment---***None***
- V. Agenda

1. **Jessica Sargent, Director, Commission on Aging**, re:

- **5-20-5** Requested use of agency fund balance and issuance of a temporary Personnel Control Number (PCN) for the Nutrition Program Manager position at Commission on Aging for onboarding and providing up to 10 weeks of training for a new individual at an approximate cost of \$22,611
- ***Moved by Slodowski, seconded by Webster, to approve. Motion carried. (Board Report)***

2. **Andrew Klaczekiewicz, Information Technology Director**, re:

- **5-20-6** Requested approval to allocate up to \$19,000 from the Public Improvement Fund for the purchase of updated networking infrastructure equipment needed to support daily operations of the Marie-Davis Building
- *Saginaw County Information Technology is now involved in all county building projects. There is almost \$3 Million in the Public Improvement Fund. There are no dedicated fiber networks in the area.*
- ***Moved by Tany, seconded by Kaczynski, to approve. Motion carried. (Board Report)***

3. **Koren Thurston, Finance Director**, re:

- **5-20-7** Approval of Vendor Transactions, April. 1 – 30, 2025 totaling \$14,911,688.40
- ***Moved by Slodowski, seconded by Tany, to approve. Motion carried. (Board Report)***
- **5-20-8** Submission of Monthly Financial Report for April 2025
- *It was noted that there is a reduction of services due to the defunding of grants, with one example being a reduction of contracted health resource advocates in schools. Commissioner Webster inquired about disaster recovery with no FEMA funds being available.*
- ***Moved by Kaczynski, seconded by Webster, to receive and file. Motion carried. (Receive & File)***

4. **Mary Catherine Hannah, County Administrator, and Koren Thurston, Finance Director**, re:

- **5-20-9** FY25/26 Budget Preview Presentation (*To be distributed prior to meeting*)
- *Discussion was held regarding the present status of the county and where we're going. Fiscal Year 2024 ended in a good place. State mandates, priorities, the challenge of processing multi-year budgeting using Munis, and strategy were also discussed.*
- **Informational – no action**

5. Any other matters to come before the committee---**None**

VI. Miscellaneous---**None**

VII. Adjournment ***Moved by Tany, seconded by Slodowski, to adjourn; time being 5:15 p.m.***

Respectfully submitted,
Christopher S. Boyd, Committee Chair
Suzy Koeplinger, Committee Clerk

MINUTES

BUDGET/AUDIT COMMITTEE

DRAFT

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, June 5, 2025 – 4:00 p.m.

Present: Christopher Boyd – Chair, Tracey Slodowski – Vice-Chair, John Kaczynski, Michael Webster, Jack Tany

Others: Mary Catherine Hannah, Koren Thurston, Dave Gilbert, Mark Piotrowski, Darcie Totten, Jaime Ceja, Andrew Klaczkiwicz, Christina Harrington, Michael Yelsik, Suzy Koepplinger, Renee Sharkey and Catherine Hicks

I. Call to Order---***Chair Boyd @ 4:00 p.m.***

II. Welcome

III. Correction/Approval of Minutes (***May 8, 2025***)

- ***Moved by Tany, seconded by Kaczynski, to approve. Motion carried.***

IV. Public Comment ---None

V. Agenda

1. **Koren Thurston, Finance Director**, re:

- **6-17-17** Requested approval of Vendor Transactions, May 1 – 31, 2025; \$31,294,873.37
- *The Finance Director noted some differences between May of last year and this year, including purchasing delinquent taxes, timing differences, and HVAC costs not present last year.*
- ***Moved by Webster, seconded by Slodowski, to approve. Motion carried. (Board Report)***
- **6-17-18** Submission of Monthly Financial Report for May 2025 (*Attached*)
- ***Moved by Tany, seconded by Webster, to receive and file. Motion carried. (Receive & File)***

2. **Christina Harrington, MPH, Health Officer**, re:

- **6-17-14** Requested approval of the Saginaw County Health Department Immunization Fee Establishment Policy
- *The Health Department did a cost analysis using the cost of the vaccines and the reimbursement amount as well as a cost comparison with CMU Health. Having the policy in place will make the fee schedule part of the budget process and streamline it by eliminating the Board approval process. During summer and fall, the cost of vaccines tends to rise. Research is done either quarterly or every six months to ensure the appropriate amount is being charged to have revenue instead of loss due to the cost increase of the vaccines. CMU health gets a better rate on vaccines because of the price break they get for the volume they buy.*
- ***Moved by Tany, seconded by Kaczynski, to approve. Motion carried. (Board Report)***
- **6-17-20** Requested contract with Recovery Pathways, LLC for \$250,000 from opioid settlement funds

- *The committee discussed the value of the collaboration with MMR and Medical Examiner Office Director Randy Pfau. The information that Director Pfau had previously presented to the committee about opioid concerns, the age of those affected by overdose (40–49 year-olds), and Narcan dispenser locations was also discussed. Commissioner Webster asked if we are doing enough to target those most affected by misuse of opioids. At present, there is effort on information gathering, harm reduction, and empowerment. The county is collecting interest for the remaining opioid settlement funds that have not been disbursed.*
- ***Moved by Tany, seconded by Slodowski, to approve. Motion carried. (Board Report)***

3. **Miguel Gomez, Saginaw County Undersheriff**, re:

- **6-17-15** Requesting approval to increase FY 2025 budget by \$13,500 to compensate for the absence of the Marine Grant this year; \$4,500 to be used for a boat trailer from account (207-31500-64209) and \$9,000 for wages paid to patrol the river from account (101-33100-70500)
- *Undersheriff Gomez did not appear before the committee. His written request was to increase the current budget by \$13,500 to take in revenue from the sale of vehicles. The County Administrator presented information and discussion was held.*
- ***Moved by Webster, seconded by Tany, to approve. Motion carried. (Board Report)***

4. **Michael Yelsik, 10th Circuit Court Administrator**, re:

- **6-17-16** Requesting a combined net increase of \$73,000 from the General Fund for:
 - (1) Court Appointed Attorney – Appeals; and
 - (2) Transcript Costs – Appeals; and
 - (3) Jury Questionnaire Processing to continue operating in FY25
- *Michael Yelsik explained his request and that the purpose of the \$73,000 increase is for due process items. Discussion was held regarding possible reimbursement and Chair Boyd would like to document amounts of money that are expended on unfunded mandates in order to ask the State of Michigan (SCAO) to reimburse the county.*
- ***Moved by Tany, seconded by Slodowski, to approve. Motion carried. (Board Report)***

5. Any other matters to come before the committee ---**None**

VI. Miscellaneous---*Commissioner Webster expressed his desire to establish a Revenue Committee, with concurrence from Commissioner Kaczynski. He believes there needs to be a larger discussion of county finances, as unfunded mandates are out of control. The Committee of the Whole on the FY 2026 Budget is **Monday, June 23, 2025 at 5:00 p.m.** (Originally scheduled for this date at 4:00 p.m., but moved to accommodate a meeting at Michigan Works! that is attended by 5 commissioners)*

VII. Adjournment ***Moved by Tany, seconded by Kaczynski, to adjourn; time being 4:56 p.m.***

Respectfully submitted,
 Christopher S. Boyd, Committee Chair
 Suzy Koeplinger, Committee Clerk

MINUTES

DRAFT

BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, August 7, 2025 – 4:00 p.m.

Present: Christopher Boyd – Chair, Tracey Slodowski – Vice-Chair, Michael Webster, Jack Tany
Absent: John Kaczynski
Others: Vanessa Guerra, Mary Catherine Hannah, Koren Thurston, Dave Gilbert, Gerald Little, Mark Piotrowski, Jaime Ceja, Andrew Klaczekiewicz, Kyle Bostwick, Linda James, Darcie Totten, Tony DePelsMaeker, Jessica Sargent, Kelly Suppes, Dana Westendorf, Nathan O’Neil, Suzy Koeplinger, Renee Sharkey, and Catherine Hicks

- I. Call to Order – ***Boyd at 4:02 p.m.***
- II. Welcome
- III. Correction/Approval of Minutes (***June 5, 2025***)
 - ***Moved by Tany, seconded by Slodowski, to approve. Motion Carried.***
- IV. Public Comment – **None**
- V. Agenda
 - **Chair Boyd announced that he would be changing the order of the agenda and postponing some of Administrator Hannah’s Agenda items until later in the meeting.**

1. **Mary Catherine Hannah, County Administrator, and Koren Thurston, Finance Director**, re:

- **8-19-12** Approval of Vendor Transactions, June 1 – 30, 2025; \$12,392,964.95
- **8-19-13** Approval of Vendor Transactions, July 1 – 31, 2025; \$13,701,284.01
- ***Slodowski moved, seconded by Tany, to approve 8-19-12 and 8-19-13. Motion carried. (Board Report)***
- **8-19-14** Submission of Monthly Financial Report for June 2025
- **8-19-28** Submission of Monthly Financial Report for July 2025
- ***Slodowski moved, seconded by Webster, to receive and file 8-19-14 and 8-19-28. Motion carried. (Receive & file)***
- **8-19-15** Submission of the Quarterly Budget Adjustments for Jan. 1 - March 31, 2025 and April 1 - June 30, 2025
- Finance Director Thurston reported that she did not send January – March budget adjustments sooner because she was working on the audit at the time these would have normally been submitted.
- ***Slodowski moved, seconded by Webster, to receive and file. Motion carried. (Receive & file)***
- **8-19-16** Requesting approval of a resolution authorizing entry of participation agreements in the Opiate Litigation with Sandoz, Inc. and appointing the County Administrator as the authorized representative for future participation agreements
- Director Hannah requested changes to the resolution drafted for this meeting. A lengthy discussion resulted in changes to the resolution that would make it clear that she is authorized to sign future settlement agreements and to accept them as they are recommended by Civil Counsel and the committee. Chair Boyd expressed his concern that they should be compliant with the Uniform Budgeting and Accounting Act and, not wanting to overlook responsibilities, he asked for verification that the Board will still give final approval. In an effort toward transparency, Commissioner Webster asked for the threshold for when to bring it back to the Board and when the Board will see what money comes in.

Administrator Hannah advised the Board has approved to receive the settlement dollars and the amount will be in the annual audit report. If the funds are not accepted, they will be forfeited. The committee agreed that the County Administrator will submit information to the Board within 90 days of signing a new settlement agreement. The resolution will be amended to include language authorizing Mary Catherine Hannah to sign “all future settlement agreements” accepting them as they are recommended by our attorneys and the committee and to report to the Board within 90 days of signing a new participation agreement.

- ***Webster moved, seconded by Tany, to approve the amendments to the resolution in communication 8-19-16. Motion carried.***
- ***Webster moved, seconded by Tany, to approve the resolution as amended. Motion carried. (Resolution 2025 – 13)***
- **8-19-17** Submitting amendments to Draft #1 of the proposed FY 2026 Budget that affect the General Fund, Animal Care & Control, Health Department, Commission on Aging, creation of a Master Plan, and changes to the Fee Schedule (*Board Report*)
- Chair Boyd called on Board Coordinator Suzy Koeplinger to clarify the procedure of approving this draft in committee and bringing it to the full Board. She clarified that, as in the past, a motion to approve draft #1, and the amendments, is to be presented to the full Board as draft #2 in August and laid on the table until September’s regular Board Session on September 16, 2025.
- ***Tany moved, seconded by Slodowski, to approve the slate/clump of amendments as presented in draft #1 of FY25/26 Budget. Motion Carried. (Board Report)***
- The reduction of staff is due to discontinuing the Grandparent program through Commission on Aging, consolidation of positions, reorganizing Animal Care & Control, eliminating nurses at the Health Department, a loss of the in-school Health Resource Advocate, reduction in programming and some schools continuing the program using their own resources. Commissioner Webster requested information on the expected outcomes from this reorganization.
- ***Tany moved, seconded by Slodowski, to approve the proposed staffing changes. Motion carried.***
- ***Webster moved, seconded by Slodowski, to approve changes to the fee schedules including the cremation fee for the Medical Examiner’s office which had been added later. Motion carried.***
- ***Tany moved, seconded by Slodowski, to approve adjustments of the Opioid Settlement Fund in the amount of \$500,000. Motion carried.***
- ***Tany moved, seconded by Slodowski, to approve the Commission on Aging Fund Draft that includes reduction in staffing and budget due to the loss of Foster Grandparent funding. Motion carried.***

2. **Kelly Suppes, Purchasing/Risk Manager**, re:

- **8-19-18** Requesting approval to increase the 2025 SCCJCC budget (Org Code #26632700) by \$56,600 to cover additional costs for mobile data terminal replacement
- Chair Boyd disclosed that Terry McDonald suggested the name Saginaw County Criminal Justice Coordination Committee (SCCJCC). The general fund of the SCCJCC does not affect the county’s general fund. The cost of equipment has gone up and revenue generated from traffic tickets has gone down. Kelly Suppes will sell the equipment that is being replaced.

- Chair Boyd called on District Court Administrator, Linda James, who stated that the request is not to receive money from the county, just to increase the line item in their budget. Purchase/Risk Manager Suppes discussed that the shortfall in expenditure is adequately covered by excess revenue received including sales of the surplus MDT's and a large rebate (\$1,000/modem in the form of a credit of \$138,000 rebate plus sales of terminals) received from Verizon Wireless for upgrading to SG Modems.
- **Slodowski moved, seconded by Tany, to approve. Motion Carried. (Board Report)**
- **8-19-19** Requesting approval to increase the 2025 SCCJCC various police agency budgets (Org Codes #26632701-26632720) to cover additional costs related to the mobile data terminal replacements
- **Webster moved, seconded by Slodowski, to approve. Motion Carried. (Board Report)**

3. **Suzy Koepplinger, Board Coordinator** re:

- **8-19-20** Requesting approval to increase the Saginaw County PNC Purchasing Card limit, up to \$10,000, as needed, for the Board of Commissioners office (*Board Report*)
- The Board Coordinator explained that occasionally, when expenses for conferences overlap, the \$5,000 limit is not enough to cover the expenses for that month. An increase will only be required occasionally. In which case, the County Administrator's office will be contacted for the temporary increase.
- **Tany moved, seconded by Webster, to approve. Motion carried. (Board Report)**

4. Any other matters to come before the committee

VI. Miscellaneous

1. Dana Westendorf, Financial Support Services Supervisor, Juvenile Division, requested an increase of \$49,100.00 to Saginaw County Community Mental Health Budget account 29266200 83920 to reflect their new contract. Family Institutional Clinical Homebased services (SCCMHA) of which \$36,825 is covered by the Childcare fund and the remaining \$12,275 is covered by Saginaw County Community Mental Health Authority.
 - **Webster moved, seconded by Slodowski, to approve. Motion carried. (Board Report)**
2. Discussion was held about the cost of the Eleanor Frank location remodel costing more than originally expected. Director Sargent got the cost down and needs \$150,000 to allow for extra unexpected expenses considering the cuts already seen and the ones that may still happen. The County Administrator is reluctant to have her use Commission on Aging funds in case these funds are needed to support existing programs. Jessica Sargent will be able to commit to her contractors on October 1st FY 2026.
 - **Webster moved, seconded by Slodowski, to approve the request to add a project into the FY25 Public Improvement Fund, in the current fiscal year, to cover the outstanding costs of \$150,000, which will cover the amount needed and provide some buffer in the event additional funds are needed. Motion carried. (Board Report)**
3. Chairman Tany inquired about Randy Pfau's project and funding for the Medical Examiner's office. Administrator Hannah reported that John Kaczor of Municipal Analytics will put together a proposal. The building will need to pay for itself, preferably through a lease program to generate enough revenue to cover the cost of the building. Commissioner Slodowski requested that a brief discussion be held at the August Board session, so all commissioners are aware of their intentions. Commissioner Boyd will mention it when he gives the report for the Courts and Public Safety Committee.

VII. Adjournment – ***Moved by Tany, seconded by Webster, to adjourn. Motion carried; time being 5:58 p.m.***

Respectfully Submitted,
Christopher Boyd, Committee Chair
Suzy Koeplinger, Committee Clerk

MINUTES

DRAFT

BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, September 4, 2025 – 4:00 p.m.

Present: Tracey Slodowski – Vice-Chair, John Kaczynski, Michael Webster, Jack Tany
Absent: Christopher Boyd – Chair
Others: Vanessa Guerra, Mary Catherine Hannah, Koren Thurston, Dave Gilbert, Darcie Totten, Andrew Klaczekiewicz, Kelly Suppes, Rachel Horten, Jaime Ceja, Mark Przybylski, Suzy Koepplinger, Renee Sharkey, and Catherine Hicks

- I. Call to Order – ***Slodowski at 4:04 p.m.***
- II. Welcome
- III. Correction/Approval of Minutes (***August 7, 2025***)
 - ***Moved by Tany, seconded by Webster, to approve. Motion Carried.***
- IV. Public Comment – **None**
- V. Agenda
 1. **Koren Thurston, Finance Director**, re:
 - **9-16-13** Approval of Vendor Transactions, Aug. 1 – 31, 2025; \$14,734,984.55
 - ***Kaczynski moved, seconded by Tany, to approve 9-16-13. Motion carried. (Board Report)***
 - **9-16-14** Submission of Monthly Financial Report for August 2025
 - ***Tany moved, seconded by Webster, to receive and file 9-16-14. Motion carried. (Receive & file)***
 - **9-16-11** Submitting FY25 year-end budget adjustments, none of which impact the General Fund or use of General Fund Balance
 - ***Tany moved, seconded by Kaczynski, to approve budget adjustments to FY25 Budget. Motion Carried. (Board Report)***
 2. **Kelly Suppes, Purchasing/Risk Manager**, re:
 - **9-16-9** Requesting approval to increase the revenue and expenditures of the FY25 Risk Management Budget by \$653,604 to account for increases in property, vehicle and liability claims
 - Discussion was held about the significant increase in claims this year. It was recommended that the county look closely at the data from the last few years to discover areas that can be corrected with training to proactively reduce the amount of liability claims in the future.
 - ***Webster moved, seconded by Kaczynski, to approve. Motion Carried. (Board Report)***
 3. **Rachel Horton, Director, Animal Care & Control**, re:
 - **9-16-10** Requesting an increase to its FY25 donation budget of \$100,000 to allow for essential repairs and improvements to the landscaping and fencing at the shelter
 - ***Webster moved, seconded by Tany, to approve. Motion Carried. (Board Report)***
 4. Any other matters to come before the committee
- VI. Miscellaneous - **None**
- VII. Adjournment
 - ***Moved by Kaczynski, seconded by Webster, to adjourn; time being 5:00 p.m.***

Respectfully Submitted,
Tracey Slodowski, Committee Vice-Chair
Vanessa Guerra, Committee Clerk

MINUTES

BUDGET/AUDIT COMMITTEE

DRAFT

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, October 9, 2025 – 4:00 p.m.

Present: Christopher Boyd – Chair, John Kaczynski, Michael Webster, Jack Tany
Absent: Tracey Slodowski – Vice-Chair
Others: Mary Catherine Hannah, Koren Thurston, Bill Smith, Mark Piotrowski, A. Taylor, Jan Histed, Jennifer Broadfoot, Jessica Sargent, Jaime Ceja, Suzy Koepplinger, Renee Sharkey, and Catherine Hicks

- I. Call to Order – ***Boyd at 4:00 p.m.***
- II. Welcome
- III. Correction/Approval of Minutes (***September 4, 2025***)
 - ***Moved by Kaczynski, seconded by Tany, to approve. Motion Carried.***
- IV. Public Comment – **None**
- V. Agenda

1. **Koren Thurston, Finance Director**, re:

- **10-21-7** Approval of Vendor Transactions, Sept. 1 – 30, 2025; \$23,938,823.54
- ***Webster moved, seconded by Kaczynski, to approve. Motion carried. (Board Report)***

2. **Jan Histed, Chief Financial Officer, Saginaw County Community Mental Health Authority**, re:

- **10-21-8** Submitting the SCCMHA FY26 Proposed Budget
(*Informational-no action*)

3. **Jessica Sargent, Director, Commission on Aging**, re:

- **10-21-9** Requesting approval to:

(1) Accept the grant for the Foster Grandparent Program for \$1,043,382 and the required match from fund balance; and

- ***Webster moved, seconded by Tany, to approve. Motion carried. (Board Report)***

(2) Transfer \$5,924 from fund balance to cover the cost to change the position of Volunteer Coordinator to 40 hours a week and debit \$5,166/\$758 to the appropriate accounts; and

- ***Tany moved, seconded by Kaczynski, to approve. Motion carried. (Board Report)***

(3) Approve elimination of the Custodian position and add a PT Driver I (MOW) position and add a contracted cleaning service for the Marie Davis Center with a reduction of fund balance by \$12,193

- ***Kaczynski moved, seconded by Webster, to approve. Motion carried. (Board Report)***

❖ Jessica Sargent announced the Ribbon Cutting for the Saginaw County Commission on Aging Marie E. Davis Senior Center to be held on Wednesday, November 19, 2025 from 1:30 p.m. – 2:30 p.m. Commissioner Webster recommended offering auto information training to seniors to promote vehicle safety.

4. **Andrew Klackiewicz, Director, Information Technology**, re:

- ~~10-21-10~~ Requesting approval to allocate an amount not to exceed \$75,000 from the _____ Public Improvement Fund to address the Michigan Department of Transportation's _____ required re-routing of the County's dark fiber at the intersection of M-58 (State St.) _____ and Mackinaw St.
- Administrator Hannah suggested there are other options and there is sufficient time to investigate those options. (*Withdrawn - to be revisited later*)

5. **INFORMATIONAL COMMUNICATIONS (To be Received & Filed by the Committee)**

- **10-21-11 COUNTY TREASURER** submitting the Foreclosing Governmental Unit Report of Real Property Foreclosure Sale Report under PA 225 of 1976; MCL 211.78m(8)(i)
- The committee requested a 10-year history of progression, a report for 2024 and one for 2025 in process as well as a GIS map to see over time the areas of the county that have been affected by the foreclosures. (Receive and File)

VI. Miscellaneous – **None**

VII. Adjournment

- ***Moved by Tany, seconded by Kaczynski, to adjourn; time being 4:50 p.m.***

Respectfully Submitted,
Christopher Boyd, Committee Chair
Suzy Koepplinger, Committee Clerk

MINUTES

DRAFT

BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, November 6, 2025 – 4:00 p.m.

Present: Tracey Slodowski – Vice-Chair, John Kaczynski, Michael Webster, Jack Tany
Absent: Christopher Boyd – Chair
Others: Mary Catherine Hannah, Koren Thurston, Bill Smith, Mark Piotrowski, Jennifer Broadfoot, Jessica Sargent, Undersheriff Gomez, Todd Borders, Darcie Totten, Jaime Ceja, Suzy Koepplinger, Renee Sharkey, and Catherine Hicks

- I. Call to Order – ***Slodowski at 4:01 p.m.***
- II. Welcome
- III. Correction/Approval of Minutes (***October 9, 2025***)
 - ***Moved by Tany, seconded by Kaczynski, to approve. Motion Carried.***
- IV. Public Comment – **None**
- V. Agenda

1. **Koren Thurston, Finance Director**, re:

- **11-18-4** Approval of Vendor Transactions, Oct. 1 – 31, 2025; \$28,187,221.31
- ***Tany moved, seconded by Webster, to approve. Motion carried. (Board Report)***
- **11-18-5** Submission of Preliminary Monthly Financial Report for Sept. 2025
- **11-18-6** Submission of Preliminary Monthly Financial Report for Oct. 2025
- ***Kaczynski moved, seconded by Webster, to receive and file 11-18-5 and 11-18-6. Motion carried. (Receive & File)***

2. **Miguel Gomez, Undersheriff, Sheriff's Office**, re:

- **11-18-7** Requesting approval to:
 - Increase the FY26 Budget by \$126,420 to cover services of a Medical Assistant through Vital Core Health Strategies
 - ***Tany moved, seconded by Webster, to approve. Motion carried. (Board Report)***
 - Increase the Jail Public Improvement Fund by \$17,880 to install a basketball backboard and rim in each rec room of the jail
- Discussion was held. The committee requested a list of programs/privileges that can be utilized for behavior modification. A facility library was recommended so that inmates can use their time productively. The cost of the basketball backboards and rims will be paid from the jail's public improvement fund not taxpayer dollars.
 - ***Webster moved, seconded by Tany, to approve subject to review of schematics and pictures prior to the board session. The motion carried after the following roll call vote: Yes: Tany, Webster, Kaczynski – 3; No: Slodowski – 1; Absent: Boyd – 1 Total: – 5 (Board Report)***

3. **Todd Borders, Family Court Administrator, 10th Circuit Court – Family Division**, re:

- **11-18-8** Requesting approval to:
 - Eliminate an Office Assistant I position PCN that is budgeted in the 101 account and grant the creation of an Intensive Juvenile Probation Officer – Floater position PCN that will be budgeted in the 29266200 account
- ***Tany moved, seconded by Webster, to approve. Motion carried. (Board Report)***
 - Authorize an increase to the 29266200 budget in the amount of \$386,570 to add two (2) community provider contracts to assist children with support, treatment, and impact for juveniles – DYNAMIC by Adrian and Charles Green (\$200,000) and Women of Colors by Evelyn McGovern (\$186,570)
- ***Kaczynski moved, seconded by Tany, to approve. Motion carried with Webster abstaining. (Board Report)***

4. **INFORMATIONAL COMMUNICATIONS** *(To be Received & Filed by the Committee)* - None

VI. Miscellaneous

- Commissioner Kaczynski commended Todd Borders for the information and cost/benefit analysis that he brings to the committee when making requests.

VII. Adjournment

- ***Moved by Kaczynski, seconded by Tany, to adjourn; time being 4:53 p.m.***

Respectfully Submitted,
Tracey Slodowski, Committee Vice-Chair
Suzy Koepplinger, Committee Clerk

MINUTES

BUDGET/AUDIT COMMITTEE

DRAFT

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, December 4, 2025 – 4:00 p.m.

Present: Christopher Boyd – Chair, Tracey Slodowski – Vice-Chair, John Kaczynski, Michael Webster, Jack Tany

Others: Mary Catherine Hannah, Dave Gilbert, Mary McLaughlin, Andrew Klaczekiewicz, Kelly Suppes, Jaime Ceja, Darcie Totten, Carissa Diffin, Suzy Koeplinger, Renee Sharkey and Catherine Hicks

I. Call to Order – **Boyd at 4:00 p.m.**

II. Welcome

III. Correction/Approval of Minutes (**November 6, 2025**)

- **Moved by Kaczynski, seconded by Tany, to approve. Motion Carried.**

IV. Public Comment – **None**

V. Agenda

1. **Koren Thurston, Finance Director**, re:

- **12-16-3** Approval of Vendor Transactions, Nov. 1 – 30, 2025; \$15,621,493.78
(Board Report)
 - **Tany moved, seconded by Slodowski, to approve. Motion carried. (Board Report)**
- **12-16-4** Approval of 2024 Cost Allocation Plan, 2026 IT Rate Calculation, and necessary amendments to FY26 Budget (Board Report)
 - **Kaczynski moved, seconded by Webster, to approve. Motion carried. (Board Report)**

2. **Christina Harrington, Health Officer**, re:

- **12-16-5** Requesting approval of a contractual agreement with Saginaw Gateway to Recovery, to disperse up to \$500,000 from the county's opioid settlement fund (Board Report)
 - **Webster moved, seconded by Tany, to approve. Motion carried. (Board Report)**
- **12-16-6** Requesting approval to sell the Saginaw County Health Department's mobile RV to the Saginaw County Community Food Club & Kitchen for \$25,000 (Board Report)
 - **Webster moved, seconded by Tany, to approve subject to review by Civil Counsel. Motion carried. (Board Report)**

3. **Mary Catherine Hannah, County Administrator**, re:

- **12-16-7** Requesting approval of the FY 2027 Budget Calendar (Board Report)
 - **Tany moved, seconded by Kaczynski, to approve. Motion carried. (Board Report)**
- **12-16-8** Requesting approval of a FY 2026 budget amendment appropriating an additional \$5,196,877.76 from the ARPA fund, designated as Revenue Replacement, and increasing the General Fund budget by the same amount (Board Report)
 - **Tany moved, seconded by Slodowski, to approve. Motion carried. (Board Report)**

4. **INFORMATIONAL COMMUNICATIONS** *(To be Received & Filed in Committee) - None*

VI. Miscellaneous - **None**

VII. Adjournment

- ***Moved by Kaczynski, seconded by Webster, to adjourn; time being 5:13 p.m.***

Respectfully Submitted,

Christopher Boyd, Committee Chair

Suzy Koepplinger, Committee Clerk