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SAGINAW COUNTY LAND BANK AUTHORITY
MEETING HELD ON JANUARY 29, 2026

The regularly scheduled meeting of the Saginaw County Land Bank Authority was held on January 29, 2026, at the Saginaw County Court House in the Board of Commissioners Chamber. The meeting was called to order by Chairman Timothy M. Novak at 8:30 AM.

PRESENT:

Tim Novak	Alethea Nichols-Taylor	
Chris Boyd	Dave Adams	Dennis Browning

ABSENT:

Cassi Zimmerman

ALSO PRESENT:

Carly Hammond	Gilbert Ramirez	Bill Smith
Verda Burns	Kimia Holmes	
Jack Tany	Jeffrey Balls	
Jana Barry	Suzanne Seibel	

Chairman Tim Novak welcomed the audience and called for public comments. Carly Hammond requested that meeting notices, agenda, and minutes be posted on the Web Site.

Chris Boyd made a motion to approve the minutes from October 23, 2025 and it was seconded and supported by Dave Adams, motion approved.

Financials for FYE 2025 were presented. Abstained Alethia Nichols. Alethia Nichols requested a breakdown for Grounds Care expenses on the financials. Dave Adams Motioned to approve the minutes was seconded and supported by Chris Boyd. Motion carried 3 to 1.

Proposed By-Law revisions were reviewed. Tim Novak made a motion to accept the revisions. Chris Boyde motioned to approve the revisions and it was seconded and supported by Dave Adams. Alethia Nichols-Taylor abstained and motion was carried 3 to 1.

Conflict of Interest Acknowledgement was reviewed.

Executive Director Job Description was discussed. It was stated that the position would be contracted. Chairperson, Tim Novak asked for input on what qualifications would be needed for the position.

Saginaw County Land Bank contracts were discussed. It was agreed that copies of the contracts would be brought to the next meeting for review.

Meeting Calendar for 2026 was reviewed. The future meetings will be held Bi-Monthly instead of Quarterly. The times for the meetings will alternate between 8:30 am and 3:00 pm

There being no further business, the meeting was motioned to adjourn by Alethia Nichols and seconded by Dave Adams at 9:30 a.m. and unanimously carried.

Verda Burns – Recording Secretary