AGENDA

BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, October 9, 2025 – 4:00 p.m.

Members: Christopher Boyd - Chair, Tracey Slodowski - Vice-Chair, John Kaczynski, Michael Webster,

Jack Tany

Others: County Clerk, Administrator, Finance Director, Treasurer, Civil Counsel, Board Staff, Media

- Call to Order
- II. Welcome
- III. Correction/Approval of Minutes (September 4, 2025 Attached)
- IV. Public Comment (Speakers limited to 3 minutes)
- V. Agenda
 - 1. Koren Thurston, Finance Director, re:
 - **10-21-7** Approval of Vendor Transactions, Sept. 1 30, 2025; \$23,938,823.54 (*Board Report*)
 - 2. Jan Histed, Chief Financial Officer, Saginaw County Community Mental Health Authority, re:
 - 10-21-8 Submitting the SCCMHA FY26 Proposed Budget (Receive & File)
 - 3. Jessica Sargent, Director, Commission on Aging, re:
 - **10-21-9** Requesting approval to:
 - Accept the grant for the Foster Grandparent Program for \$1,043,382 and the required match from fund balance; and
 - Transfer \$5,924 from fund balance to cover the cost to change the position of Volunteer Coordinator to 40 hours a week and debit \$5,166/\$758 to the appropriate accounts; and
 - Approve elimination of the Custodian position and add a PT Driver I (MOW)
 position and add a contracted cleaning service for the Marie Davis Center with
 a reduction of fund balance by \$12,193
 (Board Reports)
 - 4. Andrew Klaczkiewicz, Director, Information Technology, re:
 - 10-21-10 Requesting approval to allocate an amount not to exceed \$75,000 from the Public Improvement Fund to address the Michigan Department of Transportation's required re-routing of the County's dark fiber at the intersection of M-58 (State St.) and Mackinaw St. (Board Report)
 - 5. <u>INFORMATIONAL COMMUNICATIONS</u> (To be Received & Filed by the Committee)
 - 10-21-11 COUNTY TREASURER submitting the Foreclosing Governmental Unit Report of Real Property Foreclosure Sale Report under PA 225 of 1976; MCL 211.78m(8)(i) (Receive & File)
- VI. Miscellaneous VII. Adjournment

MINUTES

DRAFT

BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

<u>Thursday, September 4, 2025 – 4:00 p.m.</u>

Present: Tracey Slodowski – Vice-Chair, John Kaczynski, Michael Webster, Jack Tany

Absent: Christopher Boyd – Chair

Others: Vanessa Guerra, Mary Catherine Hannah, Koren Thurston, Dave Gilbert, Darcie Totten,

Andrew Klaczkiewicz, Kelly Suppes, Rachel Horten, Jaime Ceja, Mark Przybylski, Suzy Koepplinger,

Renee Sharkey, and Catherine Hicks

I. Call to Order – Slodowski at 4:04 p.m.

II. Welcome

III. Correction/Approval of Minutes (August 7, 2025)

Moved by Tany, seconded by Webster, to approve. Motion Carried.

- IV. Public Comment None
- V. Agenda
 - 1. Koren Thurston, Finance Director, re:
 - **9-16-13** Approval of Vendor Transactions, Aug. 1 31, 2025; \$14,734,984.55
 - Kaczynski moved, seconded by Tany, to approve 9-16-13. Motion carried. (Board Report)
 - 9-16-14 Submission of Monthly Financial Report for August 2025
 - Tany moved, seconded by Webster, to receive and file 9-16-14. Motion carried. (Receive & file)
 - 9-16-11 Submitting FY25 year-end budget adjustments, none of which impact the General Fund or use of General Fund Balance
 - Tany moved, seconded by Kaczynski, to approve budget adjustments to FY25 Budget. Motion Carried. (Board Report)
 - 2. Kelly Suppes, Purchasing/Risk Manager, re:
 - 9-16-9 Requesting approval to increase the revenue and expenditures of the FY25 Risk Management Budget by \$653,604 to account for increases in property, vehicle and liability claims
 - Discussion was held about the significant increase in claims this year. It was recommended
 that the county look closely at the data from the last few years to discover areas that can be
 corrected with training to proactively reduce the amount of liability claims in the future.
 - Webster moved, seconded by Kaczynski, to approve. Motion Carried. (Board Report)
 - 3. Rachel Horton, Director, Animal Care & Control, re:
 - 9-16-10 Requesting an increase to its FY25 donation budget of \$100,000 to allow for essential repairs and improvements to the landscaping and fencing at the shelter
 - Webster moved, seconded by Tany, to approve. Motion Carried. (Board Report)
 - 4. Any other matters to come before the committee
- VI. Miscellaneous None
- VII. Adjournment
 - Moved by Kaczynski, seconded by Webster, to adjourn; time being 5:00 p.m.

Respectfully Submitted, Tracey Slodowski, Committee Vice-Chair Vanessa Guerra, Committee Clerk

BUDGET AUDIT

COMMUNICATION NO
TO: SAGINAW COUNTY BOARD OF COMMISSIONERS
Forwarding for review and approval the attached list of transactions, as compiled by the Treasurer's Office, and by the Administrator's Office, Accounting Division.
Date: 09-01-25 through 09-30-25 Amount: \$23,938,823.54
Signed
Signed <u>Korne, Thurstm</u> Koren Thurston, Finance Director
BUDGET AUDIT COMMITTEE
Recommending the bills listed above be approved for payment. Any exceptions are noted below.
Signed Dated Christopher S. Boyd, Chair Tracey L. Slodowski, Vice Chair
Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on
Signed
Vanessa Guerra, Saginaw County Clerk
\mathbf{SEAL}



September 30, 2025

Mr. Christopher Boyd County of Saginaw Budget/Audit Committee, Chair 111 S. Michigan Avenue Saginaw, MI 48602

Subject: FY26 Saginaw County Community Mental Health Authority Proposed Annual Budget

Dear Commissioner Boyd,

In accordance with the Saginaw County Community Mental Health Authority Reporting to the County of Saginaw Schedule, attached is our SCCMHA FY26 Proposed Budget which is to be submitted by September 30, 2025. It is also a requirement of The Michigan Mental Health Code to have a balanced budget prepared before October 1, 2025.

The SCCMHA FY26 Budget is based on FY25 revenue, as we have not yet received our FY26 Capitation Rates from the State of Michigan. Our budgeted expenditures are calculated and based on FY26 union contracts, provider contracts and annual anticipated operating costs.

Once we receive our FY26 funding amounts, it will be necessary to revise our budget. We will submit a copy of our revised FY26 budget to your attention, once it has been revised.

Sincerely,

Jan Histed

Jan M. Histed, Chief Financial Officer

Cc: Koren Thurston, Saginaw County Finance Director Sandra Lindsey, SCCMHA CEO Jan M. Histed, SCCMHA Chief Financial Officer

SCCMHA Board of Directors



SAGINAW COUNTY BOC OCT 3'25 AN11:55



SCCMHA MULTI YEAR BUDGET FY 2026 AND FY 2027

AS OF: SEPTEMBER 19, 2025

		FY 25 Adopted		FY 26 PROPOSED		FY 27 Estimated
REVENUES		Budget		Budget		Budget
Medicaid Revenue (Autism & DCW)	\$	78,483,907	\$	84,638,474	\$	84,638,474
Healthy MI Revenue	\$	7,336,285	\$	8,267,674	\$	8,267,674
CCBHC - Medicaid	\$	14,574,318	\$	17,971,531	\$	17,971,531
CCBHC - Supplemental	\$	24,364,684	\$	11,610,596	\$	11,610,596
Behavioral Health Home Revenue	\$	521,457	\$	114,725	\$	120,461
General Fund Revenue	\$	2,351,436	\$	2,351,436	\$	2,351,436
Grant Revenue	\$	2,023,442	\$	1,675,800	\$	1,675,800
County Appropriations	\$	778,961	\$	778,961	\$	778,961
Performance Incentive	\$	1,000,000	\$	250,000	\$	1,000,000
Fee For Service Revenue	\$	303,214	\$	433,045	\$	454,697
Other Revenues	\$	1,165,400	\$	3,258,979	\$	3,258,979
Other Revenues - OPEB Trust	\$	864,352	\$	974,942	\$	974,942
Unrestricted Fund Balance - CCBHC Non-Medicaid	\$	-	\$	1,819,913	\$	2,000,000
Unrestricted Fund Balance - Deficit Balancing	\$	-	\$	7,299,255	\$	-
TOTAL REVENUES	\$	133,767,456	\$	141,445,331	\$	135,103,552
Percentage Increase (Decrease)				5.74%		-4.48%
EXPENDITURES						
Salaries & Wages	\$	34,731,310	\$	35,247,021	\$	36,656,902
Fringe Benefits	\$	9,864,661	\$	8,979,077	\$	9,248,449
Fringe Benefits - Pension Exp	\$	2,429,744	\$	4,884,032	\$	4,981,713
Retirees Medical Expense	\$	864,352	\$	974,942	\$	984,691
Provider Network Services	\$	63,372,954	\$	69,328,334	\$	70,714,901
Contracted Clinical Operating Expense (Incl. DCO's)	\$	12,564,796	\$	10,917,987	\$	11,136,347
State Facility Expense	\$	600,787	\$	654,030	\$	654,030
Facility Operating Expense	\$	1,836,797	\$	2,683,646	\$	2,514,529
Depreciation Expense	\$	1,535,819	\$	1,369,000	\$	1,389,000
Clinical Operating Expense	\$	1,068,218	\$	1,374,382	\$	1,401,870
Administration Operating Exp	\$	2,329,568	\$	2,833,908	\$	2,890,586
Technology Operating Expense	\$	1,179,760	\$	1,406,064	\$	1,434,185
Local Match Drawdown	\$	200,872	\$	200,872	\$	200,872
Interest Expense	\$	124,750	\$	592,036	\$	592,036
TOTAL EXPENDITURES	\$	132,704,388	\$	141,445,331	\$	144,800,111
Percentage Increase (Decrease)				6.59%	:	2.37%
						(0.000 FCO)
REVENUE SURPLUS (DEFICIT)	\$	1,063,068	\$		\$	(9,696,560)
CURRENT UNRESTRICTED FUND BALANCE AS OF 9/3	0/24		\$	28,419,244	1	
001112111 011112011110112 10112 211211102110 01 2/0			<u> </u>		•	

^{**} FY26 Capitated Revenue is budgeted at FY25 amounts as of May 30, 2025 Revised Rates.

^{**} CCBHC PPS-1 Rate is changing to a Direct Pay Rate and is unknown at this time. (FY25 was \$324.70 - Capitated Medicaid portion is \$223.88 and Supplemental portion is \$100.82).

^{**} County Appropriations Revenue is budgeted at the actual amount the County has been paying since FY22 and not the approved rate of \$1,050,302 which has been in place from 1997 - 2025.

^{**} Other Revenues includes SED Waiver, Children's Waiver, and Rental Income

^{**} Expenditures are budgeted at FY26 Costs including estimates for Earned Sick Time (EST), Minimum Wage, Direct Care Wage, Waskul Settlement(CLS), ABA Behavioral Technicians \$66/per hour adjustment, and all union negotiated costs.

NOTICE OF PUBLIC HEARING

Public Hearing Scheduled

Thursday, October 2, 2025

Saginaw County Community Mental Health Authority will convene a public hearing to solicit comment on the FY 2026 Budget Plan and Strategic Priorities. Interested citizens, community leaders, and stakeholders are encouraged to attend and provide comment.

The hearing will be held Thursday, October 2, 2025, from 5:30 to 6:00 pm or until all those present and wishing to comment are heard, in Room 190/191, of Saginaw County Community Mental Health Authority, 500 Hancock Street, Saginaw, Michigan.

The presentation on SCCMHA FY 2026 Budget Plan & Strategic Priorities will be available on the SCCMHA website at: https://www.sccmha.org/news-and-information/public-notices.html

For further information, or if you require special accommodations for accessibility or interpreter services, please call (989) 797-3400 a minimum of 18 hours prior to the date and time of the hearing.





SAGINAW COUNTY COMMISSION ON AUTO

... Providing Services, Programs and Opportunities for Older Adults...

10-21-9

October 1, 2025

Honorable Jack Tany, Chairman Saginaw County Board of Commissioners County of Saginaw 111 S. Michigan Ave. Saginaw, MI 48602

SAGINAW COUNTY BOC OCT 3/25 AH11:58

RE: REQUESTING BUDGET ADJUSTMENTS

Please accept this letter as my request to the Budget Audit Committee to consider the following adjustments to the FY26 budget:

- 1. Reinstatement of the AmeriCorps Foster Grandparent Program Federal grant and required match.
 - a. The agency received notification that the AmeriCorps Foster Grandparent Program federal grant funding was being released from the Office of Management and Budget effective September 10, 2025.
- 2. Increase Activities/Volunteer Coordinator position from 36 hours/week to 40 hours/week
 - a. The Activities/Volunteer Coordinator position is a regular full-time position budgeted at 36 hours per week. In the past year, this position wrote for and implemented a social connection grant, which included phone buddies for homebound seniors and technology classes. Volunteer programs are a critical component of our organizations ability to provide and expand on service offerings and additional work hours will allow continuation of new programming and additional time to recruit/onboard new volunteers. This position has expanded volunteer opportunities for meal packaging, special events, and the addition of new routes to reduce waitlists for meals on wheels. Additional hours will ensure this position has adequate time to maintain grant requirements and support volunteers activities.
- 3. Elimination of the Custodian position (29 hours/week). Addition of a Driver I position (20 hours/week). Add contracted cleaning service to Marie Davis.
 - a. The Custodian position provided cleaning for the Marie Davis senior center, light cleaning duties at the main administrative office and acted as a back up to Driver I positions. It has historically been very challenging to fill this position, which has resulted in challenges maintaining facilities and having adequate coverage for Driver I. Upon reopening the Marie Davis center, custodial duties were contracted to ensure regular cleaning and sanitation of the facility. As a result, we are recommending eliminating the custodian position, and replace with a part-time Driver I position, as this is a critical component for ensuring meals on wheels are delivered to those in need and having adequate back up for the routes.

Toll Free: 1-866-763-6336 • Website: www.saginawcounty.com

I am requesting the Board of Commissioners make a motion to recommend approval of the following:

- Motion to recommend approval of the acceptance of the grant for the Foster Grandparent Program (23867202) for \$1,043,382 and the required match of \$93,750 from Fund Balance (23867200).
- Motion to recommend approval to transfer \$5,924 from fund balance (23867200) to cover the cost to change the position of the Volunteer Coordinator to 40 hours a week and debit \$5,166 to 67209-70300 and \$758 to fringe accounts.
- Motion to recommend approval of the elimination of the Custodian position and add a Parttime Driver I (MOW) position and add a contracted cleaning service for the Marie Davis Center with the reduction of using fund balance (23867200) by \$12,193.

*See attached budget adjustments for detail.

Thank you for your consideration. I will be present at the October Budget/Audit Committee Meeting to answer any questions or concerns you may have.

Sincerely,

Jessica Sargent

Commission on Aging Director

Budget Adjustment for the Reinstatement of the Foster Grandparent Grant and Required Match

Account Description	Account	Number	Adjustment
Federal Grant			
Foster Gra Curr Real Prop Tax	23867202	40200	93750
Foster Gra Federal Grants	23867202	50100	-1043382
Other Revenue/Fund Balance	23867202	69000	90126
S & W-Full Time	23867202	70300	61958
S & W-Longevity	23867202	70720	1680
S & W-Insurance Opt Out	23867202	70900	2400
Hospitalization Insurance	23867202	71100	16142
Dental Insurance	23867202	71200	1239
Life Insurance	23867202	71300	434
Vision Insurance	23867202	71400	150
Hosp. Retirees Reserve	23867202	71500	-5000
Retiree Health Savings Plan	23867202	71510	441
Retirement Contributions	23867202	71600	-24198
Retirement-Defined Contributio	23867202	71620	7122
Taxes-Social Security	23867202	71700	6786
Workers' Compensation	23867202	71710	179
Disability Insurance-Def Contr	23867202	71720	164
Other Operating Supplies	23867202	72610	1900
Office Supplies	23867202	73000	6560
Uniforms & Accessories	23867202	73700	11948
Food (Provisions)	23867202	73930	11520
Books	23867202	75000	2900
Subscriptions & Publications	23867202	75100	360
Foster Gra Consultant Services	23867202	80200	2000
Foster Gra Background Check Fe	23867202	82605	3369
Foster Gra Telephone Charges	23867202	85000	1060
Foster Gra Postage	23867202	85100	2248
Foster Gra Transportation	23867202	86000	92160
Foster Gra Trans-Mileage Reimb	23867202	86100	8462
Foster Gra Travel-Volunteers	23867202	86110	86520
Foster Gra Advertising&Recruit	23867202	88030	12180
Foster Gra Special Events	23867202	88100	40748
Foster Gra Professional Dev	23867202	91000	8203
Meeting Expenditures	23867202	91200	11500
Foster Gra Memberships	23867202	91500	525
Foster Gra Office Equip R & M	23867202	93130	880
Foster Gra Software Licensing	23867202	93320	550
Foster Gra Ins-Liability Other	23867202	93710	
Foster Gra Stipends	23867202	96330	484416

Budget Adjustment for the Reinstatement of the Foster Grandparent Grant and Required Match

Account Description	Account	: Number	Adjustment
FGP Require Match			
Current Real Property Taxes	23867219	40200	-93750
Foster Gdpts Donations-General	23867219	67440	-19250
Local In-Kind Match	23867219	68999	-72396
S & W-Full Time	23867219	70300	30178
Hosp. Retirees Reserve	23867219	71500	15000
Retirement Contributions	23867219	71600	53544
Food (Provisions) In-Kind	23867219	73999	55296
Foster Gdpts Supplies-In-Kind	23867219	79999	2500
Consultant-In-Kind	23867219	80299	3000
Physicians Fees-In-Kind	23867219	83999	11600
Memberships	23867219	91500	750
Public Utilities	23867219	92000	5400
Water	23867219	92100	1120
Building R & M	23867219	93000	1552
Grounds Care & Maintenance	23867219	93020	3020
Insurance-Public Liability	23867219	93700	2436
Increase in Expenses			1044902
Increase in Revenue			1135028
Decrease in Use of Fund Balance			-90126

Volunteer Coordinator to 40 Hours a Week Position Number 238302

		Adjustr	nent
S&W Full-Time	23867209-70300	\$	5,166
Retiree Health Savings	23867209-71510	\$	52
Retirement-DC	23867209-71720	\$	310
Taxes Social Security	23867209-71710	\$	396
Other Revenue/Fund Balance	23867209-69000	\$	5,924
			•
Increase in Expenses		\$	5,924
Increase Use of Fund Balance		\$	5,924

Eliminate Custodian Position (238221) and add Meals on Wheels Driver Add Cleaning Service for Marie Davis Center

		Adju	stment
S&W PT	23867200-70400	\$	(3,131)
Retirement-DC	23867200-71620	\$	(250)
Taxes-Social Security	23867200-71700	\$	(237)
Worker's Comp	23867200-71710	\$	(100)
Other Revenue/Fund Balance	23867200-69000	\$	(3,718)
S&W PT	23867210-70400	\$	(7,826)
Retirement-DC	23867210-71620	\$	(627)
Taxes-Social Security	23867210-71700	\$	(600)
Worker's Comp	23867210-71710	\$	(251)
Other Revenue/Fund Balance	23867210-69000	\$	(9,304)
S&W PT	23867211-70400	\$	(6,130)
Retirement-DC	23867211-71620	\$	(775)
Taxes-Social Security	23867211-71700	\$	(470)
Worker's Comp	23867211-71710	\$	(196)
Other Revenue/Fund Balance	23867210-69000	\$	(7,571)
Janitorial & Custodial Service	23867208-80120	\$	8,400
Other Revenue/Fund Balance	23867208-69000	\$	8,400
Decrease in Expenses		\$	(12,193)
Decrease Use of Fund Balance		\$	(12,193)



COUNTY OF SAGINAW



111 S. Michigan Ave | Saginaw, MI 48602

October 2, 2025

Jack Tany, Chairman Saginaw County Board of Commissioners 111 S. Michigan Ave. Saginaw, MI 48602



10-21-10

SAGINAW COUNTY BOC OCT 3 '25 PM2:52

Re: DOT M-58 Forced Reroute

Dear Chairman Tany,

I respectfully submit this letter as a formal request to appear before the Budget and Audit Sub-Committee. I am seeking approval for the allocation of an amount not to exceed Seventy-Five Thousand Dollars (\$75,000.00) from the Public Improvement Fund to address the Michigan Department of Transportation's required rerouting of the County's dark fiber at the intersection of M-58 (State Street) and Mackinaw Street.

Warmest Regards,

Andrew Klaczkiewicz

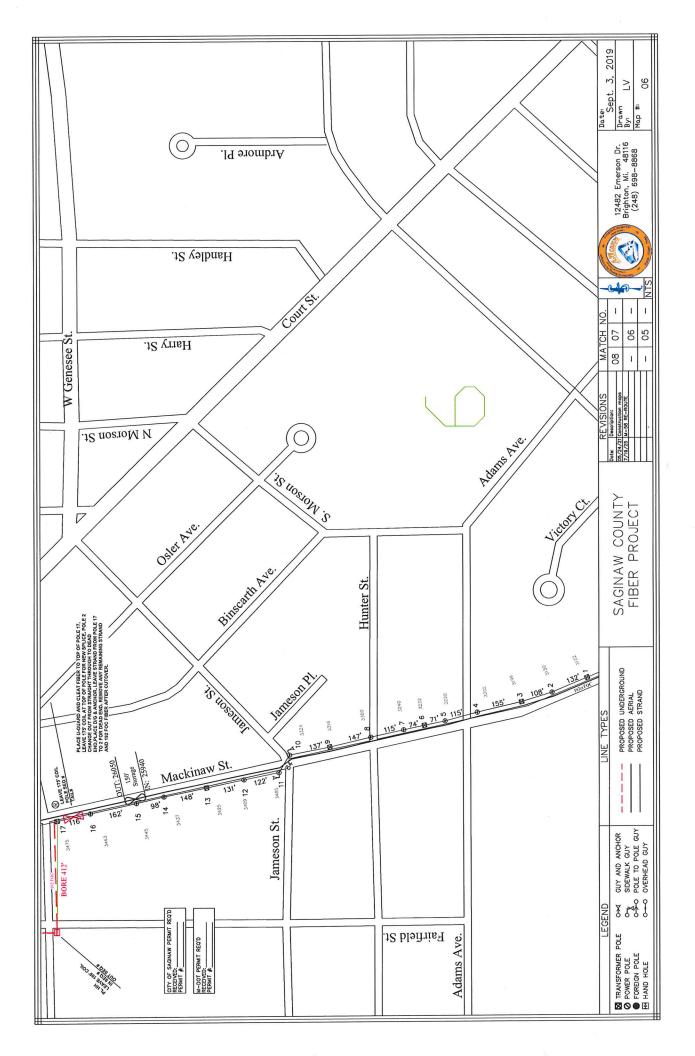
Director

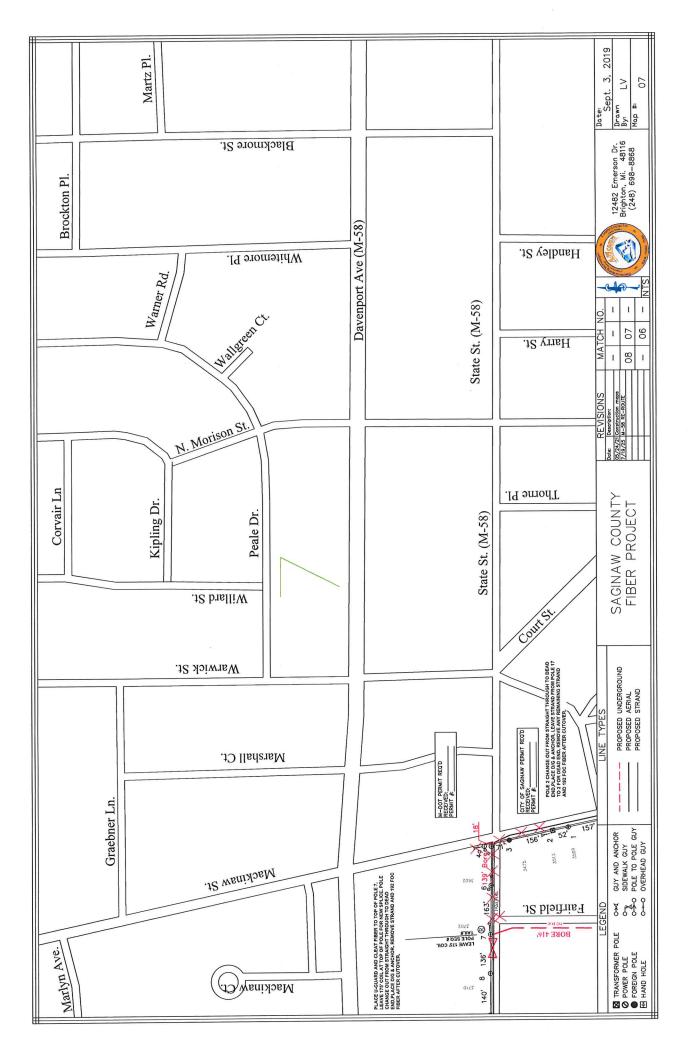
Information Technology

Enclosure: Maps (Reroute Path)

cc: Mary Catherine Hannah, County Administrator

<u>Proposed Motion:</u> Move approval to allocate funds from the Public Improvement Fund, in an amount not to exceed Seventy-Five Thousand Dollars (\$75,000.00), for the purpose of effectuating the required rerouting of the County's dark fiber.





COUNTY OF SAGINAW

TIMOTHY M. NOVAK TREASURER

Governmental Center
111 S. Michigan Avenue
Saginaw, Michigan 48602
Phone: 989-790-5225 • Fax: 989-790-5229
Website: SaginawCounty.com/Treasurer



RECEIVE & FILE

September 8, 2025

10-21-11

SAGINAW COUNTY BOC SEP 9 '25 AM11:27

TO:

Jack Tany, Chair

Board of Commissioners 111 S Michigan Ave Saginaw, MI 48602

Enclosed you will find the Foreclosing Governmental Unit Report of Real Property Foreclosure Sales Report (Michigan Department of Treasury 5840 08-24). This report is issued under authority of Public Act 225 of 1976; MCL 211.78m(8)(i).

If you have any questions, please feel free to call my office.

Thank you,

Timothy M. Novak

Saginaw County Treasurer

5 M Moral

Encs.

Foreclosing Governmental Unit Report of Real Property Foreclosure Sales

Issued under authority of Public Act 225 of 1976; MCL 211.78m(8)(i)

The foreclosing governmental unit shall submit a written report to its board of commissioners and the state treasurer identifying any remaining balance and any contingent costs of title, environmental remediation, or other legal claims relating to foreclosed property as determined by the foreclosing governmental unit, not later than September 30 of the second calendar year after foreclosure.

Foreclosure Year 2023		:=	Œ	I	>	,iv	vii	viii	viiii	×	×	ij×
REPORT DUE SEPT 30 TO BOARD OF COMMISSIONERS AND TREASURY 211.78m(8)(i)	Number of Parcels Ordered Foreclosed and Not Canceled or Redeemed	Sum of Minimum Bids for All Foreclosures Not Canceled or Redeemed	Number of Properties Sold to Govern- mental Agencies Under Right of First	Sum of Minimum Bids for all Govern- mental Agencies Under Right of First Refusal	Sum of Total amount Minimum paid for the Bids for all govern- Govern- Mental Agencies Agencies properties Under Right under Right of First Refusal	Total Number of Parcels Sold at Public Foreclosure Auctions	Sum of the Minimum Bids for Properties Sold at Public Foreclosure Auctions	Sum of Amounts Paid for Properties Sold at Public Foreclosure Auctions	Total Amount of All Taxes, Penalties and Interest, Fees and Costs on Properties Foreclosed and not Redeemed	Total Amount Paid for All Properties, Including Governmental Agencies and Public Foreclosure Auctions	Total Amount of Proceeds Paid to Claimants for All Properties (note 5% of Sale Amount Payable to FGU is Deducted Before Proceeds are Calculated)	Remaining Net Amount After Subtracting the Paid Claimant Proceeds Total (xi) From the Difference of Amounts Described in (x) and (ix)
County Name												
Saginaw	189	\$ 831,742.87	~	\$ 33,525.32	\$ 33,525.32	152	\$ 539,700.92	\$ 1,552,187.30	\$ 832,318.19	\$ 1,552,187.3	\$539,700.92 \$1,552,187.30 \$832,318.19 \$1,552,187.3 \$143,471.10	\$ 576,398.01

I attest that I have completed the above information and any attachment data and have determined that the information reported is correct for the designated foreclosure sale year.

County Treasurer's Name	Telephone Number
Timothy M. Novak	(989) 790-5225
County Treasurer Signature Myah	Date 09/05/2025

Send the Treasury copy to BowermanA@michigan.gov